



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MINUTES

TUESDAY, OCTOBER 8, 2019 @ 3:00 P.M.

MAPLETON TOWNSHIP OFFICES

PRESENT: Gregg Davidson, Mayor
Dennis Craven, Councillor
Paul Douglas, Councillor
Michael Martin, Councillor
Marlene Ottens, Councillor

STAFF PRESENT: Manny Baron, Chief Administrative Officer
Barb Schellenberger, Municipal Clerk
Sam Mattina, Director of Public Works
John Morrison, Director of Finance
Larry Wheeler, Deputy Clerk
Patty Wright, Chief Building Official
Heather Trottier, Financial Analyst – Tax Collector (at 7:00 p.m.)

1. Call to Order

Mayor Davidson welcomed those in attendance and called the meeting to order at 3:00 p.m.

Education Session

CAO Baron introduced consultants John & Peter from Strategy Corp and Political Acuity Institute. In attendance was representation from Centre Wellington. The training commenced.

A break took place at approx. 5:30 p.m. Council resumed at 7:00 p.m.

2. O Canada

3. Declaration of Pecuniary Interest – none

4. Confirmation of Minutes

4.1 Council Meeting dated September 10, 2019

RESOLUTION 2019-22-01

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT the minutes of the Township of Mapleton Council meeting held on Tuesday, September 10, 2019 be confirmed as circulated in the agenda package.

CARRIED

5. Matters arising from Minutes – none

6. Matters under The Planning Act and Matters Arising

Public Meeting Minutes for the following applications are a separate document and will be placed into the public record.

6.1 a) ZBA2019-06 - Notice of Public Meeting, all lands in the Township of Mapleton

b) Matters arising under The Planning Act (Council Direction)

RESOLUTION 2019-22-02

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Zoning application ZBA2019-06 for all lands in the Township of Mapleton be received.

CARRIED

- 6.2 a) ZBA2019-12 - Notice of Public Meeting, Plan 134 Part Lot 135 Alma, 3 Peel Street West, Alma, 2664897 Ontario Inc., c/o Patel, Dhruvin
- b) Matters arising under The Planning Act (Council Direction)

RESOLUTION 2019-22-03

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Zoning application ZBA2019-12 located at 134 Part Lot 135 Alma, 3 Peel Street West, Alma, (2664897 Ontario Inc., c/o Patel, Dhruvin) be received; AND FURTHER THAT the draft amending by-law as circulated in the agenda be presented to Council for first, second, and third reading.

CARRIED

7. Delegations and Matters Arising from Delegations

- 7.1 a) Watson & Associates, Peter Simcisko
Re: Asset Management Plan Presentation
- b) Matters arising

RESOLUTION 2019-22-04

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the delegation of Peter Simcisko representing Watson & Associates, Re: Asset Management Plan (AMP) presentation be received for information; AND FURTHER THAT staff be authorized to implement the AMP beginning January 1, 2020.

CARRIED

- 7.2 a) Trees for Mapleton: Chair Bruce Whale, GRCA Meghan Clay
- b) Matters arising

RESOLUTION 2019-22-05

Moved: Councillor Douglas

Seconded: Councillor Ottens

That Mapleton Council support the Trees for Mapleton request for \$943 for their Tree Planting Funding Proposal.

CARRIED

- 7.3 a) County Councillor: Earl Campbell – Semi-annual verbal update
- b) Matters arising

RESOLUTION 2019-22-06

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT County of Wellington Councillor Earl Campbell's verbal update be received for information.

CARRIED

8. Minutes from Committees – none

9. Reports and Updates from Staff

9.1 Building Department

- i) Building Report BD2019-13
Re: September Month End and Year to Date (YTD)

RESOLUTION 2019-22-07

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Building Department Report BD2019-13 dated October 8, 2019 regarding September Month End and Year to Date (YTD).

CARRIED

9.2 CAO and Clerk's Department

- i) CAO Clerk's Report CL2019-32
Re: Surplus Roads, Glen Allan, Centre-George #2

RESOLUTION 2019-22-08

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-32 dated October 8, 2019 regarding Glen Allan, Road (Centre - George Street) #2; AND FURTHER THAT notice of the draft bylaw declaring the roads surplus be given in accordance with the Township's notice provision by-law; AND the Mayor and Clerk be authorized to sign any and all ancillary documents pertaining to the sale of the said roads.

CARRIED

9.3 Finance Department

- i) Finance Report FIN2019-17
Re: Water and Wastewater Rates 2020 - 2023

RESOLUTION 2019-22-09

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Finance Report FIN2019-17 regarding Water and Wastewater rates for the years 2020 to 2023.

AND FURTHER

1. effective April 1st, 2020, that the Fees and Charges By-law be amended per appendix "A" of this report; and
2. that this resolution be only undertaken should there be no successful proponent for the request for proposals being issued for the provision of Water and Wastewater services for the Township of Mapleton.

