



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MINUTES

TUESDAY, NOVEMBER 12, 2019 @ 7:00 P.M.

MAPLETON TOWNSHIP OFFICES

PRESENT: Gregg Davidson, Mayor
Dennis Craven, Councillor
Paul Douglas, Councillor
Michael Martin, Councillor
Marlene Ottens, Councillor

STAFF PRESENT: Manny Baron, Chief Administrative Officer
Barb Schellenberger, Municipal Clerk
Sam Mattina, Director of Public Works
John Morrison, Director of Finance
Larry Wheeler, Deputy Clerk
Patty Wright, Chief Building Official

1. **Call to Order**

Mayor Davidson welcomed attendees & called the meeting to order at 7:00 p.m.

2. **O Canada**

3. **Declaration of Pecuniary Interest - none**

4. **Confirmation of Minutes**

4.1 Council Meeting dated October 22, 2019

RESOLUTION 2019-28-01

Moved: Councillor Martin

Seconded: Councillor Craven

THAT the minutes of the Township of Mapleton Council Meeting held on Tuesday October 22, 2019 be confirmed as circulated in the agenda package.

CARRIED

5. **Matters arising from Minutes - none**

5.1 Crossing Guard Resolution for Council's consideration

RESOLUTION 2019-28-02

Moved: Councillor Craven

Seconded: Councillor Martin

WHEREAS Public Works Report PW2017-16 regarding Pedestrian Crossover (PXO) crossing on Wellington Street South at the intersection of Wellington Street South and Andrews Drive, Drayton has been installed and is functional;

WHEREAS the public is not desirous of moving the crossing guard as approved in the report;

WHEREAS Council asked staff at September 10, 2019 Council to revisit and analyze the need for the relocation of the crossing guard;

NOW BE IT RESOLVED Township of Mapleton Council approve the crossing guard to remain at the intersection of Wellington Street South and Edward Street in Drayton.

CARRIED

6. Matters under The Planning Act and Matters Arising

Public Meeting Minutes for the following applications are a separate document and will be placed into the public record.

- 6.1 a) ZBA2019-13 - Notice of Public Meeting, Part Lot 6, Concession 2, RP61R-20880, Parts 1 & 2 (Maryborough), 6492 Sideroad 6, Huber, Darren & Stephanie.
- b) Matters arising under The Planning Act (Council Direction)

RESOLUTION 2019-28-03

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Zoning application ZBA2019-13 located at Part Lot 6, Concession 2, RP61R-20880, Parts 1 & 2 (Maryborough), 6492 Sideroad 6, Huber, Darren & Stephanie, be received;

AND FURTHER THAT the draft amending by-law as circulated in the agenda be presented to Council for first, second, and third reading.

CARRIED

- 6.2 a) ZBA2019-14 - Notice of Public Meeting, Part Lots 11 & 12, Concession 13 (Peel), 7556 Wellington Road 7, Klavan Farms Ltd & Zachary Thomas Klaasen Van Ankum.
- b) Matters arising under The Planning Act (Council Direction)

RESOLUTION 2019-28-04

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Zoning application ZBA2019-14 located at Peel Concession 13 Part Lot 11 & 12, Klavan Farms Ltd, & Zachary Thomas Klassen Van Ankum, be received; AND FURTHER the Council support the application as presented.

DEFEATED

At the council meeting, the applicant Henry Van Ankum amended the zoning application by stating he would remove the long silver building as shown in the aerial as part of the planner report.

The Planner will confirm with the applicant the details of the amendment. A draft zoning by-law will be prepared and presented to Council at a future meeting.

- 6.3 a) ZBA2019-15 - Notice of Public Meeting, Part Lots 1 & 2, Concession 14 (Maryborough), 8695 Wellington Rd 7, Luymes, Mark & Carolyn.
- b) Matters arising under The Planning Act (Council Direction)

RESOLUTION 2019-28-05

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Zoning application ZBA2019-15 located at Part Lots 1 & 2, Concession 14 (Maryborough), Mark & Carolyn Luymes, be received;

AND FURTHER the planner prepare a draft amending By-law for Council's consideration.

CARRIED

- 6.4 a) ZBA2019-17 - Notice of Public Meeting, Community Improvement Plan, all lands in Township of Mapleton
- b) Matters arising under The Planning Act (Council Direction)

RESOLUTION 2019-28-06

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Zoning application ZBA2019-17 located at: all lands within the community improvement project area identified within the Township of Mapleton's Community Improvement Plan (CIP) be received;
AND FURTHER THAT the draft amending by-law as presented in today's agenda for first, second, and third reading.

