



TOWNSHIP OF MAPLETON

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www.mapleton.ca

REQUEST TO APPEAR BEFORE TOWNSHIP OF MAPLETON COUNCIL

NAME:

ADDRESS:

POSTAL CODE:

TELEPHONE #:

E-MAIL ADDRESS:

The Council Chambers is equipped with a laptop and projector. Please check your audio/visual needs:

Laptop Speakers

PLEASE INDICATE THE DATE OF THE COUNCIL MEETING YOU WISH TO ATTEND AS A DELEGATION:

Council: 2nd Tues of the month @ 7:00 p.m., 4th Tuesday @ 4:00 p.m. (excl summer months)

DATE:

Please identify the desired action of Council that you are seeking on this issue:

I have never spoken on this issue before. Key points of my presentation are as follows:

(please attach full presentation to be included in agenda package)

If an individual appears as a delegation before Council, a further deputation from the same individual concerning the same topic(s) will not be permitted unless there is *significant* new information to be brought forward, subject to approval by the Mayor and Clerk. Specific new information must be identified on this form and/or attached for approval.

I have spoken on this issue before. Specific new information I wish to submit is as follows:

(please attach full presentation)

In accordance with the Procedure By-law, Requests to Appear as a Delegation before Council must be received by the Clerk by 5:00 p.m. on the Tuesday before the Council meeting in order that the delegations may be listed on the agenda and the subject of the delegation be identified.

All requests must include a copy of the presentation materials. Failure to provide the required information on time will result in a deferral or denial. Delegations are limited to 10 minutes.

I have read and understand the information contained on this form, including any attachments, will become public documents and be listed on the Council Meeting Agenda and on the Town's website.

I also understand that presentation materials must be submitted with this deputation form. Electronic presentations must be e-mailed to wheeler@mapleton.ca in accordance with the deadlines outlined above.

Signature _____

Date _____