



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL AGENDA

TUESDAY, FEBRUARY 11, 2020 @ 4:00 P.M.

MAPLETON TOWNSHIP OFFICES

**1. Call to Order**

**1.1 Closed Session**

For the following reason:

Re: Municipal Act Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Re: BLG Borden Ladner Gervais (Mark Rodger) and Price Waterhouse PWC, re: Water and Wastewater RFP

**Dinner Recess scheduled for 5:30 p.m.**

**Regular Council to commence at 7:00 p.m.**

**2. O Canada**

**Closed Session reporting out - Rise and Report on Closed Session**

**3. Declaration of Pecuniary Interest**

**4. Confirmation of Minutes**

4.1 Council Meeting dated January 28, 2020

**5. Matters arising from Minutes**

5.1 Motion to Reconsider Resolution 2020-02-16

Re: 25 Drayton Industrial Drive Site Plan SP2019-13 Agreement

**6. Matters under The Planning Act and Matters Arising**

6.1 a) ZBA2020-02 - Notice of Public Meeting, Survey Loughran, Part Lot 6, 38 McGivern Street (Moorefield), Terrance Rumph and Beth-Anne Rumph

b) Matters arising under The Planning Act (Council Direction)

## **7. Delegations and Matters Arising from Delegations**

- 7.1 a) Watson & Associates Economists Ltd. representative Peter Simcisko,  
Re: Development Charges Background Study
- b) Matters arising from the delegation.

## **8. Minutes from Committees**

- 8.1 Park and Recreation Committee  
Re: Minutes dated December 19, 2019

## **9. Reports and Updates from Staff**

- 9.1 Building Department
  - i) Building Report BD2020-02  
Re: January Month End
- 9.2 CAO and Clerk's Department
  - i) CAO Clerk's Report CL2020-02  
Re: Athletic & Cultural Bursary
  - ii) CAO Clerk's Report CL2020-03  
Re: Cemetery Expansion at 7555 Fourth Line
- 9.3 Public Works Department
  - i) Public Works Report PW2020-02  
Re: Procurement of Two Tandem Axle Plow Dump Trucks

## **10. Approval of By-Laws**

- 10.1 By-law Number 2020-012 being a by-law to authorize the Mayor and Clerk to execute a Site Plan Agreement between Eli Brubacher & Verna Brubacher and The Corporation of the Township of Mapleton
- 10.2 By-law Number 2020-013 being a by-law to authorize the closure and conveyance of an unopened road allowance known as that portion of Pt Queen St. Pt Bolton's Drayton; Pt Union St Pt Bolton's Drayton Pt 4, 60R3011; Township of Mapleton, County of Wellington

- 10.3 By-law Number 2020-014 being a by-law to authorize the closure and conveyance of unopened road allowances known as Pt of Wellesley Street, Pt of Centre Street, Pt of Hill Street, Pt of George Street, all being in Donald Sutherland's Survey and Part of Lot 5, Concession 2, Glen Allan, Geographic Township of Peel, now in the Township of Mapleton, County of Wellington
- 10.4 By-law Number 2020-014B being a by-law to amend By-law 2010-080, being a Zoning By-law for the Township of Mapleton, Survey Loughran, Part Lot 6, 38 McGrivern Street, Moorefield, ZBA 2020-02

**11. Correspondence for Council's Direction**

- 11.1 GRCA correspondence dated January 27, 2020.  
Re: 2020 Grand River Conservation Authority AGM, Budget & Levy
- 11.2 MVCA correspondence dated January 27, 2020  
Re: 2020 Maitland Valley Conservation Authority Priorities, Budget & Levy

**12. Correspondence for Council's Information**

- 12.1 J. Grose correspondence received February 3, 2020  
Re: High Street surplus road proposal
- 12.2 MVCA Minutes – General Membership Meeting #11/19 January 8, 2020
- 12.3 Maitland Source Protection Authority Minutes - Meeting #3/19 September 18, 2019
- 12.4 Ministry of Children, Community and Social Services, Minister Todd Smith  
Re: Poverty Reduction Strategy survey letter
- 12.5 Town of Orangeville resolution 2020-14 dated January 13, 2020  
Re: Environmental Awareness and Action
- 12.6 Ontario Farmland Trust  
RE: 2020 Farmland Forum flyer
- 12.7 Randy Pettapiece MPP News Release dated January 23, 2020  
Re: Local municipalities to benefit from provincial infrastructure funds
- 12.8 AMO Watch File  
The link to view the January 30, 2020 issue: <https://tinyurl.com/v96nw9w>

12.9 AMO Watch File

The link to view the February 6, 2020 issue: <https://tinyurl.com/tkgzb4c>

**13. Notices of Motion**

13.1 Solutions to discourage vacant commercial properties

**14. Notice Provision – none**

**15. Other Business**

**16. Council Tracking Sheet**

**17. Closed Session**

See Item 1.1 in this agenda.

**18. Confirmatory By-law Number 2020-015**

**19. Adjournment**

**PLEASE NOTE: Alternate Formats and Communication Support**

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.



# Township of Mapleton

## 2020 Calender

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
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February						
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March						
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29	30	31				

April						
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May						
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31						

June						
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July						
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August						
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25	26	27	28	29	30	31

November						
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29	30					

December						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Regular Council 7pm
- Regular Council 1pm
- Council Conference
- Committee of Adjustment
- Parks and Recreation Committee
- Economic Development Committee
- Statutory Holiday (Office Closed)

Note: Council Meeting dates as per Procedure By-law



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MINUTES

TUESDAY, JANUARY 28, 2020 @ 1:00 P.M.

MAPLETON TOWNSHIP OFFICES

PRESENT: Gregg Davidson, Mayor  
Dennis Craven, Councillor  
Paul Douglas, Councillor  
Michael Martin, Councillor  
Marlene Ottens, Councillor

STAFF PRESENT: Manny Baron, Chief Administrative Officer  
Barb Schellenberger, Municipal Clerk  
John Morrison, Director of Finance  
Larry Wheeler, Deputy Clerk  
Rick Richardson, Fire Chief  
Heather Trottier, Tax Collector

1. **Call to Order**

Mayor Davidson welcomed attendees and called the meeting to order at 1:00 p.m.

2. **O Canada**

3. **Declaration of Pecuniary Interest - none**

4. **Confirmation of Minutes**

4.1 Council Meeting dated January 14, 2020

**RESOLUTION 2020-02-01**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT the minutes of the Township of Mapleton Council Meeting held on January 14, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.2 Public Meeting under the Planning Act dated January 14, 2020

**RESOLUTION 2020-02-02**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT the minutes of the Township of Mapleton Public Meeting under the Planning Act held on January 14, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

5. **Matters arising from Minutes - none**

6. **Matters under The Planning Act and Matters Arising – none**

7. **Delegations and Matters Arising from Delegations**

7.1 a) Northern Wellington Economic Development Enhanced Partnership,  
Representative Aly Cripps

**RESOLUTION 2020-02-03**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council support the Northern Wellington Economic Development Enhanced Partnership initiative.

**CARRIED**

- 7.2 a) Bruce Schieck correspondence  
Re: Relocation of large painting from Council Chambers back to Drayton Theatre, 33 Wellington Street S.

b) Resolution for support

**RESOLUTION 2020-02-04**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Township of Mapleton Council hereby support Bruce Schieck's request for permission to have the large painting (removed from the Council Chambers fall of 2019) returned to the municipally owned former Town Hall located at 33 Wellington St S, Drayton, now operating as the Drayton Theatre.

**CARRIED**

- 7.3 a) Wellington County Training Officers Annual Report of 2019,  
Representative Charles Hamilton

b) Resolution for support

**RESOLUTION 2020-02-05**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT the Wellington County Fire Training Officer's Annual Report of 2019 be received for information.

**CARRIED**

- 7.4 a) Safe Communities Wellington County, Co-chair Angelle Eybel  
Re: Community Safety and Well-Being Planning Update

b) Resolution for support

**RESOLUTION 2020-02-06**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT the Safe Communities Wellington County presentation regarding Community Safety and Well-Being Planning Update be received for information.

AND FURTHER THAT the Township of Mapleton Council direct staff to work with Safe Communities Wellington County to include the Township of Mapleton in the Community Safety and Well-Being Plan being prepared for the County of Wellington.

**CARRIED**

- 7.5 a) Kinsmen Club of Drayton Founders Day 2020, Representative Chad Bridge  
Re: Kin Canada Centennial Celebrations, Flag Raising Feb 22, 2020

b) Resolution for support

**RESOLUTION 2020-02-07**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Township of Mapleton Council hereby supports Kinsmen Club of Drayton regarding their request to use the Firehall flagpole to raise a Kin Canada flag on the morning of February 22, 2020;

AND FURTHER that the Council of the Township of Mapleton support the event and provide the Club with a signed Proclamation for their purposes.

**CARRIED**

**8. Minutes from Committees – none**

## 9. Reports and Updates from Staff

### 9.1 Finance Department

- i) Finance Report FIN2020-02  
Re: CityWide Asset Management Software

#### **RESOLUTION 2020-02-08**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Finance Report FIN2020-02 regarding CityWide Enterprise Asset Management Software; and

1. authorizes the purchase, training and implementation of the software for the sum of \$57,300 plus HST; and
2. approves the annual support and maintenance fee for the CityWide Works Module of \$11,500 plus HST; and
3. permit the Township to hire and secure the services of a GIS technician on a 1-year employment contract or engage such services from a third-party entity for a sum not to exceed \$100,000.

**CARRIED**

- ii) Finance Report FIN2020-03  
Re: 2020 Interim Property Tax Levy

#### **RESOLUTION 2020-02-09**

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Township of Mapleton Council receive Finance Report FIN2020-03, dated January 28<sup>th</sup>, 2020, regarding the 2020 Interim Property Tax Levy; AND FURTHER THAT Council approve By-Law 2020-Draft being an Interim Tax By-Law.

**CARRIED**

- iii) Finance Report FIN2020-04  
Re: RLB LLP's Audit Engagement Letter

#### **RESOLUTION 2020-02-10**

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Finance Report FIN2020-04 dated January 6<sup>th</sup>, 2020 regarding RLB LLP Chartered Accountants' Audit Engagement Letter, as information.

**CARRIED**

- iv) Finance Report FIN2020-05  
Re: Temporary Borrowing By-law

#### **RESOLUTION 2020-02-11**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Finance Report FIN2020-05; and

1. authorize the temporary borrowing, if required, a maximum amount not to exceed \$4,251,345 from January 1<sup>st</sup>, 2020 to September 30, 2020 and \$2,125,672 from October 1<sup>st</sup>, 2020 to December 31<sup>st</sup>, 2020 to meet expenditures of the municipality until taxes are collected and other revenues are received; and
2. that the Township maintain an existing \$2 million-dollar line of credit, if needed, from the Royal Bank of Canada; and
3. that the Treasurer report to Council in advance of any new temporary borrowing arrangements, if required; and
4. that Staff be authorized and directed to do all things necessary to give effect to this resolution.

**CARRIED**



## 9.2 Fire Department

- i) Fire Report FR2020-01  
Re: Fire Dispatch Service Agreement

### **RESOLUTION 2020-02-12**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Fire/Rescue Report FR2020-01 dated January 28, 2020 regarding Fire Dispatch Service Agreement;  
AND FURTHER THAT a signatory by-law authorizing the Mayor and Clerk to execute the Fire Dispatch Service Agreement between the Corporation of the Township of Mapleton and the Corporation of the City of Guelph be prepared for Council's approval.

**CARRIED**

- ii) Fire Report FR2020-02  
Re: Fire Marque

### **RESOLUTION 2020-02-13**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Fire/Rescue Report FR2020-02 dated January 28, 2020 regarding Fire Marque;  
AND FURTHER THAT Township of Mapleton Council support the revised bylaw.

**CARRIED**

- iii) Fire Report FR2020-03  
Re: Defibrillator Purchase

### **RESOLUTION 2020-02-14**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Fire/Rescue Report FR2020-03 dated January 28, 2020 regarding Defibrillator Purchase;  
AND FURTHER THAT Township of Mapleton Council approve an exchange of Capital funding from Defibrillator Purchase in 2022 with forecasted Capital purchase of Portable pumps in 2020.

**CARRIED**

## 10. Approval of By-Laws

### **RESOLUTION 2020-02-15**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT By-laws Numbered:

- 2020-002 being a by-law to authorize the Mayor and CAO to execute a Site Plan Agreement between 2546113 Ontario Inc. and The Corporation of the Township of Mapleton
- 2020-003 being a By-law to amend By-law 2010-080, being a Zoning By-law for the Township of Mapleton Plan Drayton, Part Lot 118 16 Spring Street, Drayton ZBA 2020-01
- 2020-004 being a by-law to appoint Heather Trottier as the Deputy Treasurer for The Corporation of the Township of Mapleton and to repeal By-law Number 2017-107
- 2020-005 being a by-law to amend By-law 2019-105, being a by-law to establish the fees and charges for various services provided by the municipality.
- 2020-006 being a by-law to authorize the Mayor and Clerk to execute a Fire Dispatch Services Agreement between The Corporation of the City of Guelph and The Corporation of the Township of Mapleton

- 2020-007 being a by-law to authorize the closure and conveyance of Part Lot 1, Concession 15, Maryborough, being Part 1, Hwy Plan DN5005; Part Lot 2, Concession 15, Maryborough, being Part 5 on Expropriation Plan DN6750 AKA Hwy 9, and Part of the Road Allowance between Concessions 14 and 15, Maryborough, abutting Lots 1 to 9 East of Hwy 9, in the Township of Mapleton (the "Property").
- 2020-008 being a by-law to authorize temporary borrowing to meet the expenditures of the Township of Mapleton until taxes are collected and other revenues received during the fiscal year ending December 31, 2020
- 2020-009 being a by-law to authorize cost recovery (fees) with respect to Fire Department specific response
- 2020-010 being a by-law to provide for an Interim Tax Levy on all assessment and to specify installment due dates and stipulate penalty and interest rates for taxes in default.  
be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

Council discussed By-law Number 2020-002 for lands located at 25 Drayton Industrial Drive. Access to the PMD Arena parking lot is a concern.

The following resolution was introduced.

**RESOLUTION 2020-02-16**

Moved: Councillor Douglas

Seconded: Councillor Martin

THAT Council does not support vehicle traffic from PMD Arena to 25 Industrial Drive;

AND FURTHER Council will be provided with the final drawings for the proposal.

**CARRIED**

Council revisited Resolution 2020-02-15 at this time. Mayor Davidson called the question. Resolution 2020-02-15 (above) was:

**CARRIED**

**11. Correspondence for Council's Direction**

- 11.1 Drinking Water Source Protection correspondence dated January 14, 2020 from Program Manager Martin Keller  
Re: Request for support to address over-application of winter maintenance chemicals

**RESOLUTION 2020-02-17**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive correspondence from Drinking Water Source Protection dated January 14, 2020 from Program Manager Martin Keller in regards to a request for support to address over-application of winter maintenance chemicals;

AND FURTHER THAT the report's recommended actions be supported and Lake Erie Source Protection Program be notified of our support.

**CARRIED**

**12. Correspondence for Council's Information – circulated with the agenda**

**13. Notices of Motion**

Councillor Ottens provided a notice of motion regarding the feasibility of increasing property taxes on vacant commercial property, especially for absentee owners.

**14. Notice Provision – none**

**15. Other Business**

15.1 February 25, 2020 Council Meeting Discussion

**RESOLUTION 2020-02-18**

Moved: Councillor Ottens

Seconded: Councillor Douglas

WHEREAS Procedural By-law 2015-033, Section 8 allows a Council, by resolution, to alter the date and/or time of a regular meeting in accordance with the Notice Provision By-law;

NOW THEREFORE Township of Mapleton Council hereby cancel the regularly scheduled Tuesday February 25, 2020 Council Meeting.

**CARRIED**

15.2 Letter of Endorsement to GM Mornington Communications  
Re: Rural Fibre to the Home

**RESOLUTION 2020-02-19**

Moved: Councillor Douglas

Seconded: Councillor Ottens

WHEREAS Mornington Communications correspondence dated January 23, 2020 be received for information; and

WHEREAS the Township of Mapleton agrees that access to broadband services is critical for the community;

NOW BE IT RESOLVED Township of Mapleton Council fully endorses

Mornington's application to the CRTC Broadband Fund Program to secure funds to build Fibre to the Home in rural Mapleton.

**CARRIED**

Discussion took place regarding the following topics:

- Mapleton and partners success in securing \$141,000 in Provincial funding for a collaborative I.T. Service Delivery review
- Mapleton will receive formula-based funding of \$399,840 in 2020 through the Ontario Community Infrastructure Fund (OCIF)
- Grand Opening Celebration of Mapleton's new EarlyOn Child and Family Centre at 2:00 pm Wednesday, January 29<sup>th</sup>.
- Upcoming Rotary Club event scheduled for May 9, 2020 to celebrate the 75<sup>th</sup> Anniversary of the Liberation of Holland
- Highlights of the 2020 ROMA Conference

**16. Council Tracking Sheet – no changes requested**

**17. Closed Session – none**

**18. Confirmatory By-law Number 2020-011**

**RESOLUTION 2020-02-20**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT By-law Number 2020-011 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

## 19. Adjournment

There being no further business, the meeting adjourned at 2:46 p.m.

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Mayor Gregg Davidson

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Clerk Barb Schellenberger

### PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.

**DRAFT RESOLUTION**

Moved: Councillor

Seconded: Councillor

WHEREAS Procedural By-law 2015-033, Section 36.0 allows a motion that has been passed to be reconsidered;

AND WHEREAS Resolution 2020-02-16 (Vehicle traffic PMD Arena to 25 Drayton Industrial Drive) was passed inadvertently at the January 28, 2020 Council Meeting;

NOW THEREFORE Resolution 2020-02-16 (Vehicle traffic PMD Arena to 25 Drayton Industrial Drive) be rescinded from the public record.

**NOTICE OF A PUBLIC MEETING FOR AN AMENDMENT TO THE MAPLETON ZONING BY-LAW AND NOTICE OF COMPLETE APPLICATION ZBA 2020-02**

**TAKE NOTICE** that the Council of the Corporation of the Township of Mapleton has received a complete application to consider a proposed amendment to the Comprehensive Zoning By-law 2010-80, pursuant to Section 34 of the *Planning Act, R.S.O. 1990*, as amended.

**PUBLIC MEETING** Mapleton Council will consider this application at their meeting scheduled for:

**Tuesday, February 11, 2020**  
Mapleton Township Municipal Offices  
Council Chambers  
7275 Sideroad 16  
7:00 p.m.

**Location of the Subject Land**

The property subject to the proposed amendment is legally described as Survey Loughran, Part Lot 6 with a civic address of 38 McGivern Street (Moorefield). The property is approximately 0.06 ha (0.15 ac) in size and the location is shown on the map below.

**The Purpose and Effect of the Application**

The purpose and effect of the proposed amendment is to rezone the subject lands to permit the sale of alcohol within the existing convenience store outlet through a partnership with the Liquor Control Board of Ontario (LCBO). Additional relief may be considered at this meeting.

**Oral or Written Submissions**

Any person or public body is entitled to attend the public meeting and make written or oral submissions in support of or in opposition to the proposed zoning by-law amendment. Written comments should be submitted to the Township Clerk at the address shown below.

**Power of the Tribunal to Dismiss Appeals**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Township of Mapleton to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Mapleton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Mapleton before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

**Request for Notice of Decision**

If you wish to be notified of the decision in respect of the proposed Township of Mapleton Zoning By-law Amendment, you must make a written request to the Clerk.

**Additional Information**

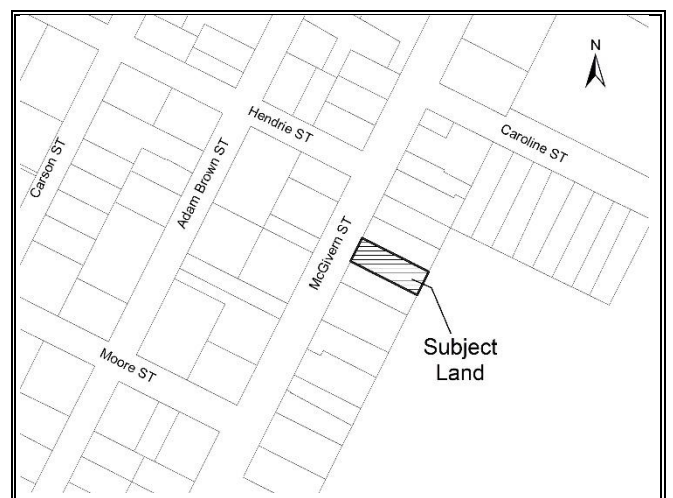
For more information about this matter, including information about appeal rights, please contact or visit the Municipal Office at the address shown below. O. Reg. 470/09, s. 2: 179/16, s. 2

The application and any additional information is available to the public for inspection at the Township of Mapleton Municipal Office during office hours.

Dated at the Township of Mapleton  
This 17<sup>th</sup> day of January 2020.

Barb Schellenberger, Clerk  
Township of Mapleton  
7275 Sideroad 16  
Drayton, ON N0G1P0  
Phone: 519.638.3313 Ext.023  
Fax: 519.638.5113

[bschellenberger@mapleton.ca](mailto:bschellenberger@mapleton.ca)





# TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, ON N0G 1P0  
Phone: 519.638.3313, Fax: 519.638.5113, TF: 1.800.385.7248

[www.mapleton.ca](http://www.mapleton.ca)

## Staff Commenting Form

ZBA2020-02	OWNER: Terrance Rumph Beth-Anne Rumph	SUBJECT LAND: Legal: Survey Loughran, Part Lot 6 (Maryborough)  Civic Address: 38 McGivern Street, Moorefield
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Staff confirmed the following:

- Property owners and agencies were provided with the required notice by prepaid first-class mail or by email on January 17, 2020.
- Proper postings were completed on January 20, 2020.
- Public Notice was posted in the January 30<sup>th</sup> issue of the Community News.
- Planning Report dated January 29, 2020 prepared by Planner Jessica Rahim was received and included in the agenda package.
- CBO Patty Wright comments dated February 3, 2020 state no concerns.
- GRCA Resource Planner Laura Warner response January 20, 2020 state no comments.
- Wellington Source Water Protection (Risk - Management Inspector) Emily Vandermeulen comments dated January 20, 2020 state no concerns.
- Fire Chief Rick Richardson comments dated January 17, 2020 state no issues.
- Ratepayer: No concerns or letters of objection were received.

Prepared on February 3, 2020 by:

Larry Wheeler  
Deputy Clerk



# PLANNING REPORT for the TOWNSHIP OF MAPLETON

Prepared by the County of Wellington Planning and Development Department

**DATE:** January 29, 2020  
**TO:** Manny Baron, C.A.O.  
 Township of Mapleton  
**FROM:** Jessica Rahim, Planner  
 County of Wellington  
**SUBJECT:** **Terrance Rumph – LCBO Agency Store**  
**38 McGivern Street, Moorefield**  
**Zoning By-law Amendment (ZBA 2020-02)**

### PLANNING OPINION

The purpose of the proposed amendment is to permit the sale of alcohol in the existing convenience/grocery store through a partnership with the Liquor Control Board of Ontario (LCBO). The applicant is proposing to operate the LCBO Agency Store within the existing commercial building on the property.

We have no objections to the proposed amendment and are satisfied that the proposal is consistent with the PPS and is in general conformity with the County of Wellington Official Plan.

Planning Staff have prepared a draft Zoning By-law amendment for Council’s consideration which is attached to this report.

### INTRODUCTION

The property subject to the proposed amendment is legally described as Survey Loughran, Part Lot 6 (Maryborough), with a civic address of 38 McGivern Street, Moorefield. The property is approximately 0.06 ha (0.15 ac) in size and has an existing convenience/grocery store (Figure 1: Airphoto).

