



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL AGENDA

TUESDAY, SEPTEMBER 10, 2019 @ 7:00 P.M.

MAPLETON TOWNSHIP OFFICES

1. **Call to Order**
2. **O Canada**
3. **Declaration of Pecuniary Interest**
4. **Confirmation of Minutes**
  - 4.1 Council Meeting dated August 13, 2019
5. **Matters arising from Minutes**
  - 5.1 Motion to cancel September 24<sup>th</sup> regular meeting of council
6. **Matters under The Planning Act and Matters Arising**
  - 6.1 a) ZBA2019-11- Notice of Public Meeting, Concession 14, West Part Lot 15, 7433 Wellington Road 7, Horst, John & Marlene
  - b) Matters arising under The Planning Act (Council Direction)
7. **Delegations and Matters Arising from Delegations**
  - 7.1 a) KPMG LLP Wellington County Service Review Final Project Charter, Presenter Bruce Peever
  - b) Matter Arising (to receive the information)
8. **Minutes from Committees**
  - 8.1 Park and Recreation Committee  
Re: Minutes dated August 15, 2019
9. **Reports and Updates from Staff**
  - 9.1 Building Department
    - i) Building Report BD2019-12  
Re: Report for August Month End and Year to Date (YTD)

## 9.2 CAO and Clerk's Department

- i) CAO Clerk's Report CL2019-29  
Re: Surplus Land Wellington Road 11 & Concession 12
- ii) CAO Clerk's Report CL2019-30  
Re: AMO Conference
- iii) CAO Clerk's Report CL2019-31  
Re: Holiday Hours

## 9.3 Finance Department

- i) Finance Report FIN 2019-16  
RE: Energy Consumption Update Report 2017/2018 Comparison

## 9.4 Public Works Department

- i) Public Works Report 2019-25  
Re: Wellington County Trail Funding Program
- ii) Public Works Report 2019-26  
Re: Pedestrian Crosswalk at Andrews Drive and WR 11, Drayton
- iii) Public Works Report 2019-27  
Re: Wright Stanners Drain – Tender Report

## 10. Approval of By-Laws

- 10.1 By-law Number 2019-077 being a By-law to provide for drainage works in the Township of Mapleton in the County of Wellington, Wright & Stanners Drain Improvement, 2019
- 10.2 By-law Number 2019-086 being a by-law to authorize the Mayor and Clerk to execute an Offer to Purchase between The Corporation of the Township of Mapleton and Roderick Bauman for lands located at Lot 20 Survey Donald Sutherland Peel (9 old number) W of S Mill St & N of Hill St; Mapleton
- 10.3 By-law Number 2019-087 being a by-law to authorize the Mayor and Clerk to execute a Form of Tender Agreement between Marquardt Farm Drainage Ltd. and The Corporation of the Township of Mapleton

## 11. Correspondence for Council's Direction – none

## 12. Correspondence for Council's Information

- 12.1 GRCA Grand Actions Newsletter September 2019
- 12.2 Seniors' Center for Excellence
  - i) September 2019 Newsletter
  - ii) September 2019 Calendar
- 12.3 Crime Stoppers Guelph Wellington  
Re: Shredding Event 2019
- 12.4 Ontario Energy Board Notice  
Re: 2018 Disposition of Deferral & Variance Account Balances and 2018 Utility Earnings
- 12.5 Norfolk County resolution No.4 dated July 9, 2019  
Re: Request for Provincial Response to address Gas Well Issues
- 12.6 Municipality of Chatham-Kent resolution dated August 12, 2019  
Re: Enforcement for Safety on Family Farms
- 12.7 Municipality of Thames Centre resolution dated August 12, 2019  
Re: Enforcement for Safety on Family Farms
- 12.8 Municipality of Bluewater resolution dated July 29, 2019  
Re: Support for Reducing Litter and Waste in our Communities
- 12.9 Municipality of Hastings Highlands resolution 534-19 dated August 14, 2019  
Re: Support for Reducing Litter and Waste in our Communities
- 12.10 Municipality of Hastings Highlands resolution 533-19 dated August 14, 2019  
Re: Municipal Amalgamation
- 12.11 Township of McKellar resolution 19-355 dated August 20, 2019  
Re: Municipal Amalgamation
- 12.12 Town of Bradford West Gwillimbury resolution 2019-275 dated August 6, 2019  
Re: Never Forgotten National Memorial
- 12.13 AMO Watch File
  - The link to view the August 12, 2019 issue: <https://tinyurl.com/y3ffnpp>
  - The link to view the August 22, 2019 issue: <https://tinyurl.com/y363sh57>
  - The link to view the August 29, 2019 issue: <https://tinyurl.com/ydzymsz>
  - The link to view the September 5, 2019 issue: <https://tinyurl.com/y3miryja>

**13. Notices of Motion**

13.1 Councillor Ottens re Drayton Cemetery Columbarium construction date

**14. Notice Provision**

14.1 Notice for Regular Meeting of Council – Cancelled September 24, 2019

**15. Other Business**

**16. Council Tracking Sheet**

**17. Closed Session – none**

**18. Confirmatory By-law Number 2019-088**

**19. Adjournment**

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.



# Township of Mapleton 2019 Council Meeting Dates As of January 17, 2019

Tuesday,	January	8,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	January	22,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	February	12,	2019	7:00 p.m. – Regular Meeting of Council
<del>Tuesday,</del>	<del>February</del>	<del>26,</del>	<del>2019</del>	<del>1:00 p.m. – Regular Meeting of Council</del>

## **CANCELLED**

Tuesday,	March	12,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	March	26,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	April	9,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	April	23,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	May	14,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	May	28,	2019	1:00 p.m. – Regular Meeting of Council
Thursday,	June	13,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	July	9,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	August	13,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	September	10,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	September	24,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	October	8,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	October	22,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	November	12,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	November	26,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	December	10,	2019	7:00 p.m. – Regular Meeting of Council

Note: Dates are subject to change by resolution of Township of Mapleton Council



# Township of Mapleton 2019 Committee Meeting Dates

<b>COMMITTEE OF ADJUSTMENT</b>		
Wednesday, April	17, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, May	22, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, June	19, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, July	10, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, August	14, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, September	11, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, October	9, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, November	13, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, December	11, 2019	4:00 p.m. – Regular Scheduled Meeting

<b>PARKS AND RECREATION COMMITTEE</b>		
Thursday, June 20,	2019	6:00 p.m. – Regular Scheduled Meeting
Thursday, August 22,	2019	6:00 p.m. – Regular Scheduled Meeting
Thursday, October 24,	2019	6:00 p.m. – Regular Scheduled Meeting
Thursday, December 19,	2019	6:00 p.m. – Regular Scheduled Meeting

<b>ECONOMIC DEVELOPMENT COMMITTEE</b>		
Monday, July 8,	2019	6:00 p.m. – Regular Scheduled Meeting
Monday, September 9,	2019	6:00 p.m. – Regular Scheduled Meeting
Monday, November 4,	2019	6:00 p.m. – Regular Scheduled Meeting

Committee meeting dates are subject to change, please check [www.mapleton.ca](http://www.mapleton.ca) for updates.



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MINUTES

TUESDAY, AUGUST 13, 2019 @ 7:00 P.M.

MAPLETON TOWNSHIP OFFICES

PRESENT: Gregg Davidson, Mayor  
Dennis Craven, Councillor  
Paul Douglas, Councillor  
Michael Martin, Councillor  
Marlene Ottens, Councillor

STAFF PRESENT: Manny Baron, Chief Administrative Officer  
Barb Schellenberger, Municipal Clerk  
Sam Mattina, Director of Public Works  
John Morrison, Director of Finance

1. **Call to Order**

Mayor Davidson welcomed those in attendance and called the meeting to order at 7:00 p.m.

2. **O Canada**

3. **Declaration of Pecuniary Interest** – none stated

4. **Confirmation of Minutes**

4.1 Council Meeting dated July 9, 2019

**RESOLUTION 2019-20-01**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT the minutes of the Township of Mapleton Council meeting held on Tuesday, July 9, 2019 be confirmed as circulated in the agenda package.

**CARRIED**

4.2 Council Special Meeting dated July 11, 2019

**RESOLUTION 2019-20-02**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the minutes of the Township of Mapleton Council Special Meeting held on Thursday, July 11, 2019 be confirmed as circulated in the agenda package.

**CARRIED**

5. **Matters arising from Minutes** – none

6. **Matters under The Drainage Act, The Planning Act and Matters Arising**

i) a) Adjourn to Court of Revision (Drainage Act)

Court of Revision – Wright & Stanners Drain Improvement, 2019

Purpose: To consider and determine appeals from the assessments by By-law Number 2019-077

**RESOLUTION 2019-20-03**

Moved: Councillor Douglas

Seconded: Councillor Ottens

BE IT RESOLVED THAT The Court of Revision for the Wright & Stanners Drain Improvement, 2019 does hereby convene at 7:02 p.m. and Mayor Davidson be appointed Chair.

**CARRIED**

b) Matters arising from Court of Revision (Drainage Act)

**1. Welcome by Chair**

The Court of Revision of the Township of Mapleton is meeting for the purpose of considering and determining appeals from the assessments by By-Law Number 2019-077.

**2. Declaration of Pecuniary Conflict of Interest**

None stated

**3. Overview of Assessments by the Engineer**

R.J. Burnside & Associates Engineer Sid Vander Veen was in attendance for the presentation of said assessments.

**4. Appeals**

The Engineer and Clerk confirmed there were no appeals received at the Admin Office.

**5. Late Appeals**

The call for any late appeals was asked. No later appeals were received.

c) Reconvene to Council

**RESOLUTION 2019-20-04**

Moved: Councillor Ottens

Seconded: Councillor Douglas

BE IT RESOLVED THAT The Court of Revision does now adjourn at 7:06 p.m.

**CARRIED**

ii) a) Planning Act and Matters Arrising

Re: Consent Application Summary, Land Division Files No. B30/19, Township of Mapleton, (Maryborough), Part Lot 18, Concession 17

A staff recommendation was not provided in the published agenda. The following motion was circulated for Council's consideration.

**RESOLUTION 2019-20-05**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton support Consent Application B30/19 as presented for lands described Part Lot 18, Concession 17, (Maryborough) with the following conditions:

- i. THAT Payment be made of the fee of \$150.00 (or whatever fee is applicable at the time of clearance under the Fees and Charges By-law) for a letter of clearance
- ii. THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes
- iii. THAT Taxes Paid in Full
- iv. THAT a copy of deposited Reference Plan be submitted to the Township
- v. THAT Driveway access can be provided to the satisfaction of the Township
- vi. THAT the Owner enter into an agreement apportioning future drainage maintenance costs (if applicable);

AND FURTHER THAT Council authorizes the Municipal Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

**CARRIED**



iii) a) Planning Act and Matters Arising

Re: Consent Application Summary, Land Division Files No. B35/19,  
Township of Mapleton, (Drayton), Block 48, 61M-74

**RESOLUTION 2019-20-06**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton support Consent Application B35-19 as presented for lands described Block 48, Plan 61M74 (Drayton) with the following conditions:

- THAT Payment be made of the fee of \$150.00 (or whatever fee is applicable at the time of clearance under the Fees and Charges By-law) for a letter of clearance;
- THAT a Parkland dedication fee be paid (\$1400.00 in 2019);
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes;
- THAT zoning compliance be met
- THAT taxes be paid in full
- THAT servicing can be accommodated on the severed lands to the satisfaction of the Township.
- THAT driveway access can be provided to the satisfaction of the Township
- THAT reference plan (RP) showing consent be provided to the Township
- THAT the fire routes and fire route accesses conform to the Ontario Building Code

AND FURTHER THAT Council authorizes the Municipal Clerk to file with the Secretary/Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

**CARRIED**

**7. Delegations and Matters Arising from Delegations**

7.1 Centre Wellington Scoped Tier Three Water Budget and Risk Assessment presented by Kyle Davis (Source Protection) and Martin Keller (GRCA)

**RESOLUTION 2019-20-07**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the delegation of Kyle Davis (Source Protection) and Martin Keller (GRCA) regarding Centre Wellington Scoped Tier Three Water Budget and Risk Assessment be received for information.

**CARRIED**

**8. Minutes from Committees**

8.1 Parks and Recreation Committee

Re: Draft Minutes dated June 20, 2019

A minor revision was noted pertaining to the upper hill.

**RESOLUTION 2019-20-08**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT the Minutes of the Mapleton Parks and Recreation Committee Meeting held on June 20, 2019 be received for information.

**CARRIED**

## 9. Reports and Updates from Staff

### 9.1 Building Department

- i) Building Report BD2019-11  
Re: Report for July Month End and Year to Date (YTD)

#### **RESOLUTION 2019-20-09**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Building Department Report BD2019-11 dated August 13, 2019 regarding July Month End and Year to Date (YTD).

**CARRIED**

### 9.2 Finance Department

- i) Finance Report FIN2019-15  
Re: 2019 Q2 Operating Budget Variance Report

#### **RESOLUTION 2019-20-10**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Township of Mapleton Council receive Finance Report FIN2019-15 regarding the Q2 2019 Operating Budget Variance as information.

**CARRIED**

## 10. Approval of By-Laws

#### **RESOLUTION 2019-20-11**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT By-laws Numbered:

- 2019-081 being a By-law to assume certain lands within the Township as a public highway (Drayton Industrial Drive)
- 2019-082 being a by-law to Appoint Kally Foster, Canine Control Officer as a By-law Enforcement Officer for the Corporation of the Township of Mapleton and to repeal By-law Number 2016-068
- 2019-083 being a by-law to delegate certain powers and duties to officers and employees of the Town of Mapleton as it pertains to a Site Plan Agreement for Ruth Martin and Ellen Martin (Dorking Groceries)

be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

A revised bylaw was circulated for Council's consideration. The following motion was introduced.

#### **RESOLUTION 2019-20-12**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT By-law Number 2019-084 being a by-law to authorize the Mayor and Clerk to execute an Amending Site Plan Agreement between Village on the Ridge – Drayton Inc. and The Corporation of the Township of Mapleton be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

## 11. Correspondence for Council's Direction – none

## 12. Correspondence for Council's Information was circulated with the agenda.

### 13. Notices of Motion

Councillor Ottens provided a notice of motion regarding the columbarium at the Drayton Cemetery. It is her desire to move the project from 2022 to 2020.

### 14. Notice Provision – none

### 15. Other Business

Discussion took place about the following topics:

- The last Council meeting of September will be cancelled due to an upcoming conference

### 16. Council Tracking Sheet

Revisions to the tracking sheet were requested:

- Remove Moorefield
- Development Charge amendment will be presented in the fall
- Community Grant Program to be incorporated into the Policy Manual.

### 17. Closed Session

#### **RESOLUTION 2019-20-13**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Mapleton Township Council move into closed session for the following reasons:

- a proposed or pending acquisition or disposition of land by the municipality or local board;  
Re: Verbal update on surplus land on Wellington Road 11
- a proposed or pending acquisition or disposition of land by the municipality or local board;  
Re: Verbal introduction of land purchase
- labour relations or employee negotiations,  
Re: Pay Equity presentation/Information Update

**CARRIED**

#### **Open Session Resumes**

##### 17.1 Rise and Report on Closed Session

#### **RISE AND REPORT**

Mayor Davidson reported that Township of Mapleton Council discussed the following in Closed Session:

- a proposed or pending acquisition or disposition of land by the municipality or local board;  
Re: Verbal update on surplus land on Wellington Road 11
- a proposed or pending acquisition or disposition of land by the municipality or local board;  
Re: Verbal introduction of land purchase
- labour relations or employee negotiations,  
Re: Pay Equity presentation/Information Update

At the next meeting of Council staff will report on surplus lands on Wellington Road 11 and the acquisition of land at 26 Elm Street, Drayton.

**18. Confirmatory By-law Number 2019-085**

**RESOLUTION 2019-20-14**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT By-law Number 2019-085 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

**19. Adjournment**

There being no further business, the meeting adjourned.

---

Mayor

---

Clerk

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.



## NOTICE OF A PUBLIC MEETING FOR AN AMENDMENT TO THE MAPLETON ZONING BY-LAW AND NOTICE OF COMPLETE APPLICATION ZBA 2019-11

**TAKE NOTICE** that the Council of the Corporation of the Township of Mapleton has received a complete application to consider a proposed amendment to the Comprehensive Zoning By-law 2010-80, pursuant to Section 34 of the *Planning Act, R.S.O. 1990*, as amended.

**PUBLIC MEETING** Mapleton Council will consider this application at their meeting scheduled for:

**Tuesday September 10, 2019**  
Mapleton Township Municipal Offices  
Council Chambers  
7275 Sideroad 16  
7:00 p.m.

### Location of the Subject Land

The property subject to the proposed amendment is legally described as West Part Lot 15, Concession 14 (Peel), with a civic address of 7433 Wellington Rd 7. The property is approximately 1.53 ha (3.8 ac) in size and the location is shown on the map below.

### The Purpose and Effect of the Application

The purpose and effect of the proposed amendment is to rezone the subject lands to permit a home industry (farm building construction business) on a reduced lot. The applicants are proposing to construct a 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) building to be used for the home industry and personal storage. The property is currently zoned Agricultural Exception (A-31.239) which permits two existing metal clad buildings and grainary bin to comply with the accessory building requirements, in addition to the uses permitted in the Agricultural zone. The subject property is occupied by a single detached dwelling and sheds. Additional relief may be considered at this meeting.

### Oral or Written Submissions

Any person or public body is entitled to attend the public meeting and make written or oral submissions in support of or in opposition to the proposed zoning by-law amendment. Written comments should be submitted to the Township Clerk at the address shown below.

### Power of the Tribunal to Dismiss Appeals

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Township of Mapleton to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Mapleton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Mapleton before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

### Request for Notice of Decision

If you wish to be notified of the decision in respect of the proposed Township of Mapleton Zoning By-law Amendment, you must make a written request to the Clerk.

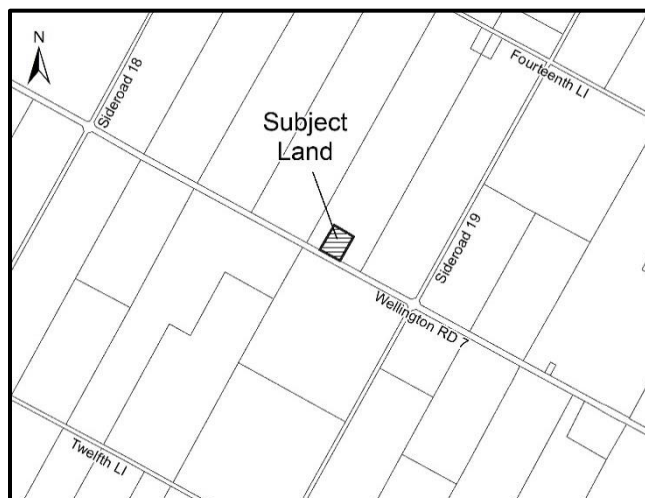
### Additional Information

For more information about this matter, including information about appeal rights, please contact or visit the Municipal Office at the address shown below. O. Reg. 470/09, s. 2: 179/16, s. 2. The application and any additional information are available to the public for inspection at the Township of Mapleton Municipal Office during office hours.

Dated at the Township of Mapleton,  
This 19<sup>th</sup> day of August, 2019.

Barb Schellenberger, Clerk  
Township of Mapleton  
7275 Sideroad 16  
Drayton, ON N0G1P0

[bschellenberger@mapleton.ca](mailto:bschellenberger@mapleton.ca)





# TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, ON N0G 1P0  
Phone: 519.638.3313, Fax: 519.638.5113, TF: 1.800.385.7248

[www.mapleton.ca](http://www.mapleton.ca)

## Staff Commenting Form

ZBA2019-11	OWNER: John Horst & Marlene Horst  APPLICANT: Dan Ramer	SUBJECT LAND: Legal: Concession 14 West Part Lot 15, RP61R11323 Part 1  Civic Address: 7433 Wellington Road 7
------------	---	--

Staff confirmed the following:

- Property owners and agencies were provided with the required notice by prepaid, first class mail or by email on August 19, 2019
- Proper postings were completed on August 20, 2019
- Public Notice was placed in the September 5, 2019 issue of the Drayton Community News.
- County of Wellington Engineering Services comments dated August 29, 2019 and Grand River Conservation Authority comments dated August 22, 2019 state no concerns.
- Planner's comments dated September 4, 2019 and prepared by Junior Planner Jessica Rahim were also received.
- Ratepayer: No concerns or letters of objection were received.

Prepared on September 5, 2019

Barb Schellenberger, Municipal Clerk



## PLANNING REPORT for the TOWNSHIP OF MAPLETON

Prepared by the County of Wellington Planning and Development Department

**DATE:** September 4, 2019  
**TO:** Manny Baron, C.A.O.  
Township of Mapleton  
**FROM:** Jessica Rahim, Planner  
County of Wellington  
**SUBJECT:** **John and Marlene Horst – Construction Business**  
**7433 Wellington Road 7**  
**Zoning By-law Amendment (ZBA 2019-11)**

### PLANNING OPINION

The purpose of the proposed amendment is to provide relief from the regulations of the home industry provisions to establish a contractors construction business on a rural residential lot. The applicants are proposing to construct a 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) building on an approximately 1.53 ha (3.8 ac) parcel, to be used for a contractors construction business and personal storage. The property is currently zoned site-specific Agricultural (A.31-239) zone. The site specific zone permits two existing metal clad buildings and grainary bin to comply with the accessory building requirements, in addition to the uses permitted in the Agricultural zone.

Planning Staff have concerns with the proposed construction business, as it does not meet a number of the home industry requirements. The proposed business does not fall under the home industry permitted uses and does not appear to be small scale. The subject property is undersized for a home industry use and is not secondary to a farm. The application is not consistent with applicable Provincial Policy and does not conform to the Official Plan.

### INTRODUCTION

The property subject to the proposed amendment is legally described as West Part Lot 15, Concession 14 (Peel), with a civic address of 7433 Wellington Rd 7. The property is approximately 1.53 ha (3.8 ac) in size and has an existing dwelling and sheds (Figure 1).

### PROPOSAL

The purpose of the proposed amendment is to rezone the subject lands to permit a contractors construction business on a rural residential lot. The applicants are proposing to construct a 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) building to be used for the business and personal storage

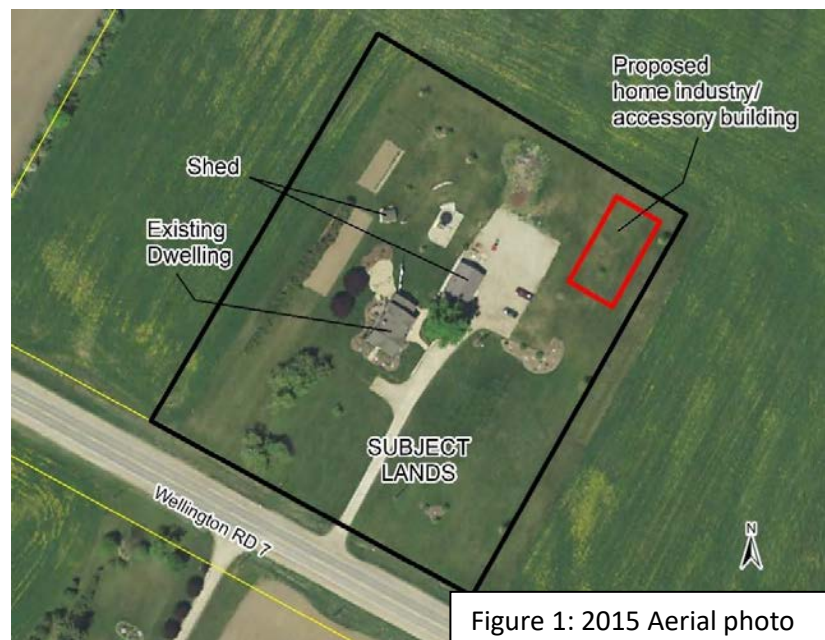
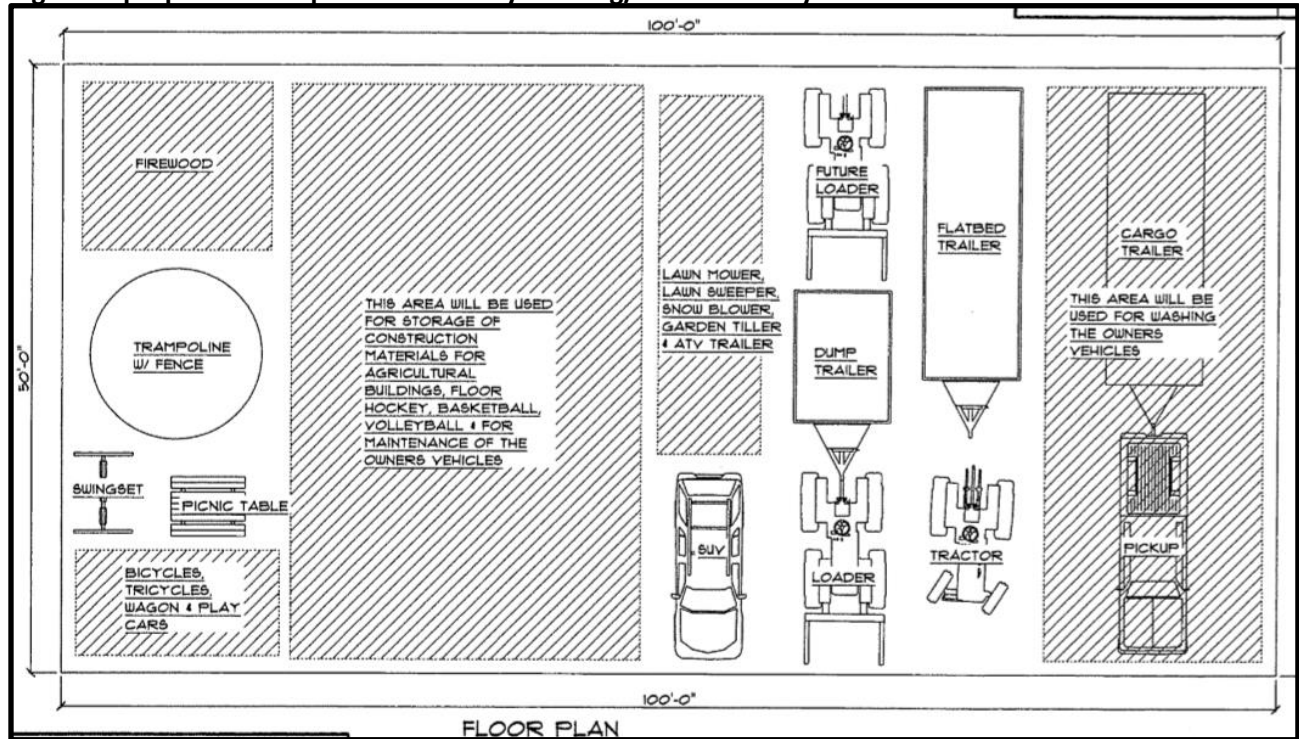


Figure 1: 2015 Aerial photo

(Figure 2). The property is currently zoned Agricultural Exception (A-31.239) which permits two existing metal clad buildings and grainary bin to comply with the accessory building requirements, in addition to the uses permitted in the Agricultural zone.

**Figure 2: proposed floor plan of accessory building/home industry**



**RELATED APPLICATIONS (Minor Variance A2019/12)**

The applicants applied for a minor variance in May 2019 for an accessory building with an increased floor area. The original proposal was to remove the existing 71.35 m<sup>2</sup> (768.0 ft<sup>2</sup>) shed on the property and construct a new 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) accessory building for personal use. Planning Staff comments prepared for the meeting held on June 19<sup>th</sup>, 2019 were not in support of the proposed 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) accessory building due to the size and scale on the rural residential lot. At the public meeting, additional information was provided by the applicant that was not included on the public notice sent out. The Committee deferred the application at the public meeting for further discussion with Planning Staff about the home industry use.

The applicants have decided to keep the minor variance application open and in the interim apply for a zoning amendment to permit a home industry within a portion of the 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) detached building.

**PROVINCIAL POLICY STATEMENT (PPS)**

The subject property is located within the prime agricultural area. Under the PPS permitted uses within *prime agricultural areas* include: *agricultural uses, agricultural related uses, and on-farm diversified uses.* Proposed *on-farm diversified uses* shall be compatible with, and shall not hinder surrounding agricultural operations.

An *on-farm diversified use* is defined as follows: “means uses that are **secondary to the principal agricultural use of the property**, and are limited in area. On-farm diversified uses include, but are not



limited to, home occupations, home industries, agri-tourism uses, and uses that produce value-added agricultural products”.

An *agriculture-related* uses is defined as follows: “means those **farm-related commercial** and farm-related industrial uses that are **directly related to farm operations in the area**, support agriculture, benefit from being in close proximity to farm operations, and provide direct products and/or services to farm operations as a primary activity”.

The proposed construction business does not meet either criteria permitted within the prime agricultural areas as it is not located on a farm nor is it agricultural related for the purposes of the PPS.

### A PLACE TO GROW

The Growth Plan for the Greater Golden Horseshoe, 2019 was prepared and approved under the Places to Grow Act, 2005 and came into effect on May 16, 2019. All planning decisions are required to conform with the 2019 Growth Plan. The Growth Plan provides growth management policy direction for the GGH, which includes Wellington County. Section 2.2.9.3 of that Growth Plan states that:

Subject to the policies in Section 4, development outside of settlement areas may be permitted on rural lands for:

- a) The management or use of resources;
- b) Resource-based recreational uses; and
- c) Other rural land uses that are **not** appropriate in settlement areas.

### COUNTY OFFICIAL PLAN

The subject lands are designated PRIME AGRICULTURAL. Under Section 6.4.4 of the Plan, home businesses (home industries) that are secondary to the principal use of the property and may be allowed, subject to zoning provisions, as a means of supplementing farm incomes and providing services in agricultural areas. The home industries are to be small scale with limited number of employees, and minimal off-site impacts such as woodworking, crafts and welding.

### ZONING BY-LAW

The subject lands are currently zoned Agricultural site specific (A-31.239) zone, which permits two existing metal clad buildings and grainary bin to comply with the accessory building requirements, in addition to the uses permitted in the Agricultural zone. The subject property no longer has the grainary bin and one of the metal clad buildings.

The applicants are proposing to construct a 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) building to be used for the business and personal storage in addition to the existing accessory buildings on the subject lands. With the existing structures on the property there would be a total of 550 m<sup>2</sup> (5,928 ft<sup>2</sup>) of accessory building on the subject property.

Section 6.14 establishes criteria for a home industry. The following table provides a comparison of the proposed use:

Zoning By-law Criteria		Proposal
6.14 a)	It is secondary to the main use on the lot and cannot be located on a lot of less than 10.1 ha (25 ac)	<ul style="list-style-type: none"> <li>• <b>Does not meet criterion</b> as the subject property is 1.53 ha (3.8 ac) in size and the building is proposed to be larger than the dwelling.</li> </ul>

6.14 b)	It may include such uses as a carpentry shop, a welding shop, a machine shop, furniture fabrication, assembly, and repair; a tool and repair shop, and a small engine repair shop but shall not include autobody repairs or automobile sales, service and repair; automotive washing establishment, the sale of gas, a salvage, wrecking or recycling facility or a use restricted in all zones in accordance with Section 6.3	<ul style="list-style-type: none"> <li>• <b>Does not meet criterion</b> as the proposed use is a large storage building for the supplies and equipment for the construction business.</li> </ul>
6.14 c)	Outside storage is permitted in accordance with Section 6.26	<ul style="list-style-type: none"> <li>• Meets criterion as the applicants have indicated there will be no outside storage for the business.</li> </ul>
6.14 d)	The maximum square footage of any or all buildings or structures used for a home industry shall not exceed 232.25 m <sup>2</sup> (2,500.0 ft <sup>2</sup> ) of floor area, which shall include but is not limited to; generator room, lunchroom, office, mechanical room, basement area and inside storage area.	<ul style="list-style-type: none"> <li>• <b>Does not meet criterion</b> as the proposed building is 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>)</li> </ul>
6.14 e)	Any building constructed for the purposes of a home industry shall be constructed separate from any structures on the subject lands;	<ul style="list-style-type: none"> <li>• <b>Does not meet criterion</b> as the applications have indicated that there will be personal storage in the building along with the business.</li> </ul>
6.14 f)	Not more than two (2) employees who are not permanent residents on the property shall be engaged in the Home Industry;	<ul style="list-style-type: none"> <li>• <b>Does not meet criterion</b> as the applicant has indicated they have 4 employees who are not permanent residents on the property.</li> </ul>
6.14 g)	There shall be no advertising other than a non-illuminating sign, which has a maximum size of 1.0 m <sup>2</sup> (10.8 ft <sup>2</sup> );	<ul style="list-style-type: none"> <li>• There have been no indications of a sign on the property at this time.</li> </ul>
6.14 h)	No building or structure used for a home industry shall be located within 22.8 m (74.8 ft) of a lot line, nor within 121.9 m (400.0 ft) of a lot line of a vacant lot (less than 4.1 ha (10 ac) in size or within 121.9 m (400.0 ft) of a residence on a separate lot;	<ul style="list-style-type: none"> <li>• Meet criterion as the proposed building is more than 121.9 m (400.0 ft) of a residence on a separate lot.</li> </ul>
6.14 i)	All buildings, structures, outside storage, parking and loading areas used in connection with a Home Industry shall not occupy an area exceeding 0.4 hectares (.98 acres) in area;	<ul style="list-style-type: none"> <li>• Meets criterion as the proposed building is less than 0.4 ha (0.98 ac).</li> </ul>
6.14 j)	The use of the premises in connection with such home industry shall in no way be offensive, obnoxious or dangerous to the neighbours or the area by reason of: the emission of light, heat, fumes, noise, vibration, gas, dust, smoke, fire, odour, air or water borne waste or pollution; interference with radio or television; or, the significant increase in vehicle traffic due to frequency of deliveries by commercial carriers or patron parking.	<ul style="list-style-type: none"> <li>• Criterion assessed at site plan approval stage.</li> </ul>

## PLANNING DISCUSSION

### Home Industry Permitted Uses:

A home industry is a permitted use within the Prime Agricultural designation and Agriculture zone. The applicants are proposing a contractors construction business on the subject lands. The proposed construction business does not meet the definition of a home industry outlined in the zoning by-law or OMAFRA guideline document for permitted uses in prime agricultural areas. Planning Staff have reviewed the proposed use to the home industry requirements, as commercial uses are not permitted within the Prime Agricultural designation or within the Agricultural zone.

