



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MEETING MINUTES

TUESDAY, APRIL 28, 2020 @ 1:00 P.M.

**COUNCIL MET USING VIRTUAL TECHNOLOGY**

**1. Call to Order**

Mayor Davidson welcomed attendees and called the virtual meeting to order at 1:00 p.m.

In response to COVID-19 and recommendations by World Health Organization and the Guelph-Dufferin-Wellington Health Unit to exercise social distancing, Township of Mapleton facilities, including the Township Office are currently closed. Members of the public were invited to observe this open meeting electronically by accessing the meeting by live-streaming.

**2. Roll Call was taken by the Clerk**

PRESENT: IN COUNCIL ADMIN OFFICE  
Gregg Davidson, Mayor

VIDEOCONFERENCE CALL  
Paul Douglas, Councillor  
Dennis Craven, Councillor  
Marlene Ottens, Councillor

REGRETS: Michael Martin, Councillor

Clerk Barb Schellenberger stated quorum has been met.

STAFF PRESENT: IN COUNCIL CHAMBERS  
Barb Schellenberger, Municipal Clerk

VIDEOCONFERENCE CALL  
Manny Baron, CAO  
Larry Wheeler, Deputy Clerk  
Sam Mattina, Director of Public Works  
John Morrison, Director of Finance  
Patty Wright, Chief Building Official

**3. Declaration of Pecuniary Interest – none stated**

**4. Confirmation of Minutes**

4.1 Public Meeting under the Planning Act dated February 11, 2020

**RESOLUTION 2020-08-01**

Moved: Councillor Douglas

Seconded: Councillor Craven

THAT the minutes of the Township of Mapleton Public Meeting under the Planning Act held on February 11, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.2 Public Meeting under the Planning Act dated March 10, 2020

**RESOLUTION 2020-08-02**

Moved: Councillor Douglas

Seconded: Councillor Craven

THAT the minutes of the Township of Mapleton Public Meeting under the Planning Act held on March 10, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.3 Council Meeting dated March 10, 2020

**RESOLUTION 2020-08-03**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the minutes of the Township of Mapleton Council Meeting held on March 10, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.4 Council Meeting dated March 24, 2020

**RESOLUTION 2020-08-04**

Moved: Councillor Craven

Seconded: Councillor Ottens

THAT the minutes of the Township of Mapleton Council Meeting held on March 24, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.5 Special Meeting of Council dated April 7, 2020

**RESOLUTION 2020-08-05**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the minutes of the Township of Mapleton Council Special Meeting held on April 7, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.6 Council Meeting dated April 14, 2020

**RESOLUTION 2020-08-06**

Moved: Councillor Craven

Seconded: Councillor Ottens

THAT the minutes of the Township of Mapleton Council Meeting held on April 14, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

**5. Matters arising from Minutes – none**

**6. Matters under The Planning Act and Matters Arising – none**

**7. Delegations and Matters Arising from Delegations**

7.1 a) Proposed Alma Retirement Development presented by Andrea Sinclair, MHBC Planning

b) Proposed Alma Retirement Development Partnership presented by Stuart Roxburgh

**RESOLUTION 2020-08-07**

Moved: Councillor Douglas

Seconded: Councillor Craven

THAT the delegation of Ms. Sinclair and Mr. Roxburgh representing Alma Retirement Development proposal be received for information;

AND FURTHER THAT staff continue to assist the developer with the processes.

**CARRIED**

- 7.2 OCWA presentation by Don Irvine  
Re: Update on OCWA 2019 regulatory reporting

**RESOLUTION 2020-08-08**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the OCWA 2019 regulatory reporting update be received for information.

**CARRIED**

**8. Minutes from Committees – none**

**9. Reports and Updates from Staff**

9.1 Finance Department

- i) Finance Report FIN2020-09

Re: COVID-19 Financial Mitigation and Relief Measures

**RESOLUTION 2020-08-09**

Moved: Councillor Craven

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Finance Report FIN2020-09 regarding COVID-19 Financial Mitigation and Relief Measures; and

1. enact a By-law to provide for financial relief for stipulated penalty and interest for taxes and for water and wastewater billings in default.