### PROPOSAL

The purpose of the proposed amendment is to rezone the subject lands to permit the sale of alcohol in the existing



Figure 1: 2015 Aerial Photo

convenience store through a partnership with the Liquor Control Board of Ontario (LCBO). The current zone on the property does not permit the sale of alcohol.



## **A PLACE TO GROW**

The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019. The Growth Plan provides growth management policy direction for the GGH, which includes Wellington County. All planning decisions are required to conform to the applicable policies and provisions of the Growth Plan. According to Employment Policy 2.2.5.1 (a), “Economic development and competitiveness in the GGH will be promoted by: making more efficient use of existing employment areas and vacant and underutilized employment lands and increasing employment densities.”

## **PROVINCIAL POLICY STATEMENT (PPS)**

All planning decisions are required to be consistent with the applicable provisions of the PPS. Section 1.1.3 identifies settlement areas, including Urban Areas such as Moorefield, as the focus of growth and development, and their vitality and regeneration shall be promoted. Section 1.1.1 b) includes accommodating an appropriate range and mix of residential, employment, recreation, parks and open space, and other uses to meet long-term needs.

## **COUNTY OFFICIAL PLAN**

The lands subject to the amendment are designated CENTRAL BUSINESS DISTRICT in the Urban Centre or Moorefield.

The policies of Section 8.4.2 of the Official Plan outlines objectives “to promote the Central Business District and the various commercial and business services it provided” and “to promote adequate commercial facilities to serve the needs of the local community and surrounding population”.

## **ZONING BY-LAW**

The subject lands are currently zoned Central Commercial (C1) Zone. The applicant is proposing to operate an LCBO Agency Store (sale of alcohol) within the existing convenience store on the subject lands, which is not permitted in the C1 zone.

## **PLANNING DISCUSSION**

### **Compatibility:**

The subject lands are located on McGivern Street in the urban area of Moorefield. Neighbouring uses include: commercial and residential uses. The proposed LCBO Agency Store is proposed to be located within the existing convenience/grocery store on the subject lands. The applicant has indicated that there are no plans for any alterations, therefore no review of parking, landscaping etc. will be required for the new use. Planning Staff is of the opinion that the proposed LCBO Agency Store is a similar use to the existing commercial use on site and therefore will be compatible with the surrounding area.

### **Site Plan Approval:**

At this time, there are no alterations proposed to the site.

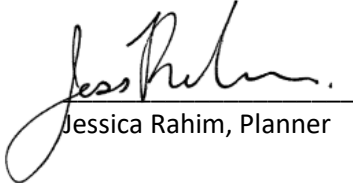
**Draft Zoning By-law:**

Planning Staff have prepared a draft site specific by-law that adds the sale of alcohol as an additional permitted uses on the property. The draft by-law is attached to this report for public viewing and Council's consideration.

I trust these comments will be of assistance to Council in their consideration of this matter.

Respectfully submitted

County of Wellington Planning and Development Department



\_\_\_\_\_  
Jessica Rahim, Planner

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**BY-LAW NUMBER \_\_\_\_\_**  
**Being a By-law to amend By-law 2010-080, being a**  
**Zoning By-law for the Township of Mapleton**

**Survey Loughran, Part Lot 6**  
**38 McGrivern Street, Moorefield**  
**ZBA 2020-02**

**WHEREAS** the Council of the Corporation of the Township of Mapleton deems it desirable to amend said By-law Number 2010-080, as amended.

**NOW THEREFORE** the Council of the Corporation of the Township of Mapleton enacts as follows:

1. That By-law Number 2010-080, is hereby amended by changing the zoning on the map forming Schedule 'A-3', as it applies to Survey Loughran, Part Lot 6 (Maryborough), with a municipal address of 38 McGrivern Street, Moorefield as illustrated on Schedule 'A' attached to and forming part of this By-law from:
  - **Central Commercial (C1) to Central Commercial Exception (C1- 31.335)**

2. THAT Section 31, Exception Zone, is amended by the inclusion of the following new exception:

<b>31.335</b> Survey Loughran, Part Lot 6 (Maryborough), 38 McGrivern St., Moorefield	In addition to the other uses permitted in the Central Commercial (C1) zone, the sale of alcohol is permitted.
--	--

3. That except as amended by this By-law, the subject lands, as shown on Schedule 'A' to this By-law, shall be subject to all other applicable regulations of By-law Number 2010-080, as amended.
4. This By-law shall come into effect on the final passing thereof by the Council of Corporation of the Township of Mapleton, subject to compliance with the provisions of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

**READ** a first, second and third time and passed this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
 Mayor Gregg Davidson

\_\_\_\_\_  
 Clerk Barb Schellenberger

THE TOWNSHIP OF MAPLETON

BY-LAW NO \_\_\_\_\_.

Schedule "A"



Hatched area to be rezoned to a modified "C1-31.335" Zone

Passed this \_\_\_\_ day of \_\_\_\_\_ 2020.

\_\_\_\_\_  
Mayor Gregg Davidson

\_\_\_\_\_  
Clerk Barb Schellenberger

## EXPLANATORY NOTE

BY-LAW NUMBER \_\_\_\_\_.

### SUBJECT LAND

The subject land is legally described as Survey Loughran, Part Lot 6 (Maryborough), with a civic address of 38 McGrivern Street, Moorefield. The property is approximately 0.06 ha (0.15 ac) in size and has an existing commercial structure.

### PURPOSE AND EFFECT

The purpose of the amendment is to rezone the subject lands to permit the sale of alcohol in addition to the uses permitted within the Central Commercial (C1) zone.

# TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, Ontario N0G 1P0  
Phone (519) 638-3313 / Fax (519) 638-5113

FOR OFFICE USE ONLY

DATE RECEIVED: \_\_\_\_\_

FILE NO. \_\_\_\_\_

## APPLICATION for ZONING BY-LAW AMENDMENT

1. Name of Owner(s) Terrance Rumph  
Beth Anne Rumph

4. Description of the lands subject to this application:

Legal Description (lot and concession / Registered Plan and Lot Number):

PTLT 5 Survey ~~by~~ Lougrans Maryborough PTLT 6 Survey  
Lougrans Maryborough

Further Legal Description (if applicable i.e. Reference Plan and Part Numbers): as in →

Municipal Address (street or fire number): 38 McGivern Street, Moorefield,  
ON N0G2K0

Please circle the appropriate measurement:

Frontage: 65 ----- feet / metres  
Depth: 75 ----- feet / metres  
Area: ----- acres / hectares

5. Detail the rezoning of the subject lands that is being requested by this application:

Amendment from C1 to C2  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

↳ DN27185 s/t and T/W  
DN27185 Mapleton

6. Explain why the rezoning is being requested:

General LCBO Convenience Store Outlet  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. If this application for rezoning is located in the rural area of the municipality please detail the Minimum Distance Separation requirements below and attach the completed calculation form to this application.

Proposed Structure: \_\_\_\_\_  
(i.e. new/addition to livestock facility, manure storage area, new/addition to dwelling)

Required Distance	Actual Distance
-----	-----
-----	-----
-----	-----
-----	-----

8. How is access provided to the subject lands:

- Provincial Highway
- County Road
- Municipal Road (yearly maintenance)
- Municipal Road (seasonal maintenance)
- Right-of-way
- Water (see next question)
- Other \_\_\_\_\_

If access to the land is by water only, detail the parking and docking facilities used and the approximate distance of these facilities from the subject land to the nearest public road.

-----

9. Water is supplied to the subject property by the following:

- Publicly owned and operated piped water system
- Private well
- Communal well
- Lake or other water body
- Other \_\_\_\_\_

10. Sewage disposal is provided to the subject property by the following:

- Publicly owned and operated sewage disposal system
- Private septic system
- Communal septic system
- Privy
- Other \_\_\_\_\_

11. Storm drainage is provided to the subject property by the following:

- Sewers
- Ditches
- Swales
- Other \_\_\_\_\_

12. Detail the existing use of the subject lands:

\_\_\_\_\_ Convenience Store \_\_\_\_\_  
 \_\_\_\_\_

13. How long has the above use continued on the subject lands? 83 years. \_\_\_\_\_  
 \_\_\_\_\_

14. Detail all buildings or structures that are currently located on the subject lands (this information may be supplied on a site plan drawn to scale of the property locating all existing and proposed structures). Please advise whether measurements are imperial or metric.

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	



Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	
Date Constructed	

If you require additional space for buildings, please detail the information on a separate sheet.

15. Detail the proposed use of the subject lands:

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16. Are any buildings or structures proposed to be built on the subject lands? Please check one.

Yes       No.

17. If Yes, please detail all proposed structures below (this information may be supplied on a site plan drawn to scale of the property locating all existing and proposed structures). Please advise whether measurements are imperial or metric.

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	

Type	
------	--

Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	

Type	
Setback from Front Lot Line	
Setback from Rear Lot Line	
Setback from Side Lot Lines	
Height of Building	
Dimensions or Floor Area	

18. What date did you acquire the subject lands? September 18/18

19. Current designation of the subject land in the County of Wellington Official Plan is:  
Zoned C1

20. How does the proposed zoning amendment application conform with the Official Plan?  
-----  
-----  
-----

21. How is the proposed zoning amendment application consistent with policy statements issued under subsection 3 (1) of the Planning Act?  
-----  
-----  
-----

22. Is the subject land within an area of land designated under any provincial plans? (i.e Growth Plan, Greenbelt Plan, etc.)  
 Yes       No.

If YES, how does the application conform or does not conflict with the provincial plans?  
-----  
-----  
-----

23. The current zoning of the subject land is: C1

-----

24. Have the subject lands ever been subject to any of the following applications?

	YES	NO
Official Plan Amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Zoning By-law Amendment	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Minor Variance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Severance	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Plan of Subdivision	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Site Plan Control	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If yes to any of the above, please provide the file number and status:

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Item 7.1  
February 11, 2020



# Township of Mapleton Development Charges Background Study

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Council Information Session  
February 11, 2020

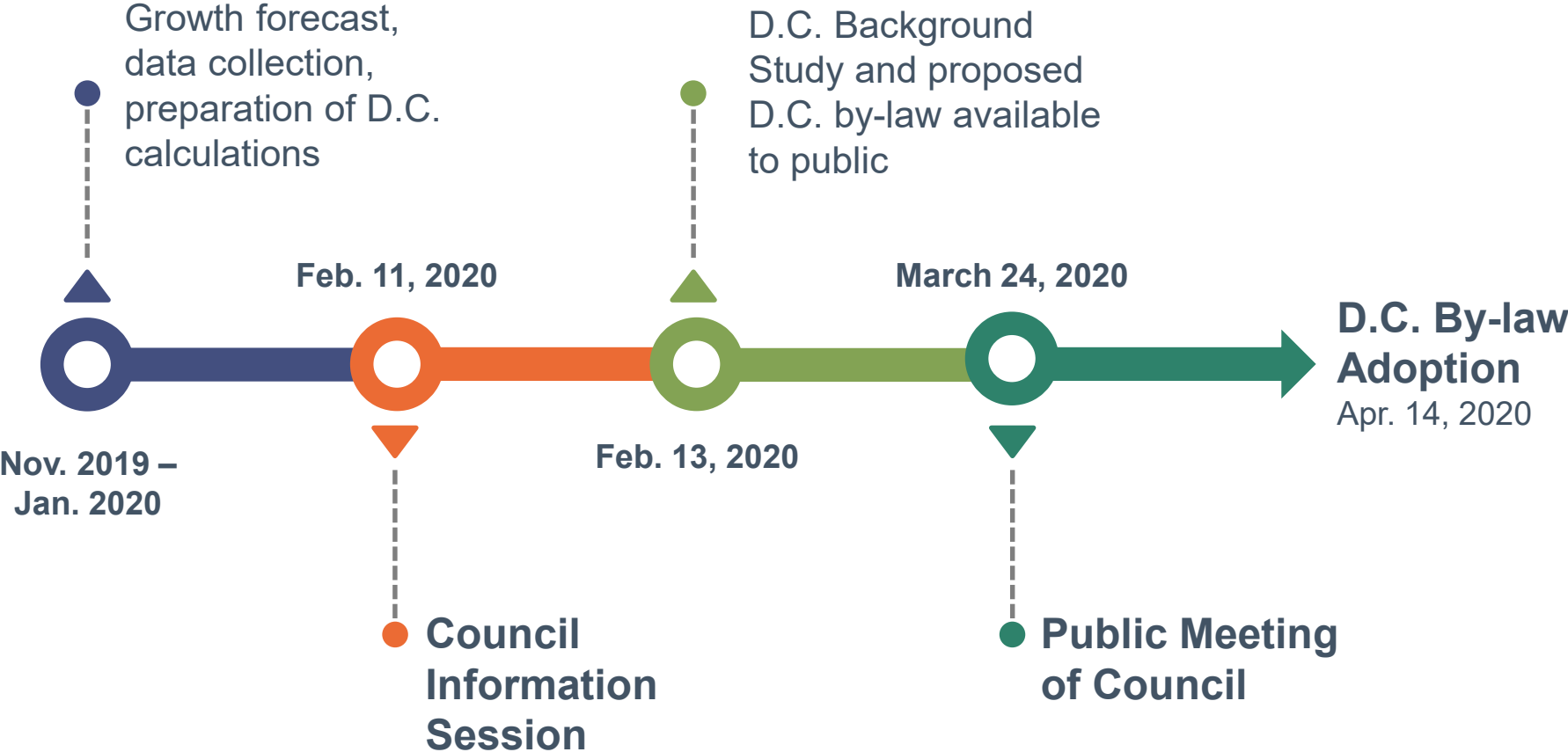


# Development Charges

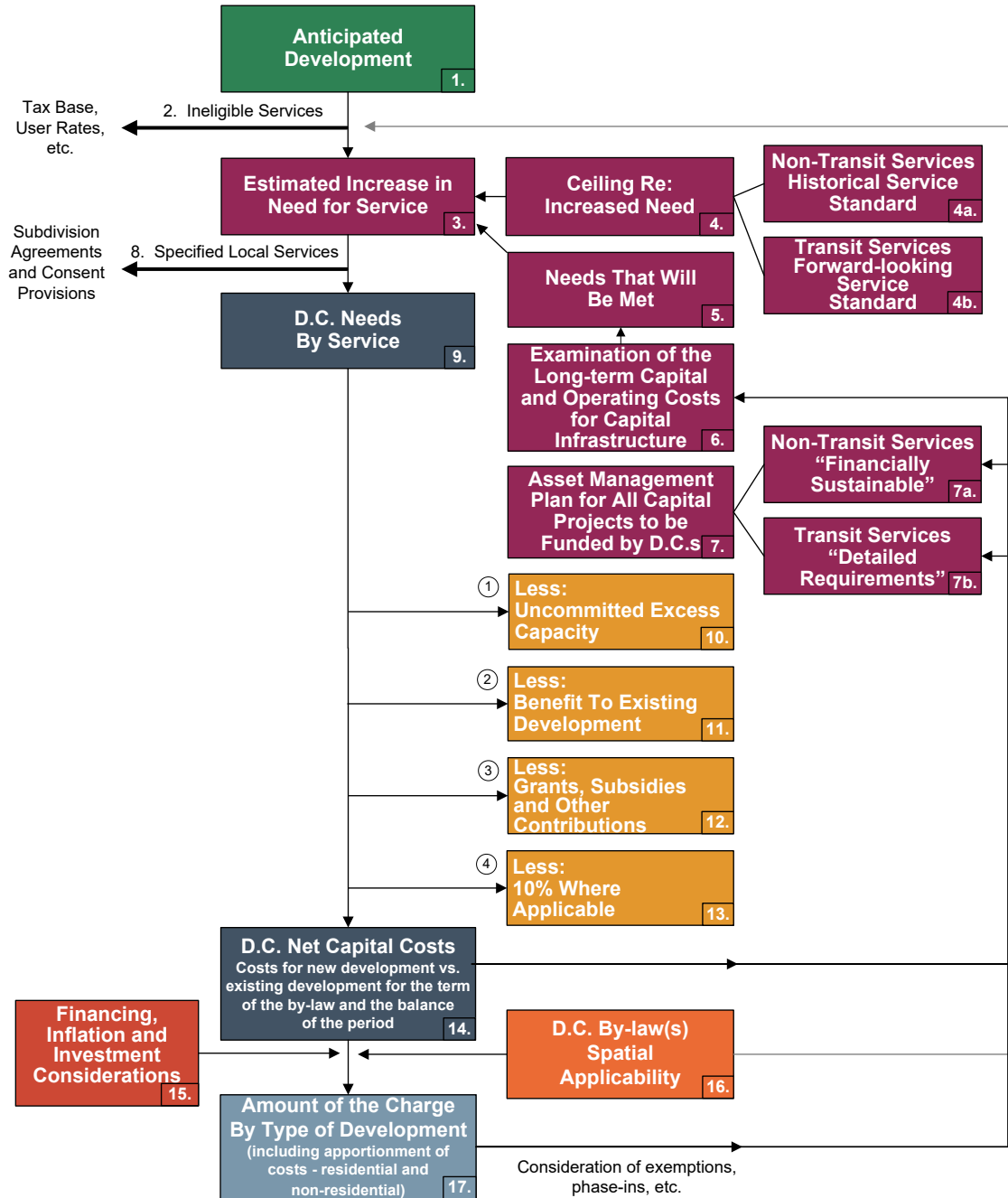
## Purpose and Background

- To recover the capital costs associated with residential and non-residential growth within a municipality
- Municipalities are empowered to impose Development Charges (D.C.s) via the *Development Charges Act, 1997*, as amended (D.C.A.)
- The Township of Mapleton D.C. By-law 2015-034 came into effect on April 15, 2015
- Under the requirements of the D.C.A., a D.C. by-law expires 5 years after the date it came into effect (i.e. April 15, 2020)
- Prior to Council's consideration of a by-law, a background study must be prepared and made available to the public a minimum of 2 weeks prior to a public meeting and provided on the Township's website 60 days prior to by-law passage

# Study Process



The Process of Calculating a Development Charge under the Act that must be followed



# Update on the More Homes, More Choice Act



- *More Homes, More Choice Act (Bill 108)*, was introduced in the Ontario Legislature on May 2, 2019 and received Royal Assent on June 6, 2019.
- The D.C.A. amendments include:
  - Changes to Eligible Services
    - “Soft Services” would be removed from the D.C.A. and considered as part of a Community Benefit Charge under the authority of the *Planning Act*
      - Soft services includes any service other than roads, water, wastewater, stormwater, fire, policing, transit, waste diversion and ambulance
      - The amount of a community benefits charge payable shall not exceed an amount equal to the prescribed percentage of the value of the land as of the valuation date
    - Waste Diversion and Ambulance will be a 100% D.C. recoverable service (i.e. removal of 10% statutory deduction)
  - For developments occurring within 2 years of Site Plan or Zoning Bylaw Amendment planning approvals, the D.C. will be determined based on the rates at the time of planning application



# Update on the More Homes, More Choice Act



- D.C. installment payments for rental housing and institutional developments over a 5-year period from occupancy, and for non-profit housing developments over 20-year period from occupancy
- Statutory exemption for purpose built second residential dwelling units
- Transitional provisions for soft services under existing D.C. by-laws came into effect on June 6, 2019
- Determination of D.C.s for Site Plan and Zoning Bylaw Amendment planning applications came into effect on January 1, 2020
- D.C. installment payments for rental housing, institutional and non-profit housing developments came into effect on January 1, 2020

# Growth Forecast



Time Horizon	Residential		Non-Residential	
	Net Population <sup>1</sup>	Residential Units	Employment <sup>2</sup>	Sq. Ft. of G.F.A.
Early 2020	10,675	3,219	2,178	
Early 2030	11,920	3,694	2,732	
Early 2041	13,604	4,246	3,395	
Incremental Growth				
Early 2020 – Early 2030	1,245	475	554	618,700
Early 2020 – Early 2041	2,929	1,027	1,217	1,331,600
Early 2020 – Early 2041 (Urban)	2,106	705	1,064	1,042,400

<sup>1</sup> Excludes Census undercount

<sup>2</sup> Excludes No Fixed Place of Work and Work at Home

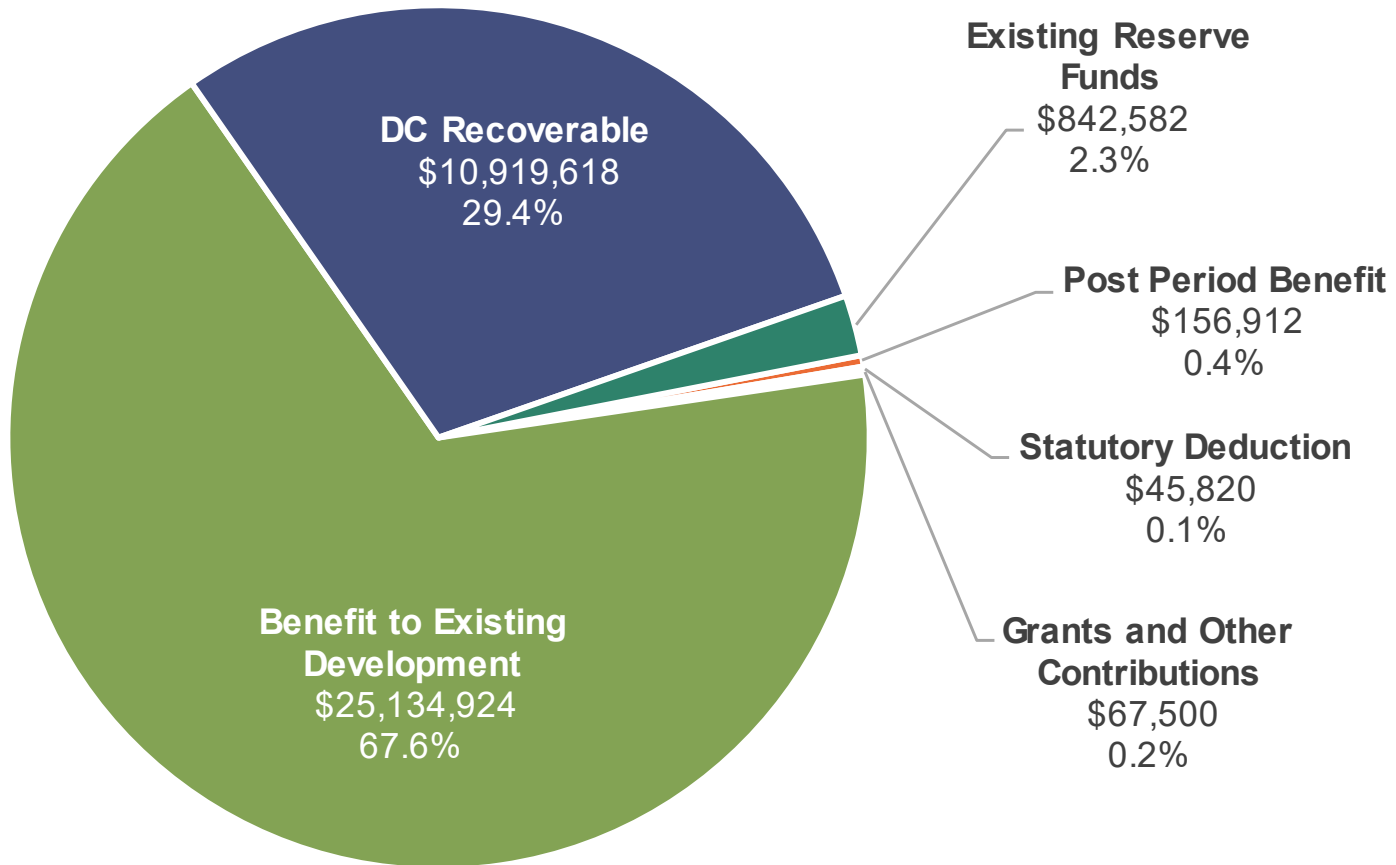


# Increase in the Need for Service

- Township-wide Services
  - Roads and Related
  - Fire Protection
  - Parks and Recreation
  - Administration – Studies
- Area-Specific Services
  - Water
  - Wastewater