**Lot Size (not on a farm):**

The subject lands are the result of a surplus farm severance, which created a smaller rural residential lot in a prime agricultural designation. The PPS and Official Plan identify permitted uses in prime agricultural areas including home industries. The PPS indicates that the on-farm diversified use is to be secondary to the principal agricultural use of the property, and the Official Plan indicates the home industry is to be a means of supplemental farm income. The intent is to allow the home industry to be on a larger agricultural lot and secondary to the farm use. The proposed construction business is not located on a farm and not considered supplemental farm income.

**Scale of Home Industry:**

The applicants are proposing to construct a 464.5 m<sup>2</sup> (5000.0 ft<sup>2</sup>) building to be used for the construction business, and have 4 employees that are not permanent residents on the property. The proposed building is double the size permitted in the zoning by-law and they have doubled the permitted number of employees for a home industry. The intent of the maximum floor area and number of employees for a home industry is to ensure the use remains small scale. The applicants are proposing a construction business that is not considered small scale.

**Impacts to the Area:**

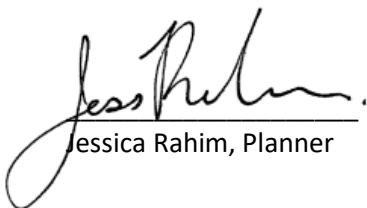
The proposed use is a construction business, and the new building will be for storage of building supplies and construction equipment. The applicants have indicated that their employees will drive to the subject property and park their personal vehicles at the shop, and then drive the construction company vehicles to the jobsites for the day. Based on the information provided Planning Staff do not consider the construction business to meet the home industry definition. The subject property is directly adjacent to a vacant farm parcel, which does not permit residential uses, however the additional traffic to the site would be better directed to the urban area (Drayton or Moorefield).

**Home Industry and Personal Storage:**

The applicants are proposing to have the construction business and personal storage within the same building. The zoning by-law requires the home industry to be separate from any other structures on the subject property. This is to ensure the business remains secondary to the main use on the property and is clearly distinguished on the lot. Planning Staff have concerns that there is no physical separation between the personal storage and the construction business within the building and has potential for the business to grow over time and not be appropriate in a rural area.

I trust these comments will be of assistance to Council in their consideration of this matter.

Respectfully submitted  
County of Wellington Planning and Development Department



Jessica Rahim, Planner

# TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, Ontario N0G 1P0  
Phone (519) 638-3313 / Fax (519) 638-5113

FOR OFFICE USE ONLY

DATE RECEIVED: Aug 6/19

FILE NO. ZBA 2019-11

## APPLICATION for ZONING BY-LAW AMENDMENT

1. Name of Owner(s) JOHN + MARIENE HOUST

4. Description of the lands subject to this application:

Legal Description (lot and concession / Registered Plan and Lot Number):

CONC. 14 LOT 15 R. PLAN NO. 11323

Further Legal Description (if applicable i.e. Reference Plan and Part Numbers):

Municipal Address (street or fire number): 7433 WELLINGTON RD 7

Please circle the appropriate measurement:

Frontage: 370' feet / metres

Depth: 450' feet / metres

Area: 3.9 acres / hectares

5. Detail the rezoning of the subject lands that is being requested by this application:

CHANGE FROM EXISTING SHED THAT ALLOWS FOR  
A FARM BUSINESS TO A NEW 50'x80' SHED  
PART FARM CONSTRUCTION AND PART PERSONAL  
STORAGE

6. Explain why the rezoning is being requested:

TO ALLOW FOR A NEW SHED 50' X 100'  
PART FARM CONSTRUCTION STORAGE + PART  
PERSONAL STORAGE

7. If this application for rezoning is located in the rural area of the municipality please detail the Minimum Distance Separation requirements below and attach the completed calculation form to this application.

Proposed Structure: 50' X 100' SHED (NEW)  
(i.e. new/addition to livestock facility, manure storage area, new/addition to dwelling)

Required Distance	Actual Distance
_____	_____
_____	_____
_____	_____
_____	_____

8. How is access provided to the subject lands:

- Provincial Highway
- Municipal Road (yearly maintenance)
- Right-of-way
- Other \_\_\_\_\_
- County Road
- Municipal Road (seasonal maintenance)
- Water (see next question)

If access to the land is by water only, detail the parking and docking facilities used and the approximate distance of these facilities from the subject land to the nearest public road.

\_\_\_\_\_

9. Water is supplied to the subject property by the following:

- Publicly owned and operated piped water system
- Private well
- Communal well
- Lake or other water body
- Other \_\_\_\_\_

10. Sewage disposal is provided to the subject property by the following:

- Publicly owned and operated sewage disposal system
- Private septic system
- Communal septic system
- Privy
- Other \_\_\_\_\_

11. Storm drainage is provided to the subject property by the following:

- Sewers
- Ditches
- Swales
- Other \_\_\_\_\_

12. Detail the existing use of the subject lands:

RESIDENCE + ACCESSORY SHEP

13. How long has the above use continued on the subject lands? APPROX. 12 YRS

14. Detail all buildings or structures that are currently located on the subject lands (this information may be supplied on a site plan drawn to scale of the property locating all existing and proposed structures) Please advise whether measurements are imperial or metric.

Type	HOUSE
Setback from Front Lot Line	177'
Setback from Rear Lot Line	220'
Setback from Side Lot Lines	191' 153'
Height of Building	30'
Dimensions or Floor Area	30' x 57'
Date Constructed	UNKNOWN

Type	DOLL HOUSE
Setback from Front Lot Line	291'
Setback from Rear Lot Line	147'
Setback from Side Lot Lines	94' 256'
Height of Building	10'
Dimensions or Floor Area	10' x 10'
Date Constructed	2018

Type	ACCESSORY SHEP
Setback from Front Lot Line	260'
Setback from Rear Lot Line	159'
Setback from Side Lot Lines	193' 150'
Height of Building	12'
Dimensions or Floor Area	29' x 34'
Date Constructed	UNKNOWN

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	

If you require additional space for buildings, please detail the information on a separate sheet.

15. Detail the proposed use of the subject lands:

TO BUILD A 50' X 100' SHED FOR  
FARM CONSTRUCTION BUSINESS STORAGE  
AND PERSONAL STORAGE

---



---



---



---

16. Are any buildings or structures proposed to be built on the subject lands? Please check one.

Yes       No.

17. If Yes, please detail all proposed structures below (this information may be supplied on a site plan drawn to scale of the property locating all existing and proposed structures). Please advise whether measurements are imperial or metric.

Type	STORAGE
Setback from Front Lot Line	330'
Setback from Rear Lot Line	20' AND 300'
Setback from Side Lot Lines	20' +
Height of Building	22' TO MIDDLE POINT OF ROOF
Dimensions or Floor Area	50' X 100'

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	

18. What date did you acquire the subject lands? JAN 2017

19. Current designation of the subject land in the County of Wellington Official Plan is:  
AG

20. How does the proposed zoning amendment application conform with the Official Plan?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

21. How is the proposed zoning amendment application consistent with policy statements issued under subsection 3 (1) of the Planning Act?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

22. Is the subject land within an area of land designated under any provincial plans? (i.e Growth Plan, Greenbelt Plan, etc.)

Yes  No.

If YES, how does the application conform or does not conflict with the provincial plans?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



23. The current zoning of the subject land is:

AG Reduced Lot

24. Have the subject lands ever been subject to any of the following applications?

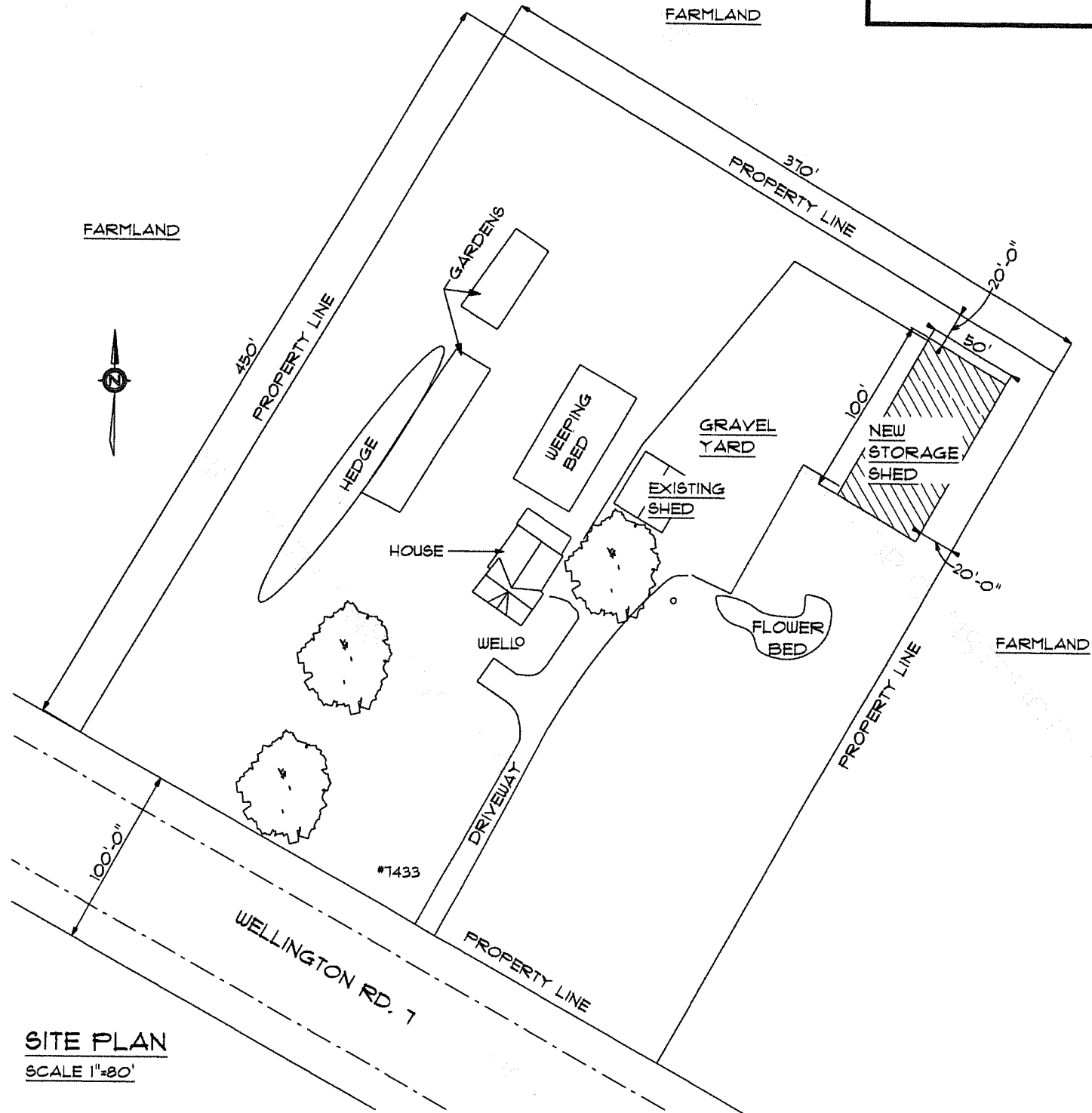
	YES	NO
Official Plan Amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Zoning By-law Amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minor Variance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Severance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Plan of Subdivision	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Plan Control	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes to any of the above, please provide the file number and status:

---

---

REVISIONS	NO.	DATE



**SITE PLAN**  
SCALE 1"=80'

The undersigned has reviewed and takes responsibility for this design, and has qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

QUALIFICATION INFORMATION  
Required unless design is exempt under 2.17.5.1. of the building code

DANIEL R. RAMER	<i>DR</i>	39214
NAME	SIGNATURE	BCIN

required unless design is exempt under 2.17.4.1. of the building code

DANIEL AND DARLENE RAMER	40521
FIRM NAME	BCIN

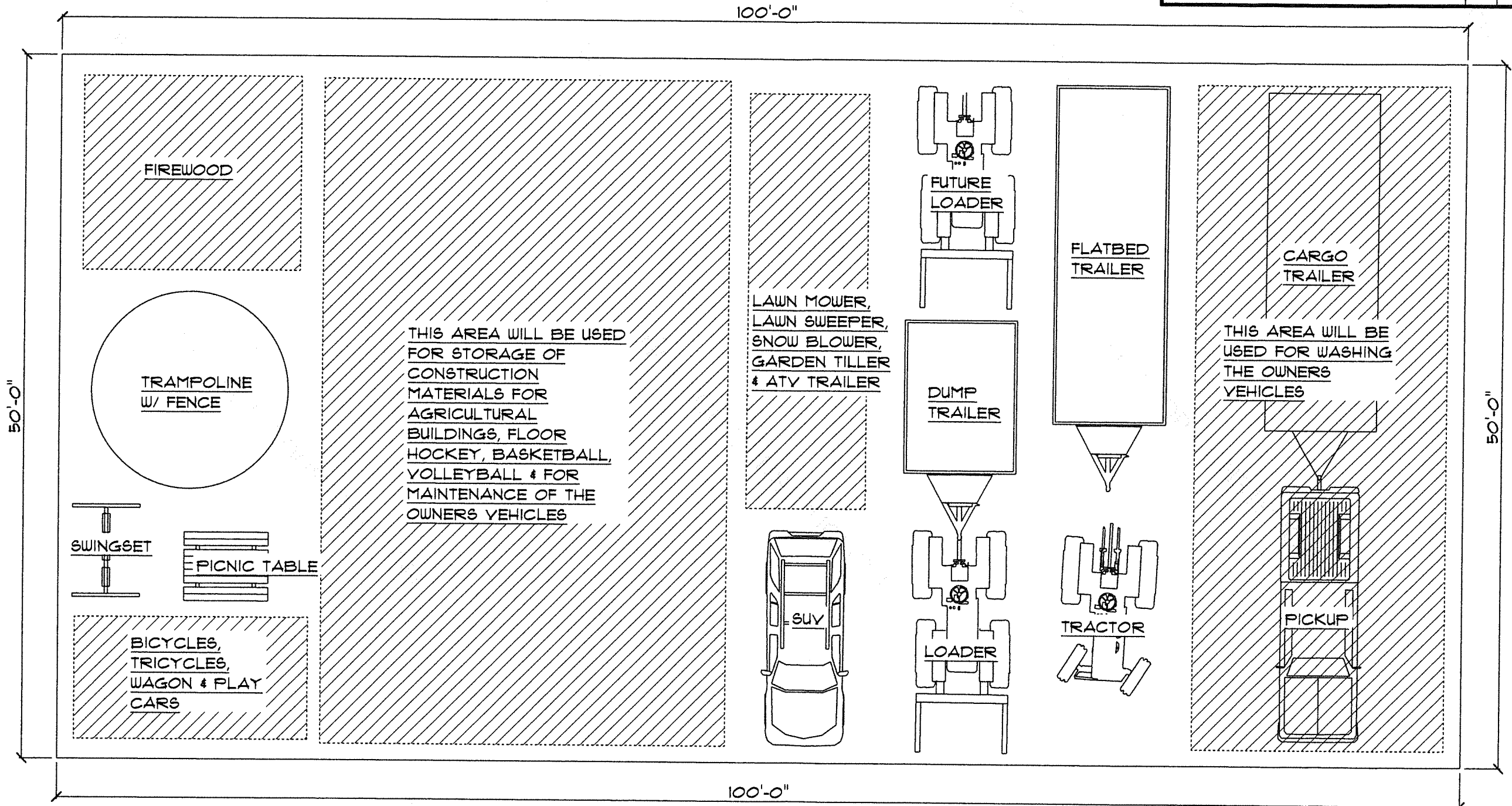
BLUEPRINT STATION™ BOX 98  
Dan Ramer 6995 CHURCH ST.  
CELL: 519-501-3928 MILLBANK, ON NOK 1LO  
EMAIL: danieramer@hotmail.com

PROJECT:  
JOHN HORST  
NEW ACCESSORY SHED

PROJECT 1433 WELLINGTON RD 1  
LOCATION: ALMA ON  
DATE: Tuesday, August 6, 2019

PROJECT PHONE #: 519-501-3928  
PG. 1

REVISIONS	NO.	DATE



**FLOOR PLAN**  
SCALE = 1/8" = 1'-0"

The undersigned has reviewed and takes responsibility for this design, and has qualifications and meets the requirements set out in the Ontario Building Code to be a designer.

QUALIFICATION INFORMATION  
Required unless design is exempt under 2.17.5.1. of the building code

DANIEL R. RAMER	<i>DR</i>	39214
NAME	SIGNATURE	BCIN

required unless design is exempt under 2.17.4.1. of the building code

DANIEL AND DARLENE RAMER	40521
FIRM NAME	BCIN

BLUEPRINT STATION™ BOX 98  
Dan Ramer 6995 CHURCH ST.  
CELL: 519-501-3928 MILLBANK, ON NOK 1L0  
EMAIL: danletramer@hotmail.com

PROJECT:  
JOHN HORST  
NEW ACCESSORY SHED

PROJECT 7433 WELLINGTON RD 7  
LOCATION: ALMA ON  
DATE: Tuesday, August 6, 2019

PROJECT PHONE #:  
519-501-3928

**From:** Laura Warner <lwarner@grandriver.ca>  
**Sent:** Thursday, August 22, 2019 9:30 AM  
**Subject:** RE: ZBA2019-11 (John Horst and Marlene Horst)

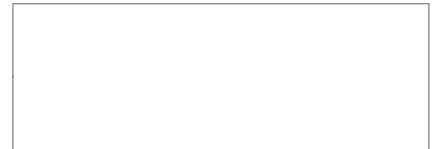
Hi Juanita,

The GRCA has no concerns with the subject application as the property is outside our regulated areas.

Kind regards,  
Laura



**Laura Warner** | Resource Planner  
Grand River Conservation Authority  
400 Clyde Road, Cambridge ON N1R 5W6  
P: (519) 621-2763 x 2231 | F: (519) 621-4844  
[lwarner@grandriver.ca](mailto:lwarner@grandriver.ca) | [www.grandriver.ca](http://www.grandriver.ca)

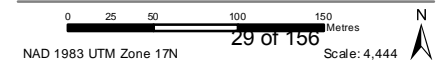


Legend

- Regulation Limit (GRCA)
- Regulated Watercourse (GRCA)
- Regulated Waterbody (GRCA)
- Wetland (GRCA)
- Floodplain (GRCA)
  - Engineered
  - Estimated
  - Approximate
  - Special Policy Area
- Slope Valley (GRCA)
  - Steep
  - Oversteep
  - Steep
- Slope Erosion (GRCA)
  - Oversteep
  - Toe
- Lake Erie Flood (GRCA)
- Lake Erie Shoreline Reach (GRCA)
- Lake Erie Dynamic Beach (GRCA)
- Lake Erie Erosion (GRCA)
- Parcel - Assessment (MPAC/MNRF)

This legend is static and may not fully reflect the layers shown on the map. The text of Ontario Regulation 150/06 supercedes the mapping as represented by these layers.

**Copyright Grand River Conservation Authority, 2019.**  
 Disclaimer: This map is for illustrative purposes only. Information contained herein is not a substitute for professional review or a site survey and is subject to change without notice. The Grand River Conservation Authority takes no responsibility for, nor guarantees, the accuracy of the information contained on this map. Any interpretations or conclusions drawn from this map are the sole responsibility of the user.  
 The source for each data layer is shown in parentheses in the map legend. For a complete listing of sources and citations go to: <https://maps.grandriver.ca/Sources-and-Citations.pdf>





# The County of Wellington Service Review

Final Project Charter

July 12, 2019

Item 7.1  
September 10, 2019



# Project Overview – Background and Charter

## Project Charter

- The purpose of this charter is to ensure clarity of expectations between consultant and client.
- This charter contains information on project objectives, governance, team, work plan, and project management.

## Project Objectives – *How will we define success?*

KPMG has been engaged by the County of Wellington (the “County”) and its Member Municipalities to undertake an Operational Service Efficiency Review (the “Project” or “Service Review”) in response to the Provincial Modernization Grant. The overall objective of the Project is to conduct a complete a review of all operations within each Member Municipality to find efficiencies, operational savings and cost effectiveness without compromising the customers’ service experience. Our aim is to identify creative and innovative solutions that are realistic and practical for implementation to achieve greater efficiency and cost savings in service delivery.

The Operational Service Efficiency Review will take place in two phases. KPMG will assist in Phase 1 conducting a complete review of services and operations along with recommendations for obtaining efficiencies throughout the County and its Member Municipalities with a final report. Phase 2 will consist of the implementation of the recommendations identified in the Phase 1 report in 2020.

Specific project objectives include the following:

1. **Facilitate review** – Conduct a comprehensive review of services and operations along with recommendations for obtaining efficiencies throughout the County and its Member Municipalities through documentation review and stakeholder consultation. As part of this, consider all aspects of the County and its Member Municipalities’ services including delivery methods, service expenditure, revenue streams and high level benchmarking with comparator municipalities.
2. **Identify opportunities** – Identify and explore opportunities for sustainable approaches to service delivery and establishing and/or amending service levels.
3. **Advise on implementation** – Evaluate and categorize opportunities to develop recommendations for short-term, mid-term, and long-term priorities. Provide strategic guidance to leadership on implementation and prioritization of new, innovative and/or leading service delivery models that improve upon organizational efficiency while balancing stakeholder expectations. In addition, highlight the risks associated with each proposed change/option to inform management of the key factors and risks which should be considered during the decision making process.

# Project Overview – Scope, Deliverables and Timing

## Project Drivers - *Why are we doing this, what problem do we want to solve?*

- The County and its Member Municipalities are conducting an Operational Services Efficiency Review in response to the Provincial Modernization Grant, which aims to assist “small and rural municipalities’ efforts to become more efficient and reduce expenditure growth in the longer term.” Given the current review of the Regions and two Counties it is important to address the Provincial expectation of reviewing systems to find cost saving efficiencies.

## Project Principles – *What is Important to Us?*

- We will leverage the knowledge and expertise of the County and its Member Municipalities’ management and employees as a foundation to conduct the Service Review and to arrive at recommended actions through a transparent, participative and inclusive process facilitated by the consultant.
- The framework and approach will be based on leading practice from municipal or other levels of government experience and/or private sector.
- While these reviews often go by many different names – including service efficiency reviews, value for money audits and cost saving studies – they all share the same goal: to determine if a municipality is delivering its services to its customers in the best possible manner and further, to determine if there are more efficient, effective or economical means to delivering municipal services. For simplicity, this will be called a ‘Service Review’.
- Lastly, this is not an audit. Phase 1 is a review to build on successes and identify opportunities to improve the efficiency of how the County and Member Municipalities deliver services to the community. Phase 2 will be implementation of the recommended opportunities identified and prioritized in Phase 1.

## Project Timing

- The project will commence on July 12, 2019, and all engagement activities and deliverables will be completed and submitted to the County and its Member Municipalities on or before November 29, 2019, except for the final report presentation. Timing of the final report presentation will be subsequently determined by the County and its Member Municipalities.



# Project Overview – Scope, Deliverables and Timing

## Scope & Deliverables

- **Phase One: Project Initiation**
  - Kick-off Meeting with Project Sponsor/Manager
  - Project kick-off meeting with the Project Steering Committee
  - Confirmed Project Charter and established bi-weekly status reporting structure
  - Project Schedule/Gantt Chart
- **Phase Two: Environmental Scan**
  - Documentation review that provides insight into the County and Member Municipalities' organization environment, financials, and services delivered
  - Stakeholder engagement (5 interviews with each Member Municipality and 10 interviews with the County (including the Mayors))
  - Benchmarking against 5 comparator municipalities for the County, Centre Wellington and rural Member Municipalities
  - Kick off presentation to each municipal council (applicable County Council representative for each Member Municipality are welcome)
  - Current State Summary (interviews/focus groups' findings and recommendations)
- **Phase Three: Current Service Delivery Model Review**
  - Service Profiles for all County and Member Municipality services
  - Individual meetings with the Member Municipalities to confirm service profile data
  - Interim Report and presentation to Steering Committee and Member Municipalities
- **Phase Four: Opportunity Identification**
  - Three half day working sessions with the Steering Committee to identify, rank and confirm opportunities
  - Potential opportunities to achieve the most structurally and operationally effective service delivery model
  - Draft recommendations on changes to services, programs, resources, and responsibilities, including whether specific services should be expanded, reduced, discontinued or delivered in an alternative manner
  - Draft recommendations on the prioritization of services
  - Quantification of financial implications of identified opportunities

# Project Overview – Scope, Deliverables and Timing

## Scope & Deliverables (continued)

- **Phase Five: Final Report & Presentation**

- Finalized service profiles inventorying current services and delivery approaches
- Identification of key issues with property-centric services
- Specific recommendations with regard to changes in services, programs, resources, and responsibilities, including whether specific services should be expanded, reduced, discontinued or delivered in an alternate manner
- Quantification of financial implications of identified opportunities
- Identification of impacts for operations and service delivery resulting from recommendations, including clearly defined service levels
- Identification of recommended next steps
- Electronic versions of all project documents.

# Project Charter Project Phases



1. Meet with Project Team to clarify expectations, refine lines of inquiry, and develop a subsequent work program for the engagement.

2. Collect relevant information on current methods of service delivery and conduct stakeholder consultations and survey 5 comparator municipalities to benchmark County services.

3. Develop a common understanding of the current state. Assist the Steering Committee with the identification and mapping of the current service delivery model. Begin to identify opportunities for improved service delivery and cost savings.

4. The identification of potential opportunities for innovative service using the KPMG's Service Assessment Filter. Categorization of recommendations into major short-term, mid-term and long-term priorities.

5. Delivery of a draft high level implementation plan that includes prioritized recommendations for discussion with the Steering Committee. Once validated, KPMG will present the findings to the Member Municipalities' Councils.

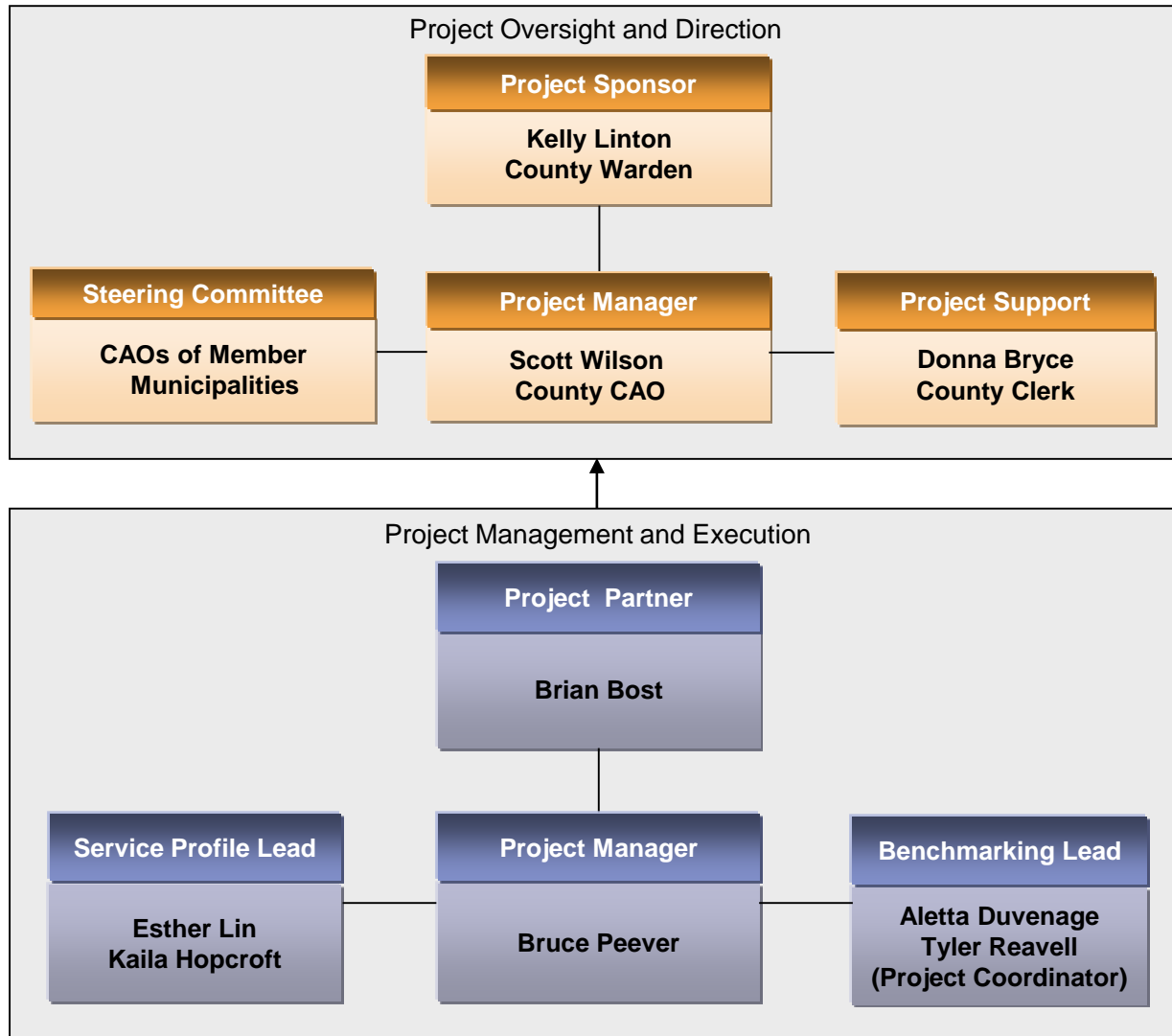
# Project Schedule

Phase	Key Tasks and Deliverables	Weeks	July					August					September					October				November				
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22		
	Overall budget and schedule management																									
	Regular meetings with Project Sponsor and Project Manager																									
<b>1</b>	<b>Project Initiation</b>																									
	Project kick-off meeting with Project Sponsor/Manager																									
	Project kick-off meeting with Project Management Team																									
	Develop Project Charter																									
	Develop Engagement Plans - Public & Stakeholders																									
<b>2</b>	<b>Environmental Scan</b>																									
	Documentation Review																									
	Stakeholder Engagement - Council Meetings																									
	Stakeholder Engagement - Municipal Interviews																									
	Benchmarking & Leading Practice Review																									
<b>3</b>	<b>Current Service Delivery Model Review</b>																									
	Service Profile Development																									
	Service Profile Validation																									
	Presentation of Interim Report to Steering Committee																									
	Reporting of Interim Report to Municipalities																									
<b>3</b>	<b>Opportunity Identification</b>																									
	Opportunity Identification Workshop																									
	Opportunity Ranking & Prioritizing Workshop																									
	Opportunity Categorizing & Confirmation																									
	Validation of Opportunities with Steering Committee																									
	Reporting of Opportunities to Municipalities																									
<b>4</b>	<b>Final Report &amp; Presentation</b>																									
	Develop Draft Final Report																									
	Working Session to Review Final Report																									
	Incorporate Feedback																									
	Present Final Report to Councils																									

# Dates of Project Meetings

Project Meetings	Date	Participants
Project Kick Off Meeting with Project Team	July 12	Steering Committee
Interviews	July and August – Target complete by August 30	Mayors, CAOs, Senior Management Team, and staff
Present Interim Report	September 16, 9:00 AM	Steering Committee
Present Interim Report	September 26	Council
Working Session to Identify & Rank Opportunities	October 7 9:00 AM	Steering Committee plus representatives of Member Municipalities
Working Session to Review & Prioritize Opportunities	October 22 Full Day	Steering Committee plus representatives of Member Municipalities
Working Session to Confirm Recommendations	October 28, 9:00 AM	Steering Committee plus representatives of Member Municipalities
Final Report Delivery	November 18, 9:00 AM	Steering Committee
Final Report Presentation	November 28	Council

Service Review  
Governance Structure



## Steering Committee

- The Steering Committee is the key body within the governance structure that is responsible for guiding and monitoring the project on behalf of the County and its Member Municipalities.