CARRIED

- 6.5 Consent Application Summary, Land Division File No. B66-19, Pt Lot 14, Conc 13 (P)

RESOLUTION 2019-28-07

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Township of Mapleton support Consent Application B66-19 as presented for lands described as Part Lot 14 Con 13, (Peel) with the following conditions:

- THAT Payment be made for a letter of clearance (as per Fees and Charges Bylaw as amended)
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes
- That a copy of deposited Reference Plan be submitted to the Township
- AND FURTHER THAT Council authorizes the Municipal Clerk to file with the Secretary/Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

- 6.6 Consent Application Summary, Land Division File No. B67-19, Pt Lot 14, Conc 13 (P)

RESOLUTION 2019-28-08

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton support Consent Application B67-19 as presented for lands described as Part Lot 14 Con 13, (Peel) with the following conditions:

- THAT Payment be made for a letter of clearance pursuant to Fees and Charges By-law 2018-089 (unless further amended)
- THAT a Parkland dedication fee be paid pursuant to Fees and Charges By-law 2018-089 (unless further amended)
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes
- THAT the Owner enter into an agreement apportioning future maintenance costs on any applicable drains
- That any concerns of the Conservation Authority are adequately addressed
- THAT zoning compliance be achieved to the satisfaction of the local municipality
- That a copy of deposited Reference Plan be submitted to the Township
- AND FURTHER THAT Council authorizes the Municipal Clerk to file with the Secretary -Treasurer of the Planning and Land Division Committee at

the County of Wellington, a letter of clearance of these conditions on completion of same.

CARRIED

7. Delegations and Matters Arising from Delegations – none

8. Minutes from Committees

8.1 Parks and Recreation Committee Minutes dated October 17, 2019

RESOLUTION 2019-28-09

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT the Minutes of the Mapleton Parks and Recreation Committee Meeting held on October 17, 2019 be received for information.

CARRIED

RESOLUTION 2019-28-10

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT TOWNSHIP OF MAPLETON COUNCIL accepts the 50/50 Funding Application recommendations from the Parks & Recreation Committee; AND FURTHER APPROVES the two applications described as follows:

- Accessible Play Equipment for Wallace Cummings Park in Alma in the amount of \$5000
- Additional funding for Moorefield Rink Roof initiative in the amount of \$5000

For a total of \$10,000.00 awarded for year 2020.

CARRIED

9. Reports and Updates from Staff

9.1 Building Department

i) Building Report BD2019-14

Re: Report for October Month End and Year to Date (YTD)

RESOLUTION 2019-28-11

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Building Department Report BD2019-14 dated November 12, 2019 regarding October Month End and Year to Date (YTD).

CARRIED

9.2 Finance Department

i) Finance Report FIN2019-20

Re: RBC Banking services

RESOLUTION 2019-28-12

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Finance Report FIN2019-20 regarding RBC Banking services and;

1. authorize staff to enter into a five-year service agreement with RBC; and
2. consent to the fee schedule proposed for the term of the agreement.

CARRIED

ii) Finance Report FIN2019-21

Re: 2019 Q3 Operating Budget Variance Report

RESOLUTION 2019-28-13

Moved: Councillor Douglas
Seconded: Councillor Ottens
THAT Township of Mapleton Council receive Finance Report FIN2019-21 regarding the Q3 2019 Operating Budget Variance as information.
CARRIED

10. Approval of By-Laws

10.1 By-law Number 2019-096 being a By-law to adopt Amendment No. 1 to the Community Improvement Plan (CIP)

RESOLUTION 2019-28-14

Moved: Councillor Ottens
Seconded: Councillor Douglas
THAT By-law Number 2019-096 being a By-law to adopt Amendment No. 1 to the Community Improvement Plan (CIP) be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.
CARRIED

- 11. **Correspondence for Council's Direction** – none
- 12. **Correspondence for Council's Information** was circulated with the agenda.
- 13. **Notices of Motion** – none
- 14. **Notice Provision** was circulated with the agenda.
- 15. **Other Business** - none
- 16. **Council Tracking Sheet** – no revisions were requested
- 17. **Closed Session** – none
- 18. **Confirmatory By-law**

RESOLUTION 2019-28-15

Moved: Councillor Douglas
Seconded: Councillor Ottens
THAT By-law Number 2019-097 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.
CARRIED

19. Adjournment

There being no further business, the meeting adjourned at 8:33 p.m.

Mayor Gregg Davidson

Deputy Clerk Larry Wheeler

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.