# Anticipated Capital Needs

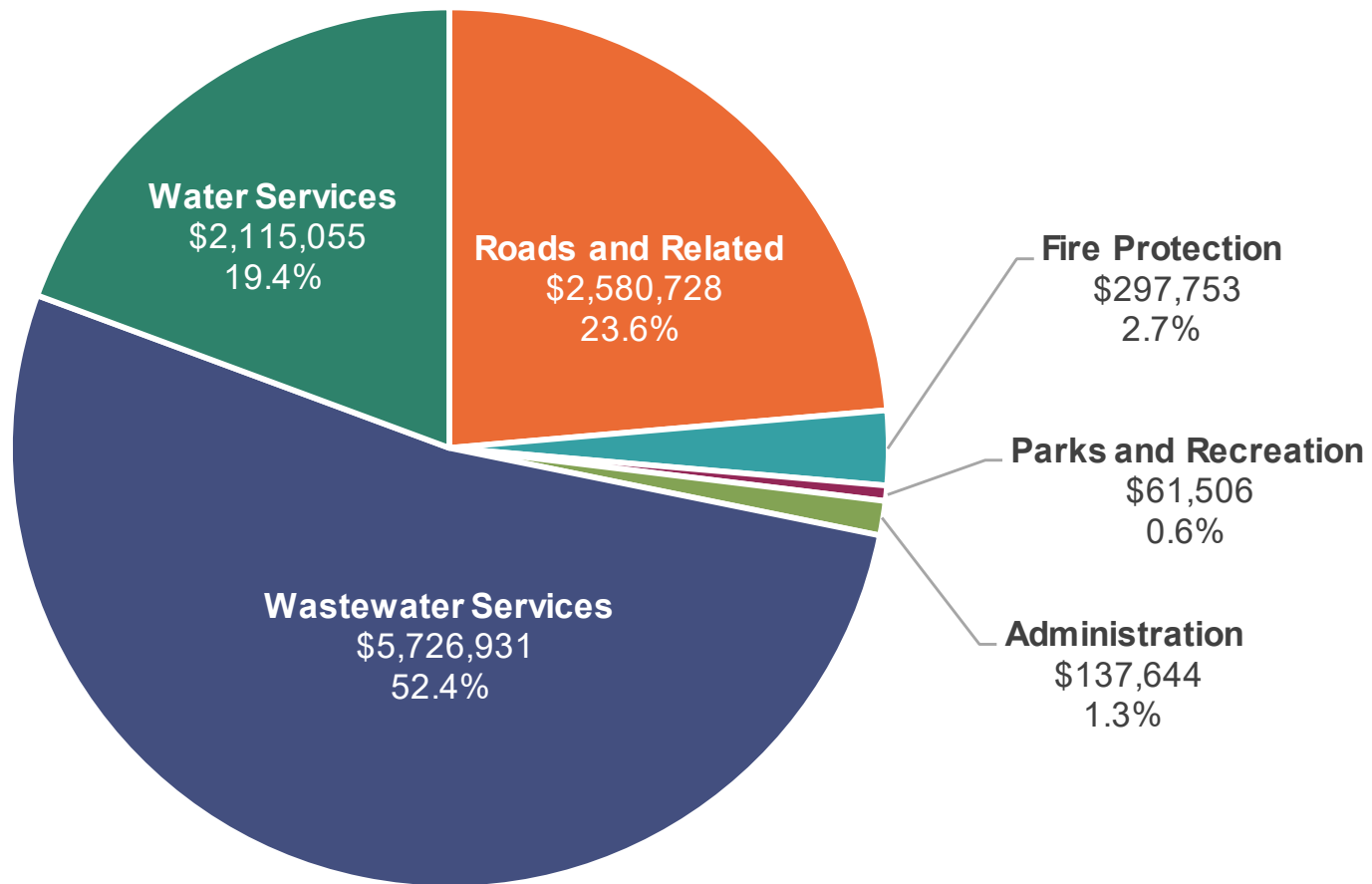
## Gross Capital Costs - \$37.2 million





# D.C. Recoverable Capital Costs

Total D.C. Recoverable Costs - \$10.9 million



# Calculated Schedule of Development Charges



Service	Residential				Wind Turbines and Telecommunication Towers	Non-residential
	Single and Semi-Detached Dwelling	Apartments - 2 Bedrooms +	Apartments - Bachelor and 1 Bedroom	Other Multiples		(per sq.ft. of Gross Floor Area)
<b>Township Wide Services:</b>						
Roads and Related	\$ 3,997	\$ 1,819	\$ 1,546	\$ 2,602	\$ 3,997	\$ 1.29
Fire Protection	\$ 461	\$ 210	\$ 178	\$ 300	\$ 461	\$ 0.15
Parks and Recreation	\$ 131	\$ 60	\$ 51	\$ 85	\$ -	\$ -
Administration	\$ 213	\$ 97	\$ 82	\$ 139	\$ 213	\$ 0.07
<b>Total Township Wide Services</b>	<b>\$ 4,802</b>	<b>\$ 2,186</b>	<b>\$ 1,857</b>	<b>\$ 3,126</b>	<b>\$ 4,671</b>	<b>\$ 1.51</b>
<b>Urban Services</b>						
Wastewater Services	\$ 6,064	\$ 2,760	\$ 2,345	\$ 3,947	\$ -	\$ 1.87
Water Services	\$ 2,239	\$ 1,019	\$ 866	\$ 1,457	\$ -	\$ 0.69
<b>Total Urban Services</b>	<b>\$ 8,303</b>	<b>\$ 3,779</b>	<b>\$ 3,211</b>	<b>\$ 5,404</b>	<b>\$ -</b>	<b>\$ 2.56</b>
<b>GRAND TOTAL RURAL AREA</b>	<b>\$ 4,802</b>	<b>\$ 2,186</b>	<b>\$ 1,857</b>	<b>\$ 3,126</b>	<b>\$ 4,671</b>	<b>\$ 1.51</b>
<b>GRAND TOTAL URBAN AREA</b>	<b>\$ 13,105</b>	<b>\$ 5,965</b>	<b>\$ 5,068</b>	<b>\$ 8,530</b>	<b>\$ 4,671</b>	<b>\$ 4.07</b>

# D.C. Comparison

## Current vs. Calculated Charges

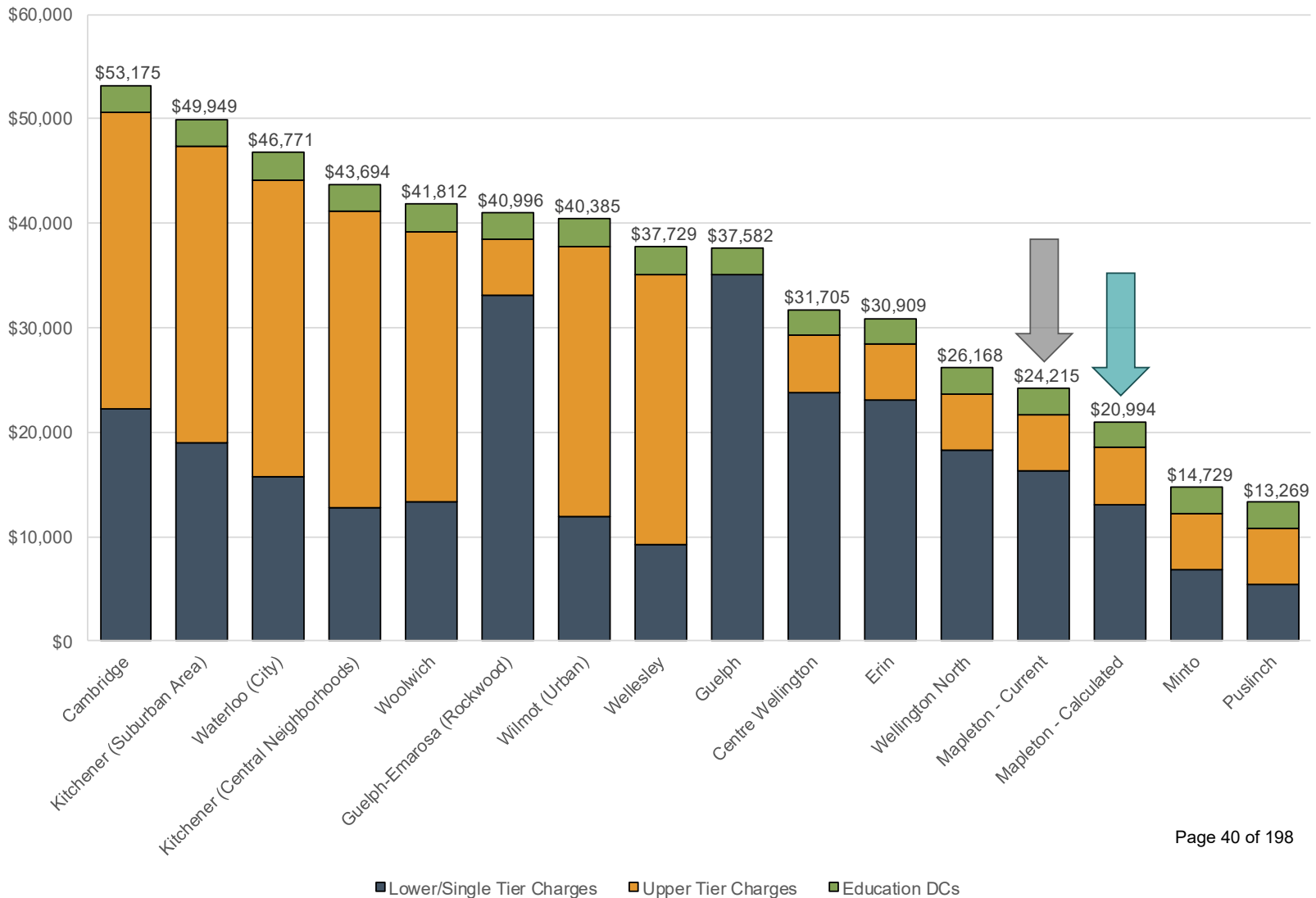


Service	Residential (per Single Detached Dwelling Unit)		Non-Residential (per sq.ft. of Gross Floor Area)	
	Current	Calculated	Current	Calculated
<b>Township-Wide Services:</b>				
Roads and Related	\$ 7,778	\$ 3,997	\$ 2.71	\$ 1.29
Fire Protection	\$ 50	\$ 461	\$ 0.03	\$ 0.15
Parks and Recreation	\$ 1,351	\$ 131	\$ 0.07	\$ -
Administration	\$ 492	\$ 213	\$ 0.17	\$ 0.07
<b>Total Township-Wide Services</b>	<b>\$ 9,671</b>	<b>\$ 4,802</b>	<b>\$ 2.98</b>	<b>\$ 1.51</b>
<b>Urban Services:</b>				
Wastewater Services	\$ 4,605	\$ 6,064	\$ 0.69	\$ 1.87
Water Services	\$ 2,050	\$ 2,239	\$ 0.53	\$ 0.69
<b>Total Urban Services</b>	<b>\$ 6,655</b>	<b>\$ 8,303</b>	<b>\$ 1.22</b>	<b>\$ 2.56</b>
<b>Grand Total - Urban Area</b>	<b>\$ 16,326</b>	<b>\$ 13,105</b>	<b>\$ 4.20</b>	<b>\$ 4.07</b>

Note: There are various exemptions for industrial and commercial development provided by the Township's existing DC by-law. These exemptions will be discussed in detail later in the presentation. The table above shows the full rates that would be in effect in the absence of exemption policies.

# D.C. Comparison

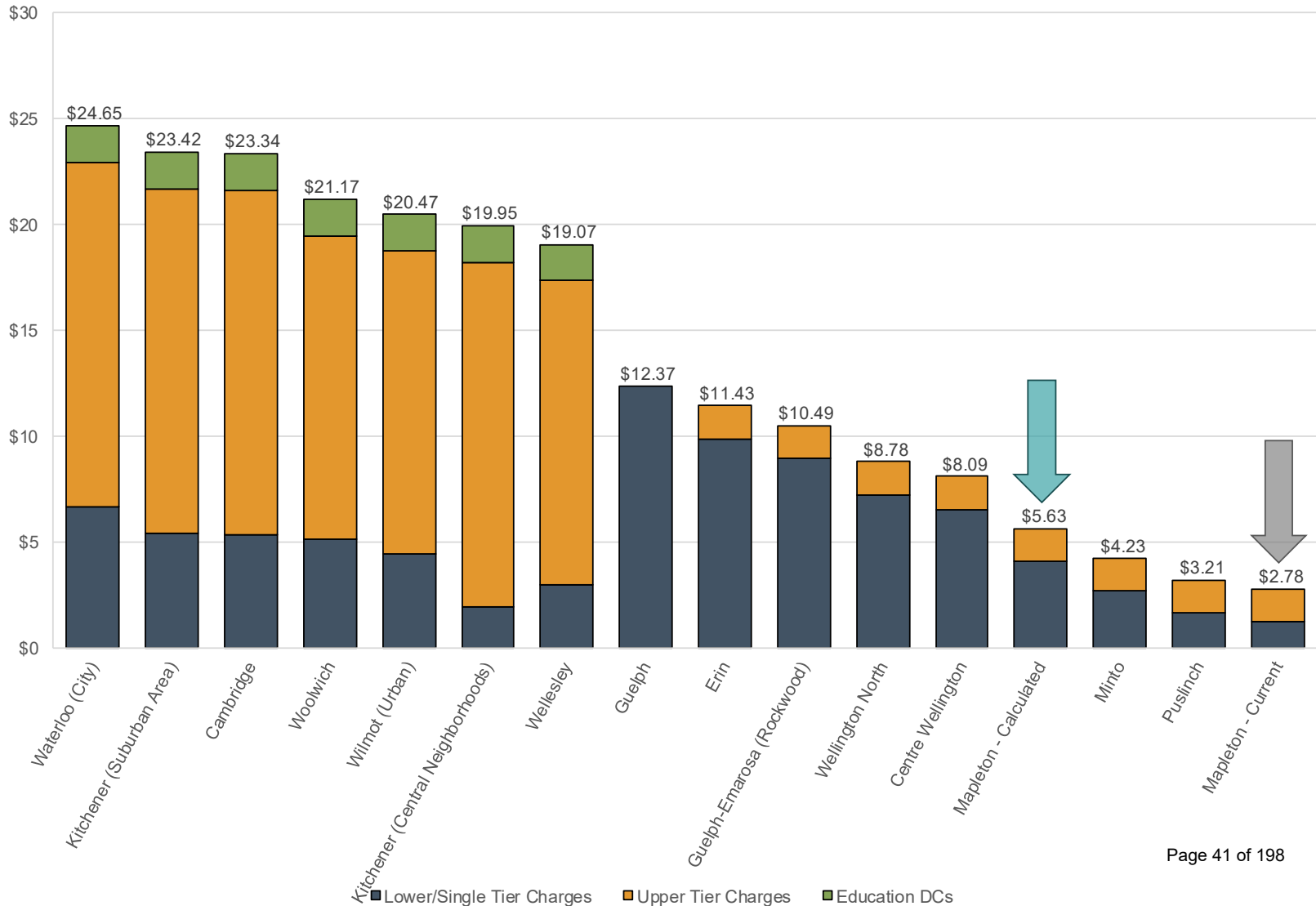
## Per Residential Single-Detached Dwelling Unit





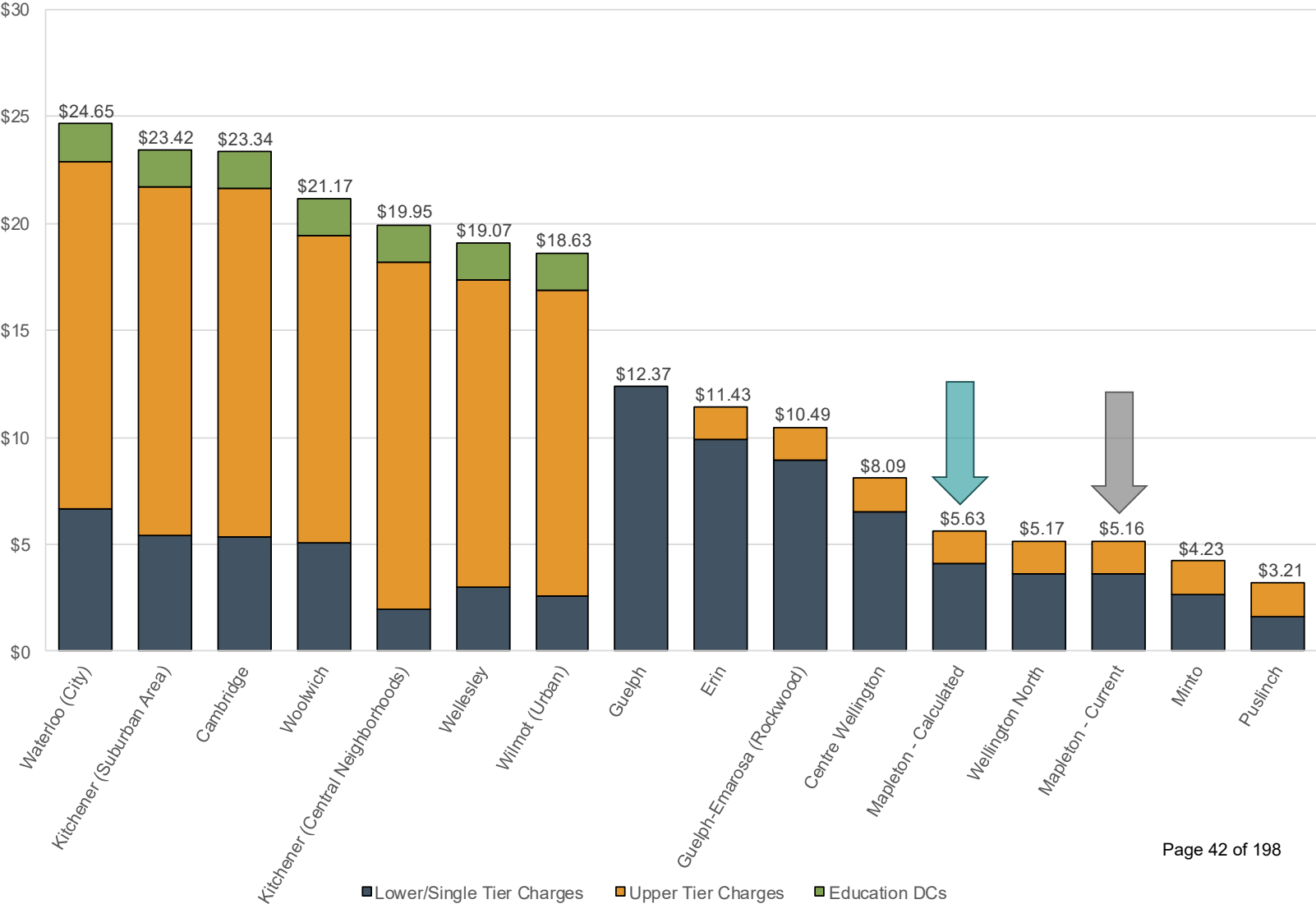
# D.C. Comparison

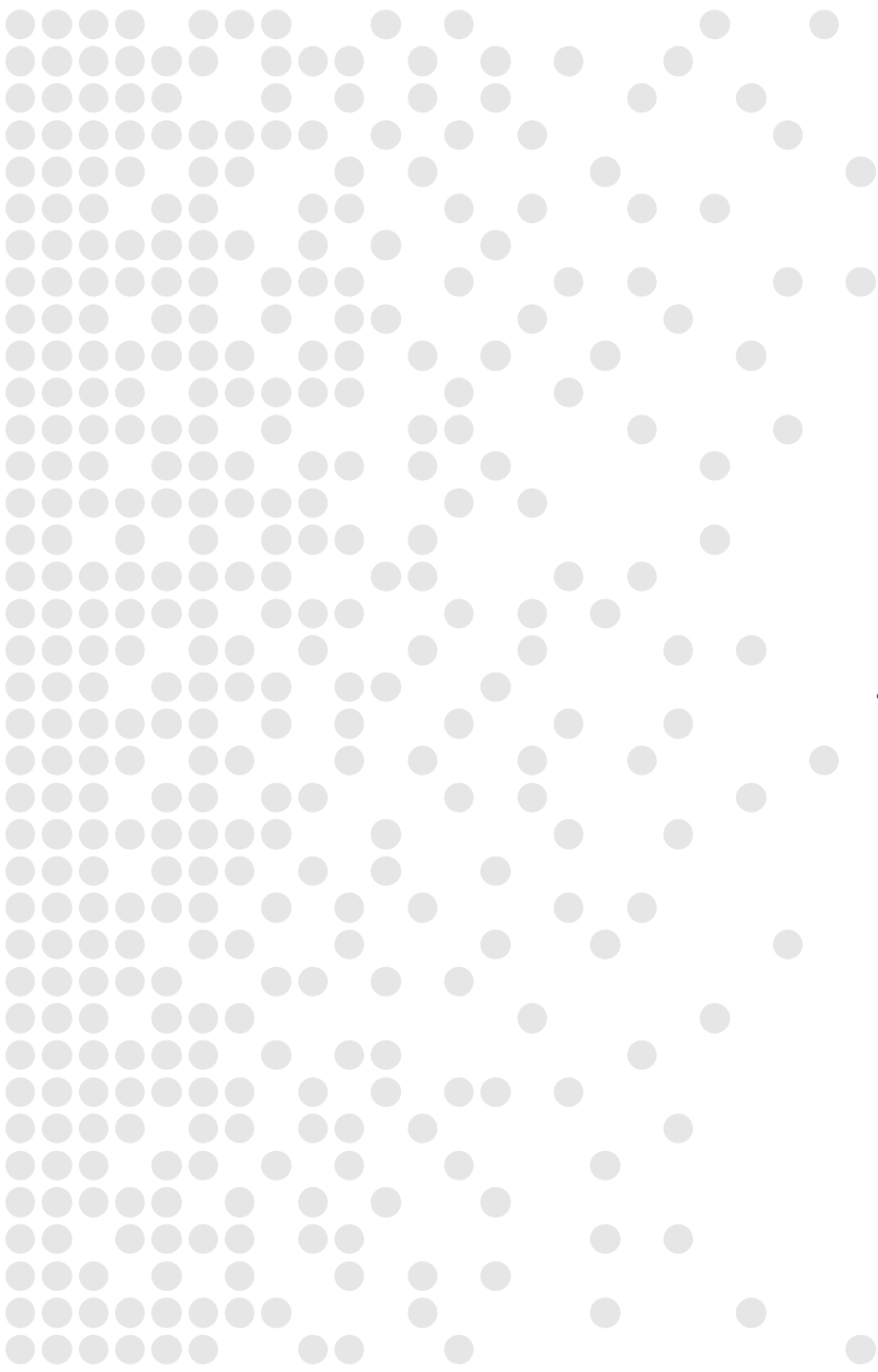
## Per Sq. Ft. of Commercial Gross Floor Area



# D.C. Comparison

## Per Sq. Ft. of Industrial Gross Floor Area





## D.C. By-law Policies

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# D.C. By-Law Policies

## Timing of Collection

- D.C.s can be calculated and payable at the time of building permit issuance or at subdivision registration for hard services
- Municipality may enter into agreement for the D.C. to be paid before or after it would otherwise be payable
- A municipality is not required to issue a building permit for development to which a D.C. applies unless the charge has been paid
- If a D.C. or any part of it remains unpaid after it is payable, the amount unpaid shall be added to the tax roll and shall be collected in the same manner as taxes
- **The Township's current D.C. by-law provides for calculation and collection of the charges at the time of building permit issuance**
- **The Township has ability to enter into deferral or accelerated payment agreements**