## Project Sponsor

- The Project Sponsor is the champion for the project and ensures the objectives and priorities of the County and its Member Municipalities are achieved at the conclusion of the project.

## Project Manager (PM)

- The Project Manager is the individual with overall accountability for the project and provides the necessary leadership to achieve the project's goals. The PM ensures that the project stays on budget and schedule and that the consultant has the necessary information and support to complete the analysis and provide recommendations. All project communications are processed through the PM.

## Project Support

- The Project Coordinator is an individual responsible for the day-to-day organization of the project reporting to the Project Manager.

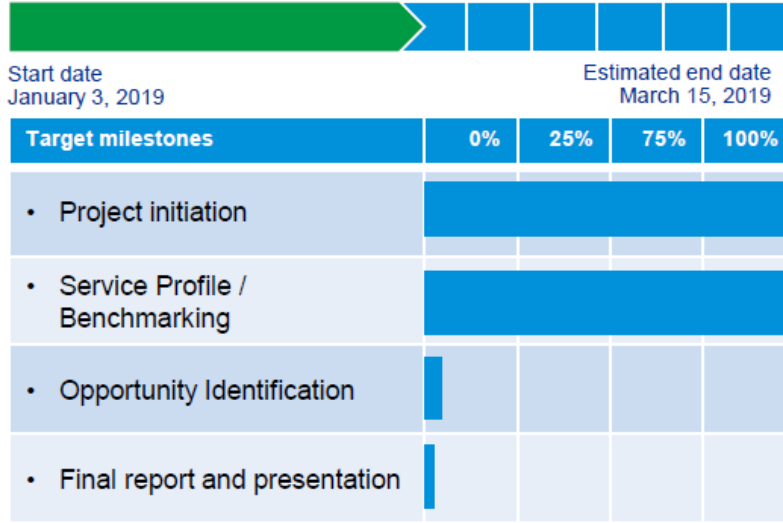
## Status Reporting

- The KPMG project team will submit to the project manager a brief status report, based on the format presented in the following slide, on a bi-weekly basis.
- The status report may be followed up with a brief phone call should there be any risks or issues that need to be addressed.

# Status Reporting - Sample for Illustrative Purposes

## Overall status - 02/01/2019

### Timeline



### Project status

Overall **G** Schedule **G** Budget **G** Scope **G**

**Legend:** **G** On schedule      **Y** Issues present but planning is underway to mitigate them      **R** Issues present which require immediate action to address them

### Current week's accomplishments

- Presented draft Interim Report to Corporate Leadership Team on Feb 1, 2019, which includes Service Profile service level assessment, and benchmarking analysis of comparator municipalities.

### Next steps / action items

- Initiate Phase 3 of Opportunity Identification –
  - Opportunity brainstorming session (Feb 7);
  - Opportunity criteria rating (Feb 11); and
  - Opportunity grouping and prioritization (Feb 21)
- Refine Interim Report data with any additional comments or data input from Corporate Leadership Team for final reporting.
- Prepare draft final report.

### Outstanding issues and risks

- None



# Deliverable Acceptance Process

- Deliverables presented in a scheduled and collaborative process
- KPMG team submits key draft deliverables to Project Manager for Client review
- Project Manager works with the Steering Committee / Project Team and other relevant stakeholders to consolidate feedback and suggestions and forwards them to KPMG project team
- Feedback to be provided within a period of 5 business days
- KPMG team incorporates feedback and resubmits to Project Manager
- Project Manager, working with the Steering Committee / Project Team, approves revised deliverables and signs off on them
- Upon the sign-off, deliverables are considered “final”

Service Review  
KPMG Project Team

**Brian Bost**  
Partner

613-212-2898  
bbost@kpmg.ca

**Bruce Peever**  
Director

905-523-2224  
bpeever@kpmg.ca

**Esther Lin**  
Manager

519-747-8291  
estherlin@kpmg.ca

**Aletta Duvenage**  
Manager

905-523-2286  
aduvénage@kpmg.ca

**Tyler Reavell**  
Senior Consultant

519-660-2138  
treavell@kpmg.ca

**Kaila Hopcroft**  
Senior Consultant

519-747-8906  
khopcroft@kpmg.ca



[kpmg.ca](https://kpmg.ca)



© 2019 KPMG LLP, a Canadian limited liability partnership and a member firm of the KPMG network of independent member firms affiliated with KPMG International Cooperative (“KPMG International”), a Swiss entity. All rights reserved. The KPMG name and logo are registered trademarks or trademarks of KPMG International.



**8. Verbal Updates**

**8.1 Rural Community Parks & Recreation Strategic Master Plan Update – 2019**

Sam Mattina provided the committee with an update.

**8.2 ABC Park Servicing**

Jim Grose provided the committee with an update.

**8.3 Trails**

Sam Mattina provided the committee with an update.

**8.4 Drayton Concession Renovation**

Jim Grose provided the committee with an update.

**9. Adjournment**

There being no further business the meeting adjourned at 6:35 p.m.

---

Kevin Ottens, Chairperson

---

Wanda Patton, Minute Taker

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BUILDING REPORT BD2019-12**

TO: Mayor Davidson and Members of Council  
FROM: Patty Wright, Chief Building Official  
RE: Report for August Month End and Year to Date (YTD)  
DATE: September 10, 2019

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive Building Department Report BD2019-12 dated September 10, 2019 regarding Aug Month End and Year to Date (YTD).

**BACKGROUND:**

Attached you will find a report showing the following:

- Permits issued in Aug 2019
- Permits issued YTD in 2019
- Total value for permits issued for Aug 2019
- Total value for permits issued YTD 2019
- Fees collected in Aug 2019
- Fees collected in YTD 2019
- Comparable totals from previous years

**PREVIOUS PERTINENT REPORTS:** None.

**DISCUSSION:**

The 3-year average of fees collected by the Building Department for the month of August is \$39,490.53 therefore the current month is above the 3-year average. Year to date numbers range from \$213,640.06 to \$424,810.83 over the past 3 years and the average of fees collected to date from 2016-2018 is \$325,846.32 The current year to date is within the 3-year range and above the 3-year average.

**CONSULTATION:** None.

**FINANCIAL IMPLICATIONS:**

As this report is primarily for permit activity, financial implications are not addressed at this time.

**SUMMARY:** The building department has no concerns at this time.

**COMMUNICATONS:** None.

## **STRATEGIC PLAN:**

**Municipal Infrastructure:** Building activity indicative of demand for services within the town limits.

**The Local Economy:** Provides an indicator of the current building climate and what areas of the economy are growing.

**Recreation:** N/A

**Municipal Administration:** N/A

**Financial Responsibility:** The building department strives to support building in the Township while remaining a net zero cost to the tax base.

Prepared By:  
Patty Wright, CBCO, C.P.S.O.  
Chief Building Official

Reviewed By:  
Manny Baron  
CAO

## TOWNSHIP OF MAPLETON

### August 2019

Description	Permits	YTD	Value	Value YTD	Fees	Fees YTD
Single Family Dwelling		16		\$ 8,772,000.00		\$ 54,313.30
SFD Additions/Renovations	2	23	\$ 30,000.00	\$ 1,845,300.00	\$ 250.00	\$ 14,878.30
SFD Accessories	4	22	\$ 120,000.00	\$ 902,700.00	\$ 1,764.20	\$ 10,406.60
Decks	1	19	\$ 10,000.00	\$ 122,000.00	\$ 200.30	\$ 3,429.80
Agricultural	6	80	\$ 3,192,000.00	\$17,986,370.00	\$ 22,062.80	\$147,882.30
Agricultural Commercial		0		\$ -		\$ -
Agricultural Industrial		0		\$ -		\$ -
Septic Systems	2	21	\$ 40,000.00	\$ 450,000.00	\$ 750.00	\$ 10,000.00
Industrial	1	9	\$ 1,500,000.00	\$ 3,632,500.00	\$ 15,275.00	\$ 37,373.05
Institutional		1		\$ 615,000.00		\$ 747.50
Commercial	1	5	\$ 1,300,000.00	\$ 1,525,000.00	\$ 9,048.65	\$ 14,631.50
Cottages - New/Additions/Renovations	1	9	\$ 80,000.00	\$ 378,500.00	\$ 626.10	\$ 5,107.45
Designated Structures	1	13	\$ 80,000.00	\$ 393,800.00	\$ 100.00	\$ 1,570.00
Assembly Building		6		\$ 130,000.00		\$ 4,307.55
Demolition		6		\$ 19,200.00		\$ 810.00
Multi Units	1	1	\$ 8,700,000.00	\$ 8,700,000.00	\$ 22,721.89	\$ 22,721.89
<b>TOTAL AUGUST 2019</b>	20		\$15,052,000.00		\$ 72,798.94	
<b>TOTALS YEAR TO DATE 2019</b>	231		\$45,472,370.00		\$ 328,179.24	
<b>TOTAL AUGUST 2018</b>	27		\$ 3,039,600.00		\$ 30,711.80	
<b>TOTALS YEAR TO DATE 2018</b>	264		\$67,279,781.00		\$ 425,239.43	
<b>TOTAL AUGUST 2017</b>	41		\$ 9,113,000.00		\$ 63,902.05	
<b>TOTALS YEAR TO DATE 2017</b>	260		\$39,177,243.00		\$ 339,088.06	



**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**CAO CLERK'S DEPARTMENT REPORT CL2019-29**

TO: Mayor Davidson and Members of Council  
FROM: Barb Schellenberger, Municipal Clerk  
RE: Surplus Lands, 7374 Wellington Road 11  
DATE: September 10, 2019

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive Clerk's Report CL2019-29 dated September 10, 2019 regarding Surplus Lands, 7374 Wellington Road 11;

AND FURTHER THAT Council declares the subject lands surplus by by-law at a future meeting; and the lands be sold pursuant to the Disposal of Surplus Lands Policy by way of public tender, based on a minimum price of \$\_\_\_\_\_.

**BACKGROUND:**

Lands located at 7374 Wellington Road 11, legally described as Concession 12, Part Lot 18, Part Lot 19, Pcl 3, and is 3.05 acres with a 175.00 frontage are owned by the Township of Mapleton with private servicing systems to be used. Attach. #1 is an aerial of the lands from our GIS mapping. Entrance permit on the County Road has been approved by Technical Services Supervisor, County of Wellington, Roads Division (see Attach. 2).

A professional appraiser was contacted to conduct a property analysis for these lands. Upon reviewing and reconciling the data, analysis and conclusion, the market value of the interest in the subject property is estimated at \$250,000.00 Please see attachment 3 for appraisal. The costs for this service, advertising the lands, miscellaneous expenses including legal is estimated to be a maximum of \$10,000.00.

Should Council declare the lands surplus by resolution today, staff will proceed with the advertising of the lands. A public bid opening will take place, and subsequent by-law to Council will come forth.

**PREVIOUS PERTINENT REPORTS:**

None

**DISCUSSION:**

None

**CONSULTATION:**

Township of Mapleton Staff, including Development Team and Director of Finance.

**FINANCIAL IMPLICATIONS:**

As the proceeds from the sale come to the Township they will be deposited into an operating account. The Finance Department will transfer the net proceeds to an appropriate reserve account (working capital). This working reserve will be used for various capital projects (approved at budget time). The asset management plan will also have potential impacts.

**SUMMARY:**

When lands are determined to be surplus to the Township needs, the best practice would be to liquidate the asset as per applicable policies.

**COMMUNICATION:**

Notice By-law 2008-024 and Policy MUP 01.02 have been considered in preparing the public notification in the local Community News, the Township website and surrounding areas. This notice would be in conjunction with the authorizing bylaw coming before Council.

**STRATEGIC PLAN:**

**Municipal Infrastructure:** N/A

**The Local Economy:** N/A

**Recreation:** N/A

**Municipal Administration:** N/A

**Financial Responsibility:** The intent of this report ensures that surplus Township land assets are liquidated for proceeds to be used as part of the long-term financial plan that is responsible, predictable and sustainable.

Prepared By:  
Barb Schellenberger  
Municipal Clerk

Reviewed By:  
Manny Baron  
CAO

**Attachments:**

1. Aerial of subject lands
2. County Roads Entrance Support
3. Appraisal



- CURRENT
- ASMT
- ACTIVITY
- DOCUMENTS

PROPERTY REPORT

Property Description	
RollNumber	23 32 000 012 042 10
Address	7374 WELLINGTON RD 11
Municipality	Mapleton
Legal	CON 12 PT LOT 18 PT LOT 19 PCL 3
Owner Name	MAPLETON TOWNSHIP
Prop Code	100 - Residential Land
Zoning	
Is Serviced	Y
Site Area	3.050 (acres)
Site Access	Y - Year Round Road Acc...
Frontage	175 ft.

**From:** Pasquale Costanzo <pasqualec@wellington.ca>  
**Sent:** Tuesday, October 2, 2018 2:01 PM  
**To:** Barb Schellenberger <BSchellenberger@mapleton.ca>  
**Subject:** Township owned land  
2332000012042100000  
7374 Wellington RD 11  
Con 12 Pt Lot 18 Pt Lot 19;Pcl. 3  
3.05 acre, 175.00 frontage on WR11

**An entrance will be permitted in the safest location in regards with sightlines for this lot. The Township or the new landowner can install the entrance and a permit must be submitted to the County for approvals. You can use this email as a guarantee that access will be granted.**

Any questions call.

**Pasquale Costanzo, C.E.T.**

Technical Services Supervisor | Roads Division  
County of Wellington | 519.837.2601 Ext. 2250

**APPRAISAL OF**



VACANT RURAL LOT

**LOCATED AT:**

7374 WELLINGTON RD. 11  
DRAYTON, ON N0G1P0

**FOR:**

TOWNSHIP OF MAPLETON  
7275 SIDEROAD 16  
DRAYTON ON N0G 1P0

**BORROWER:**

TOWNSHIP OF DRAYTON

**AS OF:**

AUGUST 28, 2019


**BY:**

JOHN MURDOCH, MA.,CRA.,P.Ag  
RURAL ROUTE APPRAISALS

# RESIDENTIAL LAND APPRAISAL REPORT

REFERENCE:

FILE NO.: **vacant**

<b>CLIENT</b>	<b>CLIENT:</b> <b>TOWNSHIP OF MAPLETON</b>	<b>APPRAISER</b>	<b>AIC MEMBER:</b> <b>JOHN MURDOCH, MA., CRA., P.Ag</b>	 <b>Appraisal Institute of Canada</b>
	<b>ATTENTION:</b> <b>MR. MANNY BARON, CAO</b>		<b>COMPANY:</b> <b>RURAL ROUTE APPRAISALS</b>	
	<b>ADDRESS:</b> <b>7275 SIDEROAD 16</b>		<b>ADDRESS:</b> <b>8839 CONCESSION 9, RR #1</b>	
	<b>DRAYTON, ON NOG 1P0</b>		<b>MOOREFIELD, ON NOG 2K0</b>	
	<b>E-MAIL:</b> _____		<b>E-MAIL:</b> <b>mowkie@xplornet.ca</b>	
<b>PHONE:</b> _____	<b>FAX:</b> _____	<b>PHONE:</b> _____	<b>FAX:</b> _____	

<b>SUBJECT</b>	<b>PROPERTY ADDRESS:</b> <b>7374 WELLINGTON RD. 11</b> city: <b>DRAYTON</b> province: <b>ON</b> postal code: <b>NOG1P0</b>
	<b>LEGAL DESCRIPTION:</b> <b>CONCESSION 12 PART LOT 10 PART LOT 19 PARCEL 3</b>
	Source: <b>TOWNSHIP</b>
	<b>MUNICIPALITY AND DISTRICT:</b> <b>TOWNSHIP OF MAPLETON, COUNTY OF WELLINGTON</b>
<b>ASSESSMENT:</b> Land \$ _____ Assessment Date: <b>NA</b> Taxes \$ <b>NA</b> Year <b>2019</b>	
<b>EXISTING USE:</b> <b>VACANT RURAL RESIDENTIAL LOT FOR REDEVELOPMENT</b>	

<b>ASSIGNMENT</b>	<b>NAME:</b> <b>TOWNSHIP OF MAPLETON</b> Name Type: _____
	<b>PURPOSE:</b> <input checked="" type="checkbox"/> To estimate market value <input type="checkbox"/> _____
	<b>INTENDED USE:</b> <input type="checkbox"/> First mortgage financing only <input type="checkbox"/> Second mortgage financing only <input type="checkbox"/> Conventional <input checked="" type="checkbox"/> Other (specify) - <b>INTERNAL USE, EXCESS LAND</b>
	<b>INTENDED USERS (by name):</b> <b>TOWNSHIP OF MAPLETON</b>
	<b>REQUESTED BY:</b> <input checked="" type="checkbox"/> Client above <input type="checkbox"/> Other _____
	<b>VALUE:</b> <input checked="" type="checkbox"/> Current <input type="checkbox"/> Retrospective <input type="checkbox"/> Prospective
	<input type="checkbox"/> Update of original report completed on _____ with an effective date of _____ File No. _____
	<b>PROPERTY RIGHTS APPRAISED:</b> <input checked="" type="checkbox"/> Fee Simple <input type="checkbox"/> Leasehold <input type="checkbox"/> Condominium/Strata <input type="checkbox"/> _____
	<b>IS THE SUBJECT A FRACTIONAL INTEREST, PHYSICAL SEGMENT OR PARTIAL HOLDING?</b> <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, see comments) _____
	<b>APPROACHES USED:</b> <input checked="" type="checkbox"/> DIRECT COMPARISON APPROACH
<b>EXTRAORDINARY ASSUMPTIONS &amp; LIMITING CONDITIONS</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see attached addendum)	
<b>HYPOTHETICAL CONDITIONS</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see attached addendum. A hypothetical condition requires an extraordinary assumption)	
<b>JURISDICTIONAL EXCEPTION</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see attached addendum)	

<b>NEIGHBOURHOOD</b>	<b>NATURE OF DISTRICT:</b> <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Agricultural <input type="checkbox"/> _____		From	To	
	<b>TYPE OF DISTRICT:</b> <input type="checkbox"/> Urban <input type="checkbox"/> Suburban <input checked="" type="checkbox"/> Rural <input type="checkbox"/> Recreational <input type="checkbox"/> _____	<b>AGE RANGE OF PROPERTIES (years):</b> <b>NEW</b> <b>175000</b>			
	<b>TREND OF DISTRICT:</b> <input checked="" type="checkbox"/> Improving <input type="checkbox"/> Stable <input type="checkbox"/> Transition <input type="checkbox"/> Deteriorating <input type="checkbox"/> _____	<b>PRICE RANGE OF PROPERTIES:</b> \$ <b>150,000</b> \$ <b>850,000</b>			
	<b>BUILT-UP:</b> <input type="checkbox"/> Over 75% <input type="checkbox"/> 25 - 75% <input checked="" type="checkbox"/> Under 25% <input type="checkbox"/> Rural				
	<b>CONFORMITY Size:</b> <input type="checkbox"/> Larger <input checked="" type="checkbox"/> Similar <input type="checkbox"/> Smaller <input type="checkbox"/> _____	<b>MARKET OVERVIEW:</b> Supply: <input type="checkbox"/> High <input type="checkbox"/> Average <input checked="" type="checkbox"/> Low			
		Demand: <input checked="" type="checkbox"/> High <input type="checkbox"/> Average <input type="checkbox"/> Low			
		<b>PRICE TRENDS:</b> <input checked="" type="checkbox"/> Increasing <input type="checkbox"/> Stable <input type="checkbox"/> Declining			
	<b>COMMENTS:</b>				
	Value trends, market appeal, proximity to employment and amenities, anticipated public/private improvements, apparent detrimental conditions (railroad tracks, unkempt properties, major traffic arteries, hydro facilities, commercial/industrial sites, landfill sites)				
	<b>THE SUBJECT IS A VACANT RURAL LOT LOCATED ON WELLINGTON ROAD 11 BETWEEN DRAYTON AND COUNTY ROAD 7. THE DEMAND FOR VACANT LOTS IS STRONG DUE TO DEMAND AND THE RISING NUMBER OF COMMUTERS MOVING TO THE AREA. THIS IS A PRIME AREA FOR COMMUTERS TO THE KW AND GUELPH AREAS.</b>				

<b>SITE AND IMPROVEMENTS</b>	<b>SITE DIMENSIONS:</b> <b>175 X IRREGULAR FEET</b>	<b>UTILITIES:</b> <input checked="" type="checkbox"/> Telephone <input type="checkbox"/> Natural Gas <input type="checkbox"/> Storm Sewer <input type="checkbox"/> Sanitary Sewer <input checked="" type="checkbox"/> Septic
	<b>LOT SIZE:</b> <b>3.05</b> Unit of Measurement <b>ACRES</b>	<input checked="" type="checkbox"/> Open Ditch <input type="checkbox"/> Holding Tank <input type="checkbox"/> _____
	<b>Source:</b> <b>TOWNSHIP</b>	<b>WATER SUPPLY:</b> <input type="checkbox"/> Municipal <input checked="" type="checkbox"/> Private Well <input type="checkbox"/> _____
	<b>TOPOGRAPHY:</b> <b>SLIGHT RISE FROM WELLINGTON RD. 11</b>	<b>FEATURES:</b> <input type="checkbox"/> Gravel Road <input checked="" type="checkbox"/> Paved Road <input type="checkbox"/> Lane <input type="checkbox"/> Sidewalk <input type="checkbox"/> Curbs
	<b>CONFIGURATION:</b> <b>RECTANGULAR</b>	<input type="checkbox"/> Street Lights <input type="checkbox"/> Cablevision <input type="checkbox"/> _____
	<b>ZONING:</b> <b>Agricultural (specify type) FUTURE RESIDENTIAL</b>	<b>ELECTRICAL:</b> <input checked="" type="checkbox"/> Overhead <input type="checkbox"/> Underground <input type="checkbox"/> _____
	Source: <b>ZONING</b>	<b>LANDSCAPING:</b> <input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
	<b>OTHER LAND USE CONTROLS (see comments):</b> <b>PERMITS REQUIRED</b>	<b>CURB APPEAL:</b> <input type="checkbox"/> Good <input checked="" type="checkbox"/> Average <input type="checkbox"/> Fair <input type="checkbox"/> Poor
	<b>USE CONFORMS:</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (see comments) _____	
	<b>ASSEMBLAGE:</b> <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (see comments) _____	
<b>TITLE SEARCHED:</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (see comments and limiting conditions)		
<b>COMMENTS:</b>		
<b>THE LOTS HIGHEST &amp; BEST USE IS FOR REDEVELOPMENT FOR RURAL RESIDENTIAL USE. SUCH A USE IS COMMON IN THE AREA AND THERE IS A DEMAND FOR RURAL LOTS.</b>		



# RESIDENTIAL LAND APPRAISAL REPORT

REFERENCE:

FILE NO.: **vacant**

<b>HISTORY</b>	SUBJECT SOLD WITHIN 3 YEARS OF EFFECTIVE DATE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ANALYSES OF SALE TRANSFER HISTORY: (minimum of three years)
----------------	---

<b>HISTORY</b>	SUBJECT LISTED WITHIN 1 YEAR OF EFFECTIVE DATE: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO                      SUBJECT CURRENTLY LISTED: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO ANALYSES OF AGREEMENTS FOR SALE, OPTIONS, LISTINGS OR MARKETING OF THE SUBJECT: (minimum of one year) <b>GIVEN THE DEMAND FOR VACANT LOTS, A LIST PRICE OF \$259,900</b>
----------------	---

<b>EXPOSURE TIME</b>	ANALYSES OF REASONABLE EXPOSURE TIME: <b>AS STATED, VACANT LOTS ARE IN DEMAND AND THE INTRODUCED SALES WERE ON MARKET FOR 5 TO 21 DAYS, FAR BELOW OTHER PROPERTIES OFFERED.</b>
----------------------	--

<b>RECONCILIATION AND FINAL VALUE</b>	RECONCILIATION AND FINAL ESTIMATE OF VALUE: <b>THE FINAL ESTIMATE IS BASED SOLEY ON THE INTRODUCED SALES.</b>
---------------------------------------	--

<b>DEFINITIONS</b>	UPON REVIEWING AND RECONCILING THE DATA AND ANALYSES AND CONCLUSIONS, THE MARKET VALUE OF THE INTEREST IN THE SUBJECT PROPERTY <b>AS AT                      AUGUST 28, 2019                      (Effective Date of the Appraisal)                      IS ESTIMATED AT \$ 250,000</b> <b>COMPLETED ON    SEPTEMBER 3, 2019                      (Date of Report)                      As set out elsewhere in this report, this report is subject to assumptions and limiting conditions, the verification of which is outside the scope of this report.</b>
--------------------	--

<b>DEFINITIONS</b>	<p><b>DEFINITION OF MARKET VALUE:</b> The most probable price, as of a specified date, in cash, or in terms equivalent to cash, or in other precisely revealed terms, for which the specified property rights should sell after reasonable exposure in a competitive market under all conditions requisite to a fair sale, with the buyer and seller each acting prudently, knowledgeably, and for self-interest, and assuming that neither is under undue duress. (Appraisal of Real Estate, Third Canadian Edition, 2010) Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby: buyer and seller are typically motivated; both parties are well informed or well advised, and acting in what they consider their own best interests; a reasonable time is allowed for exposure in the open market; payment is made in terms of cash in Canadian dollars or in terms of financial arrangements comparable thereto; and the price represents the normal consideration for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale.</p> <p><b>DEFINITION OF MARKET RENT</b> (if applicable): The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion. (International Valuation Standards 2017)</p> <p><b>DEFINITION OF HIGHEST AND BEST USE:</b> The reasonably probable use of real property, that is physically possible, legally permissible, financially feasible, maximally productive and that results in the highest value. (CUSPAP 2018)</p> <p><b>REDEVELOPMENT WITH A RURAL RESIDENCE.</b></p>
--------------------	--

<b>SCOPE</b>	<p>The scope of the appraisal encompasses the due diligence undertaken by the appraiser (consistent with the terms of reference from the client, the purpose and intended use of the report) and the necessary research and analyses to prepare a report in accordance with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP) of the Appraisal Institute of Canada. The following comments describe the extent of the process of collecting, confirming and reporting data and its analyses, describe relevant procedures and reasoning details supporting the analyses, and provide the reason for the exclusion of any usual valuation procedures.</p> <p>The appraisal issue that is the focus of this engagement has been discussed and defined with the client, the work required to solve the issue planned, and the necessary market data acquired, analyzed and reconciled into an estimate of market value in a manner typically expected in a "form" report.</p> <p>The specific tasks and items necessary to complete this assignment include a summary of the following:</p> <ol style="list-style-type: none"> <li>1. assembly and analyses of relevant information pertaining to the property being appraised, including listing and acquisition particulars if acquired within three years prior to the effective date of the appraisal;</li> <li>2. a site visit and observation of the subject property and the surrounding area;</li> <li>3. assembly and analyses of pertinent economic and market data;</li> <li>4. an analyses of land use controls pertaining to the subject property;</li> <li>5. an analyses of "Highest and Best Use", or most probable use;</li> <li>6. a discussion of the appraisal methodologies and procedures employed in arriving at the indications of value;</li> <li>7. inclusion of photographs, maps, graphics and addendum/exhibits when deemed appropriate; and</li> <li>8. reconciliation of the collected data into an estimate of market value or market value range as at the effective date of the appraisal.</li> </ol> <p>All data considered appropriate for inclusion in the appraisal is, to the best of our knowledge, factual. Due to the type of property being appraised and the nature of the appraisal issue, the findings have been conveyed in this "form" format.</p> <p>Other:</p>
--------------	--



# RESIDENTIAL LAND APPRAISAL REPORT

REFERENCE:

FILE NO: **vacant**

The certification that appears in this appraisal report is subject to compliance with the Personal Information and Electronics Documents Act (PIPEDA), Canadian Uniform Standards of Professional Appraisal Practice ("CUSPAP") and the following conditions:

1. This report is prepared only for the client and authorized users specifically identified in this report and only for the specific use identified herein. No other person may rely on this report or any part of this report without first obtaining consent from the client and written authorization from the authors. Liability is expressly denied to any other person and, accordingly, no responsibility is accepted for any damage suffered by any other person as a result of decisions made or actions taken based on this report. Liability is expressly denied for any unauthorized user or for anyone who uses this report for any use not specifically identified in this report. Payment of the appraisal fee has no effect on liability. Reliance on this report without authorization or for an unauthorized use is unreasonable.
2. Because market conditions, including economic, social and political factors, may change rapidly and, on occasion, without warning, this report cannot be relied upon as of any date other than the effective date specified in this report unless specifically authorized by the author(s).
3. The author will not be responsible for matters of a legal nature that affect either the property being appraised or the title to it. The property is appraised on the basis of it being under responsible ownership. No registry office search has been performed and the author assumes that the title is good and marketable and free and clear of all encumbrances. Matters of a legal nature, including confirming who holds legal title to the appraised property or any portion of the appraised property, are outside the scope of work and expertise of the appraiser. Any information regarding the identity of a property's owner or identifying the property owned by the listed client and/or applicant provided by the appraiser is for informational purposes only and any reliance on such information is unreasonable. Any information provided by the appraiser does not constitute any title confirmation. Any information provided does not negate the need to retain a real estate lawyer, surveyor or other appropriate experts to verify matters of ownership and/or title.
4. Verification of compliance with governmental regulations, bylaws or statutes is outside the scope of work and expertise of the appraiser. Any information provided by the appraiser is for informational purposes only and any reliance is unreasonable. Any information provided by the appraiser does not negate the need to retain an appropriately qualified professional to determine government regulation compliance.
5. No survey of the property has been made. Any sketch in this report shows approximate dimensions and is included only to assist the reader of this report in visualizing the property. It is unreasonable to rely on this report as an alternative to a survey, and an accredited surveyor ought to be retained for such matters.
6. This report is completed on the basis that testimony or appearance in court concerning this report is not required unless specific arrangements to do so have been made beforehand. Such arrangements will include, but not necessarily be limited to: adequate time to review the report and related data, and the provision of appropriate compensation.
7. Unless otherwise stated in this report, the author has no knowledge of any hidden or unapparent conditions (including, but not limited to: its soils, physical structure, mechanical or other operating systems, foundation, etc.) of/on the subject property or of/on a neighbouring property that could affect the value of the subject property. It has been assumed that there are no such conditions. Any such conditions that were visibly apparent at the time of inspection or that became apparent during the normal research involved in completing the report have been noted in the report. This report should not be construed as an environmental audit or detailed property condition report, as such reporting is beyond the scope of this report and/or the qualifications of the author. The author makes no guarantees or warranties, express or implied, regarding the condition of the property, and will not be responsible for any such conditions that do exist or for any engineering or testing that might be required to discover whether such conditions exist. The bearing capacity of the soil is assumed to be adequate.
8. The author is not qualified to comment on detrimental environmental, chemical or biological conditions that may affect the market value of the property appraised, including but not limited to pollution or contamination of land, buildings, water, groundwater or air which may include but are not limited to moulds and mildews or the conditions that may give rise to either. Any such conditions that were visibly apparent at the time of inspection or that became apparent during the normal research involved in completing the report have been noted in the report. It is an assumption of this report that the property complies with all regulatory requirements concerning environmental, chemical and biological matters, and it is assumed that the property is free of any detrimental environmental, chemical legal and biological conditions that may affect the market value of the property appraised. If a party relying on this report requires information about or an assessment of detrimental environmental, chemical or biological conditions that may impact the value conclusion herein, that party is advised to retain an expert qualified in such matters. The author expressly denies any legal liability related to the effect of detrimental environmental, chemical or biological matters on the market value of the property.
9. The analyses set out in this report relied on written and verbal information obtained from a variety of sources the author considered reliable. Unless otherwise stated herein, the author did not verify client-supplied information, which the author believed to be correct.
10. The term "inspection" refers to observation only as defined by CUSPAP and reporting of the general material finishing and conditions observed for the purposes of a standard appraisal inspection. The inspection scope of work includes the identification of marketable characteristics/amenities offered by comparison and valuation purposes only.
11. The opinions of value and other conclusions contained herein assume satisfactory completion of any work remaining to be completed in a good and workmanlike manner. Further inspection may be required to confirm completion of such work. The author has not confirmed that all mandatory building inspections have been completed to date, nor has the availability/issuance of an occupancy permit been confirmed. The author has not evaluated the quality of construction, workmanship or materials. It should be clearly understood that this visual inspection does not imply compliance with any building code requirements as this is beyond the professional expertise of the author.
12. The contents of this report are confidential and will not be disclosed by the author to any party except as provided for by the provisions of the CUSPAP and/or when properly entered into evidence of a duly qualified judicial or quasi-judicial body. The author acknowledges that the information collected herein is personal and confidential and shall not use or disclose the contents of this report except as provided for in the provisions of the CUSPAP and in accordance with the author's privacy policy. The client agrees that in accepting this report, it shall maintain the confidentiality and privacy of any personal information contained herein and shall comply in all material respects with the contents of the author's privacy policy and in accordance with the PIPEDA.
13. The author has agreed to enter into the assignment as requested by the client named in this report for the use specified by the client, which is stated in this report. The client has agreed that the performance of this report and the format are appropriate for the intended use.
14. This report, its content and all attachments/addendums and their content are the property of the author. The client, authorized users and any appraisal facilitator are prohibited, strictly forbidden, and no permission is expressly or implicitly granted or deemed to be granted, to modify, alter, merge, publish (in whole or in part) screen scrape, database scrape, exploit, reproduce, decompile, reassemble or participate in any other activity intended to separate, collect, store, reorganize, scan, copy, manipulate electronically, digitally, manually or by any other means whatsoever this appraisal report, addendum, all attachments and the data contained within for any commercial, or other, use.
15. If transmitted electronically, this report will have been digitally signed and secured with personal passwords to lock the appraisal file. Due to the possibility of digital modification, only originally signed reports and those reports sent directly by the author can be reasonably relied upon.
16. This report form is the property of the Appraisal Institute of Canada (AIC) and for use only by AIC members in good standing. Use by any other person is a violation of AIC copyright.
17. Where the intended use of this report is for financing or mortgage lending or mortgage insurance, it is a condition of reliance on this report that the authorized user has or will conduct lending, underwriting and rigorous due diligence in accordance with the standards of a reasonable and prudent lender or insurer, including but not limited to ensuring the borrower's demonstrated willingness and capacity to service his/her debt obligations on a timely basis, and to conduct loan underwriting or insuring due diligence similar to the standards set out by the Office of the Superintendent of Financial Institutions (OSFI), even when not otherwise required by law. Liability is expressly denied to those that do not meet this condition. Any reliance on this report without satisfaction of this condition is unreasonable.