**CARRIED**

9.2 Public Works Department

- i) Public Works Report PW2020-05

Re: Safe Drinking Water Act Reporting – 2019 Drayton & Moorefield Water Systems

**RESOLUTION 2020-08-10**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Public Works Report PW2020-05 reporting on the 2019 Drayton & Moorefield Water Systems in accordance with The Safe Drinking Water Act, Ontario Reg. 170/03, be hereby received.

AND THAT Council acknowledge receipt of the Section 11, 2019 Annual Reports, and the Schedule 22, 2019 Summary Reports for both the Drayton Water Supply System and the Moorefield Water Supply System satisfying legislative requirements.

**CARRIED**

- ii) Public Works Report PW2020-08

Re: Post COVID19 Federal Infrastructure Stimulus Program

**RESOLUTION 2020-08-11**

Moved: Councillor Ottens

Seconded: Councillor Craven

THAT Township of Mapleton Council receive Public Works Report PW2020-09 dated April 28, 2020 regarding the Capital Works 2020 Positive Variance Reallocation;

AND THAT Council approve the staff recommendation to reallocate a portion of the positive variance resultant from the tender award for RFT 2020-01 Replacement of Culvert MB015, (Project sheet #18055), in the amount of \$70,000 in order to complete Phase two of the work awarded through tender RFT2019-14, 2019 Bridge and Culvert Maintenance Program.

**CARRIED**

- iii) Public Works Report PW2020-09  
Re: Capital Works 2020 Positive Variance Reallocation

**RESOLUTION 2020-08-12**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Public Works Report PW2020-08 dated April 28, 2020 regarding Post COVID19 Federal Infrastructure Stimulus Program

AND FURTHER THAT Township of Mapleton Council, authorize the Director of Public Works to procure Engineering resources in the amount of approximately \$145,000, before HST, to bring two infrastructure projects with a combined estimated value of \$1,805,000.00, before HST, to shovel ready status, making them eligible for application to this program.

**CARRIED**

9.3 Source Water Protection

- i) Source Water Protection Report SWP2020-01  
Re: Township of Mapleton 2019 Source Protection Annual Report

**RESOLUTION 2020-08-13**

Moved: Councillor Ottens

Seconded: Councillor Craven

THAT Township of Mapleton Council receive Source Water Protection Report SWP2020-01 dated April 28, 2020 regarding Township of Mapleton Source Protection Annual Reports.

**CARRIED**

**10. Approval of By-Laws**

**RESOLUTION 2020-08-14**

Moved: Councillor Craven

Seconded: Councillor Douglas

THAT By-laws Numbered:

- 2020-029 Being a by-law to authorize the Mayor and CAO to execute a Site Plan Agreement between Orvie Weber and The Corporation of the Township of Mapleton
- 2020-030 Being a rating by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act. (Driscoll, West Part Lot 13, Concession 10, Maryborough)
- 2020-031 to provide for financial relief for stipulated penalty and interest for taxes and for water and wastewater billings in default.

be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

**11. Correspondence for Council's Direction – none**

**12. Correspondence for Council's Information** was circulated with the agenda.

**13. Notice of Motion**

**RESOLUTION 2020-08-15**

Moved: Councillor Craven

Seconded: Councillor Ottens

THAT Township of Mapleton Council request staff to investigate and report back concerning a sidewalk along Wellington Rd 17 towards Highway 6 from Wellington Rd 7 intersection for the length of six houses due to safety concerns.

**CARRIED**

14. **Notice Provision** – none
15. **Other Business** – none
16. **Council Tracking Sheet** – no updates requested
17. **Closed Session** – none
18. **Confirmatory By-law Number 2020-032**

**RESOLUTION 2020-08-16**

Moved: Councillor Douglas

Seconded: Councillor Craven

THAT By-law Number 2020-032 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

19. **Adjournment**

There being no further business, the meeting adjourned at 2:27 p.m.

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Mayor Gregg Davidson

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Clerk Barb Schellenberger

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.