# D.C. By-Law Policies

## Timing of Collection (cont'd)

- Effective January 1, 2020:
  - For developments proceeding within two years of Site Plan or Zoning Bylaw Amendments planning approval, the D.C. will be determined based on the charges in effect on the date of application
  - D.C.s for rental housing, institutional, and non-profit housing developments will be payable in installments commencing from the date of occupancy.
    - Rental housing and institutional developments would pay D.C.s in 6 equal annual payments, commencing from the date of occupancy
    - Non-profit housing would pay D.C.s in 21 equal annual payments, commencing from the date of occupancy
    - The Township is entitled to charge interest on the installments and determination of the charge for developments arising from Site Plan or Zoning Bylaw Amendment planning approvals



# D.C. By-Law Policies

## Exemptions

- The Act provides for some mandatory exemptions but also allows a municipality to provide its own exemptions
- Exemptions set out certain classes of development that will not be required to pay D.C.s. These exemptions may be determined by:
  - Use (e.g. places of worship, farm buildings)
  - Geographic area
  - Development type
  - Service exemption
- The Act is specific in identifying that the revenue forgone may not be made up by increasing the D.C.s for other classes of development
- In effect, it is a loss of revenue to the municipality which will have to be funded via taxes, rates, reserves or other financial resources

# D.C. By-Law Policies

## Statutory D.C. Exemptions



- The D.C.A. provides statutory exemptions for:
  - Industrial building expansions (may expand by 50% with no D.C.)
  - Residential intensification:
    - May add up to two apartments for a single detached home as long as size of home doesn't double
    - Add one additional unit in medium & high-density buildings
  - Upper/Lower Tier Governments and School Boards



# D.C. By-law Policies

## Non-Statutory D.C. Exemptions

- The Township provides the following exemptions:
  - Accessory uses
  - Bona-fide farm uses
  - Places of worship
  - Temporary buildings
  - Commercial development
    - Only Water & Wastewater charges applied in serviced areas
    - Expansions of up to 50% of existing G.F.A. exempt in un-serviced areas
  - Non-residential development (other than commercial)
    - 20% exemption for Roads, Fire Protection, Parks & Recreation and Administration services in serviced areas





# D.C. By-Law Policies

## Redevelopment Credits

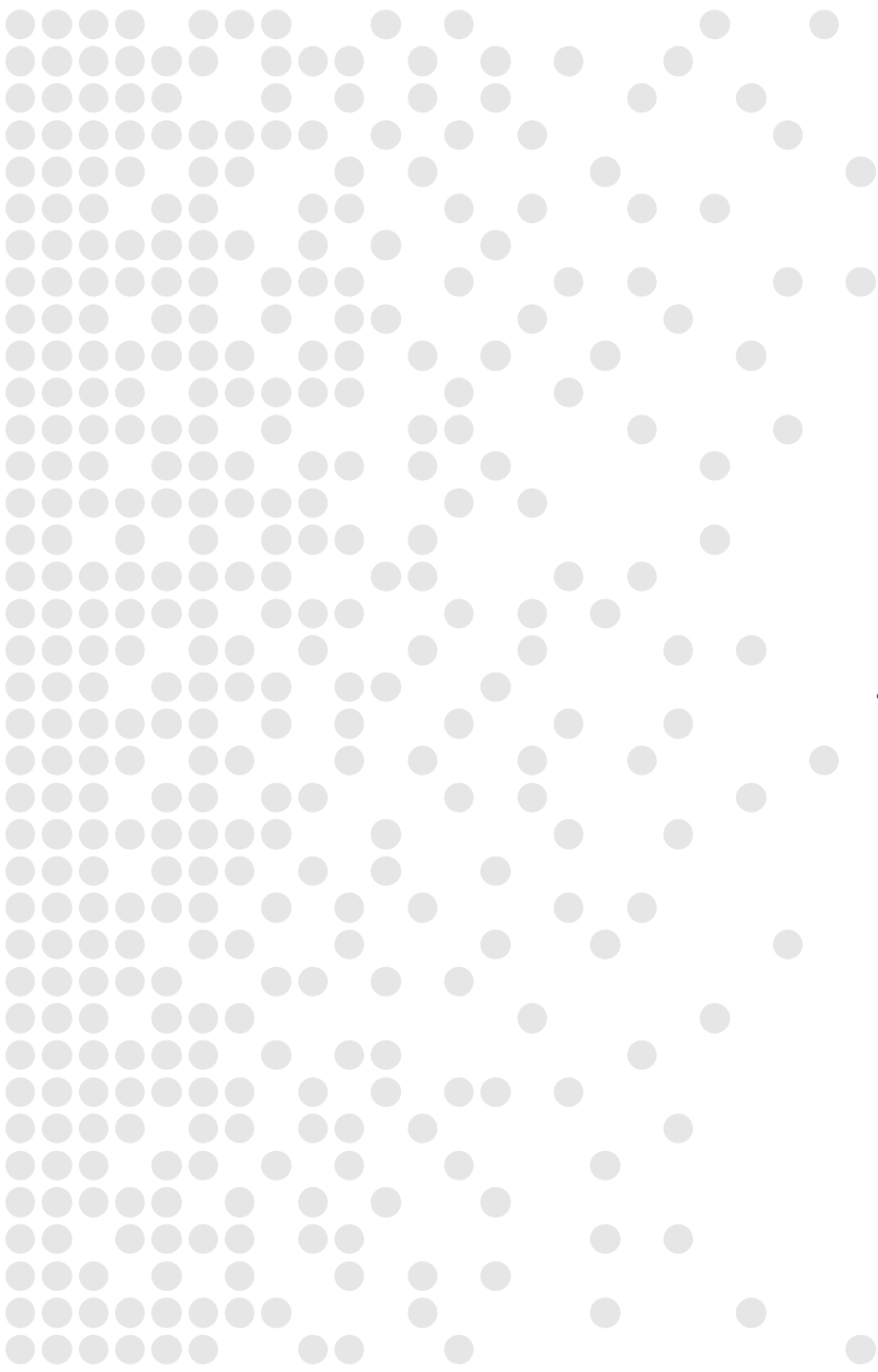
- Redevelopment credits on conversions or demolitions of existing buildings or structures are generally granted to recognize what is being replaced on site (not specific in the Act but provided by case law)
- **The Township provides redevelopment credits where a building or structure existed on the same land within 3 years prior to the date of payment of D.C.s**



# D.C. By-Law Policies

## D.C. Indexing

- D.C.A. allows for adjustment of charges to reflect underlying cost increases and reduces municipal cash flow impact between statutory by-law reviews
- Indexing can be:
  - Mandatory – implemented annually commencing from the date the by-law comes into force, in accordance with the Statistics Canada quarterly building construction price indexes
  - Discretionary – index presented to Council annually for direction
- The Township's current D.C. by-law provides for mandatory indexing of the charge on the anniversary date of the by-law (i.e. April 15<sup>th</sup>)



## Next Steps

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# Next Steps



- Receive Council input on the study findings
- Release of D.C. Background Study (60 days prior to by-law passage, February 13, 2020)
- Provide notice of Public Meeting in Newspaper (20 clear days prior to public meeting)
- Undertake Public Meeting of Council (March 24, 2020)
- Council to consider by-law for adoption (April 14, 2020)



## 8. Verbal Updates

- 8.1 Sam Mattina provided the committee with an overview of the draft Parks and Recreation Master Plan in its current state. A full update and review will be provided when the plan is complete.
- 8.2 Sam Mattina advised the committee that the 50/50 request from the Moorefield Optimist Club for an additional \$5,000 for the rink roof project was approved by Council on November 12, 2019.
- 8.3 Sam Mattina advised the committee that the 50/50 request from the Alma Community Recreation Association (ACRA) in the amount of \$5,000 was approved by Council on November 12, 2019.
- 8.4 Sam Mattina provided the committee with an update on an additional request for funding in kind from the Alma Community Recreation Association (ACRA) at the council meeting of November 26, 2019. This was funding to cover the cost of labor for their park project.

Several updates were provided on local events.

Rotary Club – Dutch Liberation celebrations on May 24, 2020 weekend.

Rotary Club – Heritage clock location.

Rotary Club – Extra funding available to assist with projects.

Drayton Minor Hockey – Funding of new nets.

## 9. Adjournment

There being no further business the meeting adjourned at 6:45 p.m.

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Kevin Ottens, Chairperson

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Wanda Patton, Minute Taker

**BUILDING REPORT BD2020-02**

TO: Mayor Davidson and Members of Council  
FROM: Patty Wright, Chief Building Official  
RE: Report for January Month End and Year to Date (YTD)  
DATE: February 11, 2020

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive Building Department Report BD2020-02 dated February 11, 2020 regarding January Month End and Year to Date (YTD).

**BACKGROUND:**

Attached you will find a report showing the following:

- Permits issued in January 2020
- Permits issued YTD in 2020
- Total value for permits issued for January 2020
- Total value for permits issued YTD 2020
- Fees collected in December 2020
- Fees collected in YTD 2020
- Comparable totals from previous years

**PREVIOUS PERTINENT REPORTS:** None.

**DISCUSSION:**

The 3-year average of fees collected by the Building Department for the month of January is \$19,166.32 therefore the current month is above the 3-year average. Year to date numbers range from \$10,450.60 to \$23,624.15 over the past 3 years and the average of fees collected to date from 2017-2019 is \$19,166.32. The current year to date is above the 3-year range and above the 3-year average.

**CONSULTATION:** None.

**FINANCIAL IMPLICATIONS:**

As this report is primarily for permit activity, financial implications are not addressed at this time.

**SUMMARY:** A detailed year end report will be provided at later date.

**COMMUNICATONS:** None.

**STRATEGIC PLAN:**

**Municipal Infrastructure:** Building activity is indicative of demand for services within the town limits.

**The Local Economy:** Provides an indicator of the current building climate and what areas of the economy are growing.

**Recreation:** N/A

**Municipal Administration:** N/A

**Financial Responsibility:** The building department strives to support building in the Township while remaining a net zero cost to the tax base.

Prepared By:  
Patty Wright, CBCO, CPSO, CMMIII  
Chief Building Official

Reviewed By:  
Manny Baron  
CAO



**TOWNSHIP OF MAPLETON**

**January 2020**

<b>Description</b>	<b>Permits</b>	<b>YTD</b>	<b>Value</b>	<b>Value YTD</b>	<b>Fees</b>	<b>Fees YTD</b>
Single Family Dwelling	2	2	\$ 540,000.00	\$ 540,000.00	\$ 6,742.65	\$ 6,742.65
SFD Additions/Renovations		0		\$ -		\$ -
SFD Accessories		0		\$ -		\$ -
Decks	1	1	\$ 2,000.00	\$ 2,000.00	\$ 158.20	\$ 158.20
Agricultural	4	4	\$ 1,445,000.00	\$1,445,000.00	\$ 14,535.08	\$14,535.08
Agricultural Commercial		0		\$ -		\$ -
Agricultural Industrial		0		\$ -		\$ -
Septic Systems	1	1	\$ 25,000.00	\$ 25,000.00	\$ 500.00	\$ 500.00
Industrial	2	2	\$ 49,000.00	\$ 49,000.00	\$ 1,025.20	\$ 1,025.20
Institutional		0		\$ -		\$ -
Commercial	1	1	\$ 200,000.00	\$ 200,000.00	\$ 5,612.80	\$ 5,612.80
Cottages - New/Additions/Renovations		0		\$ -		\$ -
Designated Structures		0		\$ -		\$ -
Assembly Building		0		\$ -		\$ -
Demolition		0		\$ -		\$ -
Multi Units		0		\$ -		\$ -
<b>TOTAL JANUARY 2020</b>	11		\$ 2,261,000.00		\$ 28,573.93	
<b>TOTALS YEAR TO DATE 2020</b>	11		\$ 2,261,000.00		\$ 28,573.93	
<b>TOTAL JANUARY 2019</b>	22		\$ 3,250,600.00		\$ 23,624.15	
<b>TOTALS YEAR TO DATE 2019</b>	22		\$ 3,250,600.00		\$ 23,624.15	
<b>TOTAL JANUARY 2018</b>	9		\$ 879,000.00		\$ 10,450.60	
<b>TOTALS YEAR TO DATE 2018</b>	9		\$ 879,000.00		\$ 10,450.60	

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**CAO/CLERK'S REPORT CL2020-02**

TO: Mayor Davidson and Members of Council  
FROM: Manny Baron, CAO  
RE: Athletic and Cultural Bursary Applications  
DATE: February 11th, 2020

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**RECOMMENDATION:**

THAT Township of Mapleton Council receive CAO's Report CL2020-02 dated January 14<sup>th</sup>, 2020 regarding Athletic and Cultural Bursary Applications;

AND FURTHER THAT Council approve the Athletic Bursary Application request from Martin Rourke for a total amount of \$250.00.

**BACKGROUND:**

Township staff have received an application for the Athletic and Cultural Bursary.

Section 10.4 Athletic and Cultural Bursary is show below:

Purpose

To encourage youth who reside in the Township of Mapleton to expand their life experiences through sport and to offset the cost of competing at the Provincial, National or International Level.

Eligibility

To be eligible, an applicant must reside in the Township of Mapleton and must be under 18 years of age or enrolled full time in a post-secondary institution, but in no case older than 21 years of age.

Individuals must have achieved a first place finish at the Provincial Level or place in the top three at the National Level. Athletes who compete at the International Level are eligible to apply.

Amount of Bursary

An Athletic Bursary of \$250.00 will be awarded to individuals who meet the above criteria. Council will establish a Bursary Reserve as part of the annual operating budget.

All applications must be signed by the applicant and the applicant's coach and provide proof of their final standing at the competition.

- - - -

**PREVIOUS PERTINENT REPORTS:****DISCUSSION:**

Staff have reviewed the application and confirmed it is complete and meets the requirements of Park and Recreation Policy 10.4.

**CONSULTATION:**

The Township's Parks and Recreation policy was consulted in preparation of this report.

**FINANCIAL IMPLICATIONS:**

As per our policy this bursary will be an investment of \$250.00 towards a deserving individual's athletic activities.

**SUMMARY:**

Township staff are recommending that the Athletic and Cultural Bursary Application be approved.

**COMMUNICATION:**

Township staff will inform the applicant and request their attendance at a future meeting of Council to formally receive the bursary.

**STRATEGIC PLAN:**

*Municipal Infrastructure:* N/A

*The Local Economy:* N/A

*Recreation:* Encouraging our youth to remain active, participate in sporting activities and help them achieve the highest level of competition they can.

*Municipal Administration:* Administration and council exploring ways enhance partnerships within the community.

*Financial Responsibility:* N/A

**ATTACHMENTS:**

Athletic and Cultural Bursary Application

Prepared By:  
Manny Baron  
CAO



**Athletic and Cultural Bursary Application**

**Applicant Information**

Full Name: MARTIN ROURKE C Date: JAN 24 2020  
Last First M.I.

If over 18, please indicate name of post-secondary institution at which you are enrolled in full time:

**Please check Bursary being applied for:**

- Athletic Bursary (Complete Section A below)
- Cultural Bursary (Complete Section A below)
- Cultural Bursary – Exchange Program (Complete Section B below)

**Section A – Athletic or Cultural Bursary**

Name of Competition (or tournament): International Disabled Hockey World Cup  
 Competition Date(s): May 11-17 2020  
 Location of Competition: Las Vegas, Nevada  
 Name of Coach/ Instructor: Kirsten Carr

**To be completed by Coach/ Instructor:**

I hereby confirm that Rourke Martin will compete ~~has competed~~ in the above referenced competition and further  
(name of applicant)

confirm that Rourke Martin placed 1st at the competition. (For international  
(name of applicant) (first, second or third)

competitors, the applicant need only compete – a standing of first, second or third is not required to be eligible)

  
Signature of Coach/Instructor

**Section B – Cultural Bursary - Exchange**

Details of Exchange Program (provide as much detail about the program as possible, include any attachments confirming your acceptance to the exchange program, school, etc.):

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Location of Exchange: \_\_\_\_\_

School and Program (if specific): \_\_\_\_\_

**Please ensure that the items below are attached to your application:**

- I have included a reference letter from my current school.
- I have included my one-page typed essay pursuant to the application criteria.
- I have included attachments confirming my acceptance to the exchange program, school, etc.

**Declaration of Applicant**

*I hereby confirm that the above information provided in support of my application for an Athletic or Cultural Bursary from the Township of Mapleton is accurate and true.*

Signature of Applicant: Rourke Martin Date: Jan 27/20

**Note: If applicant is under 18 years of age, at least one parent or guardian's signature is required:**

Signature of Parent or Guardian: Heather Martin Date: Jan 27/20

**Submissions:**

**TOWNSHIP OF MAPLETON**

7275 Sideroad 16  
P.O. Box 160  
Drayton, ON N0G 1P0

Phone: 519.638.3313  
Fax: 519.638.5113  
Toll Free: 1.800.385.7248

[www.mapleton.ca](http://www.mapleton.ca)



## Hockey is Canada's Game



Rourke has been given an amazing opportunity. He has been selected to join The Team Canada hockey team and represent Canada at the Disabled World Cup in Las Vegas Nevada In May.

Having a Disability has never held Rourke back. He still has the dreams that other kids have and we have always encouraged him to try and never give up. Rourke joined the Kitchener Ice Pirates Senior team which is an inclusive hockey about 5 years ago after playing in Drayton Minor hockey. He grew here making friendships and feeling like he fit in.

What Is Inclusive Hockey? Inclusive hockey is program for children and adults with developmental disabilities. Teams are formed by ability not age. The program is adapted to meet the needs of these players

Rourke being given this chance to play for Team Canada is a dream come true for him. He will be joining 16 other players and have the opportunity to play against teams from around the world. He will be in Las Vegas from May 17-24.



The Players are responsible for All Costs associated with attending this event and due to special circumstances of the players they are required to have a parent accompany them. If you are interested in supporting Rourke on this journey please let us know.

GO Canada GO!

[thmartin@bell.net](mailto:thmartin@bell.net)

Thank you Tim, Heather and Rourke Martin

*Rourke Martin*

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**CAO CLERK'S DEPARTMENT REPORT CL2020-03**

TO: Mayor Davidson and Members of Council

FROM: Barb Schellenberger, Clerk

RE: Cemetery Expansion at 7555 Fourth Line  
Owner / Operator: Trustees of Olivet Mennonite Church

DATE: February 11, 2020

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**RECOMMENDATION:**

THAT Township of Mapleton Council receive CAO Clerk's Report CL2020-03 dated February 11, 2020 regarding legislative notice for expanding a cemetery;

AND FURTHER THAT Township of Mapleton Council approve the expansion of an existing cemetery at Part Lot 12, Concession 5 (Peel) with a civic address of 7555 Fourth Line to permit the addition of 0.22 ha (0.54 acres).

**BACKGROUND:**

Consent under the Planning Act to expand their cemetery lands required a lot line adjustment application. The required municipal conditions have been completed and County of Wellington Land Division was advised.

At the December 10<sup>th</sup> 2019 Public Meeting a zone amendment application (ZBA2019-16) was considered for Concession 5, Part Lot 12, 7555 Fourth Line, Bradco Holsteins Inc. Township Council passed by-law Number 2019-107 under Section 34 of The Planning Act to rezone the subject lands from Agricultural (A) and Institutional (IN) to Agricultural Site Specific to permit the expansion of an existing cemetery and church.

The Bereavement Authority of Ontario (BAO) also requires that the local municipality must decide to approve or refuse an application. The 'Funeral, Burial and Cremation Services Act, 2002 sec 84 (1) states that 'A local municipality that receives a request for an approval to establish, alter or increase the capacity of a cemetery in the municipality shall grant the approval if, in the municipality's opinion, it is in the public interest. 2006, c.34, Sched.D, s.57(1).'

Further, sec 84 (4) states that 'Upon deciding to approve or refuse a request for approval, a local municipality shall,

- a) Send a copy of the decision together with the reasons for it to the registrar and to the person making the request; and
- b) Publish notice of the decision in a local newspaper 2006, c.34, Sched.D, s.57(2).'

**PREVIOUS PERTINENT REPORTS:**

None

**DISCUSSION:**

The BAO has determined that proof of municipal approval for establishing or expanding a cemetery or crematorium may be in the form of a resolution of Council.

**CONSULTATION:**

Public consultation required by the original zoning amendment has been completed as required, without appeal.

The Clerk's Department have been in communication with and received relevant direction from a BAO Licensing Officer.

The cemetery proponents have been using a legal firm for assistance with their application.

**FINANCIAL IMPLICATIONS:**

Relevant fees due as per the Townships Fees & Charges By-law have been paid by the Trustees of Olivet Mennonite Church.

**SUMMARY:**

As per the above resolution it is recommended that Council approve the cemetery expansion.

**COMMUNICATION:**

As per the BAO stipulated approval process, a formal 'Notice of Decision' made by the Municipality must be published in the Community News.

Additionally, notice will be posted on the Township website and a hardcopy in the Municipal Office foyer.

Also, both the applicant and the BAO will be advised directly.

**STRATEGIC PLAN:**

***Municipal Infrastructure:*** n / a

***The Local Economy:*** Expansion of an existing privately provided service.

***Recreation:*** n / a

***Municipal Administration:*** n / a

***Financial Responsibility:*** n / a

Prepared By:  
Larry Wheeler  
Deputy Clerk

Reviewed By:  
Barb Schellenberger  
Clerk

Reviewed By  
Manny Baron  
CAO

Attachments:

1. Draft Notice of Decision



Attachment 1



**FUNERAL, BURIAL AND CREMATION SERVICES ACT, 2002  
NOTICE OF DECISION**

**TOWNSHIP OF MAPLETON**

**TAKE NOTICE** that on December 10, 2019, Township of Mapleton Council approved By-law Number 2019-107 permitting the expansion of an existing cemetery at Part Lot 12, Concession 5 (Peel) with a civic address of 7555 Fourth Line. The lands subject to the zone amendment are 1.12 ha (2.76 ac) and have been rezoned to Institutional. Subsequently, the zoning amendment by-law had no appeals.

Township Council has again considered the expansion at their regular meeting of Council February 11, 2020 at 7:00 p.m. Staff recommendation was for the Township Council to give municipal approval for this expansion; and further notice.

**AND FURTHER TAKE NOTICE** that the applicant, Registrar or any person with an interest therein may, within 15 days after publication of this notice refer their inquiries to the Municipal Clerk or the Bereavement Authority of Ontario (BAO).

Further information may be obtained from the Township of Mapleton Clerks' Department at 519- 638-3313 Ext. 045 or 023.  
Dated at Township of Mapleton this 12<sup>th</sup> day of February 2020.

**DRAFT**

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
**PUBLIC WORKS REPORT PW2020-02**

TO: Mayor Davidson and Members of Council  
FROM: Sam Mattina, C.E.T., CMM III, Director of Public Works  
RE: Procurement of Two Tandem Axle Plow Dump Trucks  
DATE: February 11, 2020

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**RECOMMENDATION:**

THAT Public Works Report PW2020-02 dated February 11, 2020 regarding the procurement of two tandem axle plow dump trucks be received;

AND THAT Council authorize staff to sole source this procurement in accordance with provisions as set out in Township of Mapleton Corporate Purchasing Policy Section 7.3.5 dated December 1, 2019,

AND FURTHER THAT Council accept the sole source quotation from Viking Cives Ltd., dated January 3, 2020 to supply two (2) 2021 model year Western Star Tandem Axle Plow Dump Trucks complete as specified in the detailed quotation for the amount of \$278,590.00 each, plus HST.