I certify that, to the best of my knowledge and belief that:

1. The statements of fact contained in this report are true and correct;
2. The reported analyses, opinions and conclusions are limited only by the reported assumptions and limiting conditions and are my impartial and unbiased professional analyses, opinions and conclusions;
3. I have no past, present or prospective interest in the property that is the subject of this report and no personal and/or professional interest or conflict of interest with respect to the parties involved with this assignment;
4. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment;
5. My engagement in and compensation is not contingent upon developing or reporting predetermined results, the amount of value estimate, a conclusion favouring the client, or the occurrence of a subsequent event;
6. My analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP);
7. I have the knowledge and experience to complete this assignment competently, and where applicable this report is co-signed in compliance with the Canadian Uniform Standards of Professional Appraisal Practice (CUSPAP);
8.  No one has provided professional assistance to the members(s) signing this report;  
 The following individual provided the following professional assistance:

**PROPERTY IDENTIFICATION**

ADDRESS: 7374 WELLINGTON RD. 11 CITY: DRAYTON PROVINCE: ON POSTAL CODE: N0G1P0

LEGAL DESCRIPTION: CONCESSION 12 PART LOT 10 PART LOT 19 PARCEL 3

BASED UPON THE DATA, ANALYSES AND CONCLUSIONS CONTAINED HEREIN, THE MARKET VALUE OF THE INTEREST IN THE PROPERTY DESCRIBED,

AS AT AUGUST 28, 2019 (Effective Date of the Appraisal) IS ESTIMATED AT \$ 250,000


AS SET OUT ELSEWHERE IN THIS REPORT, THIS REPORT IS SUBJECT TO CERTAIN ASSUMPTIONS AND LIMITING CONDITIONS, THE VERIFICATION OF WHICH IS OUTSIDE THE SCOPE OF THIS REPORT.

<p><b>APPRAISER</b></p> <p>SIGNATURE: </p> <p>NAME: <u>JOHN MORDOCH, MA., CRA., P. Ag</u></p> <p>AIC DESIGNATION/STATUS: <input type="checkbox"/> Candidate Member <input type="checkbox"/> CRA, P. App <input type="checkbox"/> AACI, P. App Membership # _____</p> <p>DATE OF REPORT/DATE SIGNED: <u>09/04/2019</u></p> <p>PERSONALLY INSPECTED EXTERIOR OF THE SUBJECT PROPERTY: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DATE OF INSPECTION: <u>AUGUST 28, 2019</u></p> <p>LICENSE INFO: (where applicable) _____</p> <p>NOTE: For this appraisal to be valid, an original or a password protected digital signature is required.</p> <p>SOURCE OF DIGITAL SIGNATURE SECURITY: _____</p> <p>ATTACHMENTS AND ADDENDA: <input type="checkbox"/> ADDITIONAL SALES <input type="checkbox"/> EXTRAORDINARY ASSUMPTIONS/LIMITING CONDITIONS <input type="checkbox"/> NARRATIVE <input type="checkbox"/> PHOTOGRAPHS  <input type="checkbox"/> MAPS <input type="checkbox"/> SCOPE OF WORK <input type="checkbox"/></p>	<p><b>CO-SIGNING AIC APPRAISER (If applicable)</b></p> <p>SIGNATURE: _____</p> <p>NAME: _____</p> <p>AIC DESIGNATION/STATUS: <input type="checkbox"/> CRA, P. App <input type="checkbox"/> AACI, P. App Membership # _____</p> <p>DATE OF REPORT/DATE SIGNED: _____</p> <p>PERSONALLY INSPECTED EXTERIOR OF THE SUBJECT PROPERTY: <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DATE OF INSPECTION: _____</p> <p>LICENSE INFO: (where applicable) _____</p> <p>NOTE: For this appraisal to be valid, an original or a password protected digital signature is required.</p>
--	---

# RESIDENTIAL LAND APPRAISAL REPORT

REFERENCE:

FILE NO.: vacant

<b>CLIENT</b>	<b>CLIENT:</b> TOWNSHIP OF MAPLETON	<b>APPRAISER</b>	<b>AIC MEMBER:</b> JOHN MURDOCH, MA.,CRA.,P.Ag	 <b>Appraisal Institute of Canada</b>
	<b>ATTENTION:</b> MR. MANNY BARON, CAO		<b>COMPANY:</b> RURAL ROUTE APPRAISALS	
	<b>ADDRESS:</b> 7275 SIDEROAD 16		<b>ADDRESS:</b> 8839 CONCESSION 9, RR #1	
	<b>DRAYTON, ON NOG 1P0</b>		<b>MOOREFIELD, ON N0G 2K0</b>	
	<b>E-MAIL:</b> _____		<b>E-MAIL:</b> mowkie@xplornet.ca	
	<b>PHONE:</b> _____ <b>FAX:</b> _____		<b>PHONE:</b> _____ <b>FAX:</b> _____	

**EXTRAORDINARY ASSUMPTIONS & LIMITING CONDITIONS**  
 An extraordinary assumption is a hypothesis, either supposed or unconfirmed, which, if not true, could alter the appraiser's opinions and conclusions (e.g. an absence of contamination where such contamination is possible, the presence of a municipal sanitary sewer where unknown or uncertain). An extraordinary limiting condition is a necessary modification or exclusion of a Standard Rule which must be explained and justified by the appraiser (e.g. exclusion of one or more valuation approaches). The appraiser must conclude before accepting the assignment which involves invoking an Extraordinary Limiting Condition that the scope of the work applied will result in opinions and conclusions which are credible. Both must accompany statements of each opinion/conclusion so affected.

**EXTRAORDINARY ITEMS ADDENDUM**

**HYPOTHETICAL CONDITIONS**  
 Hypothetical conditions may be used when they are required for legal purpose, for purposes of reasonable analyses or for purposes of comparison. Common hypothetical conditions include proposed improvements, completed repairs, rezoning, or municipal services. For every Hypothetical Condition, an Extraordinary Assumption is required. Following is a description of each hypothetical condition applied to this report, the rationale for its use and its effect on the result of the assignment.

**JURISDICTIONAL EXCEPTION**  
 The Jurisdictional Exception permits the appraiser to disregard a part or parts of the Standards determined to be contrary to law or public policy in a given jurisdiction and only that part shall be void and of no force or effect in that jurisdiction. The following comments identify the part or parts disregarded, if any, and the legal authority justifying these actions.

SUBJECT PROPERTY PHOTO ADDENDUM

Borrower: TOWNSHIP OF DRAYTON	File No.: vacant
Property Address: 7374 WELLINGTON RD. 11	Case No.:
City: DRAYTON	Prov.: ON P.C.: N0G1P0
Lender: TOWNSHIP OF MAPLETON	



**FRONT VIEW OF  
SUBJECT PROPERTY**

Appraised Date: August 28, 2019  
Appraised Value: \$ 250,000



**REAR VIEW OF  
SUBJECT PROPERTY**

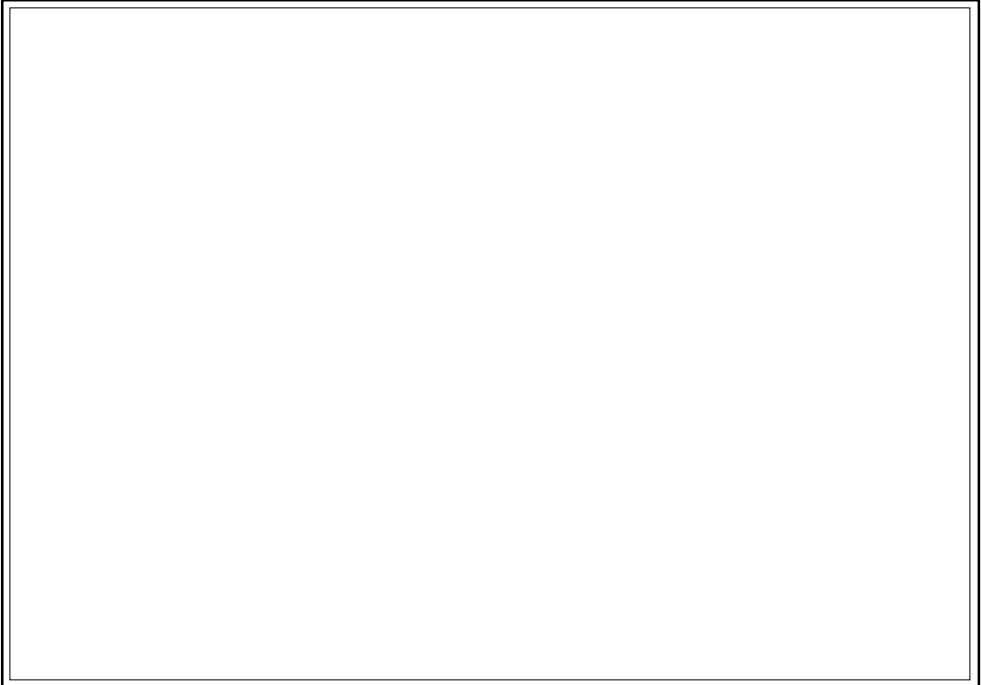


**STREET SCENE**

Borrower: TOWNSHIP OF DRAYTON	File No.: vacant	
Property Address: 7374 WELLINGTON RD. 11	Case No.:	
City: DRAYTON	Prov.: ON	P.C.: N0G1P0
Lender: TOWNSHIP OF MAPLETON		



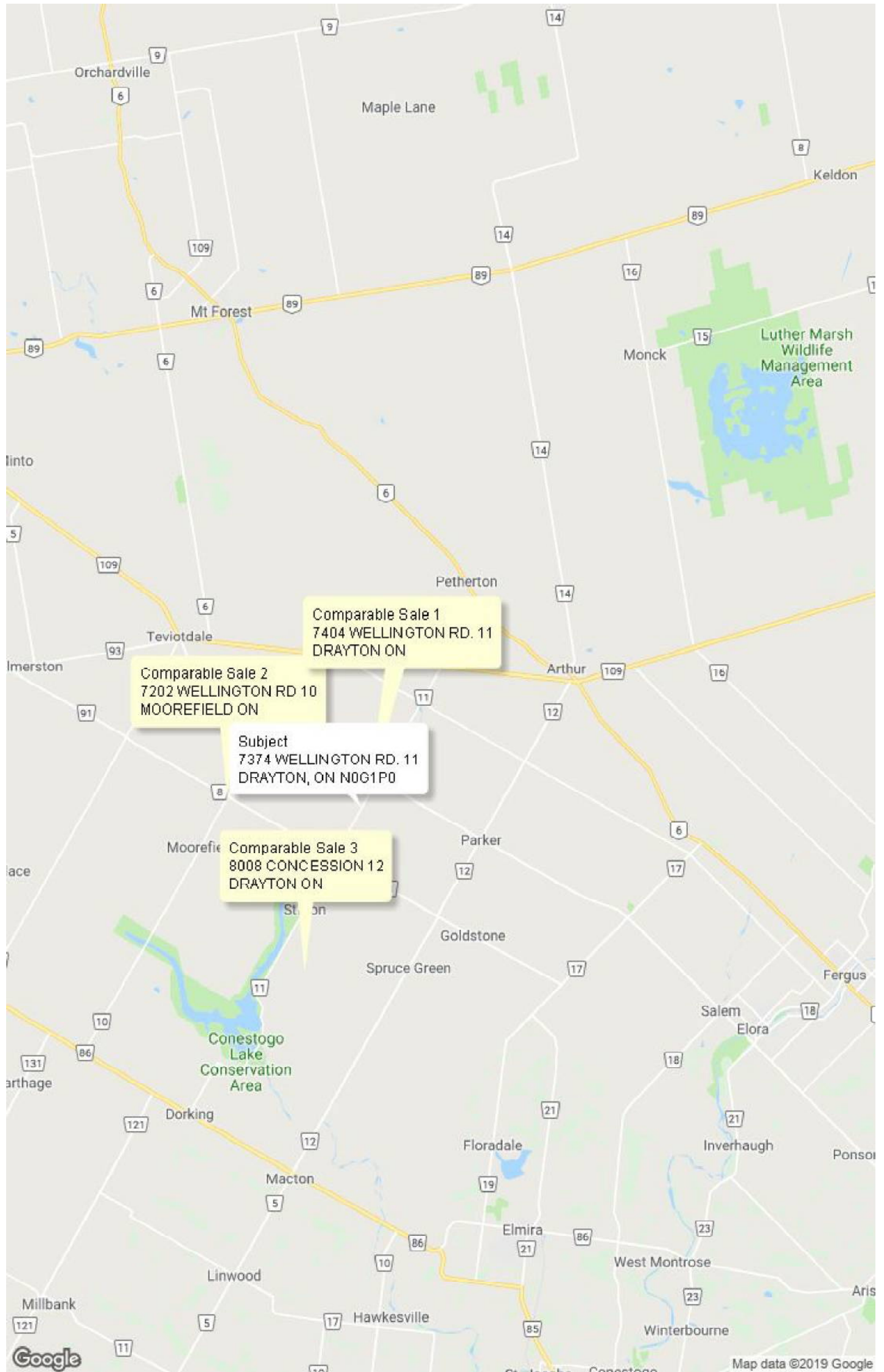
STREET VIEW TOWARDS WR. 7



LOCATION MAP

Borrower: TOWNSHIP OF DRAYTON  
Property Address: 7374 WELLINGTON RD. 11  
City: DRAYTON  
Lender: TOWNSHIP OF MAPLETON

File No.: vacant  
Case No.:  
Prov.: ON  
P.C.: N0G1P0



INVOICE

7374 WELLINGTON RD. 11  
DRAYTON ON

FILE NO.	INVOICE DATE	INVOICE NO.
vacant	SEPT, 03, 2017	

LENDER/  
CLIENT: MR. MANNY BARON, CA0  
TOWNSHIP OF MAPLETON

BORROWER: TOWNSHIP OF DRAYTON

ADDRESS OF 7374 WELLINGTON RD. 11  
PROPERTY: DRAYTON, ON N0G1P0

APPRAISED  
AS OF AUGUST 28, 2019

DESCRIPTION / ADDITIONAL CHARGES		350.00
APPRAISAL FEE:	\$	350.00
INVOICE SUBTOTAL: \$ 350.00		
TAX 13.0% \$ 45.50		
INVOICE TOTAL: \$ 395.50		
AMOUNT PAID: \$		
AMOUNT PAID: \$		
BALANCE DUE: \$ 395.50		

TERMS

PLEASE MAKE CHEQUES PAYABLE TO:  
RURAL ROUTE APPRAISALS  
8839 CONCESSION 9, RR # 1  
MOOREFIELD, ON N0G 2K0

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**CAO CLERK'S DEPARTMENT REPORT CL2019-30**

TO: Mayor Davidson and Members of Council  
FROM: Manny Baron, CAO  
RE: AMO Conference Review  
DATE: September 10th, 2019

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-30 dated September 10<sup>th</sup>, 2019 regarding the AMO Conference Review;

**BACKGROUND:**

The 2019 AMO Conference, **Municipalities: Ontario's Frontline**, was a great opportunity to connect with our municipal colleagues from across Ontario. With expert keynotes, political leaders, over 100 industry exhibitors, and access to Provincial Ministers. Below is a recap of Provincial Announcements affecting municipal governments:

***Child Care:***

- Previously announced changes to implement an 80-20 provincial municipal cost-sharing for child care expansion starting in 2020 will now be phased-in over a three-year period.

***Public Health:***

- The cost sharing arrangement in 2020 will be at 70-30 provincial-municipal split and those public health units already contributing 30% or more will not be impacted. Those that are impacted will see one-time transitional funding.
- In the first year, no public health unit will experience an increase over 10 per cent of current public health costs as a result of this cost-sharing change.
- The Ministry will soon launch renewed consultation on the province's proposed larger regional public health structure approach, recognizing it "inspired widespread and spirited discussion". The consultation will see a discussion paper available, it will ensure enough time is provided and it will be supported by an expert advisor. AMO will keep members posted on these next steps.

***Paramedic Services:***

- Paramedic services will receive a 4% increase in 2019.
- A further increase in 2020 can be expected, subject to the next provincial budget.
- Funding letters have been sent to EMS services informing them of the new allocation.
- Consultation on paramedic services restructuring is also to be done by the expert advisor.

***Ontario Municipal Partnership Fund (OMPF):***

- There will be no changes to the structure of the 2020 Ontario Municipal Partnership Fund and the allocations will come in time to provide municipal governments with greater certainty for their 2020 budget work.

***Social Assistance funding:***

- There will be no changes for 2020 to the Ontario Budget's planned Ontario Works program administration funding.

***Infrastructure:***

- On September 3, 2019, the province is opening up the Community, Culture and Recreation Stream under the Investing in Canada Infrastructure Program for projects such as community centres, sports arenas and cultural centres. Watch for this announcement.
- The province (Infrastructure and Transportation) will work with AMO as they review the Ontario Community Infrastructure Fund (OCIF) and the Ontario Gas Tax for Transit.

***Conservation Authorities:***

- Conservation Authorities received letters on August 16th from the Ministry of Environment, Conservation and Parks regarding direction on expected CA core business. This raises questions on what happens to non-core activities. AMO will look at this and other implications of the province's plans.

***Federal Gas Tax program:***

- In July, AMO distributed \$970 million in gas tax funds. It included \$650 million in top-up funding along with the first installment of the existing 2019 allocation.
- The remainder of the 2019 allocation will be distributed in November. That payment will be supplemented with an additional \$12 million in funding generated through efficiencies in the administration of the program.



***Delegation:***

The Township of Mapleton also met with the Minister of Infrastructure, Laurie Scott. In this meeting Mayor Gregg Davidson outlined the benefits of our Water/Wastewater project and how “our new way of thinking” can benefit many other municipalities. Minister Scott and her team were extremely impressed with our project and very surprised we were not there to ask for money but to demonstrate how we can help the province achieve fiscal responsibility.

***Water Infrastructure Renewal: A Game Changing New Approach for Ontario Municipalities - The Public Regulated Utility Model***

Mayor Davidson was part of a sold-out Lunch and Learn along with BLG, PwC and CIB. The panel discussed the history of our project, how we got to present day and the benefits of our project. I can safely say there was a tremendous amount of interest in our RFP and they are all waiting to see the outcome.

**SUMMARY:**

Overall it was a great conference with plenty of networking and meetings that will benefit Mapleton

**STRATEGIC PLAN:**

***Municipal Infrastructure:*** Clearly communicated the goal of our project, outlined our plan and we will implement to enhance Mapleton’s aging infrastructure.

***The Local Economy:*** The Water/Wastewater project will allow more housing which will also allow local businesses to grow.

***Recreation:*** N/A

***Municipal Administration:*** N/A

***Financial Responsibility:*** By exploring a new method of financing our infrastructure we are demonstrating fiscal responsibility and commitment to our rate payers.

Prepared and submitted by:  
CAO Manny Baron

Attachments:

1. Mayor’s Panel Discussion Paper

THANK YOU FOR CHOOSING TO COME TO OUR LUNCH AND LEARN TODAY

IN 1999, FOLLOWING AMALGAMATION, THE TOWNSHIP OF MAPLETON WAS FORMED.

THE TOWNSHIP OF MAPLETON, ONE OF 7 MUNICIPALITIES WITHIN THE COUNTY OF WELLINGTON, IS A LARGELY AGRICULTURAL COMMUNITY WITH A POPULATION OF JUST UNDER 11,000.

WITHIN OUR BORDERS THERE ARE A NUMBER OF SMALL HAMLETS AND VILLAGES, THE LARGER ONES BEING DRAYTON, MOOREFIELD AND ALMA.

A WONDERFUL PLACE TO LIVE AND RAISE A FAMILY, MAPLETON RESIDENTS ENJOY LIVING IN A RURAL AREA WITHIN 30 MINUTES OF LARGER MUNICIPALITIES SUCH AS KITCHENER, WATERLOO AND GUELPH.

CURRENTLY OUR TOWNSHIP HAS BEEN SUPPLYING DRINKING WATER AND WASTEWATER SERVICES FOR APPROXIMATELY 1200 HOMES IN DRAYTON AND MOOREFIELD AS THESE TWO VILLAGES HAVE THE HIGHER URBAN POPULATIONS AND BUSINESS SECTIONS.

UNFORTUNATELY FOR MANY YEARS OUR TOWNSHIP HAS BEEN STAGNANT WHEN IT COMES TO GROWTH. THE MAIN ISSUES WE NEED TO SOLVE ARE WATER PRESSURE AND WASTEWATER CAPACITY.

OUR FRESH WATER SYSTEM HAS BEEN PROVIDING RELIABLE DRINKING WATER TO OUR RESIDENTS FOR SOME TIME. HOWEVER, WE HAVE POCKETS, PARTICULARLY IN OUR DRAYTON AREA, THAT EXPERIENCE LOW PRESSURE AT TIMES.

IT IS NEVER FUN TO BE ALL SOAPED UP IN THE SHOWER ONLY TO HAVE THE WATER PRESSURE DROP.

AS THE DRAYTON AREA IS CONSIDERED TO HAVE THE MOST POTENTIAL FOR RESIDENTIAL AND INDUSTRIAL GROWTH IT IS ESSENTIAL THAT WE SOLVE THIS ISSUE WHICH INCLUDES THE BUILDING OF A WATER TOWER.

BESIDES THE GROWTH FACTOR, WE ALSO MUST ENSURE THAT OUR FIRE DEPARTMENT HAS ADEQUATE WATER PRESSURE TO KEEP OUR COMMUNITY SAFE NOW AND IN THE FUTURE.

AS FOR OUR WASTEWATER SYSTEM, THIS IS WHERE THE MAJORITY OF INFRASTRUCTURE DOLLARS NEED TO BE SPENT.

BEFORE ALMALGAMATION, IN 1981, THE VILLAGE OF DRAYTON COUNCIL MADE THE DECISION TO CONSTRUCT A LAGOON WASTEWATER SYSTEM, AT A PRICE OF \$1.3 MILLION, INSTEAD OF A MECHANICAL PLANT WHICH WAS PRICED AT \$2 MILLION.

THERE WAS A PUSH TO BUILD A TREATMENT PLANT HOWEVER THE PROVINCIL GOVERNMENT AT THAT TIME WOULD ONLY SUBSIDIZE THE LAGOON SYSTEM.

OVER THE YEARS THE PAST TOWNSHIP APPROACHES TO BUILD UPON THE ORIGINAL SYSTEM, WHICH INCLUDED ADDING MORE LAGOON CAPACITY, HAVE STRUGGLED TO KEEP UP TO THE DEMAND FOR MORE HOMES TO BE BUILT OR LARGE INDUSTRIES TO MOVE IN.

OUR SYSTEM WAS RATED FOR MANY YEARS TO ACCEPT 750 m<sup>3</sup> A DAY OF RAW SEWAGE INTO OUR LAGOONS FOR TREATEMENT, BUT A LACK OF A GOOD TREATMENT SYSTEM CREATED DIFFICULTIES WHEN IT CAME TO OUR DISCHARGE MONTHS.

WITH OUR LAGOON SYSTEM, WE ARE PROHIBITED FROM DISCHARING IN THE WARM MONTHS OF THE YEAR. ONLY ALLOWED TO DISCHARGE OUR TREATED WASTEWATER INTO THE CONESTOGA RIVER 5 MONTHS A YEAR, 3 MONTHS IN THE FALL AND 2 IN THE SPRING.

MEETING THE STRICT EFFLUENT TOTAL AMMONIA NITROGEN TARGETS DURING THE COLDER MONTHS WHEN WE ARE ALLOWED TO DISCHARGE INTO THE RIVER HAS BEEN DIFFICULT.

WE HAVE, IN THE PAST, MISSED PART OF OUR DISCHARGE WINDOW BECAUSE WE WERE UNABLE TO TREAT OUR SEWAGE PROPERLY AND IN A TIMELY FASHION BECAUSE WE LACKED AN ADEQUATE METHOD TO CLEAN OUR SEWAGE.

MISSING THE DISCHARGE WINDOW THEN CREATED ANOTHER ISSUE, STORAGE CAPACITY.

UNFORTUNATELY THIS THEN PUT OUR TOWNSHIP IN THE POSITION THAT WE WERE REQUIRED TO SEEK EMERGENCY DISCHARGE APPROVAL FROM THE MINISTRY OF THE ENVIRONMENT, WHICH IS NOT SOMETHING WE WANT TO REPEAT.

IN 2018 AND EARLIER THIS YEAR WE COMPLETED SOME MINOR UPGRADES, INCLUDING A NEW ALUM BUILDING, TO OUR WASTEWATER SYSTEM WHICH ALLOWED US TO ATTAIN AN INFLUENT INCREASE CAPACITY OF 900 m<sup>3</sup> PER DAY INSTEAD OF THE 750 m<sup>3</sup> PER DAY.

THIS PERMITTED WAITING DEVELOPERS THE OPPORTUNITY TO BRING PLANS FORWARD, WHICH THEY HAVE BEEN SITTING ON FOR A DECADE, FOR RESIDENTAL GROWTH OF 217 LIVABLE UNITS, INCLUDING

HOUSES AND APARTMENTS, AS WELL AS FULL SERVICING OF OUR NEW INDUSTRIAL LANDS WHICH WE SOLD THE MAJORITY OF IN LESS THAN 6 MONTHS AFTER WE ANNOUNCED IT'S FULL SERVICING.

HOWEVER, WE REALIZED THIS WAS JUST A BAND-AID. THIS IS NOT SUFFICIENT TO SUSTAIN CONTINUED GROWTH.

OUR WASTEWATER SYSTEM REQUIRES UPGRADES TO BE COMPLETED TO INCREASE LAGOON INFLUENT CAPACITY TO 1,300 m<sup>3</sup> PER DAY, WHILE AT THE SAME TIME PROCURRING A TREATMENT PROGRAM THAT CAN HANDLE THE NEW LOAD.

SO WE HAVE BEEN WORKING TO IMPROVE OUR SITUATION, BUT THE BIG QUESTION WASN'T WHAT WE NEEDED, IT WAS HOW WE WOULD FUND IT.

WE KNOW A SIGNIFICANT CAPITAL INVESTMENT IS REQUIRED TO UPGRADE OUR WATER AND WASTE WATER FACILITIES, SOMEWHERE BETWEEN \$15 - \$30 MILLION.

NOT NEWS TO MANY OF YOU SITTING HERE, AS A RESULT OF BEING AN AGRICULTURAL COMMUNITY WE PROVIDE OUR FARMING BUSINESSES A 75% FARM TAX REBATE OFF OF THEIR PROPERTY TAXES. THIS TAXATION PROGRAMME WAS ONCE SHARED BY ALL ONTARIOINS BUT WAS CHANGED BY THE PROVINCE MANY YEARS AGO.

THIS EQUATES TO ABOUT \$4 MILLION PER YEAR LOSS IN REVENUE FOR OUR MUNICIPALITY.

AS FOR OUR BORROWING CAPACITY, WE ARE CURRENTLY SITTING AROUND 50% OF ITS TOTAL LIMIT. IF WE WERE TO FINANCE THE NEEDED WASTEWATER AND WATER UPGRADES WE WOULD STRETCH THAT BORROWING CAPACITY TO THE LIMIT.

DOING SO WOULD CRIPPLE OUR ABILITY TO FINANCE FOR ANY FUTURE INFRASTRUCTURE REQUIREMENTS, SUCH AS A CLOSED BRIDGE.

COUNCIL CONCLUDED THAT WE NEEDED TO LOOK FOR COST EFFECTIVE SOLUTIONS AND ALTERNATIVE FORMS OF FINANCING FOR OUR UPGRADES.

THEREFORE OUR COUNCIL UNANIMOUSLY DECIDED TO PURSUE THE REGULATED PUBLIC UTILITY MODEL WHICH MARK RODGER HAS DESCRIBED.

BY GOING THIS DIRECTION, OUR MUNICIPALITY WILL SHIFT RISKS TO THE CONCESSIONAIRE TO PROCURE, FINANCE, CONSTRUCT/REFURBISH, OPERATE AND MAINTAIN OUR SYSTEMS FOR A PERIOD OF ABOUT 20 YEARS.

DURING THIS TIME COUNCIL WILL MAINTAIN THE EXCLUSIVE RIGHT TO SET WATER/WASTEWATER RATES, REVIEW AND APPROVE UPGRADES, AND DETERMINE PERFORMANCE STANDARDS.

ALL OF WHICH ARE CRITICAL CONSIDERATIONS FOR MY COUNCIL

WE GET OUR NEEDED UPGRADES, MAINTAIN CONTROLS, AND ALWAYS RETAIN OWNERSHIP OF OUR ASSETS.

THE RFP RESPONSES ARE DUE BACK IN DECEMBER AND WE LOOK FORWARD TO RECEIVING PROPOSALS FROM SUCH AN IMPRESSIVE GROUP OF PROPONENTS.

THE PROPOSALS WILL THEN BE EXAMINED TO DETERMIN THE BEST FIT, IF ANY, FOR THE TOWNSHIP.

I WOULD ENCOURAGE ALL COUNCIL'S WHO ARE FACING DAUNTING WATER AND WASTE WATER SYSTEM RENEWAL NEEDS TO CONSIDER THE REGULATED UTILITY MODEL NOW BEING PURSUED BY THE TOWNSHIP OF MAPLETON.

MUNICIPAL GOVERNMENTS CAN BE CREATIVE AND WE CAN DO THINGS DIFFERENTLY TO THE BENEFIT OF OUR CITIZENS.

FOR THOSE OF YOU THAT READ MUNICIPAL WORLD YOU MAY RECALL AN ARTICLE IN THE AUGUST 2017 ISSUE WITH THE TITLE "FIXING OUR WATER INFRASTRUCTURE GAP" WRITTEN BY AARON ATCHESON AND ROSA MAURO.

IN THAT ARTICLE THEY DISCUSS AN 'ALTERNATE SERVICE DELIVERY' MODEL APPLYING IT TO WATER AND WASTEWATER RENEWAL.

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**CAO CLERK'S DEPARTMENT REPORT CL2019-31**

TO: Mayor Davidson and Members of Council  
FROM: Manny Baron, CAO  
RE: Holiday Hours  
DATE: September 10th, 2019

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-31 dated September 10th, 2019 regarding Holiday Hours;

AND FURTHER THAT Council approve the CAO's recommendation regarding Holiday Hours.

**BACKGROUND:**

Every year Christmas and boxing day fall on different days of the week. This year Christmas day falls on a Wednesday and Boxing day on a Thursday. For 2019, I would like to suggest we remain open Monday, December 23<sup>rd</sup> and Tuesday, December 24<sup>th</sup> until 5PM and close the office on Friday, December 27<sup>th</sup>.

