



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL AGENDA

TUESDAY, MARCH 24, 2020 @ 7:00 P.M.

(MAPLETON TOWNSHIP OFFICES)

COUNCIL TO MEET USING VIRTUAL TECHNOLOGY

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **A) Staff Memo**
 - 3.1 Clerk Memo dated March 23, 2020
Re: Procedural Bylaw amendment, Emergency management and Civil Protection Act
- B) Approval of By-Laws**
 - 3.2 By-law Number 2020-023 being a By-law to amend By-law 2015-033 being a by-law to provide rules governing the proceedings of the Council and Committees of the Township of Mapleton
 - 3.3 By-law Number 2020-021 being a by-law to amend By-law 2019-105, being a by-law to establish the fees and charges for various services provided by the municipality.
4. **Other Business**
5. **Confirmatory By-law Number 2020-024**
6. **Adjournment**

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.



TOWNSHIP OF MAPLETON

Memo

7275 Sideroad 16, P.O. Box 160, Drayton, ON N0G 1P0
Phone: 519-638-3313, Fax: 519-638-5113, Toll Free: 1-800-385-7248
www.mapleton.ca

DATE: March 23, 2020
TO: Mayor Davidson and Members of Council
FROM: Clerk Barb Schellenberger
RE: Procedural Bylaw Amendment
Emergency Management and Civil Protection Act

WHEREAS The Province of Ontario declared a State of Emergency on March 17, 2020 pertaining to significantly enhanced measures will help contain spread of COVID-19; and

WHEREAS Canadian Public Health has provided Prevention guidelines including making a conscious effort to keep a physical social distancing, self-isolation, hygiene and other various guidelines; and

WHEREAS Bill 187 was given Royal Assent on March 19, 2020 to provide for electronically participation in open and closed meetings for purposes of quorum; and

WHEREAS it is necessary for Council meetings to take place for the purpose of essential business; and

WHEREAS the posting of the March 24, 2020 agenda be considered notice for this revision to the procedural bylaw;

NOW THEREFORE the Corporation of the Township of Mapleton supports the following amendment to the Procedural By-law.

Special Circumstances Electronic Meetings

- (c) Members may participate in meetings by Electronic Means subject to the following:
 - i) Where an emergency in any part or all of the municipality has been declared by the Municipal Head of Council, or the Premier, Cabinet under the Emergency Management and Civil Protection Act
 - ii) Remote participation in open and closed meetings of Council by members and staff on any electronic device platform that is deemed suitable by the Clerk.
 - iii) During such period of a declared emergency, all members participating in an electronic open or closed meeting shall be counted towards a quorum.
 - iv) Attendance is restricted to the public and press to protect the health and safety of all individuals and security of property.

Prepared by

Reviewed by

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2020-023

Being a By-law to amend By-law 2015-033 being a by-law to provide rules governing the proceedings of the Council and Committees of the Township of Mapleton

WHEREAS The Province of Ontario declared a State of Emergency on March 17, 2020 pertaining to significantly enhanced measures will help contain spread of COVID-19; and

WHEREAS Canadian Public Health has provided Prevention guidelines including making a conscious effort to keep a physical social distancing, self-isolation, hygiene and other various guidelines; and

WHEREAS Bill 187 was given Royal Assent on March 19, 2020 to provide for electronically participation in open and closed meetings for purposes of quorum; and

WHEREAS it is necessary for Council meetings to take place for the purpose of essential business; and

WHEREAS the posting of the March 24, 2020 agenda be considered notice for this revision to the procedural bylaw;

NOW THEREFORE the Council of the Corporation of the Township of Mapleton enacts as follows:

1. That By-law Number 2015-033, is hereby amended by added in the following text:

Special Circumstances Electronic Meetings

- (c) Members may participate in meetings by Electronic Means subject to the following:
 - i) Where an emergency in any part or all of the municipality has been declared by the Municipal Head of Council, or the Premier, Cabinet under the Emergency Management and Civil Protection Act
 - ii) Remote participation in open and closed meetings of Council by members and staff on any electronic device platform that is deemed suitable by the Clerk.
 - iii) During such period of a declared emergency, all members participating in an electronic open or closed meeting shall be counted towards a quorum.
 - iv) Attendance is restricted to the public and press to protect the health and safety of all individuals and security of property.

2. This By-law shall come into effect on the final passing thereof (unless noted otherwise) by the Council of Corporation of the Township of Mapleton

READ a first, second and third time and passed this 24th day of March, 2020.

Mayor Gregg Davidson

Clerk Barb Schellenberger

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2020-021

Being a by-law to amend By-law 2019-105, being a by-law to establish the fees and charges for various services provided by the municipality.