**BACKGROUND:**

The Township of Mapleton has in place a 15 year replacement cycle on the Township's fleet of tandem axle plow dump trucks. For 2020, two (2) tandem axle plow dump trucks, one model year 2004 and another 2005 are scheduled for replacement through the approved 2020 Capital Budget.

In 2015 and again in 2018, the township has sole sourced the procurement of new tandem axle plow dump trucks constructed with Western Star chassis, and complimented with Viking Cives plow, dump equipment.

**DISCUSSION;**

Sole sourcing this procurement will reduce the overall purchasing process by approximately 6 weeks. This is significant for a product that needs to be manufactured, assembled and delivered by the fall of the same year, through a process that normally takes up to 40 weeks to complete. This time line is critical when the product being procured, (tandem axle snow plow in this case), must be commissioned and ready to be placed into service by the start of the next winter maintenance season. Additionally, in this case, a reduced procurement time will allow the old stock vehicles being replaced, to be auctioned earlier in the fiscal year, ahead of the next winter season. In doing so, the highest possible auction bid price would be ensured during a time of high industry demand for those used vehicles.

The practice of sole sourcing the Townships tandem truck replacement purchases from Viking Cives has and continues to return a number of positive benefits to the Township.

Viking Cives is a local supplier who has been successfully supplying trucks to the construction and road maintenance industry for the past sixty years. Their local proximity to Mapleton results in easily accessible repair services and readily available parts which aids the Township in the servicing of these vehicles.

Viking consistently quotes these truck builds with Western Star chassis and cutting edge, state of the art Viking components. This consistency in product allows for ease of incidental and relatively minor repairs to be completed utilizing in house staff, as this eliminates the need to familiarize oneself with the many alternative components of today's sophisticated and complicated computer based tandem truck components.

This purchase acquisition will add two more Western Star tandem axle plow dump trucks to our fleet of 8 tandem trucks, raising our total Western Star truck compliment to 6. The remaining two tandem trucks to complete the set of 8 are scheduled for replacement in 2026 and 2027.

A price quotation dated January 3, 2020 (attachment #1), was provided by Viking to supply two (2) 2021 Western Star chassis tandem axle plow dump trucks equipped with Viking components. The quoted price is \$278,590.00 before tax, for each vehicle. The quoted price includes the optional 7 year extended engine warranty. The price quoted is within the approved 2020 capital budget of \$280,000 before tax for each vehicle.

In a gesture of good faith and enhanced customer service, Viking has waived their standard 30 day quote validity period, to allow the presentation of this report to Council in February.

**PREVIOUS PERTINENT REPORTS:**

PW2015-09 Tandem Price Quotation dated February 10, 2015.

PW2018-03 Tandem Truck Quotation dated January 23, 2018.

**CONSULTATION:**

Public Works Department Staff

**FINANCIAL IMPLICATIONS:**

This purchase acquisition will be funded through the approved 2020 capital budget contained in Project Sheets #18090 and #18093, account 2-4-3235-77100.

**SUMMARY:**

Township staff recommend accepting the sole source quotation from Viking Cives Ltd., for the supply of two (2) 2021 tandem axle plow dump trucks fully equipped for

summer and winter public works operations for the sum of \$278, 590.00 each, plus HST.

Prepared By:  
Sam Mattina, CET, CMM III  
Director of Public Works

Approved By:  
Manny Baron  
CAO

Attachment 1 – Price Quotation – January 3, 2020 – Viking Cives



Phone: 519-323-4433  
www.vikingcives.com  
42626 Grey Rd 109  
Mt Forest, ON  
N0G 2L0

## PRICE QUOTATION

QUOTE #: PM19-424R4  
DATE: January 3 2020  
PROPOSED  
SHIP DATE: Winter 2020  
TERMS: NET 30 DAYS  
F.O.B. Mount Forest, ON  
SALES PERSON: P. Milne

TO: Township of Mapleton  
ATTN: Jim Grose  
RE: 2020 Plow Truck Quote for Quantity of Two Builds

---

*Viking-Cives Ltd. is pleased to supply this price quotation for the following equipment as described:*

### *One Ways & Options*

*VCL135HSE10, One Way Plow, 35" intake, 66" discharge height, 15' 10" overall length, 12' edge, 10' clearing path. Standard Features:*

- 1. Heavy duty tubular push frame, 10 gauge brake formed steel moldboard construction and 100% continuous welds on the moldboard ribs. Perfect for high speed plowing.*
- 2. 3 Slotted trip lugs allow the plow to trip when encountering speed bumps and other road obstacles.*
- 3. Adjustable trip spring assembly provides safe tripping action in a variety of conditions.*
- 4. Adjustable moldboard angle for enhanced edge efficiency. Shear bolts on moldboard brace protect the plow components and truck.*
- 5. Adjustable push frame shoes.*
- 6. Standard cast steel nosepiece.*
- 7. Grade 70 Chain. "*

*\* 1/2 x 8 x 144" steel cutting edge, center punched*

*\* 3/4 x 6 x 144" carbide cutting edge (3 pcs 3/4 x 6 x 48"), bull nose*

*\* Carbide nose piece in lieu of cast steel*

*\* Quick attach plate and bar*

*\* Anti-Sail rubber snow deflector*

*\* Hydraulic tilt moldboard w/ moldboard angle indicator rod and QD connectors*

*\* Qty (2) of MTO reflective warning marker w/ mounting bracket*

*\* Baril DCC-181 Finish w/ corrosion protection: Medium gloss black (moldboard and push frame)*

*\* Sleeved safety check cable*

### *Plow Harness & Options*

*VCL500T Hydraulic Tilt Harness includes 1/2" 44w tailplates to suit chassis, plow lift yolk and 4x10 plow lift cylinder. Heavy duty inner & outer rotation tubes with grease fittings. Single non load bearing lock pin design 2-1/2" x 6" tilt cylinder*

- \* Cut O.E.M. front bumper and re-install ends to chassis.*
- \* Plow dampening accumulator kit*
- \* Quick attach pockets and pins*
- \* ABL heated LED plowlights*
- \* Amber fog lights ( 1 pair ) w/ mounting brackets and wiring harness.*

### *Wing Harness & Options*

*VCL350 SCL Cable lift tower with integrated back of cab hydraulic oil tank. Includes frame mount, front post, and rear wing tower. Does not include pusharms or moldboard.*

- \* 12" Convex mirror with stainless steel protective backer plate*
- \* Viking tube style frame cross member*
- \* Aeon rubber helper spring assembly.*
- \* Dual adjustable needle valves for Rear Wing rate control of UP/DN*
- \* Rear wing harness mounted heated 4" Square, 3000 Lumen, LED floodlight c/w mounting bracket and wiring harness*
- \* Height adjustable light post mounted to front post w/ dual 6" spotlights, mounting brackets and wiring harness*
- \* Qty (2) of Front post mounted heated 4" Square, 3000 Lumen, LED spotlight c/w mounting bracket and wiring harness*

### *Wing Moldboards & Options*

*VCL156WHD 13' moldboard c/w pusharms. Ultra heavy duty ribbed construction for extreme conditions. Pre-Punched cutting edge holes for easy blade installation.*

- \* 5/8 x 8 x 144" high wear plow blade ( one piece blade ) c/w V14H nose piece*
- \* VCL steel curb shoe (each)*
- \* Baril DCC-181 Finish w/ corrosion protection : Medium gloss black (wing moldboard)*
- \* Parking leg for WHD-HP wing*
- \* MTO reflective warning marker w/ mounting bracket*
- \* Conspicuity safety reflective tape on wing arms and on rear edge of wing.*

### *Underbody Scrapers & Options*

VCL Underbody Salt Saver 11' spring tined underbody scraper c/w controls Kit, w/ air valve (Up/Dn), main hoses, fittings and in-cab control  
Standard Features:

1. Plows and scrapes while following the contour of the road.
2. Patented flat tine design allows the sectional moldboard to reach deep into wheel ruts and uneven surfaces for maximum snow removal.
3. More snow is removed mechanically, less chemical is required to obtain a bare and safe driving surface. With regular use of the salt saver underbody plow, build up on your streets is greatly reduced."

\* Additional Curb Side Extension for 2 stage saver scraper

#### Proline Bodies

PL1415HW 14.0 cu yd water level capacity ( 17.0 cu yd w/ 10'" sideboards ) 10.7 m3 water level capacity ( 13.0 m3 w/ 10'"sideboards ). Standard Features:

1. U-Style design - Continuous roll formed sides with no brakes for optimal material flow to the main conveyor. Specifically designed for sand, salt and aggregate material spreading.
2. Air tailgate release for easy material dumping
3. Durable 3/16" corten sides resist material wear & corrosion.
4. Front left side inspection ladder
5. Front discharge.
6. Trunnion mount hoist cylinder. "

\* Qty (14) of body ft, Hardox 450 high tensile body construction. (HW, HW-II, LW-II) (conveyor cover remains standard rubber for HW-II and LW-II) Hardox 450 is an abrasion-resistant steel with a nominal hardness of 450 HBW. Hardox 450 combines good bendability and weldability with an option for guaranteed impact toughness. Provides better dent and abrasion resistance as well as longer wear life, so you can achieve even greater savings. Yield strength is around 175,000 psi , Tensile strength is around 203,000 psi.

\* Asphalt door in tailgate (Hardox body)

\* Shovel holder installed on driver's side front

\* Main conveyor sensor motor in lieu of standard 6 cu. in. w/o adapter cable

\* Air tailgate brake pot covers

\* Pinned removable aluminum fenders attached to body instead of chassis ( TA only )

\* Red/white 2" reflective tape along body fenders & across bottom tailgate

\* body ft, High tensile steel main conveyor cover 3/16" Hardox 450 (LW-II or HW-II bodies) in lieu of standard

\* Main Conveyor cover clean out screen to be 'PINNED', not bolt on

\* Aluminium ladder in lieu of standard ladder41301167-68

\* Grote "Ultra Blue Seal" - LED body lighting kit c/w license plate lamp, LH and RH 2-1/2" round red LED rear clearance, 6" oval LED back-up, 2 x 6" oval red LED stop/turn/tail, front side 2-1/2" marker lights.

- \* Removable Upper red assembly - Side mount led aluminium blue/amber w/ 2 x 4" red, 2 x 7" red, 1 x 4" blue strobe (LH) & 1 x 4" amber strobe (RH).
- \* Qty (2) of Corner Post 6" Flood light pointed at ground and mounting bracket (LH or RH)
- \* Grote blue self flashing 4" round LED strobe w/ stainless steel mount box
- \* Grote amber self flashing 4" round LED strobe w/ stainless steel mount box
- \* Grote blue self flashing LED 6" corner post strobe
- \* Grote amber self flashing LED 6" corner post strobe
- \* Single spinner - reversible belt cross conveyor for LW & HW body
- \* High Temperature Belt System in lieu of Standard Belt Version
- \* Spinner clean off/anti coning device
- \* RH material chute for reversible cross conveyor
- \* Hinged salt extension chute
- \* Qty (2) of Poly lined chute
- \* Extended Cross Conveyor sstl Guards
- \* Stainless steel cross conveyor upcharge includes frame and chutes
- \* Qty (2) of Cross conveyor mounted heated 4" square, 3000 lumen, LED floodlight c/w mounting bracket and wiring harness Mounting location: BOC, drivers side
- \* VCL manufactured air tarp kit for 13' & 14' Prolines ( less tarp cover ) c/w Aluminium tarp arms
- \* Black Hardwood sideboards - Pair
- \* Qty (14) of body ft of LineX colour tinted to match box on fender tops and fender sides only
- \* Rear gravel apron; bolt on , full width under tailgate design #01301505

#### Chassis Options

- \* Pintle plate and bracing for pintle hooks rated > 30,000# MGTW c/w Baril DCC-181 finish - medium gloss black
- \* Holland PH410RA11 with air plunger and 2" tow eyes 100,000 # MGTW. . xx inches ground level to the inside bottom of the pintle hook saddle.
- \* Tectran Traction Tec swing away glad hands ( per set )
- \* Star 200A strobe beacon light w/o pedestal mount, with Blue Lens
- \* Star 200A strobe beacon light w/o pedestal mount, with Amber Lens
- \* Pedestal mount for beacon light: cable tower (BOC hyd. tank)
- \* Qty (2) of Rear mounted 6" floodlight for work light or backup light c/w bracket
- \* Re-install O.E.M. tail lights back onto rear of chassis frame
- \* Re-install OEM 7 pin trailer plug & pintle plate
- \* Mudflap kit over hook



*Air Electric Hydraulic Controls*

- \* *Metaris tandem P20B ( 1 3/4" gear set both sides ) c/w dry valves / air shifters)*
- \* *VCL Low oil level indicator w/ in cab warning light and buzzer*
- \* *Environment safe hydraulic oil*
- \* *Ikron high pressure filter ass'y w/10 micron absolute filter*
- \* *HCD 1st section c/w inlet and outlet sections*
- \* *Qty (7) of HCD Remaining sections per section*
- \* *Qty (8) of VCL Standard 2 wire Hydraulic hose and hose ends by number of sections Aeroquip 100R16 2 Wire GH781 with brazen resistant cover*
- \* *Stainless Steel Hose Hanger in lieu of Standard*
- \* *Dickey-John Control Point spreader control c/w 2 valves: basic Granular Operation c/w main cabling harness, 2 valves for Granular use.*
- \* *Main Conveyor Sensor Motor Feedback Cable for Dickey-John Controller*
- \* *Sprage Road Watch SS road temperature system with interface to Dickey-John*
- \* *New cab console auxiliary switch box, includes 16 illuminated push buttons to control lighting.*
- \* *Integrated control console assembly*
- \* *Qty (5) of Standard RMH Air Control: \PLIFT \FWING \RWING \WSLIDE \TILT.PLOW*
- \* *Side mount Electtic Switch included in kits \SS.UPDN*
- \* *Lift To Lock RMH Air Control: \HOIST*
- \* *Qty (2) of Standard RMH Air Control: \TILT.HITCH \UB.EXT.RET*
- \* *Qty (3) of Air Switches: \TAIL \TARP \PINTLE*
- \* *Cab floor stiffener plate*

**NET INSTALLED \$125,340.00EA**

*2021 Western Star 4700 SBA tandem axle cab & chassis as all per attached specs, includes 7 year extended engine warranty*

**NET \$153,250.00EA**

*NOTE: Chassis Terms; NET 30 days from delivery to Viking, Mount Forest. Chassis price subject to US \$ exchange rate changes beyond Jan 30 2020*

**All Applicable Taxes Extra.  
QUOTE VALID FOR 30 DAYS.**

*Respectfully Submitted,  
Paul Milne  
Regional Sales  
Viking Cives Ltd*

**\*\* NOTES FOR THE ABOVE-QUOTED EQUIPMENT \*\***

- 1) The price and terms on this quotation are not subject to verbal changes or other agreements unless approved in writing by the home office of the seller. All quotations and agreements are contingent upon strikes, accidents, fires, availability of material and all other causes beyond our control. Prices are based on cost and conditions existing on the date of quotation and are subject to changes by the seller before final acceptance.
- 2) Typographical and stenographic errors are subject to correction.
- 3) Conditions not specifically stated herein shall be governed by the established trade customs. Terms inconsistent with those stated herein which may appear on purchaser's final order will not be binding on the Seller.
- 4) Quote prices do not include alteration or relocation of exhaust, battery box, air dryer, or fuel tank.
- 5) Customer to ensure chassis to be supplied is suitable for installation & operation of equipment quoted. Any possible required chassis modifications are not included in quoted price.
- 6) Copy of chassis specifications with codes is to be provided to Viking in order to complete review of chassis specifications & completion of installation layout drawing to confirm required CA to accommodate installation. Please ensure that all relevant chassis builds codes that are required and/or recommended are provided on chassis when landed at VCL.
- 7) Any chassis modifications that may be required to accommodate installation of equipment quoted is NOT included in quoted price.
- 8) Quoted delivery time: The above-quoted delivery time is the best known at time of tender call and is subject to change based upon shop loading at time of chassis arrival to Viking-Cives, Mount Forest, Ontario.
- 9) Additional charges are applicable if any modifications in lighting/wiring connections are required. Fully powered chassis OEM plow light connections are required. Electrical connections, body builders plug in's etc., to be provided with chassis, back of cab or inside, to allow installation of auxiliary lighting and electrical connections, high amp system required.
- 10) Road Speed: Provision for spreader control system to pick up road speed is required.
- 11) Chassis delivery from VCL is NOT included in quoted price.

**Prepared for:**  
Township Of Mapleton  
7275 Sideroad 16  
Drayton, ON N0G 1P0  
Phone: 519-638-3313

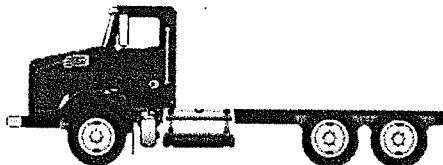
**Prepared by:**  
Dave Woolley  
**COMPLETE WST and STL**  
**TRUCKS**  
480 DUNLOP ST. WEST  
BARRIE, ON L4N9W5  
Phone:

*A proposal for*  
**Township Of Mapleton**

*Prepared by*  
**COMPLETE WST and STL TRUCKS**  
*Dave Woolley*

*Sep 03, 2019*

**Western Star 4700SB**



Components shown may not reflect all spec'd options and are not to scale

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## S P E C I F I C A T I O N   P R O P O S A L

Data Code	Description	Weight Front	Weight Rear
<b>Price Level</b>			
PRL-20T	WESTERN STAR 4700 PRL-20T (EFF:04/30/19)		
<b>Data Version</b>			
DRL-015	SPECPRO21 DATA RELEASE VER 015		
<b>Vehicle Configuration</b>			
001-451	4700 SET-BACK FRONT AXLE CHASSIS	9,215	6,530
004-221	2021 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-001	TRAILER TOWING PROVISION AT END OF FRAME FOR TRUCK	10	10
003-001	LH PRIMARY STEERING LOCATION		
<b>General Service</b>			
AA1-003	TRUCK/TRAILER CONFIGURATION		
AA6-003	DOMICILED, CANADA (OTHER THAN QUEBEC)		
RCE-00V	VARIABLE CANADIAN EXCHANGE		
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE		
A84-1GM	GOVERNMENT BUSINESS SEGMENT		
AA4-010	DIRT/SAND/ROCK COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1A5	WESTERN STAR VOCATIONAL WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 22000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 46000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 68000.0 lbs		
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs		

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Data Code	Description	Weight Front	Weight Rear
<b>Truck Service</b>			
AA3-018	FRONT PLOW/END DUMP BODY		
<b>Tractor Service</b>			
AA2-001	VAN TRAILER		
AH6-001	SINGLE (1) TRAILER		
<b>Engine</b>			
101-2X8	DETROIT DD13 12.8L 435 HP @ 1625 RPM, 1900 GOV RPM, 1550 LB/FT @ 975 RPM		
<b>Electronic Parameters</b>			
79A-063	63 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79D-002	1650 RPM/18 MPH LIMIT FOR LOW GEARS, 1650 RPM/44 MPH LIMIT FOR MIDDLE GEARS, 1650 RPM/45 MPH LIMIT FOR HIGH GEARS		
79G-006	5 MINUTES IDLE SHUTDOWN WITH CLUTCH AND SERVICE BRAKE OVERRIDE		
79M-002	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED OR PARK BRAKE NOT APPLIED		
79N-001	PTO MODE CLUTCH OVERRIDE - CLUTCH ENABLED		
79T-001	PTO MODE RPM INCREMENT - 25 RPM		
79W-001	ONE REMOTE PTO SPEED		
79X-005	PTO SPEED 1 SETTING - 900 RPM		
80D-001	SOFT CRUISE CONTROL ENABLED		
80K-001	TEMPERATURE OVERRIDE BELOW 20 DEGREES AND ABOVE 70 DEGREES AMBIENT TEMPERATURE		
<b>Engine Equipment</b>			
99C-017	2016-2019 ONBOARD DIAGNOSTICS/2010 EPA/CARB/FINAL GHG17 CONFIGURATION		
99D-011	2008 CARB EMISSION CERTIFICATION - CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD CORNER OF DRIVER DOOR)		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
133-004	ONE PIECE VALVE COVER		
014-108	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER WITH SAFETY ELEMENT AND INSIDE/OUTSIDE AIR WITH SNOW DOOR	10	

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Data Code	Description	Weight Front	Weight Rear
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
292-216	(3) DTNA GENUINE, AGM STARTING AND CYCLING, MIN 2190CCA, 570RC, THREADED STUD BATTERIES		
290-1AC	PASSENGER SEAT BATTERY BOX VENTED TO OUTSIDE OF CAB		
282-013	BATTERY BOX MOUNTED UNDER PASSENGER SEAT		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-006	PLASTIC BATTERY BOX COVER		
306-019	LOW VOLTAGE BATTERY DISCONNECT AT 12.3 VOLTS FOR ISOLATED CIRCUITS WITH LOCAL ALARM		
180-100	EATON ADVANTAGE 15-1/2 INCH SELF ADJUSTING CLUTCH	-5	
183-008	TORQUE LIMITING CLUTCH BRAKE		
181-002	ZERK FITTING WITH EXTENSION HOSE AT CLUTCH RELEASE BEARING		
182-005	HYDRAULIC CLUTCH CONTROL		
107-044	BW MODEL BA-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE		
131-013	AIR COMPRESSOR DISCHARGE LINE		
152-040	ELECTRONIC ENGINE INTEGRAL WARNING AND DERATE PROTECTION SYSTEM		
128-002	JACOBS COMPRESSION BRAKE		
016-1C3	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH HORIZONTAL TAILPIPE	-30	-20
28F-002	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND DASH MOUNTED REGENERATION REQUEST SWITCH		
239-001	STANDARD EXHAUST SYSTEM LENGTH		
237-052	RH STANDARD HORIZONTAL TAILPIPE		
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	35	10
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
23Z-002	NON-POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	20	10



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Data Code	Description	Weight Front	Weight Rear
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
242-998	NO MUFFLER/TAILOPIPE SHIELD	-10	
273-036	BORG WARNER (KYSOR) REAR AIR ON/OFF ENGINE FAN CLUTCH		
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED		
110-068	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR		
118-001	FULL FLOW OIL FILTER		
266-057	1500 SQUARE INCH ALUMINUM RADIATOR		
267-006	MOUNTING FOR FIREWALL MOUNTED SURGE TANK		
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-023	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE		
168-998	NO RADIATOR/OIL PAN GUARD	-5	
360-013	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	25	
138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER		
166-005	PHILLIPS-TEMRO 300 WATT/115 VOLT OIL PREHEATER		
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
134-001	ALUMINUM FLYWHEEL HOUSING		
155-075	mitsubishi 12V MOD 3.175-DP60 STARTER WITH INTEGRATED MAGNETIC SWITCH		
<b>Transmission</b>			
342-1BM	EATON FULLER RTLO-16913A TRANSMISSION	90	40
<b>Transmission Equipment</b>			
85P-998	NO REAR PTO TRANSMISSION RANGE		
353-061	BODY LIGHTING INTERFACE BLUNT CUT WIRING WITH FUSE PANEL WIRE MOUNTED BETWEEN DRIVER AND PASSENGER SEATS WITH ADDITIONAL 150 AMP SERVICE		