CARRIED

- ii) Finance Report FIN2019-18
Re: Fees and Charges Increase of User Fees

RESOLUTION 2019-22-10

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Finance Report FIN2019-18 dated October 8, 2019 reporting on our User Fees and Charges be received for information.

CARRIED

RESOLUTION 2019-22-11

Moved: Councillor Ottens

Seconded: Councillor Craven

THAT Finance Report FIN2019-18 recommendation Building Fees for 2020 January 1 be approved.

CARRIED

RESOLUTION 2019-22-12

Moved: Councillor Douglas

Seconded: Councillor Martin

THAT Finance Report FIN2019-18 recommendation Planning Fees for 2020 January 1 be approved.

CARRIED

RESOLUTION 2019-22-13

Moved: Councillor Martin

Seconded: Councillor Ottens

THAT Finance Report FIN2019-18 recommendation Parks & Recreation be:

DEFERRED

9.4 Public Works Department

i) Public Works Report PW2019-28

Re: Followup to County Trail Program September 10, 2019

RESOLUTION 2019-22-14

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Public Works Report PW2019-28 dated October 8, 2019 regarding Wellington County Trail Funding Program. AND FURTHER THAT Council approve the revised plan for the trails presented within the report with the estimated cost of \$129,925 and support the application for funding from the County Trail Program for the eligible amount of \$50,000, with the potential eligibility for an additional grant of \$25,000 from the Wellington County Business Retention and Expansion Grant Program.

CARRIED

10. Approval of By-Laws

10.1 By-law Number 2019-089 being a by-law to authorize the Mayor and Clerk to execute Agreements (Sales Trailer and Model Home) between Activa Holdings Inc. and The Corporation of the Township of Mapleton.

RESOLUTION 2019-22-15

Moved: Councillor Martin

Seconded: Councillor Craven

THAT By-law Numbered 2019-089 Being a by-law to authorize the Mayor and Clerk to execute Agreements (Sales Trailer and Model Home) between Activa Holdings Inc. and The Corporation of the Township of Mapleton be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

CARRIED

11. Correspondence for Council's Direction – none

12. Correspondence for Council's Information was circulated with the agenda.

The following resolution was introduced.

RESOLUTION 2019-22-16

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council hereby supports AMO submission to the Attorney General of Ontario dated October 1, 2019 regarding: Towards a Reasonable Balance - Addressing growing municipal liability and insurance costs.

AND FURTHER that AMO be notified of our support.

CARRIED

13. Notices of Motion - none

14. Notice Provision – none

15. Other Business - none

16. Council Tracking Sheet – no revisions were requested.

17. Closed Session

RESOLUTION 2019-22-17

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Mapleton Township Council move into closed session for the following reason(s):

- The Illott Group Human Resources Services, Steve Illott, Market Rate presentation/Information Update [Municipal Act 239 (2)(b)]
- Verbal update, Sale of land to Dozlan Construction, Drayton Industrial Park, Ph, 2, 2 ac. [Municipal Act 239 (2)(c)]
- Correspondence dated October 2, 2019 from Glenaviland Development Corp., Phase 2, Stage 2, Carriage Crossing [Municipal Act 239 (2)(e)]
- Discussion pertaining to Family Health Team needs [Municipal Act 239 (2)(e)]

CARRIED

Open Session Resumed. Rise and Report on Closed Session took place.

Mayor Davidson reported that Township of Mapleton Council discussed the following in Closed Session:

- The Illott Group Human Resources Services, Steve Illott, Market Rate presentation/Information Update
- Verbal update, Sale of land to Dozlan Construction, Drayton Industrial Park, Ph, 2, 2 ac.
- Correspondence dated October 2, 2019 from Glenaviland Development Corp., Phase 2, Stage 2, Carriage Crossing
- Discussion pertaining to Family Health Team needs.

The following resolution was introduced.

RESOLUTION 2019-22-17B

Moved: Councillor Craven

Seconded: Councillor Douglas

WHEREAS Mapleton Council received on August 13, 2019 the market salary summary compiled and presented by Steve Illott:

AND the CAO was tasked to develop a 2020 budget based on the market salary summary;

NOW BE IT RESOLVED THAT:

1. The verbal update presentation by The Illott Group on October 8, 2019 be received for information
2. The salary budget 2020 as amended be approved
3. Council approved the amended salary information as presented and to be incorporated into the 2020 budget effective January 1, 2020
4. The participating municipalities be provided with a copy of the Mapleton Market Survey 2019.

CARRIED

18. Confirmatory By-law Number 2019-090

RESOLUTION 2019-22-18

Moved: Councillor Martin

Seconded: Councillor Craven

THAT By-law Number 2019-090 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.

CARRIED

19. Adjournment

There being no further business, the meeting adjourned at 10:59 p.m.

Mayor Gregg Davidson

Clerk Barb Schellenberger

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.