



TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, ON N0G 1P0
Phone: 519.638.3313, Fax: 519.638.5113, Toll Free: 1.800.385.7248
www.mapleton.ca

APPLICATION GUIDELINES FOR FOOD VENDOR VEHICLE LICENSE

Introduction: The submission of an application to the Municipality for a Food Vendor Vehicle license is authorized by the *Municipal Act, 2001, Section 150*. As such, this form must be completed and accompanied with the required fee and clearances prior to consideration by staff of the Township of Mapleton. The purpose of these guidelines is to assist persons in completing the application. Should you require clarification on any matter covered by this application form, please contact the Township Office.

Application Fees: Each application must be accompanied by an application fee in the form of a cheque / cash / money order payable to the Township of Mapleton. The fees are determined by the current Fees and Charges By-law (Schedule 'E'). These fees shall be considered as non-refundable.

Form Completion: Pursuant to the licensing by-law additional information may be required by the Township to process this application.

Approval Process: After a completed application is received under By-law No. 2005-026, a by-law respecting the issuing of Licenses within the Township of Mapleton and all requirements are met, an 'Annual' or 'Day' license will be issued.

Further Information regarding the processing of your application can be obtained by contacting the Clerk at the address / phone number shown above.



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APPLICATION FOR FOOD VENDOR VEHICLE LICENSE

Part 1 – Type of Licence

Type of Licence

Day

Calendar Year

Operating Date(s): _____

Is Your Event Selling Food: Yes - (Approval from the local Health Unit is Required)

No

Part 2 – Applicant Information

(Information from Part 2 and 3 will appear on your Food Vendor Vehicle License)

Business Name: _____

Owners Name: _____

Business Address: _____

Contact Numbers: _____

Email Address: _____ Website: _____

Part 3 – Event Location

Event Location Address: _____

Name of Facility/Business of Event Location: _____

Part 4 - Required Documents

- i) A letter or email from the owner of the property on which the sale / event is to take place authorizing the Applicant to conduct such a sale from the property
- ii) Site Plan (hand drawn) of the sale location to be approved by the Clerk.
- iii) A statement in writing containing a full description of the goods, wares or merchandise that the Applicant proposes to sell or offer for sale under such Licence.
- iv) A Certificate of Insurance in the amount of Two Million Dollars (\$2,000,000.00) naming the Township of Mapleton as an additional insured.

AFFIDAVIT

(To be completed by the applicant / business Owner)

I, SOLEMNLY DECLARE that all the statements contained in this application are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*,

AND FURTHER I hereby confirm that I have received a copy of By-law 2005-026 a by-law respecting the issuing of licences within the Township of Mapleton and agree to abide by the terms and conditions set out therein.

DECLARED before me at the _____)
 _____ of _____)
 (Township/Town))
 In the _____ of _____)
 (County/Region))
 _____ this _____)
 Day of _____, 20_____.)
 _____)
 A Commissioner, etc.)

Signature of Business Owner