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Data Code	Description	Weight Front	Weight Rear
347-002	ALUMINUM CLUTCH HOUSING	-50	
341-017	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION FILL AND DRAIN, AXLE(S) FILL AND DRAIN		
345-001	PAINTED SHIFT LEVER, SOLID LINKAGE		
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK		
35T-003	SYNTHETIC TRANSMISSION LUBE		
<b>Front Axle and Equipment</b>			
400-1EB	MFS-20-133A 22,000# FL1 71.0 INCH KPI/3.74 INCH DROP SINGLE FRONT AXLE	60	
402-078	MERITOR 16.5X6 Q+ HIGH CAPACITY CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10	
403-002	NON-ASBESTOS FRONT BRAKE LINING		
419-023	CONMET CAST IRON FRONT BRAKE DRUMS		
427-001	FRONT BRAKE DUST SHIELDS	5	
409-006	FRONT OIL SEALS		
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES		
405-031	HALDEX AUTOMATIC FRONT SLACK ADJUSTERS WITH STAINLESS STEEL CLEVIS PINS		
406-001	STANDARD KING PIN BUSHINGS		
536-1A3	TRW TAS-85 POWER STEERING WITH RCH45 AUXILIARY GEAR	135	
539-003	POWER STEERING PUMP		
534-003	4 QUART POWER STEERING RESERVOIR		
533-001	OIL/AIR POWER STEERING COOLER		
40T-002	SYNTHETIC 75W-90 FRONT AXLE LUBE		
<b>Front Suspension</b>			
620-068	23,000# FLAT LEAF FRONT SUSPENSION	120	
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		
<b>Rear Axle and Equipment</b>			
420-059	RT-46-164P 46,000# R-SERIES TANDEM REAR AXLE		580
421-456	4.56 REAR AXLE RATIO		

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Data Code	Description	Weight Front	Weight Rear
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
386-075	MXL 18T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES		
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVELINE WITH HALF ROUND YOKES		
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
878-022	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE AND (1) REAR-REAR AXLE VALVE		
87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH		
87B-008	INDICATOR LIGHT FOR EACH DRIVER CONTROLLED TRACTION DEVICE SWITCH		
423-020	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES		
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-019	ASPHALT SPREADER CLEARANCE REAR BRAKE GEOMETRY		
451-023	CONMET CAST IRON REAR BRAKE DRUMS		
425-002	REAR BRAKE DUST SHIELDS		10
440-006	REAR OIL SEALS		
426-1B3	BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	SYNTHETIC 75W-90 REAR AXLE LUBE		
<b>Rear Suspension</b>			
622-1E7	HENDRICKSON HAULMAAX @46,000#REAR SUSPENSION		280
621-1AP	HENDRICKSON HAULMAAX/ULTIMAAX - 10.50" RIDE HEIGHT		
624-009	54 INCH AXLE SPACING		
628-010	HENDRICKSON HN, HAULMAAX AND ULTIMAAX SERIES STEEL BEAMS WITH BAR PIN		
623-006	FORE/AFT AND TRANSVERSE CONTROL RODS		
439-002	REAR SHOCK ABSORBERS - TWO AXLES (TANDEM)		60
<b>Brake System</b>			
490-100	WABCO 4S/4M ABS		

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Data Code	Description	Weight Front	Weight Rear
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-009	BW AD-9 BRAKE LINE AIR DRYER WITH HEATER	20	
483-003	BENDIX OIL COALESCING FILTER FOR AIR DRYER		
479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL		
460-058	STEEL AIR TANKS MOUNTED AFT INSIDE AND/OR BELOW FRAME JUST FORWARD OF REAR SUSPENSION		
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)		
<b>Trailer Connections</b>			
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS		
296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION		
297-998	NO TRAILER CABLE RECEPTACLE		
303-025	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME		
1AZ-998	NO TRAILER RECEPTACLE BRACKET		
<b>Wheelbase &amp; Frame</b>			
545-507	5075MM (200 INCH) WHEELBASE		
546-101	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI	270	-120
547-001	1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT	141	364
548-803	BODY COMPANY INSTALLED ADDITIONAL FRONT FRAME REINFORCEMENT FOR SNOW PLOW		
552-030	1600MM (63 INCH) REAR FRAME OVERHANG		
55W-006	FRAME OVERHANG RANGE: 61 INCH TO 70 INCH		
549-016	24 INCH INTEGRAL FRONT FRAME EXTENSION WITH 0.25 INCH INSERT	320	-60
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 136.49 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 133.49 in		



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Data Code	Description	Weight Front	Weight Rear
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 332.4		
ZF1-99D	FRAME HEIGHT TOP FRONT UNLADEN : 43.72 in		
ZF2-99D	FRAME HEIGHT TOP FRONT LADEN : 40.0 in		
ZF3-99D	FRAME HEIGHT TOP REAR UNLADEN : 43.41 in		
ZF4-99D	FRAME HEIGHT TOP REAR LADEN : 41.1 in		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 60.77 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 187.99 in		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 136.69 in		
553-001	SQUARE END OF FRAME		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		
561-001	STANDARD CROSSMEMBER BACK OF TRANSMISSION		
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-001	STANDARD REAR MOST CROSSMEMBER		
565-002	HEAVY DUTY SUSPENSION CROSSMEMBER		
568-001	STANDARD WEIGHT REAR SUSPENSION CROSSMEMBER		
<b>Chassis Equipment</b>			
556-1E5	14 INCH PAINTED STEEL BUMPER		
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
586-015	FRONT ANTI-SPRAY CAB MOUNTED MUDFLAPS		
551-007	GRADE 8 THREADED HEX HEADED FRAME FASTENERS		
44Z-002	EXTERIOR HARNESES WRAPPED IN ABRASION TAPE		
<b>Fuel Tanks</b>			
204-154	80 GALLON/302 LITER ALUMINUM FUEL TANK - LH	10	
218-006	25 INCH DIAMETER FUEL TANK(S)		
215-007	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS		
212-007	FUEL TANK(S) FORWARD		
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
216-020	EQUIFLO INBOARD FUEL SYSTEM		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		



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Data Code	Description	Weight Front	Weight Rear
221-998	NO FUEL COOLER	-10	
<b>Tires</b>			
093-0TB	MICHELIN XZY-3 425/65R22.5 20 PLY RADIAL FRONT TIRES	196	
094-1UY	MICHELIN X MULTI D 11R22.5 16 PLY RADIAL REAR TIRES (NORTH AMERICAN ONLY)		120
<b>Hubs</b>			
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
<b>Wheels</b>			
502-1H5	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS	-8	
505-523	MAXION WHEELS 90262 22.5X8.25 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		72
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
498-011	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES		
<b>Cab Exterior</b>			
829-1A8	110 INCH BBC STEEL CONVENTIONAL CAB		
82A-008	WESTERN STAR STAINLESS STEEL CAB SKIRT		
650-044	AIR CAB MOUNTS WITH CHECK VALVE		
705-059	RACEWAY WITHOUT MISCELLANEOUS CUSTOM CAB REQUIREMENTS		
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
695-998	NO SLEEPER DOOR	-15	
667-001	FRONT FENDERS		
754-001	2 INCH FENDER EXTENSIONS	5	
678-039	LH AND RH EXTERIOR GRAB HANDLES WITH RUBBER INSERT AND LH AND RH INTERIOR GRAB HANDLES MOUNTED TO A POST		
646-008	STATIONARY BRIGHT FINISH GRILLE		
65X-003	CHROME HOOD MOUNTED AIR INTAKE GRILLE		
640-008	GALVANEALD STEEL SEVERE SERVICE CAB		
644-006	FIBERGLASS HOOD WITH ACCESS HATCHES	10	
690-007	HOOD LINER INSULATION WITH SINGLE FIREWALL INSULATION		

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Data Code	Description	Weight Front	Weight Rear
727-012	DUAL HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS		
726-001	SINGLE ELECTRIC HORN		
728-002	DUAL HORN SHIELDS		
657-1AF	DOORS AND IGNITION KEYED THE SAME (3 KEYS)		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
312-031	SINGLE RECTANGULAR H4 HALOGEN HEADLIGHTS WITH BRIGHT BEZELS		
302-022	LED MARKER LAMPS		
314-824	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER		
311-001	DAYTIME RUNNING LIGHTS		
294-1AU	INDIVIDUAL LED STOP/TURN/BACKUP LIGHTS GROMMET MOUNTED BELOW RAIL		
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-008	DUAL STAINLESS STEEL HEATED MIRRORS		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-1AA	LH AND RH SUREPLUS 574 8 INCH BRIGHT FINISH HEATED CONVEX MIRRORS WITH SEPARATE ADJUSTMENT, MOUNTED BELOW MIRROR		
74A-001	RH DOWN VIEW MIRROR		
729-001	STANDARD SIDE/REAR REFLECTORS		
764-002	STAINLESS STEEL EXTERIOR SUN VISOR	28	
768-046	17.5X35 INCH TINTED REAR WINDOW		
661-006	TINTED DOOR GLASS		
654-011	RH AND LH ELECTRIC POWERED WINDOWS	4	
663-023	2-PIECE TINTED CURVED GASKET MOUNTED HEATED WINDSHIELD		
659-026	2 GALLON WINDSHIELD WASHER RESERVOIR WITH FLUID LEVEL INDICATOR, MOUNTED UNDER CAB, WITH REMOTE FILL		
<b>Cab Interior</b>			
707-1D4	SMOKY MOUNTAIN GRAY VINYL PREMIUM INTERIOR		
70K-006	GREY HARD TRIM		
706-049	BASE LEFT HAND DOOR TRIM		
708-049	BASE RIGHT HAND DOOR TRIM		



Prepared for:  
 Township Of Mapleton  
 7275 Sideroad 16  
 Drayton, ON N0G 1P0  
 Phone: 519-638-3313

Prepared by:  
 Dave Woolley  
 COMPLETE WST and STL  
 TRUCKS  
 480 DUNLOP ST. WEST  
 BARRIE, ON L4N9W5  
 Phone:

Data Code	Description	Weight Front	Weight Rear
772-007	BLACK MATS WITH DOUBLE INSULATION		
785-016	DASH MOUNTED ASH TRAY AND (1) POWER OUTLET		
637-998	NO STORAGE-CAB INT,LH WALL,LOWER	-20	-10
639-998	NO STORAGE-CAB INT, RH WALL, LOWER	-20	-10
636-998	NO STORAGE-CAB INT,LH WALL,UPPER	-20	-10
638-998	NO STORAGE-CAB INT,RH WALL,UPPER	-20	-10
691-001	FORWARD ROOF MOUNTED CONSOLE		
693-025	LH AND RH DOOR MAP POCKETS		
741-015	(2) COAT HOOKS ON BACKWALL OF CAB		
742-032	(1) DOUBLE CUP HOLDER WITH CELL PHONE HOLDER LH OR RH DASH		
680-034	TWO-TONE CHARCOAL UPPER/COOL GRAY LOWER SOFT TOUCH WING DASH WITH BLACK DRIVER SIDE COSMETIC UNDER DASH COVER		
720-034	2-1/2 LB. FIRE EXTINGUISHER WITH B AND C RATINGS ONLY	5	
700-014	HEATER, DEFROSTER AND AIR CONDITIONER WITH CONSTANT OUTLET TEMPERATURE CONTROL		
701-016	HVAC DUCTING WITH FOAM MAIN FRESH AIR FILTER		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
689-998	NO AUXILIARY HVAC UNIT	-10	-10
170-015	STANDARD HEATER PLUMBING		
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER		
702-002	BINARY CONTROL, R-134A		
739-002	ADDITIONAL CAB SIDEWALL INSULATION	60	10
285-019	AUTOMATIC SELF-RESET CIRCUIT BREAKER IN MAIN DASH POWER DISTRIBUTION BOX AND CIRCUIT BREAKER/FUSE IN AUXILIARY POWER DISTRIBUTION BOXES		
324-076	DOOR ACTIVATED DOME LIGHT, UNDER DASH LIGHT WITH LH AND RH DOOR MOUNTED COURTESY LIGHTS AND LH AND RH READING LIGHTS		
655-001	CAB DOOR LATCHES WITH MANUAL DOOR LOCKS		
740-998	NO MATTRESS	-15	



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Data Code	Description	Weight Front	Weight Rear
722-028	TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED LOOSE IN CAB	10	
756-1D9	PREMIUM HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 3 CHAMBER AIR LUMBAR, INTEGRATED CUSHION EXTENSION, FORWARD AND REAR CUSHION TILT, ADJUSTABLE SHOCK ABSORBER	40	
760-294	BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT		
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4	
758-022	BLACK MORDURA CLOTH DRIVER SEAT COVER		
761-023	BLACK MORDURA CLOTH PASSENGER SEAT COVER		
763-003	3 POINT DRIVER AND PASSENGER SEAT BELT RETRACTORS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

**Instruments & Controls**

185-002	NON-ADJUSTABLE SUSPENDED PEDALS		
106-002	ELECTRONIC FOOT ACCELERATOR		
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS		
732-053	BLACK VINYL DRIVER INSTRUMENT PANEL		
734-021	BLACK VINYL CENTER INSTRUMENT PANEL		
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
840-002	2 INCH PRIMARY AND SECONDARY AIR PRESSURE GAUGES		
198-024	FILTERMINDER DASH MOUNTED AIR RESTRICTION GAUGE	2	
721-001	97 DB BACKUP ALARM		3
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		



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Data Code	Description	Weight Front	Weight Rear
811-041	ICU4ME DRIVER MESSAGE CENTER WITH GRAPHICAL DISPLAY, BLACK FACE GAUGES, DIAGNOSTICS AND DATA LINKED		
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
845-011	FUEL FILTER RESTRICTION INDICATOR		
148-085	EMISSIONS LIMITED IDLE ADJUST		
4C0-998	NO ADDITIONAL EXTRA SWITCH ACCUATORS		
44Y-002	CUSTOMER INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH BLUNTCUTS		
48F-998	NO PREWIRED HIGH POWER CIRCUIT		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
854-001	ENGINE OIL TEMPERATURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
746-115	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH AND USB AND AUXILIARY INPUTS, J1939	10	
747-002	ROOF/OVERHEAD CONSOLE MOUNTED RADIO		
750-004	(4) RADIO SPEAKERS IN CAB		
753-019	AM/FM ANTENNA MOUNTED ON RH FRONT A-PILLAR	2	
748-026	POWER AND GROUND WIRING FOR CB RADIO IN OVERHEAD CONSOLE		
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		
752-017	MULTI-BAND AM/FM/WB/CB LH MIRROR MOUNTED ANTENNA SYSTEM		
810-043	ELECTRONIC KPH SPEEDOMETER WITH SECONDARY MPH SCALE, WITH ODOMETER		
817-008	STANDARD VEHICLE SPEED SENSOR WITH ADDITIONAL SIGNAL FOR CUSTOMER USE LOCATED BETWEEN DRIVER AND PASSENGER SEATS		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
813-998	NO VEHICLE PERFORMANCE MONITOR	-5	
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		

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Data Code	Description	Weight Front	Weight Rear
329-021	TEN EXTRA SWITCHES IN DASH		
4C1-002	HARDWIRE SWITCH #1,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACE CONNECTOR		
4C2-002	HARDWIRE SWITCH #2,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACE CONNECTOR		
4C3-002	HARDWIRE SWITCH #3,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4C4-002	HARDWIRE SWITCH #4,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4C5-002	HARDWIRE SWITCH #5,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4C6-002	HARDWIRE SWITCH #6,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4C7-002	HARDWIRE SWITCH #7,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4C8-002	HARDWIRE SWITCH #8,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4C9-002	HARDWIRE SWITCH #9,ON/OFF LATCHING, 20 AMPS IGNITION WIRED TO CUSTOMER INTERFACECONNECTOR		
4D0-002	HARDWIRE SWITCH #10,ON/OFF LATCHING, 20AMPS IGNITION WIRED TO CUSTOMER INTERFACE CONNECTOR		
482-001	BW TRACTOR PROTECTION VALVE		
883-001	TRAILER HAND CONTROL BRAKE VALVE		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
660-001	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY AND ARCTIC TYPE BLADES		
304-060	MARKER LIGHT SWITCH INTEGRAL WITH HEADLIGHT SW WITH HEADLIGHT/MRKR LT INTERRUPTER SWITCHES ON STEERING WHEEL & DASH SW FOR CUSTOMER FURNISHED SNOWPLOW LTS		
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
299-039	SELF CANCELING TURN SIGNAL SWITCH, HEADLAMP HIGH/LOW AND FLASH, WASH/WIPE/INTERMITTENT		

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Data Code	Description	Weight Front	Weight Rear
298-036	PACIFIC INSIGHT ELECTRONIC FLASHER		
<b>Design</b>			
065-000	PAINT: ONE SOLID COLOR		
<b>Color</b>			
980-5Y6	CAB COLOR A: L0762EB MED RED ELITE BC		
96J-001	CAB INTERIOR PAINTED SAME AS CAB COLOR		
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT		
966-974	POWDER GRAY (N0020EA) REAR WHEELS/RIMS (PKG21, G, PG1)		
964-993	BUMPER PAINTED SAME AS CHASSIS		

**Certification / Compliance**

996-002	CANADA CMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
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**Secondary Factory Options**

998-001	CORPORATE PDI CENTER IN-SERVICE ONLY
---------	--------------------------------------

**Raw Performance Data**

AE4-99D	CALC'D FRAME LENGTH - OVERALL : 332.4
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 133.49 in
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 136.69 in

**TOTAL VEHICLE SUMMARY**

**Weight Summary**

	Weight Front	Weight Rear	Total Weight
Factory Weight <sup>†</sup>	10629 lbs	7879 lbs	18508 lbs
<b>Total Weight<sup>†</sup></b>	<b>10629 lbs</b>	<b>7879 lbs</b>	<b>18508 lbs</b>

**Extended Warranty**

WAI-11E EW4: DD13 VOC \$0 DED 7 YEARS/250,000 MILES/402,500 KM FEX APPLIES

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(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(\*\*) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.



**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2020-012**

Being a by-law to authorize the Mayor and Clerk to execute a Site Plan Agreement between Eli Brubacher & Verna Brubacher and The Corporation of the Township of Mapleton.

**WHEREAS** Eli Brubacher & Verna Brubacher are the owners of lands described as Part Lot 13, Concession 4 Peel; Part Lot 14, Concession 4 Peel as in RO747609, in the geographic area of the Township of Peel, now in the Township of Mapleton and are desirous of developing the subject lands;

**AND WHEREAS** the property has been made subject to Site Plan Control by By-law 2013-079;

**NOW THEREFORE** the Council of The Corporation of the Township of Mapleton enacts as follows:

1. That the Mayor and Clerk be authorized to execute a Site Plan Agreement between Eli Brubacher & Verna Brubacher and The Corporation of the Township of Mapleton.
2. A copy of the agreement is attached hereto as Schedule "A" and forms part of this By-law.

**READ** a first, second and third time this 11<sup>th</sup> day of February, 2020.

---

Mayor Gregg Davidson

---

Clerk Barb Schellenberger

**STANDARD SITE PLAN AGREEMENT**

THIS AGREEMENT made this 8 day of January, 2020.

BETWEEN:

**ELI BRUBACHER AND VERNA BRUBACHER**  
hereinafter called the "Owner"

OF THE FIRST PART

-and-

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**  
hereinafter called the "Township"

OF THE SECOND PART

-and-

**FARM CREDIT CORPORATION**  
hereinafter called the "Mortgagee"

OF THE THIRD PART

WHEREAS the Owner represents that it is the owner of the Lands described as Part Lot 13, Concession 4 Peel; Part Lot 14, Concession 4 Peel as in RO747609 subject only to a mortgage or mortgages in favour of the Mortgagee;

AND WHEREAS the Township has enacted a Site Plan Control Area By-law pursuant to the provisions of Section 41 of the *Planning Act*, R.S.O. 1990, c.P.13, as amended, which By-law affects the Lands;

AND WHEREAS this Agreement is being entered into by the parties hereto as a condition to the approval of the plans and drawings submitted by the Owner pursuant to Section 41 of the *Planning Act*.

AND WHEREAS these plans and drawings are described as:  
Drawing Name: Site Plan dated December 2019, 2 pages  
Drawing prepared by: Applicant

AND WHEREAS these plans can be reviewed at the Offices of the Clerk of The Corporation of the Township of Mapleton, 7275 Sideroad 16, east of Drayton, Ontario.

NOW THEREFORE THIS AGREEMENT WITNESSETH that for Two (\$2.00) Dollars paid by each of the parties to the other, the receipt and sufficiency of which is hereby acknowledged, and in consideration of the Township approving the plans and drawings for the development of the Lands, the Owner covenants and agrees with the Township to provide, to the satisfaction of and at no expense to the Township, the following:

1. Plans showing the location of all buildings and structures to be erected on the Lands and showing the location of all facilities and works to be provided in conjunction therewith including, without limitation, all facilities and works required under Section 3 below (the "Plans").
2. Construct all buildings, structures, facilities and works in accordance with the Plans.

3. The Owner agrees that the Plans shall be in such detail and shall provide for any or all of the following, as determined by the Township:
  - (a) the elevation of the property prior to and after development of the proposed use;
  - (b) the proposed exterior building design of all buildings and the use of all remaining open lands on the site;
  - (c) all yards and off-street parking spaces in accordance with the Township's by-laws;
  - (d) detailed Landscape Plans indicating planting and any outdoor structures;
  - (e) the proposed width, location, grades and elevation of all proposed roads, entrances, accesses and walkways (both private and public);
  - (f) the location of all outdoor garbage and recycling containers and details for supporting concrete pad and enclosures having a height of 1.8 metres. Further, the Owner agrees to locate and construct the supporting concrete pad and enclosure in accordance with the approved plan and details prior to the occupancy of the proposed development;
  - (g) storm and sanitary drainage plans for the Lands and the buildings;
  - (h) the location of fire routes;
  - (i) the location and type of overhead floodlights for all parking areas to ensure deflection of lights away from adjacent properties;
  - (j) subject to the *Public Transportation and Highway Improvement Act, R.S.O. 1990*, facilities to provide access to and from the land such as access ramps and curbing and traffic direction signs, and where access is proposed onto a County of Wellington Road, the approval of the County of Wellington shall be obtained with respect to the location and design of access onto the County Road;
  - (k) off-street vehicular loading and parking facilities, either covered or uncovered, access driveways, including driveways for emergency vehicles and the surfacing of such area and driveways;
  - (l) walkways, including the surfacing thereof, and all other means of pedestrian access;
  - (m) walls, fences, hedges, trees, shrubs or other groundcover or facilities for the landscaping of the lands or the protection of adjoining lands.
4. The Owner agrees that the building or buildings shall be erected and the project shall be completed in accordance with the Plans and all applicable laws, including without limitation, the exterior building design, site, elevation, landscape-buffering and layout plans as approved by the Township, subject only to such changes as are approved, in writing, by the Township. The Township reserves the right to waive or rescind any term or condition contained in this Agreement provided that such condition is waived or rescinded by Resolution of Council.
5. The Owner agrees that there shall be no outside storage on the Lands other than as provided in Paragraph 3 (f) of this Agreement.
6. The Owner agrees that all surface and roof drainage will be controlled on the Lands and taken to an outlet with catch basins, where necessary, in a manner approved by the Township and/or the County of Wellington.
7. The Owner agrees that there shall be no on-site storage of snow and that snow shall be removed from the parking lot area for the Lands unless clearly shown on the drawings.
8. The provisions set out in Schedule "A" to this Agreement are site specific requirements that relate to the Lands and, to the extent that there is any inconsistency or conflict between the two sets of provisions, the terms of Schedule "A" shall prevail.