We will ask that all staff use a vacation day, banked time or flex time to cover that day off.

**CONSULTATION:**

Payroll Department  
Senior Staff

**FINANCIAL IMPLICATIONS:**

There are no financial implications.

**SUMMARY:**

We would like everyone to enjoy time with family as we understand the importance of work life family balance.

Prepared and submitted by:  
CAO Manny Baron

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**FINANCE REPORT FIN 2019-16**

TO: Mayor Davidson and Members of Council

FROM : John Morrision, Director of Finance

RE: Energy Consumption Update Report 2017/2018 Comparison

DATE: September 10, 2019

---

**RECOMMENDATION:**

THAT Finance Report FIN2019-16 dated September 10, 2019 reporting the energy consumption for 2018 be received for information.

AND FURTHER that the base year for comparison be changed from 2012 to 2017.

**BACKGROUND:**

In 2018, the Ministry of Energy, Northern Development and Mines enacted a new regulation under the *Electricity Act, 1998* titled O. Reg. 507/18: *Broader Public Sector: Reporting and Conservation and Demand Management Plans* that requires public agencies to demonstrate the leadership role government plays in energy conservation by developing and implementing energy conservation plans.

Under O Reg 507/18, all public agencies are also required to report annually on energy consumption and greenhouse gas emissions for prescribed facilities and operations and to establish the Township's next five-year Energy CDM Plan for the period of 2020 to 2025.

The Energy CDM Plan states that yearly consumption reports should be presented to council.

**PREVIOUS REPORTS:**

- FIN2019-14 Energy CDM Plan 2020-2025 dated July 9<sup>th</sup>, 2019

**DISCUSSION:**

In The Energy CDM Plan Report, presented July 2019 we chose to compare data between the base year of 2012 and the year 2017. There were significant changes to our road shop facilities between these years as a fire destroyed a portion of the building and it was decided to close the road shop on Hilwood Drive and expand the 16<sup>th</sup> Sideroad location. Usage for the 16<sup>th</sup> Sideroad road shop facility was omitted from the data pool so that we would have comparable metrics. In this report I have chosen to include all energy consumption data. Omitting the road shop gives an incomplete picture of our usage. I would also suggest that we change our base year in future reporting to 2017. This allows us to compare the data of buildings with the same square footage.

#### MAPLETON ELECTRICITY USAGE ALL

Electricity Usage (kWh)	2012	2017	2018	2017-2018 % Change
Corporate Facilities	998,183	1,024,032	987,281	-3.6%
Water & Wastewater Stations	583,624	479,231	518,334	8.2%
Street Lighting	399,360	200,520	216,637	8.0%
<b>Total Electricity Consumption:</b>	<b>1,983,179</b>	<b>1,703,782</b>	<b>1,722,251</b>	<b>1.1%</b>

kWh = kilowatt-hours

Our overall target is to reduce consumption of all municipal operations by an average of 2% per year between 2012 and 2020. We have not met this goal this year due to an increase in both street light contracts and water pumping for utilities. Streetlight contracts are estimated by the utility and are not metered. When new sections of road lighting are installed, consumption is added to our billing. Water pumping will be higher just to accommodate the new splash pad we installed last year. As there will be growth in both these areas in the next few years a 2% reduction may not be a realistic goal in these categories. We have seen a decrease in consumption in our corporate facilities of 3.6%.

#### MAPLETON ELECTRICITY COSTS FOR ALL FACILITIES

Electricity Costs (\$)	2017	2018	% Change
Corporate Facilities	\$ 232,833	\$ 192,873	-17.2%
Water & Wastewater Stations	\$ 101,662	\$ 87,418	-14.0%
Street Lighting	\$ 45,438	\$ 41,949	-7.7%
<b>Total Electricity Costs:</b>	<b>\$ 379,932</b>	<b>\$ 322,240</b>	<b>-15.2%</b>
<b>Average cost per kWh</b>	<b>\$ 0.223</b>	<b>\$ 0.187</b>	

Our electricity costs have decreased overall by 15.2% over the past year. This is due to rate and commodity price changes and is consistent with what was reported with Ontario Energy Board's historical rates. <https://www.oeb.ca/rates-and-your-bill/electricity-rates/historical-electricity-rates>



Below is the Natural Gas Usage for year 2017 and 2018 in square meters.

MAPLETON NATURAL GAS USAGE ALL

Natural Gas Usage (m <sup>3</sup> )	2017	2018	2017-2018 % Change
Total Natural Gas Use:	104,074	146,117	7.4%

(m<sup>3</sup>) = Cubic Metres

This shows an increase of 7.4% over the year. This is due to meter reading timing in 2017 and an increase in usage in the Alma Community Centre. If readings are not done at consistent intervals this tends to alter the results.

MAPLETON NATURAL GAS COSTS ALL FACILITIES

Natural Gas Cost (\$)	2017	2018	% Change
Total Natural Gas cost:	\$ 51,988.72	\$ 48,301.78	-7.1%
Average cost per m <sup>3</sup>	\$ 0.356	\$ 0.308	

Again the decrease is due to a drop in cost and is consistent with historical rates on the Ontario Energy Boards website. <https://www.oeb.ca/rates-and-your-bill/natural-gas-rates/historical-natural-gas-rates>

The table below shows a full comparison of Equivalent Kilowatt Hours which combines annual consumption.

	2017			2018			% change
	Electricity (kWh)	Natural Gas (m <sup>3</sup> )	Total Energy (ekWh)	Electricity (kWh)	Natural Gas (m <sup>3</sup> )	Total Energy (ekWh)	
Corporate Facilities	1,024,032	146,117	2,566,545	987,281	156,981	2,644,483	3.0%
Water & Wastewater Stations	479,231		479,231	518,334		518,334	8.2%
Street Lighting	200,520		200,520	216,637		216,637	8.0%
Totals	1,703,782	146,117	3,246,296	1,722,251	156,981	3,379,453	4.1%

Here we show a total increase of 4.1% between the year 2017 and 2018.

We have three energy savings projects in 2019 and one in 2020. These projects combined will save an estimated 52,654 kWh per year. This is only 1.56% of our total kilowatt hours.

**FINANCIAL IMPACT:**

Energy costs are based on consumption.

**SUMMARY:**

The CDM plan for 2020 to 2025 specifies that yearly consumption reports should be shared with council on a yearly basis. Currently we are not meeting our overall goal to reduce consumption of all municipal operations by an average of 2% per year between 2012 and 2020. In order to meet our goals to reduce consumption at a rate of 2% per year we will need to find more reduction opportunities. Due to the anticipated growth of our community, we may want to revise our goal to exclude water waste water and street lighting unless we can find areas for reductions within these groups. I would also recommend that we change our base year to 2017 as the facility square footage is unchanged in this time frame. This gives us a better basis for comparison.

**COMMUNICATION:**

Consumption History will be reported to Council on a yearly basis.

**STRATEGIC PLAN:**

**Municipal Infrastructure:** n/a

**The Local Economy:** n/a

**Recreation:** n/a

**Municipal Administration:** n/a

**Financial Responsibility:**

The intent of this report is to highlight for Council the consumption history of the township's operations to measure progress, and plan to ensure goals are reached.

Prepared By:

Heather Trottier

Financial Analyst

Reviewed By:

John Morrison

Director of Finance

Reviewed By:

Manny Baron

CAO

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**PUBLIC WORKS REPORT PW2019-25**

TO: Mayor Davidson and Members of Council  
FROM: Sam Mattina, Director of Public Works  
RE: Wellington County Trail Funding Program  
DATE: September 10<sup>th</sup>, 2019

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive Public Works Report PW2019-25 dated September 10<sup>th</sup>, 2019 regarding Wellington County Trail Funding Program.

AND FURTHER THAT Council approve the outlined plan for the trails presented within the report with the estimated cost of \$185,925 and support the application for funding from the County Trail Program for the eligible amount of \$50,000.

**BACKGROUND:**

On February 12, 2015 Wellington County Council approved an active transportation initiative program promoting the development of local trails. The Program provides a maximum of \$350,000 County wide over three years, to assist local municipalities with the improvement or development of trails within their communities. A maximum of \$50,000 is available to each of the seven local municipalities within Wellington County to be matched by the requesting municipality. On October 11, 2018 Wellington County Council approved a submission deadline extension to November 30, 2019.

The program background and details are outlined in County of Wellington Planning Committee Report dated February 12, 2015 (Attachment #1) and subsequent deadline extension Planning Committee Report dated October 11, 2018, (Attachment #2). The Program must satisfy the following four criteria;

1. To develop local trails to primarily serve non-motorized users
2. Trail Improvement Project must be supported by local council
3. Program funding to a maximum of \$50,000 is matched by the local municipality or community groups
4. The County be provided an appropriate support invoice for 50% of costs.

In 2012, a Community Parks, Recreation, and Culture Strategic Master Plan was developed for the Township of Mapleton, which outlined fourteen (14) strategies

and actions to guide future development. Four (4) key strategies that support the County's local trail fund initiative include:

- Strategy 1- All Things Accessible
- Strategy 2 – Safety for All
- Strategy 13 – Develop Trails
- Strategy 14 – Promote Wayfinding

**PREVIOUS PERTINENT REPORTS:**

None

**DISCUSSION;**

The Township of Mapleton has four active trails within its three urban centres of Alma, Drayton and Moorefield. The combined 3.5 km of walking trails are perfect for walking, running or biking. These four active trails are known as;

- The Drayton Walking Trail
- The Riverside Trail
- The Moorefield Community Centre Trail, and
- The Wallace Cumming Park Trail

Maps showing the location of these trails are attached to this report as Attachment #4.

The Drayton Walking Trail and Riverside Trail offer a great opportunity to view the Conestogo River. The other two trails, The Moorefield Community Centre Trail and The Wallace Cumming Park Trail offer unique opportunities to view wildlife, a game of Frisbee Golf or a baseball game.

All of the Mapleton trails require enhancements to make the experience more enjoyable. A staff assessment of the trails returned a need to focus on gateway and directional signage within all of the trails as well as a need to improve physical conditions to enhance the quality of walking and running activity. Additional seating, lighting and pet waste systems are also needed to compliment the planned improvements. These outstanding trail enhancements (per 2012 Community Recreation, Parks, and Culture Strategic Master Plan), are items moving forward in the current Community Recreation, Parks, and Culture Strategic Master Plan update currently being compiled for the Township by Stempski Kelly Associates Inc.

This is an opportunity to capitalize on this 2015 County program. The 2019 online Parks and Recreation survey for the 2019 Parks and Recreation Strategic Master Plan Update found 90% of residents support trail enhancement to increase user satisfaction.

**Work Plan:**

An assessment of Mapleton's Trail Systems was conducted by Public Works and Economic Development Staff in order to formulate a proposed improvement plan that would qualify for the available County Program funding.

The proposed overall work plan with estimate is outlined below. Work Plan details of items listed, with estimated costs, are illustrated in Attachments #3a, 3b and 3c for Alma, Moorefield and Drayton respectively, with a project summary contained in Attachment #3d, appended to this report.

**Alma Wallace Cumming Park Trail**

Requirement	Description	Approximate Cost (\$)
Signage	Wayfinding & Gateway, information boards	14,500
Structures	Benches, Garbage Cans, pet waste systems, bicycle stands picnic tables	20,925
Lighting	Solar lights	16,000
Materials	Mulch, sod, screening	5,000
Alma Sub Total 1		56,425

**Moorefield Community Centre Trail**

Requirement	Description	Approximate Cost (\$)
Signage	Wayfinding & Gateway, information boards	10,500
Structures	Benches, Garbage Cans, pet waste systems, bicycle stands picnic tables	21,375
Lighting	Solar lights	16,000
Materials	Mulch, sod, screening	7,500
Moorefield Sub Total 2		55,375

**Drayton Walking Trail & Riverside Trail**

Requirement	Description	Approximate Cost (\$)
Signage	Wayfinding & Gateway, information boards	18,500

Structures	Benches, Garbage Cans, pet waste systems, bicycle stands picnic tables	26,625
Lighting	Solar lights	24,000
Materials	Mulch, sod, screening	5,000
Drayton Sub Total 3		74,125
Total; (1 + 2 + 3)		185,925

**CONSULTATION:**

Manager of Assets and Infrastructure  
 Manager of Public Works,  
 Economic Development Officer  
 Stempski Kelly Associates Inc.

**FINANCIAL IMPLICATIONS:**

The Project is estimated at \$185,925. The Township of Mapleton investment for this project following the eligible \$50,000 grant funding to be received from the County of Wellington is \$135,925. The work will be funded from the Township of Mapleton Capital Reserves.

**SUMMARY:**

The cost associated with this proposed Trail Work Plan is estimated at \$185,925. If approved by Township of Mapleton Council, the resultant Township of Mapleton investment post Wellington County Program grant funding of \$50,000 will be \$135,925.

**COMMUNICATION:**

None

**STRATEGIC PLAN:**

***Municipal Infrastructure:***

Maintaining and upgrading municipal infrastructure to serve local residents and Businesses and to encourage growth. (Municipal Strategic Plan Objective 1.5)

***Recreation:***

Improving recreational opportunities for residents and visitors by enhancing the walkability within our community and providing access to recreation services and facilities in a consistent manner across Mapleton. (*Municipal Strategic Plan Objective 3.1 and 3.3*)

Prepared by:  
Sam Mattina, CET, CMMIII  
Director of Public Works

Reviewed By:  
Manny Baron  
CAO

**Attachments:**

Attachment #1: County of Wellington, Planning Committee Report, dated February 12, 2015; Wellington County Trail Funding Program.

Attachment #2: County of Wellington, Planning Committee Report, dated October 11, 2018, Trail Funding Program Extension.

Attachments #3a, 3b, 3c and 3d: Work Plan details with estimated costs for each of Alma, Moorefield and Drayton respectively and Summary.

Attachment #4: Maps showing location of Mapleton Trails.



# COUNTY OF WELLINGTON

## COMMITTEE REPORT

**To:** Chair and Members of the Planning Committee  
**From:** Gary Cousins, Planning Director  
**Date:** February 12, 2015  
**Subject:** WELLINGTON COUNTY TRAIL FUNDING PROGRAMME (PD2015-06)

### 1. BACKGROUND:

Wellington County Council has approved an active transportation initiative involving the development of local trails. The programme is intended to provide a maximum of \$350,000 over 3 years to encourage local municipalities to develop trails within their communities. While there has been discussion on the programme the details have not been clearly established.

### 2. TRAIL PROGRAMME:

a) Purpose:

To encourage the development of local trails to primarily serve non-motorized users.

b) Funding:

A maximum of \$50,000 for each of 7 local municipalities from the County to be matched by the local municipalities or community groups. (in kind contributions not eligible)

c) Project Approval:

All projects must be supported by a local council resolution and by County Council. All projects subject to available County funding.

d) Project Administration:

Local council to administer trail project and provide County with appropriate support invoice for 50% of cost.

### 3. RECOMMENDATION

THAT the report on Wellington County Trail Funding Programme be approved.

Respectfully submitted,

Gary Cousins  
Director of Planning





**3. Wellington County Trail Funding Programme Report**

1/2/15

**Moved by:** Councillor Watters  
**Seconded by:** Councillor McKay

That the report on Wellington County Trail Funding Programme be approved; and

That the period of availability of the funds be during this term of Council (ending November 30, 2018); and

That matching funding to a maximum of \$50,000 may be applied to one or more municipally endorsed projects.

**Carried**

**4. Hummel Official Plan Amendment - Mount Forest**

The report was received for information.

**5. Green Legacy Update Report**

2/2/15

**Moved by:** Councillor Watters  
**Seconded by:** Councillor McKay

That the Green Legacy Update Report PD2015-08 be received for information.

**Carried**

**6. Source Water Update Report**

3/2/15

**Moved by:** Councillor McKay  
**Seconded by:** Councillor Watters

That the Source Water Update Report PD2015-09 be received for information.

**Carried**



## COUNTY OF WELLINGTON 2015 BUDGET PROGRAMME OVERVIEW

<b>Programme:</b>	<b>Planning and Land Division</b>
<b>Department:</b>	<b>Planning Department</b>
<b>Governance:</b>	<b>Planning and Land Division Committee</b>

### Programme Description

- This budget covers the operation of the Planning Department, the Land Division Committee, Weed Inspectors, Tree Cutting Commissioners as well as rail trail development, county forest work, and mapping projects.
- The budget also includes funding for the Rural Water Quality Programme in partnership with the Grand River Conservation Authority

### 2015 Budget Highlights

#### Operating Budget includes:

- Funding for the Rural Water Quality Programme (\$425,000) and Well Water Stewardship (\$25,000) is continued throughout the five-year plan
- The **Local Trail Fund** for member municipalities to **apply for funding totaling \$350,000 from 2015-2018**, beginning with \$150,000 in 2015. The funding is intended to **assist member municipalities in implementing projects identified through the Active Transportation Plan**
- Continuing a programme of improving the county forests, **developing the County rail trail system** and mapping information for public use on the internet

#### Capital Budget

- There is no new capital activity planned over the period of the five year plan. Work on the Trans Canada Trail development approved in 2014 will continue in 2015.

Staff Complement (Full time equivalents)	2014	2015
Planning and Development	11.8	11.8
Land Division Committee	2.0	2.0
Weed Inspection / Tree Cutting	0.5	0.5
<b>Total</b>	<b>14.3</b>	<b>14.3</b>
Current employee count: 16		



# COUNTY OF WELLINGTON

---

## COMMITTEE REPORT

**To:** Chair and Members of the Planning Committee  
**From:** Michelle Innocente, Senior Planner,  
**Date:** Thursday, October 11, 2018  
**Subject:** Trail Funding Programme Extension(PD2018-24)

---

### Background:

The Wellington County Trail Funding Programme was approved by County Council in February, 2015. The Programme allows for matching funds up to \$50,000 per municipality to be applied to one or more municipally endorsed trail projects matched by the municipality or community groups.

Centre Wellington, Minto and Erin have fully utilized the Programme funding. Puslinch and Wellington North have partially utilized the Programme funding while Mapleton has yet to utilize Programme funding. Guelph/Eramosa and Wellington North have submitted funding requests to the Planning Committee in the amounts of \$50,000 and \$8,220.90 respectively for consideration at the October 11, 2018 Meeting. A Table is attached to this report that details the trail projects to date that have utilized the funding.

The Programme was initially planned to end on November 30, 2018.

### Purpose:

The purpose of this report is to request a one-year extension to the Trail Funding Programme. In July of this year, a letter was sent to each municipality that had remaining funding in the Programme advising that the Programme is ending on November 30, 2018. The following municipalities have funding remaining:

- Puslinch - \$43,403.91
- Wellington North - \$21,509.88<sup>1</sup>
- Guelph/Eramosa - \$50,000<sup>2</sup>
- Mapleton - \$50,000
- Erin - \$50,000<sup>3</sup>

Currently the Local Trails Grant Reserve has a total of \$214,913<sup>4</sup> available.

---

<sup>1</sup> Wellington North has submitted a funding request in the amount of \$8,220.90 to assist with the capital cost of waste canisters to be located on the Saugeen Valley Trail and the River Trail.

<sup>2</sup> Guelph/Eramosa has submitted a funding request in the amount of \$50,000 to assist with the construction of 1,260 metres of asphalt trail in Rockmosa Park.

<sup>3</sup> The Planning Committee approved \$50,000 in funding for the Town of Erin at the June 2018 Planning Committee meeting. These funds will be forwarded when invoices for the work completed have been received by the County. As a result, the balance in the Local Trails Grant Reserve includes this funding.

<sup>4</sup> If the Planning Committee approves the trail funding requests from Wellington North and Guelph/Eramosa the remaining funding will be \$156,692. If the funds allotted for the Town of Erin are excluded from the total, then \$106,692 remains.

Puslinch and Wellington North both responded to the letter advising that they are interested in utilizing the funding however the work will not be completed in 2018 and therefore would not meet the criteria for the Programme.

In order to give Puslinch, Wellington North and Mapleton an opportunity to utilize the funding in 2019 a request to extend the timeframe of the Wellington County Trail Funding Programme to November 30, 2019 is being sought.

**Recommendation:**

That the Wellington County Trail Funding Programme be extended by 1 year to November 30, 2019 and the funds remain in the Local Trails Grant Reserve.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michelle Innocente". The signature is fluid and cursive, with a large, stylized initial "M".

Michelle Innocente  
Senior Planner

# Trail Improvements & Costs

## Alma Wallace Cumming Park Trail

Category	Requirement	Description	Quantity	Cost Per Unit	Total Cost
Signage	Wayfinding Signage	Directional Signage from the road to direct traffic & Directional signage within the trail	5	500	2500
	Gateway Signage	Signage at the trail entrances	2	4000	8000
	Information Boards	Frisbee Golf Information, Community Information Board	2	2000	4000
Structures	Benches	Concrete Benches	3	1500	4500
	Garbage Cans		5	1425	7125
	Pet Waste Systems	Bags and disposal units	3	1200	3600
	Bicycle Stands	Install in the Park area near the trail entrance	1	1200	1200
	Picnic Tables	Spaced throughout the trail system	3	1500	4500
Lighting	Solar Lights	So the trail can be utilized longer throughout the day, and season	4	4000	16000
Materials		Mulch, sod and screening	1	5000	5000
Total Alma Requirements				22325	56425

## Trail Improvements & Costs

### Moorefield Community Centre Walking Trail

Category	Requirement	Description	Quantity	Cost Per Unit	Total Cost
Signage	Wayfinding Signage	Directional Signage from the road to direct traffic & Directional signage within the trail	5	500	2500
		Signage at the trail entrances	1	4000	4000
		Community Informaiton Board, Moorefield History	2	2000	4000
Structures	Benches	Concrete Benches	5	1500	7500
	Garbage Cans		3	1425	4275
	Pet Waste Systems	Bags and disposal units	1	1200	1200
	Bicycle Stands	Install in the Park area near the trail entrance	2	1200	2400
	Picnic Tables	Spaced throughout the trail system	4	1500	6000
Lighting	Solar Lights	So the trail can be utilized longer throughout the day, and season	4	4000	16000
Materials		Mulch, sod and screening	1	7500	7500
Moorefield Total Requirements				24825	55375

## Trail Improvements & Costs

### Drayton Walking Trail & Riverside Trail

Category	Requirement	Description	Quantity	Cost Per Unit	Total Cost
Signage	Wayfinding Signage	Directional Signage from the road to direct traffic & Directional signage within the trail	5	500	2500
		Signage at the trail entrances	3	4000	12000
		Frisbee Golf Information, Community Information Board	2	2000	4000
					0
Structures	Benches	Concrete Benches	5	1500	7500
	Garbage Cans		5	1425	7125
	Pet Waste Systems	Bags and disposal units	3	1200	3600
	Bicycle Stands	Install in the Park area near the trail entrance	2	1200	2400
	Picnic Tables	Spaced throughout the trail system	4	1500	6000
					0
Lighting	Solar Lights	So the trail can be utilized longer throughout the day, and season	6	4000	24000
					0
Materials		Mulch, sod and screening	1	5000	5000
Drayton Total Requirements				22325	74125

## Trail Improvements & Costs

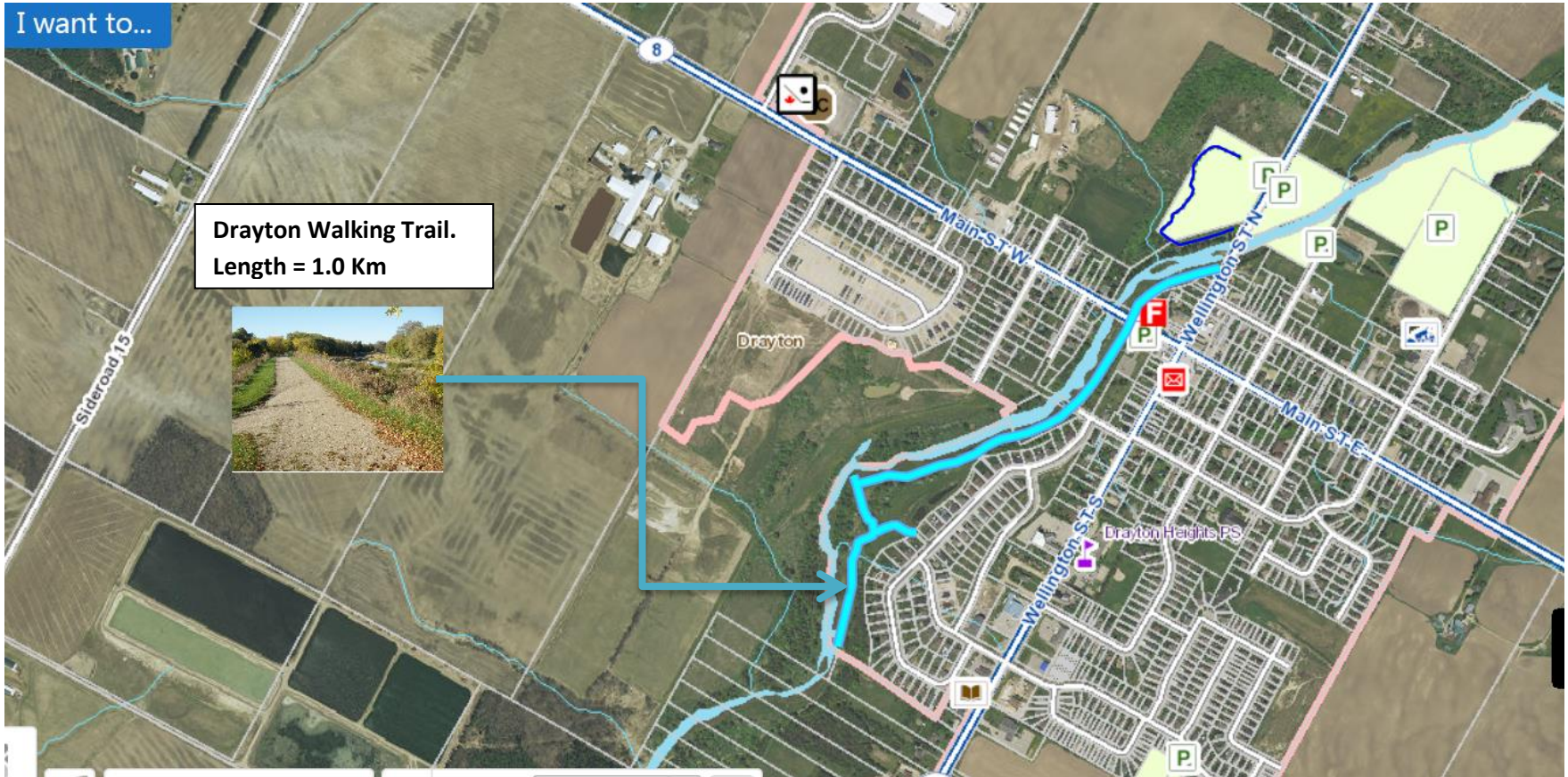
### Summary of Costs and Products

Category	Requirement	Description	Quantity	Cost Per Unit	Total Cost
Signage	Wayfinding Signage	Directional Signage from the road to direct traffic & Directional signage within the trail	15	\$ 500.00	\$ 7,500.00
		Signage at the trail entrances	6	\$ 4,000.00	\$ 24,000.00
	Information Boards	Community Informaiton Board, Moorefield History	6	\$ 2,000.00	\$ 12,000.00
Structures	Benches	Concrete Benches	13	\$ 1,500.00	\$ 19,500.00
	Garbage Cans		13	\$ 1,425.00	\$ 18,525.00
	Pet Waste Systems	Bags and disposal units	7	\$ 1,200.00	\$ 8,400.00
		Install in the Park area near the trail entrance	5	\$ 1,200.00	\$ 6,000.00
	Picnic Tables	Spaced throughout the trail system	11	\$ 1,500.00	\$ 16,500.00
Lighting	Solar Lights	So the trail can be utilized longer throughout the day, and season	14	\$ 4,000.00	\$ 56,000.00
Materials		Mulch, sod and screening	1	\$ 17,500.00	\$ 17,500.00
<b>Total Requirements</b>				<b>\$ 34,825.00</b>	<b>\$ 185,925.00</b>



I want to...

**Drayton Walking Trail.**  
Length = 1.0 Km





Wallace Cumming Park Trail. Alma  
Length = 1.5 Km



to...

**Moorefield Community Centre Trail.**  
Length = 0.5 Km



Drayton Walking Trail - Drayton = 1.0 km  
Riverside Walking Trail - Drayton = 0.5 Km  
Wallace Community Park Trail – Alma = 1.50 Km  
Moorefield Community Center Trail = 0.5 Km  
  
Total Trail Length in Township = 3.0 Km

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**PUBLIC WORKS DEPARTMENT  
REPORT PW2019-26**

TO: Mayor Davidson and Members of Council  
FROM: Sam Mattina, Director of Public Works  
RE: Funding Request for Drayton Pedestrian Crosswalk Construction  
DATE: September 10, 2019

---

**RECOMMENDATION:**

THAT The Township of Mapleton Council receive Public Works Report PW2019-26 dated September 10, 2019 regarding Funding Request for Drayton Pedestrian Crosswalk Construction at Andrews Drive and Wellington Road 11 in Drayton.

AND THAT Council approve additional funding in the amount of \$46,400 before HST, to be added to Project Sheet 18060, for a total project fund of \$69,400 plus HST, to construct the proposed crosswalk.

AND FURTHER THAT Council approve the issuance of a Purchase Order to Job-Inc., Company of Kitchener Ontario in the amount of \$48,525 plus HST, to perform the major component of the crosswalk construction listed as Items #1 and #3, quoted August 27, 2019.

**BACKGROUND:**

In 2017 Township of Mapleton Council resolved to install a pedestrian crosswalk across Wellington Road 11 at Andrews Drive in Drayton.

The construction of the new crossover crosswalk would initially be paid for by the Township with ownership, operation and maintenance responsibilities transferred to the County once it is built.

**PREVIOUS PERTINENT REPORTS:**

Report PW2017-16 dated July 11, 2017

**DISCUSSION:**

Following the Council Resolution of July 11, 2017 staff began the Crosswalk justification process. The process, undertaken in accordance with the Transportation Association of Canada, (TAC), guide-lines, involved the compilation of pedestrian and vehicle traffic counts. The work was performed in house by Public Works Staff and returned a confirmation that a crosswalk to facilitate pedestrian crossing of Wellington Road 11 at Andrews Drive was

warranted. The justification results were submitted to the County of Wellington for approval but subsequently rejected since the work was not performed by an independent, unbiased third party.

The traffic count warrant process was once again performed in early 2018 by a contracted third party. The results of the warrant process were returned in late June 2018. The completed warrant returned results confirming the initial justification performed in 2017.

The results were once again submitted to the County of Wellington which returned an approval to proceed in September 2018.

The design process was commenced in September 2018 by RJ Burnside and Associates and completed in late November 2018. The engineers' estimate of \$37,000 was produced from the design and provided to staff as a guideline for budget purposes. Unfortunately, the engineers' budget estimate was received post budget process deadline and as such the estimated amount did not make it to the budget line. As a result, an estimate of only \$23,000 was carried in the 2019 approved capital budget. The project was let for tender on February 15, 2019 with a closing date of April 23, 2019.

The tender process resulted in three proponents taking bid documents, however none of the potential bidders submitted a bid on the closing date.

Staff contacted the proposed bidders post tender closing, to try to negotiate an equitable agreement to perform the proposed work, but all efforts returned extremely high prices in the range of \$80,000 to \$90,000, which were deemed by staff as unacceptable.

The contract tender was not reissued, instead staff decided to break the contract into smaller components and source a number of resources in an attempt to reduce the overall cost. Staff was offered and accepted assistance from Wellington County Roads Department Staff to perform this task.

The process successfully returned a reasonable quote by Job-Inc contracting of Kitchener for the major components of the project, which would be supplemented by sidewalk work by a local third party and line and signage work performed by the County of Wellington. Job-Inc Contracting has successfully contracted with the County of Wellington to satisfactorily and reasonably construct pedestrian crosswalks within the County, on a number of occasions in the past.

This component approach took an additional four months to articulate but in the end, returned a reasonable negotiated overall quotation from Job-Inc., Company in the amount of \$48,525 before HST, exclusive of sidewalk work, pavement markings and signage valued at \$5500.

The price quotation by Job-Inc dated August 27, 2019 in the amount of \$48,525, (for items #1 and #3) exclusive of sidewalk work, signs and pavement markings is appended to this report as Attachment #1.

The resultant additional total required funding before HST, becomes;

- $\$48,525 + \$5,500 = \$54,025$ .

Adding a 10% contingency allowance the job value becomes;

- $\$54,025 \times 1.10 = \$59,400$

The project budget balance contained in the 2019 approved capital budget envelope designated by Project Sheet 18060 currently stands at approximately \$13,000, from the original \$23,000, (\$10,000 has already been spent). The budget requires an additional \$46,400 before HST to fund completion of this project at a total cost of \$69,400, (\$46,400 + \$23,000).