WHEREAS Township of Mapleton Council carried Resolution 2020-04-10 pertaining to Finance Report FIN2020-08 dated March 10, 2020 regarding Water and Wastewater rates for the years 2020 to 2023;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MAPLETON ENACTS AS FOLLOWS:

1. That Schedule "J", Water and Wastewater as attached to By-law 2019-105 (2 pages) be replaced with Schedule "J", Water and Wastewater (2 pages) attached hereto.
2. That the effective date for the fees shown in the attached Schedule "J" is to be April 1, 2020.

READ a first, second and third time and finally passed this 24th day of March, 2020.

Mayor Gregg Davidson

Deputy Clerk Larry Wheeler

SCHEDULE "J"
WATER AND WASTEWATER
 (Page 1 of 2)

DESCRIPTION	FEE
Account Set-Up or Change of Ownership Fee	\$25.00
Service Connection Fee	\$75.00
Service Disconnection By Township Fee	\$75.00
Customer Request for Service Interruption	\$75.00
Temporary water supply from water service pipe during construction. Flat rate per month	\$25.00
Temporary water supply from a hydrant. Service Charge	\$125.00
Not Connected Flat Rate per Month	\$125.00
Missed Appointments for meter inspections, repairs, maintenance or testing	\$125.00
Water Meter 5/8" or 3/4"	\$540.00
Other water meters sizes are recovered at cost plus 10% handling fee	Plus HST
Service Call Request for any property owner requesting a service call if the problem is found to be on the landowner's property. Any involvement by the township in the repair of services on private property shall be billed to the property owner on a time and material basis	\$75.00
Admin. Fee to transfer unpaid account to tax roll	\$30.00

NOTE: Charges imposed as Water and Wastewater Rates below shall be adjusted annually, without amendment to this by-law, allowing Township staff to automatically increase rates annually on January 1st each year.

WATER RATES

Water Consumption Rates

Description	Effective April 1, 2020	2021	2022	2023
Declining Block Rate				
Block 1 (Bi-Monthly Cons.to and including 34 m ³)	\$1.80	\$1.83	\$1.87	\$1.91
Block 2 (Bi-Monthly Cons. Over 34m ³)	\$1.38	\$1.41	\$1.44	\$1.46

Base Charge

Description	Effective April 1, 2020	2021	2022	2023
Monthly Base Charge: 5/8" or 3/4"	\$38.98	\$39.85	\$40.74	\$41.56
1"	\$57.60	\$58.90	\$60.22	\$61.42
1 ½"	\$72.58	\$74.21	\$75.87	\$77.39
2"	\$110.14	\$112.62	\$230.28	\$234.88
3"	\$420.06	\$428.46	\$437.03	\$445.77
4"	\$534.62	\$545.31	\$556.22	\$567.34
6"	\$801.96	\$818.00	\$834.36	\$851.05
8"	\$1,107.44	\$1,129.59	\$1,152.18	\$1,175.22

SCHEDULE "J"
WATER AND WASTEWATER
 (Page 2 of 2)

WASTEWATER

Water Consumption Rates

Description	Effective April 1, 2020	2021	2022	2023
Declining Block Rate				
Block 1 (Bi-Monthly Cons.to and including 34 m ³)	\$1.34	\$1.35	\$1.36	\$1.39
Block 2 (Bi-Monthly Cons. Over 34m ³)	\$1.03	\$1.04	\$1.04	\$1.06

Base Charge

Description	Effective April 1, 2020	2021	2022	2023
Monthly Base Charge: 5/8" or 3/4"	\$38.98	\$39.85	\$40.74	\$41.56
1"	\$57.60	\$58.90	\$60.22	\$61.42
1 ½"	\$72.58	\$74.21	\$75.87	\$77.39
2"	\$110.14	\$112.62	\$230.28	\$234.88
3"	\$420.06	\$428.46	\$437.03	\$445.77
4"	\$534.62	\$545.31	\$556.22	\$567.34
6"	\$801.96	\$818.00	\$834.36	\$851.05
8"	\$1,107.44	\$1,129.59	\$1,152.18	\$1,175.22

NOTE: The fees and charges for various services on Schedule "J" are HST EXEMPT unless otherwise noted.

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2020-024

Being a by-law to confirm all actions and proceedings of the Council of the Corporation of the Township of Mapleton

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c. 25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of the Corporation of the Township of Mapleton enacts as follows:

1. All actions and proceedings of the Council of the Corporation of the Township of Mapleton taken at its meetings held on Tuesday, March 24, 2020, except those taken specifically by By-law and those required by law to be done by Resolution only are hereby sanctioned, confirmed and adopted as though they were set out herein.
2. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to do all things necessary to give effect to the foregoing.
3. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to execute all documents required by law to be executed by them as may be necessary in order to implement the foregoing and the Clerk, or in his/her absence, the Deputy Clerk, is hereby authorized and directed to affix the seal of the Corporation to any such documents.

READ a first, second and third time on Tuesday, March 24, 2020.

Mayor Gregg Davidson

Deputy Clerk Larry Wheeler