9. The Owner agrees to dedicate to the Township, free and clear of all encumbrances, all easements and lands required by the Township for the construction, maintenance and improvement of any existing or newly required watercourses, ditches, land drainage works and sanitary sewage facilities on the Lands and, on request by the Township, to deliver the properly executed documents in registrable form to the Township in order to complete the dedication to the Township and to pay all costs incurred by the Township in respect to the aforementioned dedications.
10. The Owner shall, where required by Township and/or County of Wellington resolution, dedicate to the Township and/or to the County widening of highways that abut on the Lands at no cost to the Township and/or County, free and clear of all encumbrances.
11. The Owner hereby releases and indemnifies the Township, and, where applicable, the County of Wellington, its servants, agents and contractors from any and all liability and associated costs, claims or demands in respect of the proper maintenance and operation of the matters and facilities required by virtue of this Agreement.
12.
  - (a) In the event works are to be performed by the Owner, its servants or its agents on lands owned by or to be conveyed to the Township, the Owner shall supply the Township with a comprehensive liability insurance policy in form satisfactory to the Township, holding the Township harmless for claims for damages, injury or otherwise in connection with the work done by the Owner, its servants or agents in or adjacent to the lands to be developed under this Agreement in the amount of Five Million (\$5,000,000.00) Dollars inclusive. The Township is to be named as an insured in the said policy.
  - (b) The Owner shall, upon the earlier of (a) commencing any works on the Lands, or (b) applying for a building permit, supply the Township with cash or a Letter of Credit (the "security") in form satisfactory to the Clerk and in an amount determined by the Clerk, sufficiently guaranteeing the satisfactory completion of the site works on Township property described in or contemplated by this Agreement and further guaranteeing the workmanship and materials and the repair of all damage to works or facilities required by this Agreement for a period of one (1) year from the date that such works are constructed receive written approval from the Township and or Township Engineer. The security must further guarantee payment to the Township of all inspection or other costs that the Township may incur as a result of this Agreement. When the work is completed to the satisfaction of the Township and or Township Engineer, the Letter of Credit may be reduced to an amount equal to Ten (10%) per cent of the original amount determined by the Clerk for each phase and shall not be further reduced until the Township or Township Engineer has approved the works at the end of the said one (1) year period.
13. In the event works are to be performed by the Owner, its servants or its agents on lands other than lands owned by the Township, the Owner shall:
  - a) *provide the Township with, prior to the execution of this Agreement by the Township, a letter of credit or other satisfactory security in an amount equal to 50% of the cost of works and facilities relating to storm drainage, surface treatment of parking areas, landscaping, buffer strips, fencing, grading, curbing and similar physical improvement works.*
  - b) *complete the said works and facilities within a period of one (1) year from the date of issuance of a building permit, or within one (1) year of the execution of this agreement by the Township if no building permit is required by the development provided for herein, and provide satisfactory proof of completion of the said works including survey, engineering, architectural*

*(including landscape architect where required), or another professional certification, at the owner's sole expense.*

- c) *Upon failure of the owner to complete the said works and facilities within the said one year period, the Township may draw on the said letter of credit or other satisfactory security, such amount or amounts as may be required to pay for the work done or to be done pursuant to the provisions of this section and the Township and/or its authorized agents are hereby authorized to enter upon the lands to perform the said works and facilities.*

*Section 427 of the Municipal Act, S.O. 2001, c. 25, as amended, applies to this Agreement and in the event the Owner fails to perform the works and facilities required to be done herein, such works and facilities may be done by the Township at the Owner's expense and the Township may recover the expense in doing so by action or the same may be recovered in like manner as municipal taxes*

14. The Owner is to confirm conformation to the terms of agreement prior to the Township releasing the security.
15. The Owner is responsible for dust control of all dust resulting from the development, whenever necessary. To eliminate dust, the owner may be required to apply dust suppressants, covering stock piles of top soil with tarps or applying ground cover to the areas that have been stripped and left undeveloped at the direction of the Township.
16. This Agreement shall be registered against title to the Lands at the Owner's expense. It is understood and agreed that, after this Agreement has been registered against title, it shall not be released by the Township. After all terms and conditions of this Agreement have been complied with to the satisfaction of the Township, the Township, upon request and at the Owner's expense, shall issue a Certificate of Compliance certifying compliance with this Agreement to the date of the Certificate.
17. The Owner hereby grants to the Township, its servants, agents and contractors a license to enter onto the Lands and into structures for the purpose of inspecting the works and the Lands or for any other purpose pursuant to the rights of the Township under this Agreement.
18. The Mortgagee agrees that in the event it obtains or has transferred to it the equity of redemption in the lands, or title to the lands, under its mortgage, then:
  - (a) If the Mortgagee retains all or part of the lands and develops the lands, either along or in combination with another person, the Mortgagee so developing the lands will be subject to the terms of this Agreement in the same manner as if the Mortgagee had executed this Agreement in the capacity of the Owner; and,
  - (b) In the event of a sale or other conveyance of the Mortgagee's entire freehold interest in the lands, the Mortgagee will require as a condition precedent to the closing of any such sale or conveyance, that the purchaser covenant with the Township to perform and undertake all of the terms of this Agreement in the same manner as if the purchaser had executed this Agreement in the capacity of the Owner.
19. The covenants, agreements, conditions and understandings set out herein and in Schedules "A" hereto, which form part of this Agreement, shall run with the Lands and shall enure to the benefit of and be binding upon the parties hereto and their heirs, executors, administrators, successors and assigns, as the case may be.

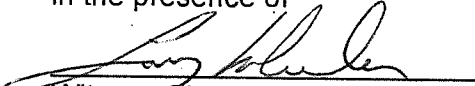


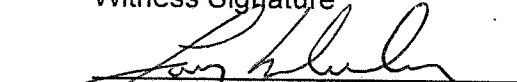
20. Nothing in this Agreement constitutes a waiver of the Owner's duty to comply with any By-law of the Township or any other law.

IN WITNESS WHEREOF the parties have executed this Agreement.

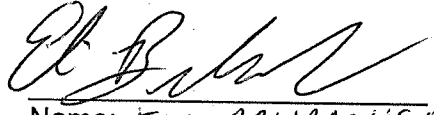
SIGNED, SEALED AND DELIVERED

in the presence of

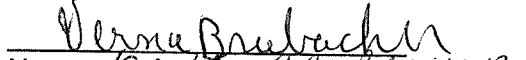
  
Witness Signature

  
Witness Signature

OWNER'S NAME



Name: ELI BRUBACHER

  
Name: VERNA BRUBACHER

I/We have the authority to bind the Corporation

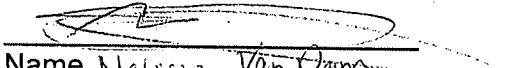
THE CORPORATION OF THE TOWNSHIP OF MAPLETON

\_\_\_\_\_  
Gregg Davidson  
Mayor

\_\_\_\_\_  
Manny Baron  
CAO/Deputy Clerk

We have the authority to bind the Corporation.

FARM CREDIT CORPORATION

  
Name Melissa Van Dam  
Title: Relationship Manager  
I have the authority to bind the Corporation.

## **SCHEDULE "A"**

### **Site Specific Requirements**

The provisions set out in this Schedule are site specific requirements that relate to the Lands. This Schedule shall be read in conjunction with the provisions of the main body of this Agreement, but to the extent that there is any inconsistency or conflict between the two sets of provisions, the following terms of this Schedule shall prevail.

- None known at this time

### **Security**

- \$2,000.00 will be collected at the time of building permit as a security for on-site surface works.

# Eli Brubacher

7472 FOURTH LINE

Wallenstein

NOB 250









519-669-2186

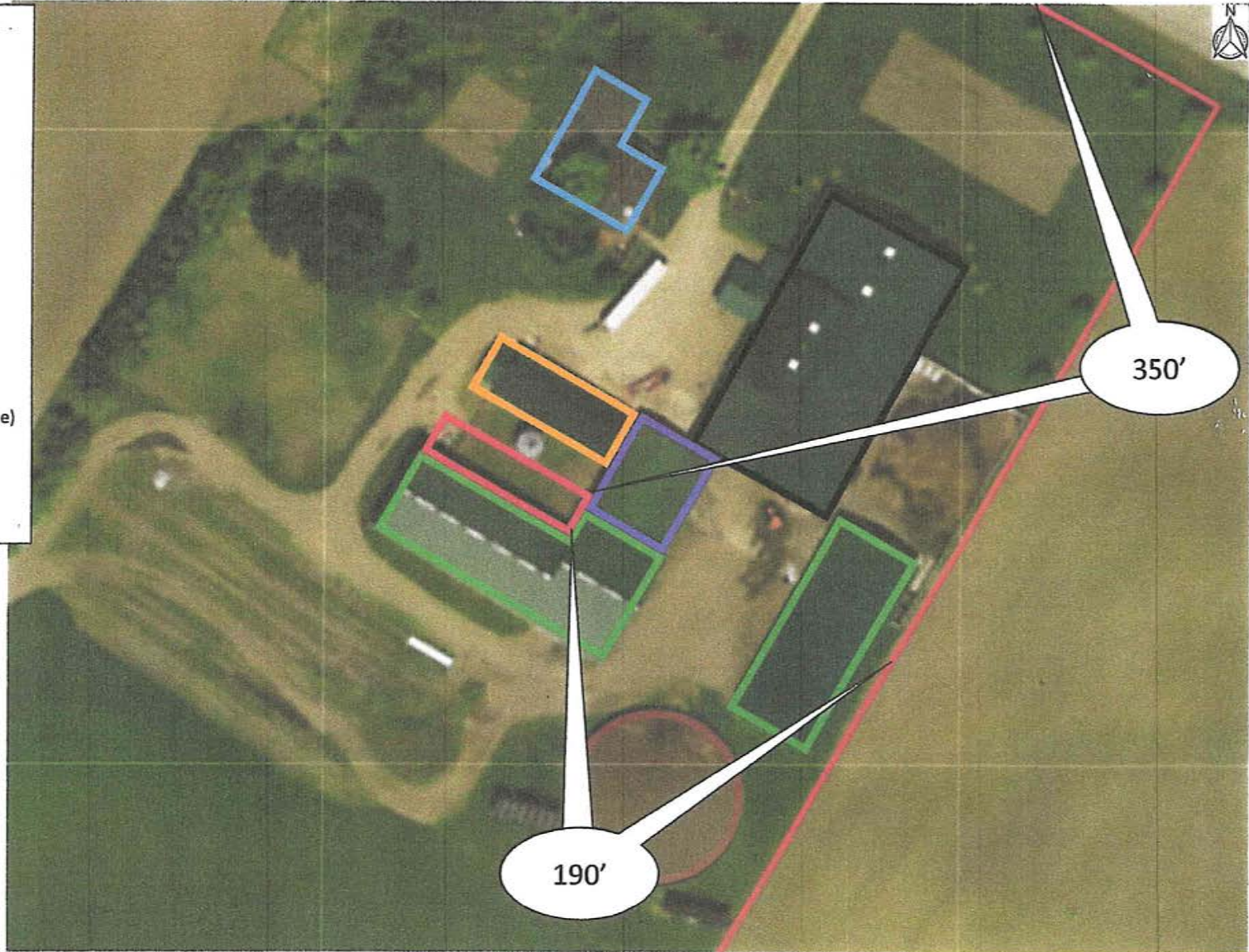
Lot 13& 14

Concession 4

Peel/ Mapleton

2332000002076000000

-  House
-  30x80' equipment storage (190' to side lot line)
-  30x60' horse barn area (140' to side lot line)
-  50x150' feed storage/ feed room
-  50x120' feed storage (10' to side lot line)
-  84x150' existing dairy barn (72' to side lot line)
-  12x100' liquid manure storage (25' to side lot line)
-  35x100' proposed dog kennel





**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2020-013**

Being A By-law to authorize the closure and conveyance of an unopened road allowance known as that portion of Pt Queen St. Pt Bolton's Drayton; Pt Union St Pt Bolton's Drayton Pt 4, 60R3011; Township of Mapleton, County of Wellington

**WHEREAS** the Corporation of the Township of Mapleton considers it advisable to permanently stop up and close the unopened road allowance known as that portion of Pt Queen St. Pt Bolton's Drayton; Pt Union St Pt Bolton's Drayton Pt 4, 60R3011; Township of Mapleton, County of Wellington and convey the soil and freehold to an abutting land owner;

**AND WHEREAS** the policies governing the sale of municipal land have been complied with;

**AND WHEREAS** public notice of this By-law was given by means of notice in the *Community News* on January 30, 2020 and in the Public Notice section of the Township's website;

**AND WHEREAS** the Council for the Corporation of the Township of Mapleton has heard any persons who applied to be heard regarding this By-law;

**AND WHEREAS** Section 34 of the *Municipal Act* 2001, S.O. 2001, c. 25, requires that a By-law permanently closing a highway does not take effect until a certified copy of the By-law is registered in the proper Land Registry Office;

**NOW THEREFORE**, the Council of The Corporation of the Township of Mapleton enacts as follows:

1. THAT the Roads are declared surplus to the Township's present and future needs and that the Roads be permanently closed; and
2. THAT the soil and freehold of the Road be conveyed to the respective abutting land owner (the "Purchaser") on a cost recovery basis, subject to the Purchaser entering into a satisfactory agreement of purchase and sale and subject to any necessary easements or other legal requirements being satisfied, as determined by the Township's Solicitor; and
3. THAT the Township's Solicitor take all necessary steps to complete the conveyance of the Roads to the Purchaser and that the Mayor and Clerk are authorized to execute any documents in connection therewith; and
4. THAT this By-law shall take effect on the date of its registration in the Land Registry Office, in accordance with Section 34 of the *Municipal Act* 2001, S.O. 2001, c. 25.

**READ** three times and finally passed this 11<sup>th</sup> day of February 2020.

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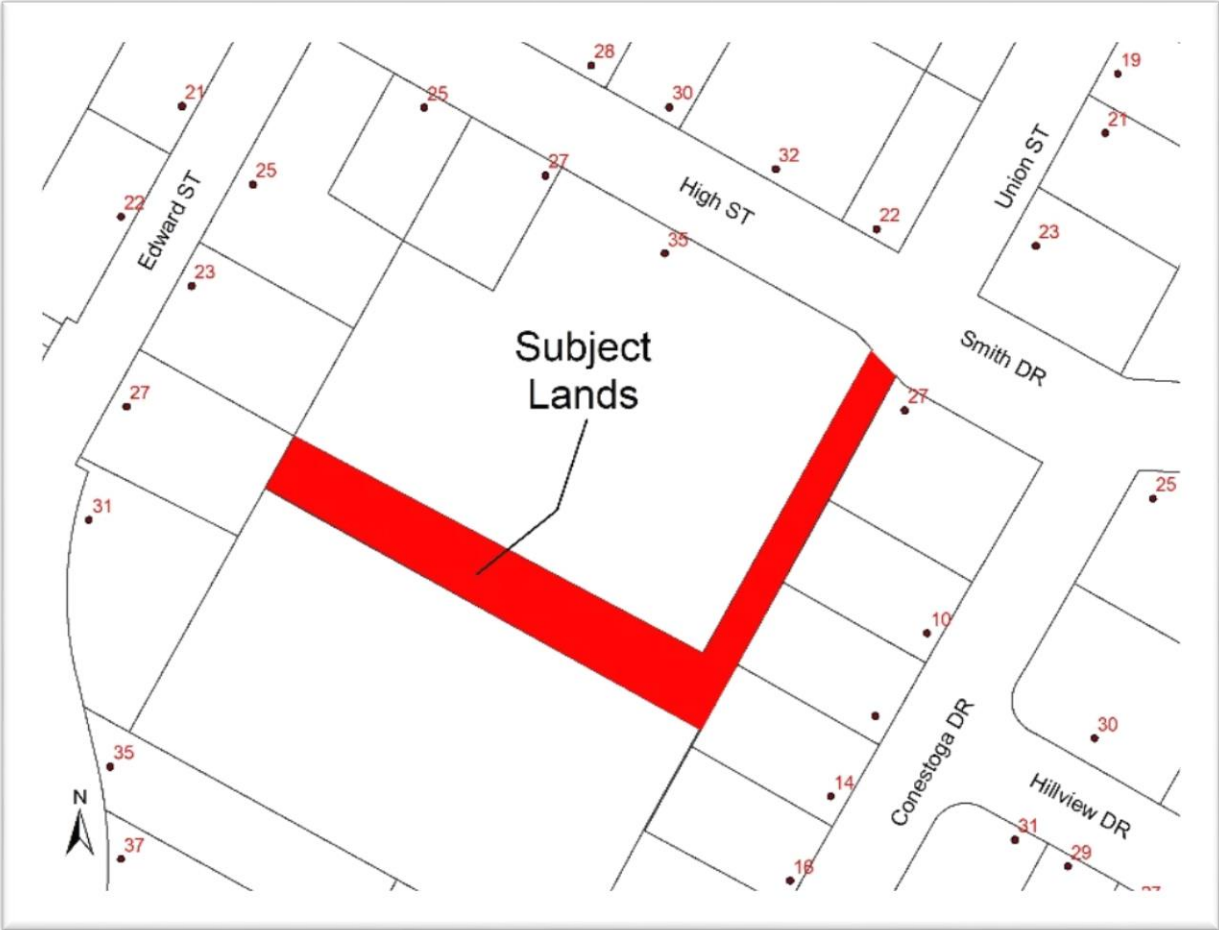
Gregg Davidson, Mayor

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Barb Schellenberger, Clerk

By-law Number 2020-013

Schedule "A"



**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2020-014**

**A By-law to authorize the closure and conveyance of unopened road allowances known as Pt of Wellesley Street, Pt of Centre Street, Pt of Hill Street, Pt of George Street, all being in Donald Sutherland's Survey and Part of Lot 5, Concession 2, Glen Allan, Geographic Township of Peel, now in the Township of Mapleton, County of Wellington**

**WHEREAS** the Corporation of the Township of Mapleton considers it advisable to permanently close and sell the unopened road allowances known as Pt of Wellesley Street, Pt of Centre Street, Pt of Hill Street, Pt of George Street, all being in Donald Sutherland's Survey and Part of Lot 5, Concession 2, Glen Allan, Geographic Township of Mapleton (the "Roads") and to convey the soil and freehold to various abutting land owners;

**AND WHEREAS** the policies governing the sale of municipal land have been complied with; and

**AND WHEREAS** public notice of this by-law was given by means of notice in the North Wellington Community News January 23, 2020;

**AND WHEREAS** the Council for the Corporation of the Township of Mapleton has heard any persons who applied to be heard regarding this By-law;

**AND WHEREAS** Section 34 of the *Municipal Act* 2001, S.O. 2001, c. 25, requires that a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper Land Registry Office;

**NOW THEREFORE**, the Council of The Corporation of the Township of Mapleton enacts as follows:

1. THAT the Roads are declared surplus to the Township's present and future needs and that the Roads be permanently closed; and
2. THAT the soil and freehold of the Road be conveyed to the respective abutting land owners (the "Purchasers") on a cost recovery basis, subject to the Purchaser entering into satisfactory agreements of purchase and sale and subject to any necessary easements or other legal requirements being satisfied, as determined by the Township's Solicitor; and
3. THAT the Township's Solicitor take all necessary steps to complete the conveyance of the Roads to the Purchasers and that the Mayor and Clerk are authorized to execute any documents in connection therewith; and
4. THAT this By-law shall take effect on the date of its registration in the Land Registry Office, in accordance with Section 34 of the *Municipal Act* 2001, S.O. 2001, c. 25.

**READ** three times and finally passed this 11<sup>th</sup> day of February, 2020.

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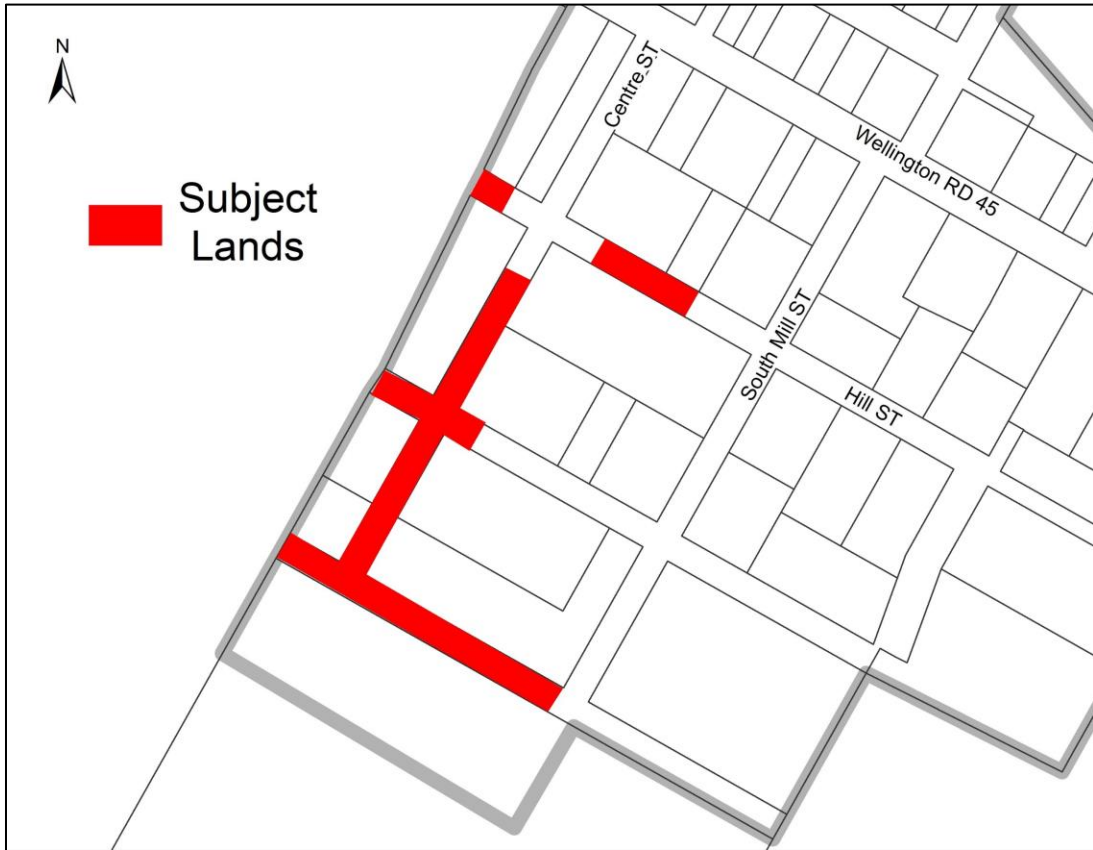
Gregg Davidson, Mayor

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Barb Schellenberger, Clerk

BY-LAW NUMBER 2020-014

SCHEDULE "A"





## ADDITIONAL INFO

- Draft Plan of Subdivision prepared by MHBC, revised September 18, 2019 (attached)
- Draft Plan of Survey prepared by Van Harten, December 16, 2019 (attached)
- Reports to Council
  - i) CL2019-07 February 20/19
  - ii) CL2019-32 October 8/19

# DRAFT PLAN OF SUBDIVISION

## Legal Description

LOTS 34-36 WEST OF SOUTH MILL ST AND SOUTH OF HILL ST &  
 LOTS 37-39 EAST OF CENTRE ST AND SOUTH OF HILL ST &  
 LOTS 40 AND 41 WEST OF CENTRE ST AND SOUTH OF HILL ST &  
 LOTS 42 AND 43 WEST OF CENTRE ST AND NORTH OF GEORGE ST &  
 LOTS 44-46 EAST OF CENTRE ST AND NORTH OF GEORGE ST &  
 LOTS 62-64 WEST OF SOUTH MILL ST AND SOUTH OF GEORGE ST &  
 LOTS 65-67 EAST OF CENTRE ST AND SOUTH OF GEORGE ST &  
 LOTS 68 AND 69 WEST OF CENTRE ST AND SOUTH OF GEORGE ST &  
 LOTS 70 AND 71 WEST OF CENTRE ST AND NORTH OF WELLESLEY ST &  
 LOTS 72-74 EAST OF CENTRE ST AND NORTH OF WELLESLEY ST &  
 LOTS 75-77 WEST OF SOUTH MILL ST AND NORTH OF WELLESLEY ST,  
 ALL BEING IN DONALD SUTHERLAND'S SURVEY AND  
 PART OF LOT 5, CONC. 2  
 (GEOGRAPHIC TOWNSHIP OF PEEL)  
 TOWNSHIP OF MAPLETON  
 COUNTY OF WELLINGTON

## Owner's Certificate

I HEREBY AUTHORIZE MACNAUGHTON HERMSEN BRITTON CLARKSON PLANNING LIMITED TO SUBMIT THIS PLAN FOR APPROVAL.