Should council approve this funding request, the contractor will mobilize immediately and will complete the project within 6 weeks of initiation, namely on or about the last week of October 2019.

Upon completion of the crosswalk installation, the crossing guard, which is currently stationed on Edward Street at Wellington Road 11, will be relocated to the new crosswalk location as resolved through Council Resolution 2017-19-07 dated Tuesday July 11, 2017.

**CONSULTATION:**

Public Works Staff

Finance Staff

Wellington County Roads Staff

**FINANCIAL IMPLICATIONS:**

The 2019 capital fund balance of approximately \$13,000 of the original \$23,000 remains within the funding envelope described as Project Sheet 18060, allocated for this project. This project sheet amount is funded through capital account # 2-4-3035-77100.

The requested additional funding of \$46,400 before taxes will be funded through capital reserves.

**SUMMARY:**

Staff are requesting an additional \$46,400 before HST to fund the installation of the crosswalk at Andrews Drive and Wellington Road 11. Staff will complete the work through three resources, Job Inc Company of Kitchener will perform the bulk of the installation, County of Wellington staff resources will provide signage and line painting and a local concrete contractor will complete the sidewalk work.

The total 2019 cost of the work will be \$59,400. The overall project cost will end up as  $\$59,400 + \$10,000$  (already spent) = \$69,400.

**COMMUNICATION:**

None



**STRATEGIC PLAN:**

***Municipal Infrastructure:***

Maintaining and upgrading municipal infrastructure to serve local residents and businesses and to encourage growth;

Strategic Objective 1.3 Maintain the high quality of our transportation network.

Prepared By:  
Sam Mattina, CET, CMMIII  
Director of Public Works

Reviewed By:  
Manny Baron  
CAO

Attachments:

1. Quotation (Revised) from Job-Inc, dated August 27, 2019.

# JOB-INC

## QUOTE

282 Breithaupt St.  
Kitchener, ON  
N2H 5H5  
519-749-2183

Revised: August 27, 2019

Attn: Sam Mattina

Subject: Wellington Street Pedestrian Crossover Drayton

Hi Sam,

As per site visit with Mark, County of Wellington, for your Type B pedestrian crossover cost for the work is as follows:

Item #1:

Traffic install, solar unit \$40,825.00 +HST

Item #2:

County of Wellington – Lines & Signs \$2,500.00 +HST

Item #3:

Solar light for over ped only, as 2 lights exist around crossing already \$7,700.00 +HST

Please let us know how you would like to continue.

Sincerely,

John O'Brien  
JOB-INC  
President

## Terms & Conditions of Sale

### 1. Terms

All goods and services provided by JOB-INC to the “purchaser”, are subject to the following terms and conditions. Any variation from the terms and conditions herein contained will require written consent of JOB-INC signed by its duly authorized representative.

Purchase orders received from the purchaser for JOB-INC products and services will be subject to standard JOB-INC terms and conditions. JOB-INC will not be bound by any terms and conditions or pricing stated on the purchase order, that vary in any way from our quotation unless agreed to in writing by JOB-INC.

Unless otherwise specified in writing prior to quotation, the purchaser agrees to accept the design and materials as supplied by JOB-INC.

### 2. Prices

Prices are based on site conditions as they exist at the time of quotation.

Unless otherwise stated, prices quoted are valid for acceptance for a period of 30 days from tender closing date or delivery of a quotation. Should the decision to accept our offer occur after the 30 days, we will either confirm our offer or rebid.

Unless otherwise stated, prices do not include the arrangement and cost of utility shutdown. JOB-INC will arrange the shutdown. JOB-INC requires 15 business days’ notice in writing if a scheduling change is required. If the purchaser does not provide such a notice any additional costs will be at the purchaser’s expense.

Unless otherwise stated, shipping charges are extra.

Prices quoted are based on foreign exchange rates, sales tax, customs tariffs and other direct taxes in effect at the date of quotation. Any changes in foreign exchange rates, sales taxes, customs tariffs or other taxes shall be at the expense of the purchaser.

### 3. Taxes

Prices quoted do not include taxes.

### 4. Terms of Payment

Terms are net 30 days from date of invoice. Late payments will be subject to interest charges at the rate of two (2%) per month (26.82% per annum). At the discretion of JOB-INC, invoices will be issued monthly as costs accrue for any project that is not completed in the month.

### 5. Delivery

Delivery date(s) quoted are subject to change and will only be confirmed upon the contract being awarded or a purchase order being received. All confirmed date(s) are based on the prompt receipt by JOB-INC of all necessary information enabling work to proceed without interruption. Should the installation of the equipment be delayed beyond that date(s), JOB-INC reserves the right to invoice for the supply portion of the contract and ship the material to the customer’s location or place the material into storage at the customer’s expense.

### 6. Force Majeure

JOB-INC will not be liable for any non-performance of a contract if such delay or non-performance is due to any cause beyond the reasonable control of JOB-INC and/or which JOB-INC could not reasonably foresee and/or reasonably provide against which prevents JOB-INC from carrying out the terms of the contract. This includes but is not limited to the following: war, revolution, insurrection or hostilities (whether declared or not), riot, civil commotion or uprising, flood, earthquake, tempest, hurricane, lightning or other natural disaster; fire or explosion; strike, lockout, or other industrial disturbance whether at JOB-INC or one of its suppliers; sabotage, accident, embargo, car shortage, wrecks or delays in transportation, non-delivery of materials or order or action of government authority. Any delay resulting from such cause shall extend the date of delivery accordingly. JOB-INC reserves the right to cancel the contract, if in its opinion such circumstances threaten or cause extended delay in the performance thereof.

### 7. Cancellation

Purchase orders placed by the purchaser and accepted by JOB-INC may be canceled only with the consent of JOB-INC. A cancellation charge may be payable by the purchaser to cover costs, including design and engineering, materials purchased and production costs incurred to a maximum of 100% of the selling price.

### 8. Liability

JOB-INC shall not be liable for any damages arising from the use of the goods supplied hereunder, or for any special, indirect or consequential damages arising from delays, however caused through non-delivery, or through defects in materials or workmanship or from any other cause whatsoever. No claim of any kind whether as to a product delivery or for non-delivery of a product, shall be greater in amount than the purchase price of the product in respect of which the claim is made.

### 9. Warranty

The obligation of JOB-INC under this warranty is limited to the replacement or repair from the manufacturer. The warranty on any material expires when the manufacturer’s warranty expires. Where there is no manufacturer’s warranty JOB-INC warrants the goods and services for one year from the date of shipment or completion of the work. Written notice of the defect must be provided immediately after the defect has come to the purchaser’s attention.

These conditions shall supersede all warranties and conditions whether legal, conventional or implied, and JOB-INC assumes no responsibility for any excess warranty additional hereto, unless in writing and signed by an authorized officer of JOB-INC.

10. Loss or Damage of Goods in Transit

Delivery of goods by JOB-INC will be deemed to be made to the purchaser upon obtaining a signed receipt from the carrier showing receipt of the goods in good order. Title to the goods will remain with JOB-INC until payment in full is made by the purchaser and all risk for safekeeping and condition of the goods will become the responsibility of the purchaser upon deemed delivery.

JOB-INC is not liable for any loss or damage, delay or non-delivery. JOB-INC's responsibility ceases upon receipt of acknowledgement in writing from the carrier of shipments in good order.

11. Safety

Site and working conditions must meet conditions as laid out in the applicable Health and Safety Act and Regulations.

No JOB-INC employee or sub trade is required to work on equipment which has not, in his or her sole opinion, been placed in an electrically safe state for the work to be performed. However, recognizing the fact that it is sometimes necessary to work on live equipment, the safety procedures, working conditions and required number of staff shall be subject to JOB-INC approval.

12. Governing Law

The terms, provisions and conditions hereof and all matters arising out of the execution, construction, interpretation or breach thereof, are to be governed by the laws of Ontario, Canada. JOB-INC agrees to bring any action claims or legal proceedings in any way pertaining to this order, or the execution, construction, interpretation or breach thereof in the courts of the jurisdiction specified above and in no other court or tribunal whatsoever.

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**PUBLIC WORKS REPORT PW2019-27**

TO: Mayor Davidson and Members of Council  
FROM: Sam Mattina, CET, CMMIII  
RE: Tender Results, RFT2019-20  
Wright & Stanners Drain Improvement, 2019  
DATE: September 10, 2019

---

**RECOMMENDATION:**

THAT Public Works Report dated September 10, 2019, re: Tender Results, RFT2019-20, Wright & Stanners Drain Improvement, 2019 be hereby received;

AND FURTHER THAT the tender for the construction of the said drain improvement, submitted by Marquardt Farm Drainage Ltd. in the amount of \$452,141.25 including H.S.T. be accepted.

AND FURTHER THAT staff be directed to notify the assessed owners that the tender has been awarded and the starting date proposed by the Contractor.

AND FURTHER THAT the Council approves a signatory bylaw authorizing the Mayor and Clerk to sign the construction contract.

**BACKGROUND:**

Tenders for the construction of the Wright & Stanners Drain Improvement, 2019 closed on Friday, August 23, 2019 at 11:00 a.m. A total of two bids were submitted as indicated in the attached Tender Opening Summary Form and shown below.

<b>Contractor</b>	<b>Total Bid Price Including H.S.T.</b>	<b>Rank</b>
Marquardt Farm Drainage Ltd.	\$452,141.25	1
Robinson Farm Drainage Ltd.	\$557,598.50	2
<b>Engineers Estimate</b>	<b>\$452,000.00</b>	

The tender has been checked and verified for accuracy. The bidder, Marquardt Farm Drainage Ltd. have considerable experience in the installation of municipal tile drains under the Drainage Act. They propose to start work on or about June 15, 2020 and have the work substantially completed by August 15, 2020, weather permitting.

We would respectfully recommend that the tender for the construction of the Wright & Stanners Drain Improvement, 2019 submitted by Marquardt Farm Drainage Ltd. in the amount of \$452,141.25 including H.S.T. be accepted.

Prepared By,  
Tom Pridham, P.Eng.  
Drainage Engineer

Reviewed by,  
Sam Mattina, CET, CMMIII  
Director of Public Works

Approved by,  
Manny Baron  
CAO

Attach 1 – Tender Opening Summary Form

## TENDER OPENING SUMMARY FORM

**Wright & Stanners Drain Improvement, 2019**

**Closing Date: August 23<sup>rd</sup>, 2019 @ 11:00 a.m.**

**Township of Mapleton**

**Tender Opening Date: August 23<sup>rd</sup>, 2019 @ 11:05 a.m.**

**File No.: D-MAP-109**

**Project No.: 300037962.0000**

BIDDER	TENDER AMOUNT (incl. HST)	CERTIFIED CHEQUE/ WSIB CLEARANCE FORM	START DATE	SUBSTANTIAL COMPLETION DATE	BIDDER POSITION
A.G. Hayter Contracting Ltd.					
Robinson Farm Drainage Ltd.	\$557,598.50	✓	October 20, 2019	May 30, 2020	2
Marquardt Farm Drainage	\$452,141.25	✓	June 15, 2020	August 15, 2020	1
Horst Excavating					
<b>Engineer's Estimate</b>	<b>\$452,000.00</b>				

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2019-077**

**A By-law to provide for a drainage works in the  
Township of Mapleton in the County of Wellington.**

**WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019**

**WHEREAS** the requisite number of owners have petitioned the Council of the Township of Mapleton in the County of Wellington in accordance with the provisions of the Drainage Act, R.S.O. 1990, requesting that the Wright & Stanners Municipal Drain be repaired and improved.

**AND WHEREAS** petitions pursuant to Section 4(1)(c) of the Drainage Act have subsequently been submitted by the Township's Director of Public Works and the Operations Manager for the County of Wellington describing Pt. Concession Road 6 at Lot 10 and Pt. Wellington Road 10 at Lot 9/10 respectively as requiring drainage;

**AND WHEREAS** Council has directed that the work be combined pursuant to Section 8(4) of the Drainage Act as the areas requiring drainage are adjoining;

**AND WHEREAS** the Council of the Township of Mapleton in the County of Wellington has procured a report made by R. J. Burnside & Associates Limited. The report is attached hereto and forms part of this by-law.

**AND WHEREAS** the estimated total cost of constructing the drainage works is \$675,000.00.

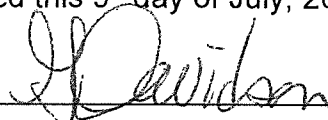
**AND WHEREAS** the Council of the Township of Mapleton pursuant to the Drainage Act, R.S.O. 1990, enact as follows:


1. The report dated June 14<sup>th</sup>, 2019 and attached hereto as Schedule A is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Corporation of the Township of Mapleton may borrow on the credit of the Corporation the amount of \$675,000.00 being the amount necessary for construction of the drainage works.



3. A special rate shall be levied upon the lands and roads as set forth in the assessment schedule included in Schedule A to the by-law to be collected in the same manner as other taxes are collected.
4. For paying the amount of \$55,110.00 being the amount assessed upon lands and roads belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed plus interest therein shall be levied upon the whole rateable property in the Township of Mapleton for one year after the passing of this by-law, to be collected in the same manner and at the same time as other taxes are collected.
5. All assessments are payable in the same year as the assessment is imposed.
6. This by-law comes into force on the passing thereof and may be cited as the "Wright & Stanners Drain Improvement, 2019 By-law".

**READ** a first and second time, and provisionally adopted this 9<sup>th</sup> day of July, 2019.

  
\_\_\_\_\_  
Mayor Gregg Davidson

  
\_\_\_\_\_  
Clerk Barb Schellenberger

**READ** a third time and enacted this \_\_\_\_ day of \_\_\_\_\_ 2019.

\_\_\_\_\_  
Mayor Gregg Davidson

\_\_\_\_\_  
Clerk Barb Schellenberger



**BURNSIDE**

**Wright & Stanners  
Drain Improvement, 2019**

**Township of Mapleton**

**R.J. Burnside & Associates Limited  
15 Townline  
Orangeville ON L9W 3R4 CANADA**

**June 2019  
300037962.0000**

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON  
BY-LAW NUMBER 2019-086**

**Being a by-law to authorize the Mayor and Clerk to execute an Offer to Purchase between The Corporation of the Township of Mapleton and Roderick Bauman for lands located at Lot 20 Survey Donald Sutherland Peel (9 old number) W of S Mill St & N of Hill St; Mapleton**

**WHEREAS** the Corporation of the Township of Mapleton owns lands described herein and wishes to enter into an agreement of purchase and sale to dispose of the said lands.

**WHEREAS** Resolution 2019-04-08 passed January 22, 2019 accepted the letter of interest for the lands, and Council will consider an authorizing bylaw declaring the lands surplus, without an appraisal at a future meeting of Council;

**NOW THEREFORE** the Council of The Corporation of the Township of Mapleton enacts as follows:

1. That the lands described as Lot 20 Survey Donald Sutherland Peel (9 old number) W of S Mill St & N of Hill St; Mapleton are hereby declared surplus to the needs of the municipality.
2. That the notice has been given for the disposition of surplus lands pursuant to the Township of Mapleton Notice Provision By-law and Disposal of Surplus Lands policy.
3. That the Mayor and Clerk be authorized to execute the Agreement of Purchase and Sale between the Corporation of the Township of Mapleton and Roderick Bauman.
4. That the Mayor and Clerk be authorized to execute all ancillary documentation required to complete the agreement of purchase and sale including but not limited to the deed, undertakings and warranties, declaration of possession, etc.
5. A copy of the offer to purchase is attached hereto as Schedule "A" and forms part of this By-law.

**READ** a first, second time and a third time and finally passed this 10<sup>th</sup> day of September, 2019.

---

Mayor Gregg Davidson

---

Clerk Barb Schellenberger

**Agreement of Purchase and Sale  
Between Roderick Bauman and  
The Township of Mapleton**

**Re: Sale of Vacant Lot**

I, Roderick Bauman, (the "Purchaser") hereby agree to and with the Corporation of the Township of Mapleton (the "Vendor") to purchase all and singular the land legally described as being:

LT 20 SURVEY DONALD SUTHERLAND PEEL (9 OLD NUMBER) W OF S  
MILL ST & N OF HILL ST; MAPLETON, (the "Property")

at the price or sum of Ten (\$10.00) Dollars payable to the Vendor or its order by cash or by certified cheque on the date of completion.

This Agreement shall be completed by no later than 5:00 p.m. on the 27th day of September, 2019.

Provided that title is good and free from encumbrance except local rates, the title is to be examined by the Purchaser at the Purchaser's expense and the Purchaser is not to call for the production of any evidence of title by the Vendor save as required to be given by statute. The Purchaser accepts the property subject to any by-laws of the Vendor, restrictions, covenants or easements affecting the lands.

The Purchaser is to pay all of the costs of registration and the land transfer tax required on the registration of the transfer, reasonable legal fees, survey fees, advertising costs incurred by the Vendor with respect to this transaction.


Schedules "A" forms part of this agreement.


It is agreed that there is no representation, warranty, collateral agreement or condition affecting this agreement, or the real property, or supported hereby and that the Purchaser is accepting the Property in an "as is, where is" condition.

Time shall be of the essence of this agreement.

This Agreement together with such other documents relevant to the closing of the transaction contemplated hereby, may be executed and delivered by facsimile or other electronic means and in counterparts, each of which shall constitute an original and all of which taken together shall constitute one and the same instrument.

In witness whereof the Purchaser had set his hand and seal.

  
\_\_\_\_\_  
Witness Barb Schellenberger  
Date: Aug 15, 2019.

  
\_\_\_\_\_  
Roderick Bauman

The Corporation of the Township of Mapleton accepts the offer and its terms and agrees with the Purchaser to duly carry out the same on the terms and conditions mentioned.

\_\_\_\_\_  
Gregg Davidson, Mayor

\_\_\_\_\_  
Barb Schellenberger, Clerk

## Schedule "A"

It is understood and agreed that the Vendor will have the right to retain any easements for the protection of any existing municipal services, and to grant any easements for the protection of any existing telephone, natural gas, cable or electrical services on or before closing.

It is understood and agreed that the Property is to merge with the adjoining lands of the Purchaser, being LTS 17 TO 19 SURVEY DONALD SUTHERLAND PEEL (9 OLD NUMBER) W OF S MILL ST & N OF HILL ST; MAPLETON, PIN 71452-0398. The Purchaser agrees to the registration of a restrictive covenant on title to the Property prohibiting the transfer of the Property separately from this adjoining parcel. The Purchaser agrees to register an Application to Consolidate the Property with this adjoining parcel.

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2019-087**

Being a by-law to authorize the Mayor and Clerk to execute a Form of Tender Agreement between Marquardt Farm Drainage Ltd. and The Corporation of the Township of Mapleton

**WHEREAS** the Township of Mapleton is desirous of entering into a Form of Tender Agreement between Marquardt Farm Drainage Ltd. and the Corporation of the Township of Mapleton to facilitate Wright & Stanners Drain Improvement, 2019;

**NOW THEREFORE** the Council of The Corporation of the Township of Mapleton enacts as follows:

1. That the Mayor and Clerk be authorized to execute a Form of Tender Agreement between Marquardt Farm Drainage Ltd. and the Corporation of the Township of Mapleton to facilitate Wright & Stanners Drain Improvement, 2019;
2. A copy of the Form of Tender Agreement is attached hereto as Schedule "A" and forms part of this By-law.

**READ** a first, second and third time and finally passed this 10<sup>th</sup> day of September, 2019.

---

Mayor Gregg Davidson

---

Clerk Barb Schellenberger



**BURNSIDE**

**Tender For:  
Wright & Stanners  
Drain Improvement, 2019**

**Township of Mapleton RFT No. 2019-20**

**R.J. Burnside & Associates Limited  
15 Townline  
Orangeville ON L9W 3R4 CANADA**

**August 2019  
300037962.0000**



Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

**FORM OF TENDER**

*Wright & Stanners Drain Improvement, 2019*

To: Mayor and Council of the Township of Mapleton

The undersigned having carefully examined the drawings, specifications and location of the work, and fully understanding all conditions, hereby offer to enter into a contract to supply all labour, equipment and materials, and construct the Wright & Stanners Drain Improvement, 2019 for the Township of Mapleton, complete and ready for use in accordance with the specifications for the following prices:

Item	Description	Approx. Quantity	Bid Price
<b>A Drain - Work on Private Lands</b>			
1.0	Clean-out existing open drain including supply and place straw bale sediment trap, spreading and levelling of excavated material, and seeding of all disturbed areas (Sta. A300 to Sta. A647)	347 lin.m	\$ <u>2646<sup>00</sup></u>
<b>A Drain - Work on Wellington Road No. 10</b>			
2.0	Supply and place quarry stone rip-rap spillway (500 mm thickness) on geotextile underlay including removal and disposal of excavated material as detailed (Sta. A647 to Sta. A661)	80 sq.m	\$ <u>6400<sup>00</sup></u>
3.0	Cleanout existing concrete culvert including removal and disposal of removed sediment as detailed (Sta. A661 to Sta. A674)	1 ea.	\$ <u>3360<sup>00</sup></u>
4.0	Removal and disposal of sediment from existing concrete apron/splashpad as detailed (Sta. A674 to Sta. A676)	1 ea.	\$ <u>320<sup>00</sup></u>
5.0	Supply and install 750 mm dia. perforated HDPE outlet pipe with geotextile filter sock and insert rodent grate including clear stone bedding, and stripping and replacing topsoil (Sta. A676 to Sta. A682)	6 lin.m	\$ <u>1336<sup>00</sup></u>
6.0	Supply and place quarry stone rip-rap (500 mm thickness) on geotextile underlay as embankment protection and overflow spillway (Sta. A676)	40 sq.m	\$ <u>3200<sup>00</sup></u>



Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
<b>A Drain - Work on Private Lands (Cont'd)</b>			
7.0	Supply and install 750mm dia. perforated HDPE pipe with geotextile filter sock including installation of 2 – 22½ degree belled HDPE elbows as detailed, clear stone bedding and stripping and replacing topsoil (Sta. A682 to A694)	12 lin.m	\$ <u>3594<sup>00</sup></u>
8.0	Supply and install 750 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A694 to Sta. A870)	176 lin.m	\$ <u>15,600<sup>00</sup></u>
9.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A870)	1 ea.	\$ <u>2701<sup>00</sup></u>
10.0	Supply and install 675 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A870 to Sta. A978)	108 lin.m	\$ <u>9160<sup>00</sup></u>
11.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A978)	1 ea.	\$ <u>2260<sup>00</sup></u>
12.0	Supply and install 900 mm x 1200 mm offset concrete catchbasin with bird cage style grate including connection with 6 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. A978)	1 ea.	\$ <u>3171<sup>00</sup></u>
13.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. A978 to Sta. A996)	18 lin.m	\$ <u>7492<sup>00</sup></u>
14.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box including locating and connecting existing field tubing as detailed (Sta. A996)	1 ea.	\$ <u>2240<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
15.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A996 to Sta. A1168)	172 lin.m	\$ <u>11,540<sup>00</sup></u>
16.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box including locating and connecting existing tile as detailed (Sta. A1168)	1 ea.	\$ <u>2240<sup>00</sup></u>
17.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including clearing, stripping, stockpiling and releveling of topsoil (Sta. A1168 to Sta. A1201)	33 lin.m	\$ <u>4324<sup>00</sup></u>
18.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. A1201 to Sta. A1207)	6 lin.m	\$ <u>2731<sup>00</sup></u>
19.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including clearing, stripping, stockpiling and releveling of topsoil (Sta. A1207 to Sta. A1228)	21 lin.m	\$ <u>2660<sup>00</sup></u>
20.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing field tubing as detailed (Sta. A1228)	1 ea.	\$ <u>3317<sup>00</sup></u>
21.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A1228 to Sta. A1390)	162 lin.m	\$ <u>12,174<sup>00</sup></u>
22.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A1390)	1 ea.	\$ <u>2240<sup>00</sup></u>
23.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1390 to Sta. A1402)	12 lin.m	\$ <u>3904<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
<b>A Drain - Work on Wellington Road No. 10 (Cont'd)</b>			
24.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1402 to Sta. A1407)	5 lin.m	\$ <u>707<sup>00</sup></u>
25.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A1407)	1 ea.	\$ <u>3540<sup>00</sup></u>
26.0	Supply and install 750 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone, remove and dispose of existing catchbasin and grouting existing crossing as detailed (Sta. A1407 to Sta. A1431)	24 lin.m	\$ <u>23,750<sup>00</sup></u>
27.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A1431)	1 ea.	\$ <u>3540<sup>00</sup></u>
28.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1431 to Sta. A1432)	1 lin.m	\$ <u>145<sup>00</sup></u>
<b>A Drain - Work on Private Lands (Cont'd)</b>			
29.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1432 to Sta. A1437)	5 lin.m	\$ <u>637<sup>00</sup></u>
30.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A1437)	1 ea.	\$ <u>2240<sup>00</sup></u>
31.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A1437 to Sta. A1875)	438 lin.m	\$ <u>31,770<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
32.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box including locating and connecting existing field tubing as detailed (Sta. A1875)	1 ea.	\$ <u>2240<sup>00</sup></u>
33.0	Supply and install 600 mm x 600 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 12 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. A1875)	1 ea.	\$ <u>3120<sup>00</sup></u>
34.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A1875 to Sta. A2150)	275 lin.m	\$ <u>17,365<sup>00</sup></u>
35.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A2150)	1 ea.	\$ <u>2240<sup>00</sup></u>
36.0	Supply and install 450 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A2150 to Sta. A2283)	133 lin.m.	\$ <u>5001<sup>00</sup></u>
37.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A2283)	1 ea.	\$ <u>2971<sup>00</sup></u>
38.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A2283 to Sta. A2339)	56 lin.m	\$ <u>6920<sup>00</sup></u>
<b>A Drain - Work on Concession Road 6</b>			
39.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A2339 to Sta. A2340)	1 lin.m	\$ <u>40<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
40.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. A2340)	1 ea.	\$ <u>1360<sup>00</sup></u>
41.0	Supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. A2340)	1 ea.	\$ <u>3115<sup>00</sup></u>
42.0	Supply and install 300 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. A2340 to Sta. A2358)	18 lin.m	N/A
43.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A2358)	1 ea.	\$ <u>3013<sup>00</sup></u>
44.0	Remove and dispose of existing CSP surface culvert, supply and install 450 mm dia. bell and gasket HDPE pipe for culvert replacement in same location as detailed (Sta. A2341 to Sta. A2357)	16 lin.m	N/A
<b>B Drain - Work on Private Lands</b>			
45.0	Supply and install 300 mm dia. perforated HDPE outlet pipe with geotextile filter sock and insert rodent grate including clear stone bedding, and stripping and replacing topsoil (Sta. B000 to Sta. B006)	6 lin.m	\$ <u>130<sup>00</sup></u>
46.0	Supply and place quarry stone rip-rap (500 mm thickness) on geotextile underlay as splash pad, embankment, tile outlet protection and overflow spillway (Sta. B000)	20 sq.m	\$ <u>1600<sup>00</sup></u>
47.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B006 to Sta. B155)	149 lin.m	\$ <u>5537<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
<b>B Drain - Work on Wellington Road No. 10</b>			
48.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B155 to Sta. B160)	5 lin.m	\$ <u>166<sup>00</sup></u>
49.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. B160)	1 ea.	\$ <u>1660<sup>00</sup></u>
50.0	Remove and dispose of existing catchbasin, supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. B160)	1 ea.	\$ <u>3264<sup>00</sup></u>
51.0	Supply and install 300 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone and grouting existing crossing as detailed (Sta. B160 to Sta. B189)	29 lin.m	\$ <u>15,675<sup>00</sup></u>
52.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile as detailed (Sta. B189)	1 ea.	\$ <u>3115<sup>00</sup></u>
53.0	Supply and install 200 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B189 to Sta. B190)	1 lin.m	\$ <u>34<sup>00</sup></u>
<b>B Drain - Work on Private Lands (Cont'd)</b>			
54.0	Supply and install 200 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B190 to Sta. B304)	114 lin.m	\$ <u>4450<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
<b>B Drain - Work on Wellington Road No. 10 (Cont'd)</b>			
55.0	Supply and install 200 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B304 to Sta. B306)	2 lin.m	\$ <u>67<sup>00</sup></u>
56.0	Supply and install 600 mm x 600 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile as detailed (Sta. B306)	1 ea.	\$ <u>1915<sup>00</sup></u>
<b>C Drain - Work on Private Lands</b>			
57.0	Supply and install 300 mm dia. perforated HDPE outlet pipe with geotextile filter sock and insert rodent grate including clear stone bedding and stripping and replacing topsoil (Sta. C000 to Sta. C006)	6 lin.m	\$ <u>450<sup>00</sup></u>
58.0	Supply and place quarry stone rip-rap (500 mm thickness) on geotextile underlay as splash pad, embankment, tile outlet protection and overflow spillway (Sta. C000)	20 sq.m	\$ <u>1600<sup>00</sup></u>
59.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. C006 to Sta. C049)	43 lin.m	\$ <u>1615<sup>00</sup></u>
<b>C Drain - Work on Wellington Road No. 10</b>			
60.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. C049 to Sta. C053)	4 lin.m	\$ <u>149<sup>00</sup></u>
61.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. C053)	1 ea.	\$ <u>1740<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
62.0	Remove and dispose of existing catchbasin, supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. C053)	1 ea.	\$ <u>3425<sup>00</sup></u>
63.0	Supply and install 300 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone and grouting existing crossing as detailed (Sta. C053 to Sta. C077)	24 lin.m	\$ <u>14100<sup>00</sup></u>
64.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile (Sta. C077)	1 ea.	\$ <u>3325<sup>00</sup></u>
<b>D Drain - Work on Private Lands</b>			
65.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. D000 to Sta. D094)	94 lin.m	\$ <u>3526<sup>00</sup></u>
66.0	Supply and install 300 mm dia. perforated HDPE pipe with geotextile filter sock including installation of 45 degree belled HDPE elbow as detailed, clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. D094 to Sta. D097)	3 lin.m	\$ <u>465<sup>00</sup></u>
<b>D Drain - Work on Wellington Road No. 10</b>			
67.0	Supply and install 300 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. D097 to Sta. D100)	3 lin.m	\$ <u>220<sup>00</sup></u>
68.0	Remove and dispose of existing catchbasin, supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. D100)	1 ea.	\$ <u>2900<sup>00</sup></u>



Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
<b>E Drain - Work on Private Lands</b>			
69.0	Supply and install 450 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. E000 to Sta. E010)	10 lin.m	\$ <u>832<sup>2</sup></u>
70.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including clearing and connecting existing tile and field tubing as detailed (Sta. E010)	1 ea.	\$ <u>3115<sup>2</sup></u>
71.0	Supply and install 400 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. E010 to Sta. E103)	93 lin.m	\$ <u>3930<sup>2</sup></u>
72.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. E103)	1 ea.	\$ <u>1660<sup>2</sup></u>
73.0	Supply and install 600 mm x 600 mm offset concrete catchbasin with bird cage style grate including connection with 12 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. E103)	1 ea.	\$ <u>2942<sup>2</sup></u>
74.0	Supply and install 375 mm dia. bell and gasket HDPE pipe including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. E103 to Sta. E132)	29 lin.m	\$ <u>2209<sup>2</sup></u>
75.0	Supply and place 400 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone (Sta. E132 to Sta. E144)	12 lin.m	\$ <u>7600<sup>2</sup></u>
76.0	Supply and install 375 mm dia. bell and gasket HDPE pipe including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. E144 to Sta. E192)	48 lin.m	\$ <u>3644<sup>2</sup></u>
77.0	Supply and install 300 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. E192 to Sta. E210)	18 lin.m	\$ <u>4696<sup>2</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
78.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile and field tubing as detailed (Sta. E210)	1 ea.	\$ <u>2971<sup>00</sup></u>
<b>F Drain - Work on Private Lands</b>			
79.0	Supply and install 400 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F000 to Sta. F041)	41 lin.m	\$ <u>1746<sup>00</sup></u>
<b>F Drain - Work on Concession Road 6</b>			
80.0	Supply and install 400 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F041 to Sta. F042)	1 lin.m	\$ <u>13<sup>00</sup></u>
81.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. F042)	1 ea.	\$ <u>1660<sup>00</sup></u>
82.0	Supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. F042)	1 ea.	\$ <u>3245<sup>00</sup></u>
83.0	Supply and install 375 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. F042 to Sta. F060)	18 lin.m	N/A
84.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. F060)	1 ea.	\$ <u>2941<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
85.0	Supply and install 375 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta.F060 to Sta. F061)	1 lin.m	\$ <u>105<sup>00</sup></u>
86.0	Remove and dispose of existing CSP surface culvert, supply and install 600 mm Dia. HDPE pipe for culvert replacement in same location as detailed (Sta. F043 to Sta. F059)	16 lin.m	N/A
<b>F Drain - Work on Private Lands (Cont'd)</b>			
87.0	Supply and install 375 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta.F061 to Sta. F085)	24 lin.m	\$ <u>1683<sup>00</sup></u>
88.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. F085)	1 ea.	\$ <u>1600<sup>00</sup></u>
89.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F085 to Sta. F250)	165 lin.m	\$ <u>6161<sup>00</sup></u>
<b>F Drain - Work on Wellington Road No. 10</b>			
90.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F250 to Sta. F252)	2 lin.m	\$ <u>76<sup>00</sup></u>
91.0	Supply and install 600 mm x 600 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. F252)	1 ea.	\$ <u>2409<sup>00</sup></u>
92.0	Supply and install 300 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone (Sta. F252 to Sta F277)	25 lin.m	\$ <u>13250<sup>00</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Item	Description	Approx. Quantity	Bid Price
93.0	Supply and install 600 mm x 600 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile as detailed (Sta. F277)	1 ea.	\$ <u>2377<sup>25</sup></u>
<b>Contingencies</b>			
94.0	Additional cost to install drain on 300 mm depth of 19 mm dia. clear stone bedding in areas of soil instability as directed by the Engineer including cost to supply and place stone	250 lin.m	\$ <u>11,190<sup>25</sup></u>
95.0	Contingency for unforeseen conditions including lifting and resetting wheel machine due to stoney conditions, unknown tile connections, etc.		\$20,000.00
	Contract Subtotal		\$ <u>400,125<sup>25</sup></u>
	HST (13%)		\$ <u>52,016<sup>25</sup></u>
	Total Bid Price		\$ <u>452,141<sup>25</sup></u>

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

### Deposit Requirement

A certified cheque in the amount of \$40,000.00 is required as a tender deposit. The deposit of the successful bidder will be released when the project reaches substantial completion.

### Liability Insurance

The Contractor shall take out and keep in force until the date of acceptance of the entire work by the Municipality, a comprehensive policy liability and property damage insurance acceptable to the Municipality providing insurance coverage, in respect of any accident, to limit of at least \$2,000,000.00 exclusive of interest and cost, against loss of or damage to property. Such policy shall name the Municipality as an additional insured there under and shall protect the Municipality against all claims for damage or injury, including death, to any person or persons for damage to any property of the municipality or any other public or private property resulting from or arising out of any act or omission on the part of the Contractor or any of his servants or agents during the execution of the contract, and the Contractor shall, at the request of the Municipality, forward a certified copy of the policy or certificate thereof before work is started.

### WSIB Clearance Form

The Contractor shall provide with their completed tender form a copy of their current WSIB Clearance Form.

### Proposed Work Schedule

If awarded the contract, work will start on or about June 15 / 2020 and will be substantially completed by August 15 / 2020, weather permitting.

Tender For:  
Wright & Stanners Drain Improvement, 2019  
August, 2019

Offered on behalf of the Contractor:

Accepted on behalf of the Township of  
Mapleton:

Contractor: MDDOULADT FORM DRAINAGE LTD

Name: STEVEN CHAISENEY

Mayor: \_\_\_\_\_

Signature: Steven Chaiseney

Municipal Clerk: \_\_\_\_\_

Address: P.O. Box 398

Date: \_\_\_\_\_

PAWINGTON ONT

NOA-2PO

Date: August 23/2019

Phone: (519) 343-3233

This proposal of Tender Form, when signed and offered by the Contractor, shall constitute a Formal and Binding Contract when accepted by and signed on behalf of the Township of Mapleton.



# GRAND Actions

The Grand River watershed newsletter

September 2019 • Volume 24, Number 4

## What's Inside:

### Feature

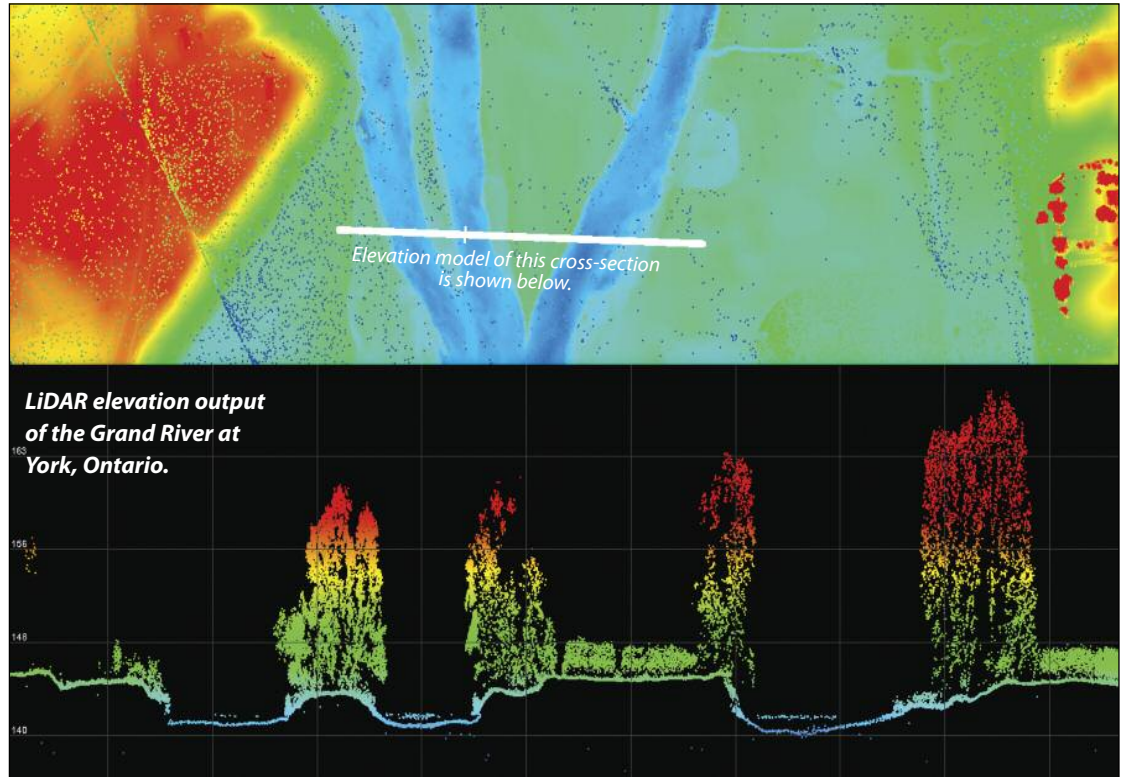
Painting a digital picture of the Grand River watershed ..... 1

### What's happening

- Celebrating watershed farmers .....2
- Joe Farwell paddles away from the GRCA ..... 4
- Restoring the Grand River Watershed .....5
- Order trees from the GRCA for spring 2020 ..... 6
- Fall in love with GRCA conservation areas ..... 6
- An outdoor exploration program for wee ones ... 7
- Calendar** ..... 8

### Cover photo

*LiDAR data can be used to answer questions related to surface hydrology mapping, flood risk management, water supply and more.*



## Painting a digital picture of the Grand River watershed

*Scott Robertson, GRCA Senior Water Resources Engineer*

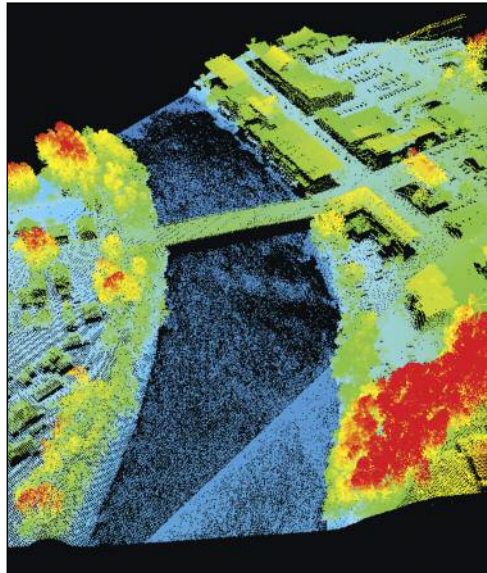
The use of echo-location in determining shapes, distances or movement of objects is a technique used in nature by animals, such as bats and dolphins, to navigate and hunt. The technological form of echo-location, known as sonar (SOund NAVigation Ranging), has been around for more than 100 years. The same principle of sending a signal from a remote location and measuring how long the echo or reflection takes to return is applied using other types of signals as well, often with even greater speed and accuracy. Radar (RAdio DEtection AND Ranging) uses radio waves for this purpose while LiDAR (LIght DEtection AND Ranging) uses light from lasers.

An accurate picture or “model” of the earth’s surface is important to better understand the

world or, in this case, the watershed in which we live. Within the last few years, two separate, but related LiDAR projects have been undertaken in the Grand River watershed using lasers and measuring systems mounted in aircraft.

The first was completed as a joint project between the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) and the Ministry of Natural Resources and Forestry (MNRF). This project involved the collection of ground surface information outside of water bodies, referred to as topographic LiDAR. Within the Grand River watershed, this project collected very precise elevation data at a density of approximately 10 points per square metre. With a watershed area of 6,800 km<sup>2</sup>, this translates into roughly 68 billion elevation data points.





Perspective view of LiDAR data at the Williams Street bridge over the Grand River at Paris, Ontario.

The second project was completed by the GRCA with funding support from the federal government's National Disaster Mitigation Program. Its primary focus was the collection of below-water ground surface data, or bathymetry.

The use of LiDAR technology to study bathymetric surfaces in shoreline environments is not new, with the first application taking place at Lake Ontario in 1968. Until recently, however, there were limitations to its use due to the weight and power requirements of the equipment itself. These limitations restricted it to military applications and larger aircraft capable of handling the loads. Bathymetric LiDAR technology has advanced, resulting in smaller equipment that requires less power making it much easier to mount advanced systems in smaller aircraft, providing access to previously unreachable areas. The GRCA's project is groundbreaking in that it is, to our knowledge, the first time it has been used in a riverine environment in Canada.

Beyond equipment size and site accessibility, there are many other constraints to the application of bathymetric LiDAR that had to be considered in planning the project. The technology relies on light to not only reach its target (i.e., the riverbed), but to do so with enough intensity that the reflected portion has enough energy to bounce back

to sensors in the plane. This is less of an issue with topographic LiDAR, assuming the work is completed in cloud-free conditions. Water makes the collection of LiDAR data much more challenging. Unlike some shoreline environments, rivers and creeks pose their own challenge where elements such as cloudy water due to silt and sand, ice coverage or underwater vegetation growth can all combine with water depth to create conditions that greatly reduce visibility. In short, if light cannot penetrate it, the technology will not be effective.

After assessing the various constraints, the GRCA felt that the likelihood for successful application of bathymetric LiDAR technology across large portions of the watershed was reasonable and undertook the project, with all fieldwork collected in late fall 2018. While still being processed, preliminary review indicates the data obtained is of high quality and accuracy at many locations across the watershed. As expected, in areas where deep waters and/or turbid conditions exist, the collection of data was less successful.

Data from the two projects is being combined to create a topo-bathymetric elevation model, which is a three-dimensional digital picture of ground surface elevations above and below the water line. This type of elevation model can be used to answer many questions related to surface hydrology mapping, flood risk management, water supply and quality, infrastructure and construction management, agriculture and land management, forest resources management, as well as land-use and urban development among other applications. The initial focus for GRCA staff is on watershed hydrology and river hydraulics, and their relation to riverine flooding. The elevation model forms the basis for subsequent analysis that help predict, for example, how runoff from rainfall and/or snowmelt events flows across the surface of the watershed and in developing a better understanding of how deep and fast the water becomes once it enters the creek and river system. The product created from this analysis is called flood hazard mapping. This information is critical to guiding key GRCA activities such as land use planning and regulation, the design and operation of flood control infrastructure and, during flood events,

forecasting and warning activities.

All of these activities are directly tied to the GRCA's strategic objective of protecting life and minimization of property damage from flooding and erosion.

The ability to obtain comprehensive and accurate elevation data is by no means new. Good old-fashioned, boots-on-the-ground hand surveying is an activity that continues to be an invaluable resource of elevation information. However, this approach, particularly when undertaken at a large-scale is time-consuming, expensive, and occasionally dangerous (especially in water) and can be prone to human error. Boat-mounted sonar represents another option, but is also relatively slow and has physical limitations.

Advancements in airborne LiDAR data acquisition capabilities offer the potential for data to be cost-effectively collected at a quantity, accuracy and speed not attainable using other technologies. Advances in data management / processing capabilities, and mathematical modeling and mapping mean that we are better able to use this data in many types of studies. While the GRCA's initial efforts are directed toward improving our understanding of flood hazards and the reduction of associated risks, the data itself will be made publicly available on the GRCA website once a thorough review has been completed, and will be of potential benefit to a wide variety of applications. The LiDAR data will significantly enhance the types of analysis that can be completed and how that work is undertaken.

## Celebrating watershed farmers

*Jenn Deter,*  
*GRCA Conservation Specialist*

It's no coincidence that Ontario Agriculture Week (October 7-11) coincides with Thanksgiving: a time to enjoy the abundance of local food available to us. Agriculture should be appreciated every day, and during Ontario Agriculture Week we celebrate food and other agriculture products that we enjoy daily, thanks to the hard work and

## WHAT'S HAPPENING



In 2000, a Guelph-Eramosa Township farmer contacted RWQP staff at the GRCA. He received funding through the Wellington RWQP to fence the cattle out of this watercourse and plant trees in the buffer. The photo on the right shows the same location 19 years later.

dedication of Ontario's farm families.

Approximately one million people in the Grand River watershed depend directly on groundwater or the river and its tributaries for clean drinking water. Since approximately 70 per cent of the watershed is actively farmed, farmers have an important role to play in protecting water. The Region of Waterloo recognized this connection and introduced the Rural Water Quality Program (RWQP) in 1998 to help farmers implement best management practices (BMPs) on their land to improve water quality both on their farms and downstream. For the past 21 years, Waterloo farmers have been able to access both technical assistance on the farm and cost share funding to implement water quality improvement projects on their properties.

Seeing the benefit of this cost-share program, other municipalities across the province have implemented their own RWQP, including Wellington County (1999), Brant County (2002), Haldimand County (2012) and Dufferin County (2017). Each program is funded by the municipality and guided by local farm organizations. The RWQP offers grants ranging from 50 per cent to 100 per cent of the cost of selected BMPs, for projects such as: stream fencing,

tree planting, manure storage, well decommissioning and more. The GRCA contributes administration and delivery costs as part of levy supported service to the municipalities. The GRCA also delivers the Oxford County Clean Water Program, which is administered by the Upper Thames Region Conservation Authority, and a Well Decommission program on behalf of the City of Hamilton.

Since the RWQP was launched in 1998, there have been over \$18 million in grants provided to more than 6,400 projects across the watershed. Together, landowners and funding partners have invested over \$51 million in water quality projects.

This June, the Wellington RWQP celebrated its 20th anniversary with a bus tour. Since 1999, the Wellington RWQP has provided \$9.1 million in grants to support the completion of 2,974 projects including:

- 897,000 trees planted on 1,400 acres, including 202 km of windbreaks and 67 km of stream buffer
- 468 water wells decommissioned to protect groundwater
- 111 fencing projects restricting nearly 5,000 livestock from watercourses, creating

buffers and stabilizing banks along 48 km of watercourse

- 131 cover crop projects protected 6,459 acres of farmland from erosion over winter
- 202 nutrient management plans help guide efficient nutrient applications on about 41,507 acres
- 186 manure storage facilities were built to avoid winter spreading and efficiently manage nutrients

Having a long standing grant program with on the ground staff has allowed the GRCA to build trust in the farm community, and has provided the opportunity to see farms evolve over time. Recently, Jenn Deter, a GRCA Conservation Specialist, was contacted by the son of a Wellington County farmer with whom she worked on a stream fencing and buffer project in 2000. While back on the farm this summer to discuss other potential projects, she was able to see the fencing project 19 years later. "The son was amazed to see the 'before' photos," said Jenn. "The environmental benefit was obvious – getting the cattle out and planting trees to shade the water and create habitat – all because his father chose a better management practice 19 years ago."

The vision of the GRCA is a healthy watershed where we live, work, play and prosper in balance with the natural environment. Municipalities and farmers working together with the Rural Water Quality Program are helping us to achieve this vision. The RWQP plays a key role in supporting farmers' adoption of practices to reduce non-point sources of sediment and phosphorus entering the Grand River and Lake Erie.

To learn more about the Rural Water Quality Program and read the stories of real farmers who have implemented various RWQP projects on their land, please visit [www.grandriver.ca/ruralwater](http://www.grandriver.ca/ruralwater).

If you are interested in discussing a project on your property, please contact GRCA staff at 519-621-2761 or email [ruralwater@grandriver.ca](mailto:ruralwater@grandriver.ca).



# Joe Farwell paddles away from the Grand River Conservation Authority

*This article appears courtesy of the Cambridge Times (www.cambridgetimes.ca), written by Ray Martin.*

Thirty-two years after he started helping local farmers improve erosion control and enhance the quality of water running off their farms and into the waterways of the Grand River watershed, Joe Farwell is about to retire as the chief administrative officer of the Grand River Conservation Authority.

Growing up in a rural community in southwestern Ontario, Farwell gained an appreciation for the environment. He has developed deep-seated love for the Grand River watershed and enjoys canoeing its waterways and cycling its trails whenever he can.

“The river has changed a lot over the years and people’s appreciation of the river has changed a lot, too. I remember when I started here you could paddle down the river from the Foot Bridge, south of Cambridge, to Paris and you’d have the whole river almost to yourself. I was out on the river on Canada Day and the number of people out in those little rafts was amazing,” he said.

Farwell sees the influx of people looking to hike, bike, canoe and enjoy nature on the Grand as one of the many challenges facing the conservation authority.

“We have to strike a balance between people and protecting the environment,” he said.

Farwell believes he is leaving the organization in good shape.

“One of the things I’m really proud of is we have a really cohesive staff team here that is really committed and I’d like to think I contributed to that,” he said. “I’m also really proud of our new strategic plan.”

The new strategic plan sets in place four



Joe Farwell, Grand River Conservation Authority Chief Administrative Officer from November 2010 to July 2019. Photo courtesy of the Cambridge Times.

pillars to guide authority plans and policies into the future. Those pillars include: The protection of life and minimizing damage from flooding and erosion; improving the health of the watershed; connecting people with the environment; and managing its properties in a sustainable way.

“One of things I’ve noticed is that as the urban areas grow, people want to spend more and more of their time outdoors, which means we now have to come up with management plans for how to have people interact with nature on those little chunks of property we have in and around cities.”

That includes building plans for non-revenue generating properties like Sudden Track, Bannister, Wrigley and FWR Dickson wilderness areas in North Dumfries, and the Dumfries Conservation Area in the middle of Cambridge.

The retiring chief administrative officer (CAO) is quite proud of the improvements the authority has been able to make to improve water quality across the watershed. It has established the highly successful rural water quality program, which provides funding and expertise to farmers to curb erosion and chemical run-off into streams. It also works with partner municipalities to find ways to optimize wastewater treatment

and enhance water quality.

With recent upgrades to the Doon wastewater treatment plant, Farwell said, “The river actually seems better. It looks clearer. It smells better. That was a big improvement. And the Speed River is spectacular compared with how it used to be.”

Farwell is also pleased with the focus that has been brought to the conservation authority’s core programs, while getting away from activities like renting properties, which have been a distraction and a drain on resources. The authority is in a good place financially and is better prepared to meet future challenges as a result.

The authority recently named its next CAO, Samantha Lawson. She joined the conservation authority in 2005 as a resource planner and has gone on to become the authority’s property manager. Lawson will take on her new role July 15, but Farwell plans to work with her on the transition over the rest of the summer.

“I know it’s a big change,” he said. “It’s one thing to manage a program or one area, it’s another thing to be responsible for the entire operation. It’s quite a weight to carry.”

This fall, Farwell will leave the conservation

authority, but at this point he has no real plans other than to paddle the Grand and cycle its trails.

“You think about it from the time you start Grade 1 until the time you retire. You have someone plan what you are doing every single day. Now we have some things to figure out,” he said.

Helen Jowett, chair of the conservation authority, lauded Farwell’s work.

“Joe Farwell has been a consummate professional and I believe with his strong and steady leadership he embedded a corporate culture inclusive of autonomy, respect and humility,” she said. “My time chairing the conservation authority has been truly enhanced because of his leadership and he will truly be missed.”

## Restoring the Grand River Watershed

*This article appears courtesy of the Jane Goodall Institute of Canada (www.janegoodall.ca), written by Hanna Smit.*

In early April, some 40 eager students in grades 5 and 8 were taken on a tour of the Laurel Creek Nature Centre in Waterloo. The nature centre falls within southern Ontario’s ecologically fragile Carolinian zone and is part of the Grand River watershed. (It’s one of six nature centres operated by the Grand River Conservation Authority).

Working together, staff with the Grand River Conservation Authority and the Jane Goodall Institute (JGI) of Canada showed the budding young naturalists the diverse plants and animals that depend on the watershed as well as the non-native species that are encroaching on the area.

The youth were part of the Friends of the Watershed initiative, a Roots & Shoots project generously funded by Toyota Motor Manufacturing Canada (TMMC), which supports habitat restoration in an area

heavily affected by urban development, agriculture and climate change.

Later in June, the students of St. John Catholic Elementary got down to work. Joined by a team from TMMC, everyone pitched in to plant trees, replenish the soil and wildflowers in the pollinator garden, and remove invasive buckthorn plants. The results of their efforts contribute to a healthy habitat that also serves as a protective buffer from nearby residential developments.

By putting classroom learning into practice, students were able to see for themselves that they could each contribute to the conservation and ecological health of an important habitat. As one teacher said, “The ability to connect with nature and to see first-hand the impact of human activity and the impact of invasive species on other plants and animals was very powerful.”



Derek Kidnie, general manager at the nearby Toyota Motor Manufacturing Canada (TMMC) facility, digs in. TMMC generously supported the Friends of the Watershed project and employees joined forces to help rehabilitate an important eco-region. Photo courtesy of JGI Canada.

### Making a difference

The support of volunteers helps the GRCA complete important projects.

#### Interested in volunteering?

Volunteers in the Grand River watershed have taken part in a wide variety of projects, including:

- Habitat restoration (tree planting, meadow restoration, etc.)
- Invasive species removal
- Trail maintenance
- Tree TLC

For current volunteer opportunities, check [www.grandriver.ca/volunteer](http://www.grandriver.ca/volunteer).



Alex and Mark, two grade 5 students from St. John Catholic Elementary School, plant cedar trees to help reforest key areas in the Laurel Creek Nature Centre. Photo courtesy of JGI Canada.

## Order trees from the GRCA for spring 2020

As summer begins to fade to fall, it's time for rural landowners to start thinking about ordering trees from the Grand River Conservation Authority for planting next spring.

Private landowners in the watershed own nearly 80 percent of the land and can make an immense contribution toward tree cover.

Landowners in the Grand River watershed who have at least one hectare (2.5 acres) of land are eligible to order trees to plant

themselves. Online tree orders can be placed between October 1, 2019 and March 31, 2020. Orders can also be placed by mail. Early ordering is advised to ensure the best selection of trees.

All tree orders can be picked up during the spring of 2020. A minimum order of 200 seedlings or 20 tall stock trees (this includes saplings, whips and potted trees) is required.

Landowners with at least two hectares (5 acres) of property may also be interested in

having a GRCA forestry specialist come to their property to put together a planting plan, arrange for the planting of their trees, and help access funding programs to offset the cost of tree planting projects (if applicable).

A minimum quantity of 1,000 seedlings or 50 tall stock is required for GRCA staff support with planting. There is no cost for this service, but demand is high. Interested landowners will be put on a waiting list to be contacted at a later date by one of the GRCA's forestry specialists. Please email [trees@grandriver.ca](mailto:trees@grandriver.ca) or call 519-621-2761 and ask to speak to a forestry specialist.

For more information, to order trees and to view the tree availability list, go to the forestry section of the GRCA website at [www.grandriver.ca/Trees](http://www.grandriver.ca/Trees).

## Fall in love with GRCA conservation areas

*Dean McFadden, Superintendent, Conestogo Lake Conservation Area*

With students back in school and families settling back into their routines, the fall season at GRCA conservation areas brings with it a renewed sense of calm. Wildlife can often be seen exploring areas of our parks as they begin to prepare for winter. Summer campers are long gone, and the conservation areas take on a much different look after an exciting summer of exploration for many sun-seeking guests.

With the weather often remaining warm and dry well into October, early fall is the perfect time to enjoy camping at one of the GRCA's conservation areas. With 2,200 campsites in eight Grand River Parks, it's easy to find the perfect spot for a camping adventure. The stunning fall colours and crisp, fresh air at night only enhance the warmth and glow of the campfire.

With a greater availability of campsites, many gather for large Thanksgiving celebrations - enjoying a meal and time outdoors with family and friends, creating



These trees were planted by a private landowner in 2001. Trees and forests protect water quality in our rivers and streams, provide habitat for birds and animals and they add to the health of our communities.



After the busy summer season, GRCA conservation areas take on a different look and feel. The fall season brings with it a renewed sense of calm as well as beautiful fall colours. It is an ideal time to explore Grand River Parks.

cherished memories and new traditions.

Fall is also an ideal time for day trips and activities like hiking the trails, picnicking and bird watching in our conservation areas.

For large groups and special events, a number of our parks offer a range of facilities including: large pavilions, shelters as well as enclosed facilities, vast picnic areas and group camping sites. To book an event or group site, visitors should contact the parks directly. More information is available on our Group Facilities page at [www.grandriver.ca](http://www.grandriver.ca).

All of our parks are open until October 15, and offer breathtaking beauty and many opportunities to connect outdoors. Some remain open all year long. So go ahead, unplug, and connect with nature ... next door. Please visit [www.grandriver.ca/parks](http://www.grandriver.ca/parks) to learn more.

## An outdoor exploration program for wee ones

Wild Wee Ones is a successful GRCA program that brings nature-based education to preschool kids.

The classroom is the earth, the trees, the creek and fields. The group meets outside and stays outside.

Each class is greeted with a welcome of each other and gratitude for the day. Through playing games and discovering together, the young explorers are challenged to go beyond the familiar. They learn to focus their attention, to ask why, to work together and to develop inquisitive

confidence.

"We provide a nurturing learning environment for you and your young explorers. Our program leaders will guide the children in both nature-based play and discovery. During the powerful stages of early childhood, the sense of exploration is uninhibited, and playing is the core method for learning," said Tracey Ryan, Manager of Environmental Education and Restoration at the GRCA.

Multiple research studies have proven that connecting with nature is beneficial to people of all ages in many ways, but especially in very young children. Not only does it improve their mental and physical health, but it can be the start to a life-long understanding that will help them grow into stewards of the land that we so desperately need. As the saying goes, we protect what we care about.

This program is ideal for parents or guardians who are looking for ways to connect their children with nature and the outdoors at an early age. The program is offered several times throughout the year.

Register and learn more online at [www.grandriver.eventbrite.ca](http://www.grandriver.eventbrite.ca).



Our program leaders guide preschoolers in both nature-based play and nature discovery.

# THE GRAND CALENDAR

## Discovery Day at Pinehurst Lake

September 8

Discover one of our most beautiful parks at this annual open house event. There are lots of fun activities for everyone: get up close and personal with our critters, take in a birds of prey show, plant wildflowers, learn to Geocache, bring home some nature crafts and more. Adventurous visitors won't want to miss the free canoe rentals, fire truck and police cruiser, or catching a fish. Park admission and events are free! (with the exception of face painting). For more information visit [www.grandriver.ca/events](http://www.grandriver.ca/events).

## Growing green: Seed collecting at Shade's Mills

October 12

When flowers fade, plants may appear as skeletons of their former selves, but their seeds are very much alive. Help us enhance the biodiversity of our pollinator garden by collecting, sowing and saving seeds from native wildflowers. Everyone will get the opportunity to take some seeds home for their gardens. Learn more at [www.grandriver.ca/events](http://www.grandriver.ca/events).



Two young helpers collect wildflower seed.

## Evening campfire and hike at Laurel Creek

September 14

Come settle in by the fire and roast marshmallows, tell stories and stay warm. Then venture out for a night hike to explore the evening wildlife such as bats, owls and moths. Dress warmly! For more details, visit [www.grandriver.ca/events](http://www.grandriver.ca/events).

## Other guided nature events at Grand River Parks

The GRCA offers a wide range of quality programs suitable for people of all ages throughout the year. They have an environmental, outdoor focus and are led by GRCA nature guides. Some programs are free, and some are offered at a fee. There's bound to be something for your family to do at one of our Grand River Parks. Please check out our event calendar at [www.grandriver.ca/events](http://www.grandriver.ca/events) where you can search for all upcoming events. You can also subscribe to receive GRCA events by email at [www.grandriver.ca/subscribe](http://www.grandriver.ca/subscribe).

## Nature Centre PD Day camps

Camps at our nature centres are all about being outdoors, discovering nature, making new friends and creating memories that will last a lifetime. During our PD Day Nature Adventure Camps, your child will experience fun hands on seasonal activities and games that aim to inspire and educate. To learn more visit [www.grandriver.ca/daycamps](http://www.grandriver.ca/daycamps).

## About Grand Actions:

**This newsletter is produced several times a year by the Grand River Conservation Authority.**

### Submissions:

Submissions may be edited. We do our best to publish items; however, we are not able to guarantee publication.

### More information:

Current and back issues as well as subscription information is available online at [www.grandriver.ca/GrandActions](http://www.grandriver.ca/GrandActions).

For more information please contact the GRCA Communications department.

**Phone:** 519-621-2761

**Email:** [communications@grandriver.ca](mailto:communications@grandriver.ca)

**Mail:** PO Box 729, 400 Clyde Road  
Cambridge, ON N1R 5W6

This publication is printed on Rolland Enviro100, an FSC certified, environmentally-friendly paper. The paper is manufactured using 100% post-consumer fibre and is processed chlorine-free using biogas energy.





# Hastings Highlands

*Beautiful By Nature*

Mayor Vic A. Bodnar  
**Mayor**

Suzanne Huschilt  
**Municipal Clerk**

**The Municipality of Hastings Highlands**  
**P.O. Box 130, 33011 Hwy 62, Maynooth, ON K0L 2S0**  
613 338-2811 Phone  
1-877-338-2818 Toll Free

August 17, 2019

Hon. Doug Ford, Premier  
Legislative Building Rm 281, Queen's Park  
Toronto, Ontario  
M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford,

**Re: MUNICIPAL AMALGAMATION**

---

Please be advised that at its Regular Meeting of Council held on August 14, 2019 the Council of the Municipality of Hastings Highlands supported the Township of McKellar and passed the following resolution:

Resolution 533-19

**WHEREAS** there are 444 municipalities in Ontario that are very efficient and well governed, and who respond quickly to ratepayer's needs;

**AND WHEREAS** in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

**AND WHEREAS** there has never been a valid evidence-based study that supported these outcomes;

**AND WHEREAS** forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

**AND WHEREAS** there are many positive examples of small rural and northern municipalities working together in a

collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

**AND WHEREAS** the Provincial Government has a large deficit due to their own decision-making;

**AND WHEREAS** recently the same Conservative Government recently reduced one large regional municipal government by 50%, without “consultation”;

**AND WHEREAS** this same Conservative Government is presently reviewing other provincial regional governments through a purported “consultative” approach with a view to reduce or eliminate them;

**AND WHEREAS** the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

**AND WHEREAS** the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

**NOW THEREFORE BE IT RESOLVED** that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO Organization go beyond requesting “consultation” and “demand” that the Provincial Government do the following:

Hold a local referendum letting the citizens decide to amalgamate or not

Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit

Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition

To ensure that there is absolutely no conflict of interest in this consultative process

To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

**AND FURTHER** that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and Daryl Kramp, MPP.

**AND FURTHER** that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), Rural Ontario Municipalities Association (ROMA), the Township of McKellar and all municipalities in Ontario.

**CARRIED**

Sincerely,



Suzanne Huschilt  
Municipal Clerk

**THE CORPORATION OF THE TOWNSHIP OF LAKE OF BAYS  
Council Meeting**

**DATE:** 20 Aug 2019

**RESOLUTION:** #7(b)/08/20/19

**MOVED BY:**

**SECONDED BY:**

*Jacqueline Godard*  
\_\_\_\_\_  
*Terry Glover*  
\_\_\_\_\_

BE IT RESOLVED THAT THE Council of the Corporation of the Township of Lake of Bays supports the Township of McKellar's Resolution No. 19-355 dated July 15, 2019 (attached) with respect to Municipal Amalgamation;

AND FURTHER THAT a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPP's in the Province of Ontario;

AND FURTHER THAT a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario Municipalities.

**RECORDED VOTE**

**NAYS**

**YEAS**

**Councillor Mike Peppard**

**Councillor Robert Lacroix**

**Councillor Nancy Tapley**

**Councillor Rick Brooks**

**Councillor Jacqueline Godard**

**Mayor Terry Glover**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Carried	<input checked="" type="checkbox"/>	Defeated	<input type="checkbox"/>	Postponed	<input type="checkbox"/>	Lost	<input type="checkbox"/>
---------	-------------------------------------	----------	--------------------------	-----------	--------------------------	------	--------------------------

**MAYOR** *Terry Glover*

# TOWNSHIP OF MCKELLAR

DATE: July 15, 2019

RESOLUTION No. 19- 355

Moved by: Marco Ancinelli   
Don Carmichael   
Morley Haskim   
Mike Kekkonen

Seconded by: Marco Ancinelli   
Don Carmichael   
Morley Haskim   
Mike Kekkonen

WHEREAS there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;


AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

*substantially increase fines* 

**AND WHEREAS** the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

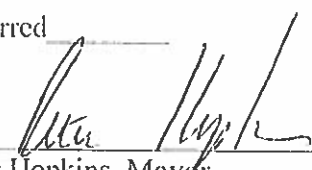
**NOW THEREFORE BE IT RESOLVED** that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting "consultation" and "demand" that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

**AND FURTHER** that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

**AND FURTHER** that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried  Defeated  Deferred

  
 \_\_\_\_\_  
 Peter Hopkins, Mayor

**DIVISION VOTE**

	<b>YEA</b>	<b>NAY</b>
Councillor Marco Ancinelli	_____	_____
Councillor Don Carmichael	_____	_____
Councillor Morley Haskim	_____	_____
Councillor Mike Kekkonen	_____	_____
Mayor Peter Hopkins	_____	_____



August 14, 2019

VIA EMAIL

Royal Canadian Legion  
Orville Hand Branch 521  
115 Back Street  
Bradford, Ontario  
L3Z 1W8

Dear Lt. Col. Ferguson Mobbs and members of the Royal Canadian Legion,

At its meeting of August 6, 2019, the Council of The Corporation of The Town of Bradford West Gwillimbury passed the following motion with respect to the Never Forgotten National Memorial.

*Resolution 2019-275 Leduc/Contois*

*WHEREAS the residents of Bradford West Gwillimbury have a proud tradition of honouring those who made the supreme sacrifice on behalf of Canada in armed conflicts across the world;*

*AND WHEREAS the Never Forgotten National Memorial Foundation has been established to develop commemorative programming, exhibits and monuments at a site on Cape Breton Island as a place of remembrance and thanks for those brave individuals who lost their lives so far from home;*

*AND WHEREAS the Orville Hand Branch 521 of the Royal Canadian Legion has endorsed the Never Forgotten National Monument Program;*

*AND WHEREAS the Foundation is seeking the support of businesses, agencies, government organizations, and individuals across Canada to bring life to this important national memorial;*

*NOW THEREFORE BE IT RESOLVED that the Council of The Corporation of the Town of Bradford West Gwillimbury supports efforts to develop the Never Forgotten National Memorial and so advises Mr. Scot Davidson – Member of Parliament, the Honorable Caroline Mulroney – Member of Provincial Parliament, the Federation of Canadian Municipalities and all municipalities in Ontario.*

CARRIED.

Sincerely,



Alana Schrieder  
Administrative Assistant

c: Scot Davidson, MP  
Hon. Caroline Mulroney, MPP, York-Simcoe  
Federation of Canadian Municipalities, and all municipalities of Ontario

September 2019 Programs and Events 519 638 1000 or 1 866 446 4546

SMART Exercise Programs; check the calendar for the SMART exercise program in your community. SMART stands for Seniors Maintaining Active Roles Together; exercise is good for both your mental and physical health and is a proven falls reduction strategy. So join these free groups and reap the benefits.

At Your Local Libraries: Please go to their website or call your library for other events.

Harriston Fri, Sept 6<sup>th</sup> 2-3 p.m. Watercolours for Beginners, please register 519.338.2396

Clifford Wed, Sept 11<sup>th</sup> 2-3:30 Carnegie Café – Kanopy Great Courses please register 519.327.8328

Palmerston Wed, Sept 18<sup>th</sup> 2-3:30 Burlap Table Runners please register 519.343.2142

Arthur Wed, Sept 18<sup>th</sup> 2-3 Evergreen Tea please call for details 519.848.3999

Mt Forest Wed, Sept 18<sup>th</sup> 10:30-11:30 Discover Kanopy register 519.323.4541

Drayton Mon, Sept 30<sup>th</sup> 2-3 p.m. Hiking 101 for more details or to register 519.638.3788

Living with Loss: Wednesday, September 4<sup>th</sup> Birmingham Retirement Community @ 7 p.m.

This free peer-support group is for adults grieving the death of a loved one. An opportunity to share your thoughts, hear new perspectives and learn coping strategies. **This month the topic is "The Gift of Memory"**

Registration is suggested 519.603.0196.

**Arthur Writer's Group: Thursday**, September 5<sup>th</sup> Arthur Public Library, lower level @ 6 pm.

Free! Just bring your imagination, for more info; Arthur.writers@outlook.com or Doris @ 519.848.2019

**\*\*NEW Seniors Yoga in Arthur:** Wednesdays starting Sept 11<sup>th</sup> @ 11 to 12p.m. @ Balanced Breath Studio \$5 per class; increase mobility and flexibility in an air conditioned space. All levels welcome. This class will be gentle but strength building and offer modifications for all. Props and chairs are provided 183 George St 519 400 9755 facilitated by fitness instructor Kristina Kelly

Mood & Food: Thurs, Sept 12<sup>th</sup> 5-6 pm Ontario Telemedicine Network in Palmerston & Mt

Forest come and learn the connection between your mood and your food consumption and learn

**strategies to help keep you out of the fridge when you aren't hungry.** Please register @ 519 638 2110 for Palmerston or 519 323 0255 for Mt Forest led by a registered dietitian.

**\*\*Returning Shuffleboard PMD Arena Thursday September 19<sup>th</sup> 1-3 p.m. \$3 each week.** Come and join the shuffleboard players at the arena for fun and fitness. Meet new friends or renew old friendships. To register please call Ann at 519.638.2865

Ostomy Support Group Claire Stewart Medical Centre on Thursday, Sept 12<sup>th</sup> @ 1:30; open to those who have an ostomy and their family members. Education, support and a variety of great speakers, please call Carol at 519.323.0255 ext. 5014

Yoga: Palmerston United Church, weekly Mondays @10 a.m. increase your flexibility, strength and endurance by participating in this class with your peers join Kerry Ammerman \$5 per class.

Living with Cancer Support Group, Claire Stewart Medical Centre, Tuesday Sept 10<sup>th</sup> 1:30 open to all people living with cancer and those who care about them. 519.323.0255 ext. 5014

Euchre - Palmerston at the CNRA Bldg @ 2 pm; Cash prizes! Cost \$2 every 3<sup>rd</sup> Wednesday monthly

Friendship Circle: Tuesdays at the Mount Forest Pentecostal Church from 10:30-11:30 a.m. this coffee group runs every Tuesday morning @ 259 Fergus Street South FREE. The 3<sup>rd</sup> Tuesday of the month is the Golden Hearts Luncheon, Sept 17<sup>th</sup>, with a guest speaker. A donation is requested to cover the cost of your lunch.

Friendship Circle: Palmerston United Church @ 10:00 a.m. FREE Wed Sept 25<sup>th</sup> Please come and have a hot cup of coffee or tea and enjoy conversation with your friends. All are welcome.

CONGREGATE DINING PROGRAMS 12:00 p.m. – 1:30 p.m.

People of all faiths welcome! Presentations are free and begin at 12:30 p.m.

Come for lunch @ noon for just \$12. Please register by calling 519-638-1000 or toll free 1-866-446-4546.

Palmerston United Church Wednesday, September 11<sup>th</sup> 12 p.m. **"Suicide & Seniors; Facts, Myths and Conversation"** **September is Suicide Awareness month.** In Ontario each day 11 people in Canada end their lives and 210 make a suicide attempt; seniors are not immune. Join Paula Frappier, from Homewood Health, and help to reduce the stigma associated with mental illness.

Drayton Reformed Church Friday, September 13<sup>th</sup> 12 p.m. **"OPP Bicycle Unit"** Join OPP Officer Josh Cunningham from the Wellington County OPP, as he speaks about the OPP Bicycle Unit. Topics such as fitness training and where the bikes are used will be discussed.

Clifford (Knox) United Church Friday, September 20<sup>th</sup> 12 p.m. **"Getting the most from your Healthcare appointment"** Learn how to ask the right questions of your doctor or health care provider. Learn tips, tools and strategies to help you understand and feel more confident with taking an active role in your healthcare.

Harriston United Church Wednesday, September 25<sup>th</sup> 12 p.m. **"Diabetes 101"** Join Danielle Parsons, Registered Nurse, from the Minto-Mapleton FHT and learn all about diabetes. What are Type 1 and Type 2 diabetes and how they differ? What does pre-diabetes mean, and how you can support someone living with the condition?

Arthur United Church Thursday, September 26<sup>th</sup> @ 12 p.m. **"Suicide & Seniors; Facts, Myths and Conversation"** **September is Suicide Awareness month in Ontario.** Each day 11 people in Canada end their lives and 210 make a suicide attempt. Older adults are not immune. Join Paula Frappier, from Homewood Health, as she presents on this important topic and help to reduce the stigma associated with mental illness. Lunch is catered by the AUCW for only \$6.00

2019

SEPTEMBER

**SENIORS' CENTRE** *for* **EXCELLENCE**

Monday 26	Tuesday 27	Wednesday 28	Thursday 29	Friday 30
02	03	04	05	06
 <p>LABOUR DAY</p>	9:00 Drayton Walking - PMD 9:00 Arthur Exercise - ASH 9:00 SMART Exercise PUC 10:15 SMART Exercise PUC 10:30 Friendship Circle - MFPC 11:00 Harriston Exercise - KPC	9:00 Palmerston Walking - Arena 9:00 Harriston Walking-Arena 9:00 SMART Exercise CUC 9:30 SMART Exercise DRC 1:30 Games Afternoon -MF Complex \$1.00 7:00 Bereavement Group - Birmingham Retirement Community	9:00 Palmerston Walking - Arena 9:00 Arthur Exercise - ASH 9:00 Drayton Walking - PMD 11:00 Harriston Exercise- KPC 11:00 Tastes for Life - MFPC 3:00 SMART Exercise - VON MF CC 6:00 Arthur Writer's Group - Library	9:00 Palmerston Walking - Arena 9:00 Harriston Walking-Arena 9:00 SMART Exercise PUC 9:30 SMART Exercise DRC 10:15 SMART Exercise PUC 2:00 Watercolours -Harriston Library
09	10	11	12	13
9:00 Palmerston & Harriston Walking-Arena 9:00 SMART Exercise - CUC 9:00 Euchre - Drayton United Church 9:30 SMART Exercise - DRC 10:00 Yoga - PUC - \$5. per class 1:30 Cards - Harriston Seniors Centre -\$2 3:00 Smart Exercise - VON MF CC	9:00 Drayton Walking - PMD 9:00 Arthur Exercise - ASH 9:00 SMART Exercise PUC 10:15 SMART Exercise PUC 10:30 Friendship Circle - MFPC 11:00 Harriston Exercise - KPC	9:00 Palmerston & Harriston Walking-Arena 9:00 SMART Exercise CUC 9:30 SMART Exercise DRC 11:00 Yoga -\$5. Arthur - 519 400 9755 <b>12:00 Palmerston Dining:"Suicide &amp; Seniors;Facts, Myths and Conversation"</b>	9:00 Palmerston Walking - Arena 9:00 Arthur Exercise - ASH 11:00 Harriston Exercise- KPC 1:30 Ostomy Support - Mt Forest FHT 3:00 SMART Exercise - VON MF CC 5:00 Mood & Food-details on back	9:00 Palmerston & Harriston Walking-Arena 9:00 SMART Exercise PUC 9:30 SMART Exercise DRC 10:15 SMART Exercise PUC 12:00 Drayton Dining: "OPP Bicycle Unit" With OPP Joshua
16	17	18	19	20
9:00 Palmerston Walking - Arena 9:00 Harriston Walking-Arena 9:00 SMART Exercise - CUC 9:00 Euchre - Drayton United Church 9:30 SMART Exercise - DRC 10:00 Yoga - PUC -\$5. per class 1:30 Cards-Harriston Seniors Centre \$2	9:00 Drayton Walking - PMD 9:00 Arthur Exercise - ASH 9:00 SMART Exercise PUC 10:15 SMART Exercise PUC 10:30 Golden Hearts Luncheon - MFPC 11:00 Harriston Exercise - KPC	9:00 Palmerston & Harriston Walking-Arena 9:00 SMART Exercise CUC 9:30 SMART Exercise DRC 11:00 Yoga -\$5. Arthur - Balanced Breath Studio 519 400 9755 1:30 Games Afternoon -MF Complex \$1.00 2:00 Cards - CNRA Bldg - Palmerston \$2.00	9:00 Palmerston Walking - Arena 9:00 Drayton Walking - PMD 9:00 Arthur Exercise - ASH 11:00 Harriston Exercise- KPC 1:00 Shuffelboard - PMD \$3. register - see back for details 3:00 SMART Exercise - VON MF CC	9:00 Palmerston & Harriston Walking-Arena 9:00 SMART Exercise PUC 9:30 SMART Exercise DRC 10:15 SMART Exercise PUC 12:00 Clifford Dining:"Getting the most from your Healthcare appointment"
23	24	25	26	27
9:00 Palmerston Walking - Arena 9:00 Harriston Walking-Arena 9:00 SMART Exercise - CUC 9:00 Euchre - Drayton United Church 9:30 SMART Exercise - DRC 10:00 Yoga - PUC -\$5. per class 1:30 Cards-Harriston Seniors Centre \$2	9:00 Drayton Walking - PMD 9:00 Arthur Exercise - ASH 9:00 SMART Exercise PUC 10:15 SMART Exercise PUC 10:30 Friendship Circle - MFPC 11:00 Harriston Exercise - KPC	9:00 Palmerston & Harriston Walking-Arena 9:00 SMART Exercise CUC 9:30 SMART Exercise DRC 10:00 Friendship Circle- PUC 11:00 Yoga -\$5. Arthur - Balanced Breath Studio 519 400 9755 183 George St 12:00 Harriston Dining"Diabetes 101" with MMFHT Nurse Danielle	9:00 Palmerston Walking - Arena 9:00 Arthur Exercise - ASH 11:00 Harriston Exercise- KPC <b>12:00 Arthur Dining"Suicide &amp; Seniors;Facts, Myths and Conversation"</b> 1:00 Shuffelboard - PMD \$3. register - see back for details	9:00 Palmerston Walking - Arena 9:00 Harriston Walking-Arena 9:00 SMART Exercise CUC 9:00 SMART Exercise PUC 9:30 SMART Exercise DRC 10:15 SMART Exercise PUC
30	01	02	03	04
9:00 Palmerston Walking - Arena 9:00 Harriston Walking-Arena 9:00 SMART Exercise - CUC 9:00 Euchre - Drayton United Church 9:30 SMART Exercise - DRC 10:00 Yoga - PUC -\$5. per class 1:30 Cards-Harriston Seniors Centre \$2	ASH - Arthur Seniors Hall BRC - Birmingham Retirement Community, Mt Forest CUC - Clifford United Church CNRA -Palmerston DRC - Drayton Reformed Church DUC - Drayton United Church	KPC - Knox Presbyterian Church MFPC- Mount Forest Pentecostal Church PUC - Palmerston United Church VON - Mt Forest Curling Club	 	<p style="text-align: center;">Suicide Awareness            Call anytime to access Addictions,            Mental Health &amp; Crisis Services            Here 24 Seven            1 844 437 3247</p>

**CRIME**   
**STOPPERS**  
GUELPH WELLINGTON

**SHREDDING  
EVENT**

**Saturday SEPTEMBER 14<sup>th</sup>, 2019**

**9am-1pm**

*New Location*

**201 Woodlawn  
Road W, GUELPH**

Property of Skyjack Inc.

**\$5**  
/per banker box

- ◆ drive - thru operation
- ◆ paper documents only

supported by

[www.csgw.tips](http://www.csgw.tips)



*sponsored by*

**SKYJACK**  
simply reliable

## ONTARIO ENERGY BOARD NOTICE TO CUSTOMERS OF ENBRIDGE GAS INC.

**Enbridge Gas Inc. has applied to dispose of certain account balances and for approval of the amount of its earnings that it must share with customers.**

**Learn more. Have your say.**

Enbridge Gas Inc. has applied to the Ontario Energy Board for approval to dispose of amounts recorded in certain deferral and variance accounts and for approval of the amount of its 2018 earnings that it is required to share with customers.

If the application is approved as filed, a typical residential customer in the EGD Rate Zone (former Enbridge Gas Distribution Inc. customers) would receive a one-time credit of \$11.70 in January 2020. A typical residential customer in each of the Union Rate Zones (former Union Gas Limited customers) would see the following impacts:

- **Union South Rate Zone: a total charge of \$0.96 collected over six months, from January to June 2020**
- **Union North West Rate Zone: a total credit of \$57.21 received over six months, from January to June 2020**
- **Union North East Rate Zone: a total credit of \$21.83 received over six months, from January – June 2020**

**Other customers, including businesses, may also be affected.**

### **THE ONTARIO ENERGY BOARD IS HOLDING A PUBLIC HEARING**

The Ontario Energy Board (OEB) will hold a public hearing to consider the application filed by Enbridge Gas. We will question Enbridge Gas on the case. We will also hear questions and arguments from individual customers and from groups that represent the customers of Enbridge Gas. At the end of this hearing, the OEB will decide whether the amounts and the charges or credits requested in the application will be approved.

The OEB is an independent and impartial public agency. We make decisions that serve the public interest. Our goal is to promote a financially viable and efficient energy sector that provides you with reliable energy services at a reasonable cost.

### **BE INFORMED AND HAVE YOUR SAY**

You have the right to information regarding this application and to be involved in the process.

- You can review the application filed by Enbridge Gas on the OEB's website now.
- You can file a letter with your comments, which will be considered during the hearing.
- You can become an active participant (called an intervenor). Apply by **August 26, 2019** or the hearing will go ahead without you and you will not receive any further notice of the proceeding.
- At the end of the process, you can review the OEB's decision and its reasons on our website.

The OEB intends to consider cost awards in this proceeding that are in accordance with the *Practice Direction on Cost Awards* and only in relation to the following issues:

1) The proposed balances for recovery / refund recorded in the following deferral and variance accounts:

#### EGD Rate Zone

- Deferred Rebate Account
- Electric Program Earnings Sharing Deferral Account
- Average Use True-Up Variance Account
- Earnings Sharing Mechanism Deferral Account
- Dawn Access Costs Deferral Account
- Transactional Services Deferral Account
- Storage and Transportation Deferral Account
- Unaccounted for Gas Variance Account
- Customer Care CIS Rate Smoothing Deferral Account
- Pension and OPEB Forecast Accrual Versus Actual Cash Payment Differential Variance Account
- Manufactured Gas Plant Deferral Account

#### Union Rate Zones

- Unabsorbed Demand Costs Variance Account
- Upstream Transportation Optimization Deferral Account
- Short-Term Storage and Other Balancing Services Deferral Account
- Conservation Demand Management Deferral Account
- Normalized Average Consumption Deferral Account
- Tax Variance Deferral Account
- Unaccounted for Gas Volume Variance Account
- Parkway West Project Costs Deferral Account
- Brantford-Kirkwall / Parkway D Project Costs Deferral Account
- Parkway Obligation Rate Variance Deferral Account
- Unaccounted for Gas Price Variance Account

- Lobo C Compressor / Hamilton-Milton Pipeline Project Costs Deferral Account
- Lobo D / Bright C / Dawn H Compressor Project Costs Deferral Account
- Burlington-Oakville Project Costs Deferral Account
- Base Service North T-Service TransCanada Capacity Deferral Account
- Panhandle Reinforcement Project Costs Deferral Account
- Pension and Other Post-Employment Benefits Variance Account

2) The proposed 2018 utility results and earnings sharing amounts.

3) The proposed method for allocating and disposing of the deferral account balances and 2018 earnings sharing amount, if any.

#### **LEARN MORE**

Our file number for this case is **EB-2019-0105**. To learn more about this hearing, find instructions on how to file letters or become an intervenor, or to access any document related to this case, please enter the file number **EB-2019-0105** on the OEB website: [www.oeb.ca/participate](http://www.oeb.ca/participate). You can also phone our Consumer Relations Centre at 1-877-632-2727 with any questions.

#### **ORAL VS. WRITTEN HEARINGS**

There are two types of OEB hearings – oral and written. The OEB will determine at a later date whether to proceed by way of a written or oral hearing. If you think an oral hearing is needed, you can write to the OEB to explain why by **August 26, 2019**.

#### **PRIVACY**

*If you write a letter of comment, your name and the content of your letter will be put on the public record and the OEB website. However, your personal telephone number, home address and e-mail address will be removed. If you are a business, all your information will remain public. If you apply to become an intervenor, all information will be public.*

*This rate hearing will be held under section 36 of the Ontario Energy Board Act, S.O. 1998 c.15 (Schedule B).*



For more information, please contact the Clerk's Department  
of the Township of Mapleton, 519-638-3313, ext. 023



August 13, 2019

The Honourable Jeff Yurek  
Ministry of the Environment,  
Conservation and Parks  
5th Floor  
777 Bay St.  
Toronto, ON M7A 2J3  
[Jeff.yurek@pc.ola.org](mailto:Jeff.yurek@pc.ola.org)

Toby Barrett – MPP Haldimand – Norfolk  
11th Floor  
77 Grenville St.  
Toronto, ON M5S 1B3  
[Toby.barret@pc.ola.org](mailto:Toby.barret@pc.ola.org)

The Honourable John Yakabuski  
Ministry of Natural Resources and Forestry  
Whitney Block  
Suite 6630  
6th Floor  
99 Wellesley St. W  
Toronto, ON M7A 1W3  
[john.yakabuski@pc.ola.org](mailto:john.yakabuski@pc.ola.org)

**Re: Request For Provincial Response to address Gas Well Issues**

Norfolk County Council, at their meeting of July 9 2019, approved Resolution No. 4 which reads as follows:

**Res. No. 4**

THAT THAT Staff Report HSS 19-31, Leaking Gas Wells - Ministry of Natural Resources Funding Update, be received as information;

AND THAT Council approve the proposed plan and direct staff to obtain required approvals and licensing from the required Ministries;

AND THAT Council exempt staff from the quotation and tendering procedures for goods and services outlined in Norfolk County Policy ECS-02 in accordance with single source and emergency purchase provisions, as required, for the work described in this report for remediation at the site located at 1925 Forestry Farm Road, Langton and further research for the broader hydrogeological challenges in the area;

AND THAT Council authorizes the General Manager, Health and Social Services and/or the General Manager, Public Works to enter into the necessary contracts with the appropriate suppliers, contractors and sub-contractors to complete the work;

AND THAT Council authorizes staff to amend the 2019 Capital Plan for the 1925 Forestry Farm Road, Langton project once external funding has been secured at which time the project can proceed.



AND THAT the Mayor and Council provide a letter to the Honourable John Yakabuski, MNRF, Mike Harris, Parliamentary Assistant to the MNRF and Toby Barret, Haldimand Norfolk MPP, demanding immediate funding for municipal extraneous costs to implement the permanent solution for the leaking gas well at 1925 Forestry Farm Road, Langton and the broader hydrogeological research;

AND THAT the Mayor and Council provide a letter to the Honourable Jeff Yurek, MECP, Andrea Khanjin, Parliamentary Assistant to the MECP and Toby Barrett, Haldimand Norfolk MPP requesting engagement with Norfolk County, other Ministries and the experts to advance the knowledge of the leaking gas wells and its impacts and to demand funding for municipal extraneous costs of the air quality monitoring affecting the health and wellbeing of the residents and the remediation of the environmental impacts;

AND THAT Council be made aware of any future requests to the County for additional seismic exploration in Norfolk County prior to permission being granted;

AND FURTHER THAT copies of this resolution be sent to Ministry of the Environment, Ministry of Health, Ontario Geological Survey and all Ontario Municipalities.

The staff report may be viewed online on the County's Website, (Item 5 b) i), July 9, 2019).

Yours Truly,



Andrew Grozelle  
County Clerk

cc. The Honourable Christine Elliott, Minister of Health and Long-Term Care  
[christine.elliott@pc.ola.org](mailto:christine.elliott@pc.ola.org)  
Renée-Luce Simard, Acting Director, Ontario Geological Survey  
[renee-luce.simard@ontario.ca](mailto:renee-luce.simard@ontario.ca)

August 13, 2019

The Honourable Doug Downey, Attorney General of Ontario  
Ministry of the Attorney General  
720 Bay Street, 11<sup>th</sup> Floor  
Toronto On M7A 2S9

**Re: Resolution Regarding Enforcement for Safety on Family Farms**

Please be advised the Council of the Municipality of Chatham-Kent at its regular meeting held on August 12, 2019 endorsed the following resolution from the Township of Warwick:

WHEREAS agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

AND WHEREAS in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

AND WHEREAS the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media;

AND WHEREAS maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

AND WHEREAS the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Chatham-Kent requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals.

If you have any questions or comments, please contact Judy Smith at 519-360-1998 Ext # 3200.

Sincerely,

A handwritten signature in black ink, appearing to read 'Judy Smith', with a stylized flourish at the end.

Judy Smith, CMO  
Director Municipal Governance  
Clerk /Freedom of Information Coordinator

C

The Honourable Doug Ford, Premier of Ontario  
The Honourable Sylvia Jones, Solicitor General  
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs  
Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)

Corporation of the Municipality of Thames Centre

4305 Hamilton Road, Dorchester, Ontario N0L 1G3 – Phone 519-268-7334 – Fax 519-268-3928 – [www.thamescentre.on.ca](http://www.thamescentre.on.ca) – [inquiries@thamescentre.on.ca](mailto:inquiries@thamescentre.on.ca)

August 13, 2019

The Honourable Doug Downey, Attorney General of Ontario  
Ministry of the Attorney General  
720 Bay Street  
11th Floor  
Toronto, ON M7A 2S9

Dear Honourable Sir:

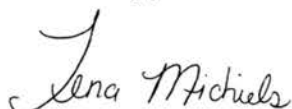
**RE: RESOLUTION REGARDING ENFORCEMENT FOR SAFETY ON FAMILY FARMS**

Please be advised that the Council of the Municipality of Thames Centre passed the following resolution at their meeting on August 12, 2019:

**RESOLVED THAT Council support the motion provided by the Township of Warwick with regards to Enforcement Safety on Family Farms. Carried.**

We look forward to receiving any updates on this matter.

Sincerely,



Tena Michiels  
Clerk  
Municipality of Thames Centre

Cc: The Honourable Doug Ford, Premier of Ontario  
The Honourable Sylvia Jones, Solicitor General  
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs  
All Ontario Municipalities  
Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)

Municipality of  
**Bluewater**

August 13, 2019

Transmitted VIA Email  
doug.ford@pc.ola.org

Legislative Building  
**ATTN: Premier of Ontario**  
Queens Park  
Toronto, ON  
N7A 1A1

Dear Doug Ford:

Please be advised that the Council of the Corporation of the Municipality of Bluewater at its regular meeting on July 29, 2019 passed the following resolution:

**MOVED:** Councillor Whetstone **SECONDED:** Councillor Harris

THAT the Corporation of the Municipality of Bluewater endorse and supports the resolution of the Town of Halton Hills calling upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation, and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the County of Huron, and all municipalities in the Province of Ontario. **CARRIED.**

Sincerely,



Chandra Alexander  
Manager of Corporate Services



THE CORPORATION  
OF  
THE TOWN OF HALTON HILLS

2019-0141

Moved by: Clark Somerville Date: July 8, 2019  
Councillor Clark Somerville

Seconded by: Jane F. Fogal Resolution No.: \_\_\_\_\_

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton; and all municipalities in the Province of Ontario.

Rick Bonnette  
Mayor Rick Bonnette



# Hastings Highlands

*Beautiful By Nature*

Mayor Vic A. Bodnar  
**Mayor**

Suzanne Huschilt  
**Municipal Clerk**

**The Municipality of Hastings Highlands**  
**P.O. Box 130, 33011 Hwy 62, Maynooth, ON K0L 2S0**  
613 338-2811 Phone  
1-877-338-2818 Toll Free

August 17, 2019

Hon. Doug Ford, Premier  
Legislative Building Rm 281,  
Queen's Park Toronto, Ontario  
M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Dear Premier Ford,

## **Re: Reducing Litter and Waste in Our Communities**

---

Please be advised that at its Regular Meeting of Council held on August 14, 2019 the Council of the Municipality of Hastings Highlands supported the Town of Halton Hills and passed the following resolution:

Resolution 534-19

**WHEREAS** the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled “Reducing Litter and Waste in our Communities”;

**AND WHEREAS** producer responsibility has not been adequately addressed by the Province of Ontario;

**AND WHEREAS** a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

**AND WHEREAS** these successful programs have eliminated many of these containers from the natural environment;

**THEREFORE BE IT RESOLVED** that the Council of the Municipality of Hastings Highlands call upon the Province of Ontario, through the discussion paper entitled “Reducing Litter and Waste in our Communities”, to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

**AND FURTHER THAT** the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

**AND FURTHER THAT** a copy of this motion be sent to Doug Ford, Premier of Ontario; Jeff Yurek, the Minister of the Environment, Conservation and Parks; Steve Clark, the Minister of Municipal Affairs; the Association of Municipalities of Ontario (AMO); Rural Ontario Municipalities Association (ROMA); Daryl Kramp, MPP; the Town of Halton Hills and all municipalities in the Province of Ontario.

**CARRIED**

Sincerely,



Suzanne Huschilt  
Municipal Clerk



**COUNCIL AGENDA  
SEPTEMBER 10, 2019  
NOTICE OF MOTION  
ITEM 13.1**

**WHEREAS** Councillor Ottens has requested the Columbarium at the Drayton Cemetery be constructed earlier than the proposed capital budget date of 2022 to 2020;

**NOW THEREFORE** staff be requested to investigate the impacts to this request and report back to Council.



## **CANCELLED**

### **COUNCIL MEETING SEPTEMBER 24, 2019**

**TAKE NOTICE** that The Corporation of the Township of Mapleton Regular Meeting of Council scheduled for Tuesday September 24, 2019 at 1:00 p.m. has been cancelled.

**THE NEXT REGULAR MEETING** is scheduled for Tuesday October 8, 2019 at 7:00 p.m.

**DATED** this 3<sup>rd</sup> day of September, 2019 at the Township of Mapleton.

Barb Schellenberger  
Municipal Clerk

**TOWNSHIP OF MAPLETON COUNCIL TRACKING SHEET  
FOR SEPTEMBER 10, 2019 COUNCIL**

<b>Subject for Action</b>	<b>Department</b>	<b>Comments</b>
Wastewater Capacity (long term and short term)	CAO & DPW	Ready to proceed to RFP Stage, based on July 9 <sup>th</sup> approval.
Cemetery By-law	DPW & CLK	Staff will update the bylaw following Master Plan approval.
Community Grant Program	CAO	Report on options presented to Council on December 13, 2016. Policy to be formalized.
Council Video Recording	CAO & CLK	ICompass presentation June 12, 2018. Contract has been signed. Planning has commenced.
Development Charges	SMT	New Study in 2019.
Asset Management Plan (AMP) Update	DF & DPW	Working with Watson and Associates to create a sustainable AMP and policy as per legislated requirements utilizing funding assistance from approved FCM program. Project end date; July 8, 2019. Policy presented May 28, 2019. To be incorporated into policies. Project extension to October 8, 2019 has been requested by Watson and Associates and approved by FCM. Formal agreement has been signed by FCM and the Township to execute funding payment.
Modernization Grant	CAO	County of Wellington and municipal CAO's are partnering together to find efficiencies within each of our municipalities. As per April 23 <sup>rd</sup> report, we are looking to issue RFP in May/June. Will update council as things progress.

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2019-088**

**Being a by-law to confirm all actions and proceedings of the Council of the Corporation of the Township of Mapleton**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c. 25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of the Corporation of the Township of Mapleton enacts as follows:

1. All actions and proceedings of the Council of the Corporation of the Township of Mapleton taken at its meetings held on Tuesday, September 10, 2019, except those taken specifically by By-law and those required by law to be done by Resolution only are hereby sanctioned, confirmed and adopted as though they were set out herein.
2. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to do all things necessary to give effect to the foregoing.
3. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to execute all documents required by law to be executed by them as may be necessary in order to implement the foregoing and the Clerk, or in his/her absence, the Deputy Clerk, is hereby authorized and directed to affix the seal of the Corporation to any such documents.

**READ** a first, second and third time on Tuesday, September 10, 2019.

---

Mayor Gregg Davidson

---

Clerk Barb Schellenberger