DATE: \_\_\_\_\_ Heather Smith & Steve Guschbaer

DATE: \_\_\_\_\_ Steve Sebben

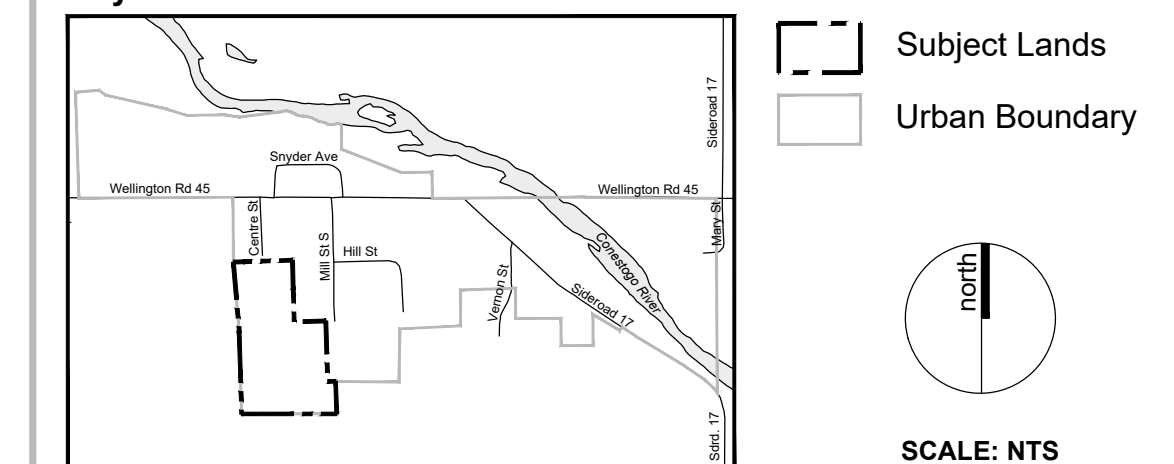
DATE: \_\_\_\_\_ Murray Martin

## Surveyor's Certificate

I HEREBY CERTIFY THAT THE BOUNDARIES OF THE LAND TO BE SUBDIVIDED ON THIS PLAN AND THEIR RELATIONSHIP TO THE ADJACENT LANDS ARE ACCURATELY AND CORRECTLY SHOWN.

DATE: \_\_\_\_\_ NAME, OLS (COMPANY)

## Key Plan



Source: County of Wellington

## Additional Information Required Under Section 51(17) of the Planning Act R.S.O. 1990, c.P.13 as Amended

- |                |                           |             |
|----------------|---------------------------|-------------|
| A. AS SHOWN    | B. AS SHOWN               | C. AS SHOWN |
| D. RESIDENTIAL | E. AS SHOWN               | F. AS SHOWN |
| G. AS SHOWN    | H. MUNICIPAL WATER SUPPLY | I. LOAM     |
| J. AS SHOWN    | K. ALL SERVICES REQUIRED  | L. AS SHOWN |

## Area Schedule

Description	Lots/Blocks	Units	Area (ha)
Residential	1-11	11	3.339
Storm Water Management	12		0.295
Future Development	13		0.143
Road Widening	14		0.020
0.3m Reserve	15		0.002
Roads			0.476
<b>Total</b>	<b>15</b>	<b>11</b>	<b>4.275</b>

## Notes

- ALL DIMENSIONS ARE IN METRES UNLESS OTHERWISE SHOWN.
- BOUNDARY INFORMATION FROM PLAN OF SURVEY PREPARED BY VAN HARTEN SURVEYING INC., NOV. 6, 2017

2	Sept. 18, 2019	Adjust property limits; Blocks 2-4 realigned;	CAC
1	Dec. 13, 2018	Remove 6.0m SWM Access	CAC

Revision No. Date Issued / Revision By

## Approval Stamp

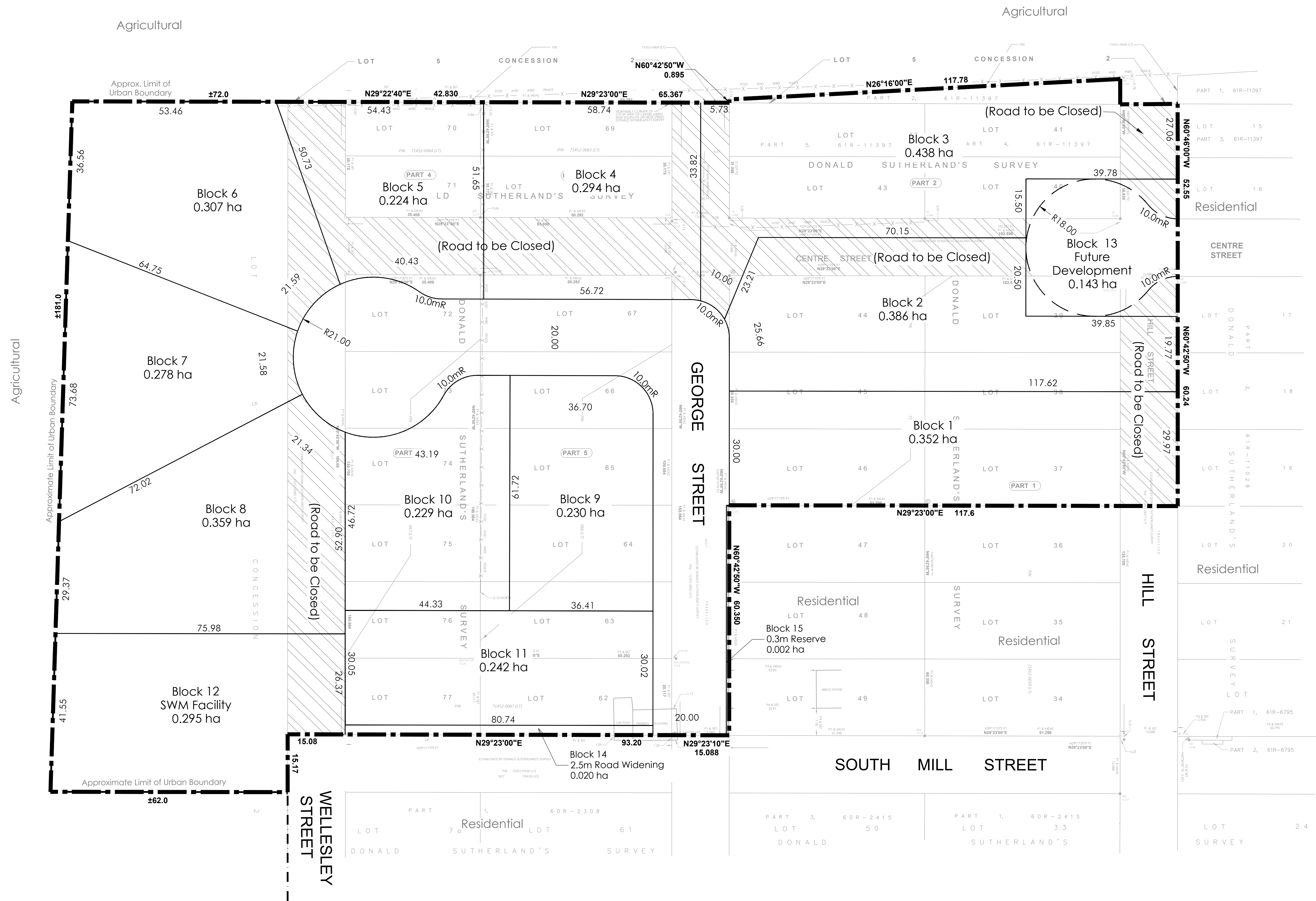
Date	Sept. 18, 2019
File No.	17410A
Plan Scale	1:500 (Arch D)
Drawn By	DGS/CAC
Checked By	PC

Project Glen Allan Subdivision

Applicants Heather Smith, Steve Guschbaer, Steve Sebben & Murray Martin, Mapleton, ON.

File Name **DRAFT PLAN** Dwg No. 1 of 1

Scale Bar 0 25 50m



Agricultural

Agricultural

Agricultural

Residential

Residential

SOUTH MILL STREET

WELLESLEY STREET

GEORGE STREET

HILL STREET

Residential

Residential

Residential



**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2020-014B**

**Being a By-law to amend By-law 2010-080, being a  
Zoning By-law for the Township of Mapleton**

**Survey Loughran, Part Lot 6  
38 McGrivern Street, Moorefield  
ZBA 2020-02**

**WHEREAS** the Council of the Corporation of the Township of Mapleton deems it desirable to amend said By-law Number 2010-080, as amended.

**NOW THEREFORE** the Council of the Corporation of the Township of Mapleton enacts as follows:

1. That By-law Number 2010-080, is hereby amended by changing the zoning on the map forming Schedule 'A-3', as it applies to Survey Loughran, Part Lot 6 (Maryborough), with a municipal address of 38 McGrivern Street, Moorefield as illustrated on Schedule 'A' attached to and forming part of this By-law from:

- **Central Commercial (C1) to Central Commercial Exception (C1-31.335)**

2. THAT Section 31, Exception Zone, is amended by the inclusion of the following new exception:

<b>31.335</b> Survey Loughran, Part Lot 6 (Maryborough), 38 McGrivern St., Moorefield	In addition to the other uses permitted in the Central Commercial (C1) zone, the sale of alcohol is permitted.
--	--

3. That except as amended by this By-law, the subject lands, as shown on Schedule 'A' to this By-law, shall be subject to all other applicable regulations of By-law Number 2010-080, as amended.
4. This By-law shall come into effect on the final passing thereof by the Council of Corporation of the Township of Mapleton, subject to compliance with the provisions of the *Planning Act*, R.S.O. 1990, c. P.13, as amended.

**READ** a first, second and third time and passed this 11<sup>th</sup> day of February, 2020.

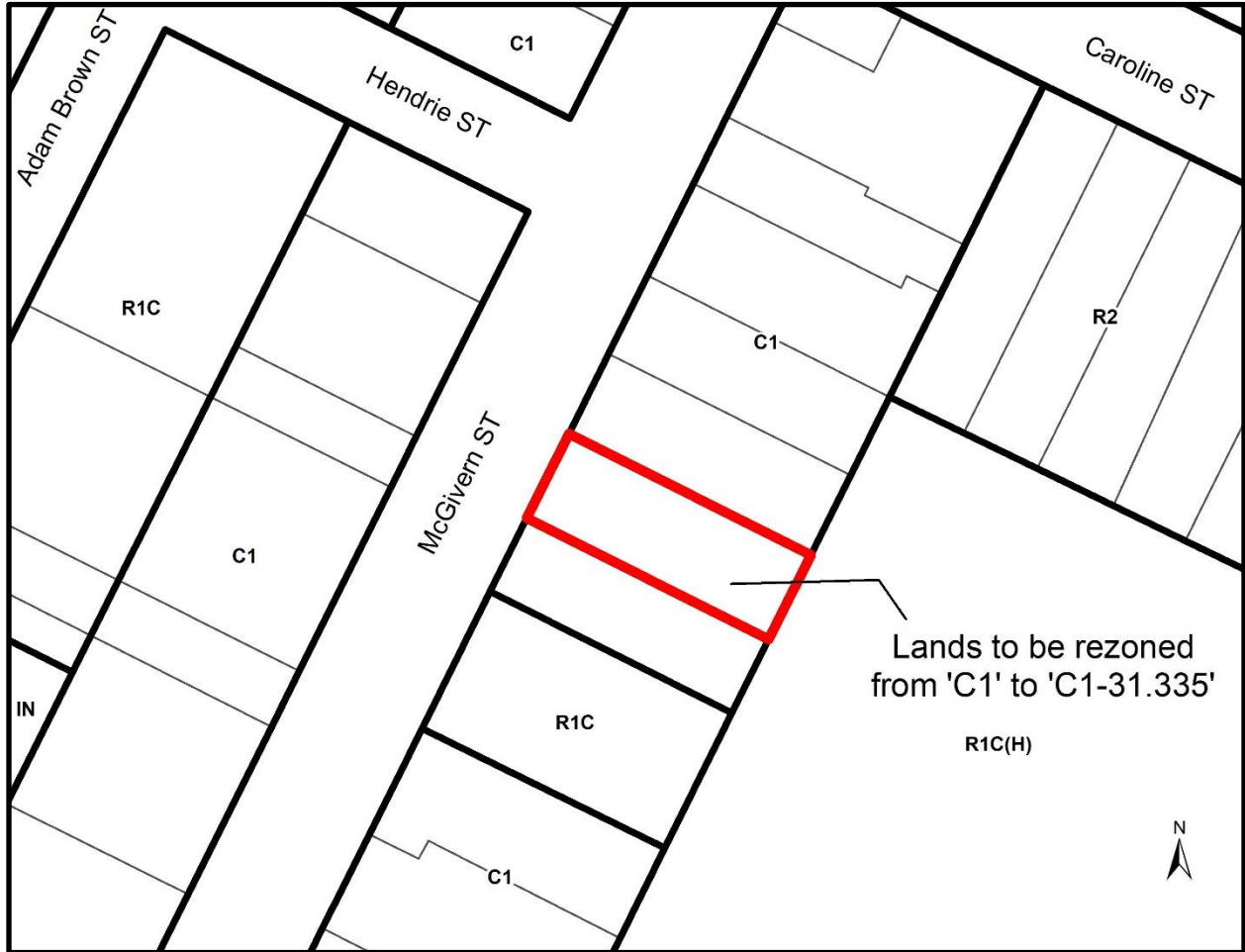
\_\_\_\_\_  
Mayor Gregg Davidson

\_\_\_\_\_  
Clerk Barb Schellenberger

THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2020-14B

Schedule "A"



Hatched area to be rezoned to a modified "C1-31.335" Zone

**EXPLANATORY NOTE**  
**BY-LAW NUMBER 2020-014B**

**SUBJECT LAND**

The subject land is legally described as Survey Loughran, Part Lot 6 (Maryborough), with a civic address of 38 McGrivern Street, Moorefield. The property is approximately 0.06 ha (0.15 ac) in size and has an existing commercial structure.

**PURPOSE AND EFFECT**

The purpose of the amendment is to rezone the subject lands to permit the sale of alcohol in addition to the uses permitted within the Central Commercial (C1) zone.



January 27, 2020

By Email: [mbaron@mapleton.ca](mailto:mbaron@mapleton.ca)

Manny Baron, CAO  
Township of Mapleton  
7275 Sideroad 16, Box 160  
Drayton, ON N0G 1P0

Dear Mr. Baron

**Re: 2020 Grand River Conservation Authority Budget and Levy Meeting**

Please be advised that the Annual General Meeting of the Grand River Conservation Authority will be held on Friday, February 28, 2020, at 9:30 a.m. at the Administration Centre in Cambridge, to consider the 2020 Budget and General Municipal Levy.

The attached report, which includes the most recent draft of the 2020 Budget, was presented to the General Membership on January 24, 2020. Based on previous board direction to staff, this draft budget includes a General Levy of \$11,927,000 which represents a 2.5% increase over 2019. The General Levy, if approved at the Annual General Meeting, will be apportioned to watershed municipalities on the basis of "Modified Current Value Assessment" as defined in Ontario Regulation 670/00.

As you may be aware, there were two levy appeals pursued by the City of Hamilton regarding the Grand River Conservation Authority's levy apportionment in 2018 and 2019. The apportionment of the General Levy had changed significantly in 2018 compared to prior years as a result of a decision issued by the Mining and Lands Commissioner on December 21, 2017. The change caused a large increase in the amount apportioned to the City of Hamilton and an offsetting decrease for other participating municipalities. The City of Hamilton has recently advised that they are no longer pursuing those appeals and there are currently no outstanding appeals of the Grand River Conservation Authority levy.

The attached draft 2020 Budget outlines the programs and services of the Grand River Conservation Authority and how those programs are expected to be funded in 2020. Also attached is a calculation of the apportionment of the 2020 General Levy to participating municipalities. Should you have any questions concerning the draft Budget or the levy apportionment, please contact the undersigned.

Yours truly,

A handwritten signature in black ink that reads "Karen Armstrong".

Karen Armstrong,  
Deputy CAO and Secretary-Treasurer

# Grand River Conservation Authority

**Report number:** GM-01-20-05  
**Date:** January 24, 2020  
**To:** Members of the Grand River Conservation Authority  
**Subject:** Budget 2020 – Draft #2

---

## **Recommendation:**

THAT Report Number GM-01-20-05 – Budget 2020 Draft 2 be received as information;  
AND THAT member municipalities be forwarded a letter advising them of the General Membership meeting to be held February 28, 2020 to approve the 2020 Budget and the general municipal levy and that the most recent budget draft be forwarded with this letter.

## **Summary:**

This draft continues to present a balanced budget position for 2020.

This draft of the budget includes the following significant changes since the September 27, 2019 draft #1 budget report:

- \$ 195,000 Special Projects spending/funding increased
- \$ 75,000 Resource Planning revenue decreased
- \$ 125,000 Net Operating expenses increased
- \$ 40,000 2019 surplus carry forward increased
- \$ 200,000 Net Transfer from reserves increased

The Final Budget will include adjustments for year-end carry forward projects and for final audited results.

This draft includes the following amounts:

- Expenditures \$33,015,188
- General Municipal Levy \$11,927,000 (2.5% increase over prior year)
- Provincial Water and Erosion Control Infrastructure (WECl) Grant \$700,000
- Provincial Source Protection Program Grant \$720,000
- Reserves to decrease by \$1.4M in 2020

## **Report:**

The final 2020 budget will be presented for approval at the February 28, 2020 General Membership Meeting.

This draft of the 2020 Budget includes the following changes made since the September 27, 2019 General Membership Meeting:



Special Projects Budget 2020 (net increase \$195,000):

\$ 100,000	Subwatershed Study – City of Kitchener
\$ 100,000	Municipal funding increased
\$ 140,000	Waste Water Optimization Project
\$ 140,000	Provincial funding increased
\$ 100,000	Ecological Restoration Projects
\$ 100,000	Other Donations funding increased
\$ 20,000	Haldimand Water Festival
\$ 20,000	Foundation funding increased
(\$115,000)	Source Protection Program expenses decreased
\$115,000	Provincial funding decreased
(\$50,000)	Development expenses decreased
\$50,000	Funding from Land Sales Proceeds reserve decreased

Operating Budget 2020:

\$75,000	Resource Planning - Compensation & Benefits decreased
(\$75,000)	Plan Review Fee Revenue decreased
(\$200,000)	Head Office Major Maintenance expense increased (roof repairs)
\$200,000	Funding from Head Office Maintenance Reserve increased
\$ 40,000	2019 Surplus carry forward increased
(\$40,000)	Legal and Consulting expenses increased

Based on review of 2019 actuals the budgeted revenue from resource planning fees is being reduced by \$75,000. Compensation and benefit costs are being reduced to offset this increase based on an expectation of a combination of vacancy and rate savings.

Head Office major maintenance expenses have been increased for 2020 due to timing of roof repairs commenced in 2019 and which will be completed in 2020. The roof repair project is still on track with its forecast cost.

The forecast 2019 surplus as at November 30<sup>th</sup>, 2019 was \$140,000. This draft of the budget has been adjusted to agree with this forecast.

## Significant Outstanding Budget Items

After actual 2019 figures are finalized, the final budget will be prepared and the outstanding matters listed below will be addressed.

### (a) Year 2020 Carry forward Adjustments

#### 2019 Surplus carry forward

This draft of the 2020 Budget assumes a \$140,000 surplus carry over from year 2019. The December 2019 Financial Summary for year-end 2019 forecast a \$140,000 surplus. This will be updated pending finalizing the yearend results. The actual "2019 Net Surplus" will be incorporated into the 2020 budget.

#### 2019 Special Projects carry forward

Any projects commenced in year 2019 or earlier and not completed by December 31, 2019 will be carried forward and added to Budget 2020 (i.e. both the funding and the expense will be added to Budget 2020 and therefore these adjustments will have no impact on the breakeven net result).

#### Major Water Control Structures Capital Maintenance Expenditures

A final determination of the amount of spending to be added to the Budget 2020 (i.e. unspent amounts from 2019) will be made, including use of the reserve for 2020 projects.

### (b) Conservation Area Revenue and Expenses

Final revenue, operating and capital expense budget figures to be determined following year-end actuals review.

### (c) Source Protection Program

The current budget draft includes \$720,000 in spending. The final version of the GRCA 2020 Budget may be adjusted to reflect any funding approvals. Expenses for this program are funded 100% by a provincial grant.

Attached are the following:

Budget 2020 Timetable

Summary Reserve Report – Budget 2020

Preliminary Budget 2020 Package to Municipalities (separate attachment)

### Notice to Municipalities:

Ontario Regulation 139/96, made under the Conservation Authorities Act, requires that Conservation Authorities provide 30 days notice to participating municipalities of the meeting at which the Budget and Levy will be voted upon. The notice must include the amount of each municipality's levy and the financial information relied on in support of that levy. Budget draft #2 will be mailed out to municipalities on January 27th, 2020 in order to adhere to the notice timeline.

**Financial implications:**

In this draft, the GRCA is proposing a \$33,015,188 budget.

With respect to reserves this budget version outlines a net decrease to reserves of approximately \$1.4 million.

**Prepared by:**

Sonja Radoja  
Manager, Corporate Services

**Approved by:**

Karen Armstrong  
Assistant CAO/Secretary-Treasurer

## Grand River Conservation Authority Summary of Municipal Levy - 2020 Budget

*draft January 24th, 2020*

	% CVA in Watershed	2019 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2020 Budget Matching & Maintenance Levy	2020 Budget Admin & Maintenance Levy	2020 Budget Non Matching Admin & Maintenance Levy	2020 Budget Capital Maintenance*	2020 Budget Total Levy	Actual 2019 Levy	% Change
Brant County	82.9%	6,445,704,057	5,343,488,664	2.80%	12,575	294,381	26,565	333,521	320,200	4.2%	
Brantford City	100.0%	14,094,801,844	14,094,801,844	7.38%	33,169	776,505	70,073	879,747	859,526	2.4%	
Amaranth Twp	82.0%	741,173,956	607,762,644	0.32%	1,430	33,483	3,022	37,935	36,818	3.0%	
East Garafraxa Twp	80.0%	567,538,838	454,031,070	0.24%	1,068	25,013	2,257	28,338	27,694	2.3%	
Town of Grand Valley	100.0%	508,048,182	508,048,182	0.27%	1,196	27,989	2,526	31,711	27,840	13.9%	
Melancthon Twp	56.0%	548,535,978	307,180,148	0.16%	723	16,923	1,527	19,173	18,422	4.1%	
Southgate Twp	6.0%	940,585,890	56,435,153	0.03%	133	3,109	281	3,523	3,437	2.5%	
Haldimand County	41.0%	6,660,920,536	2,730,977,420	1.43%	6,427	150,454	13,577	170,458	166,879	2.1%	
Norfolk County	5.0%	9,136,313,363	456,815,668	0.24%	1,075	25,167	2,271	28,513	27,947	2.0%	
Halton Region	10.4%	43,072,861,004	4,486,635,761	2.35%	10,558	247,176	22,306	280,040	267,286	4.8%	
Hamilton City	26.8%	88,141,299,524	23,577,797,623	12.34%	55,486	1,298,938	117,218	1,471,642	1,425,840	3.2%	
Oxford County	37.5%	4,100,166,131	1,537,219,499	0.80%	3,618	84,688	7,642	95,948	92,876	3.3%	
North Perth Twp	2.0%	2,050,788,963	41,015,779	0.02%	97	2,260	204	2,561	2,480	3.3%	
Perth East Twp	40.0%	1,903,923,454	761,569,382	0.40%	1,792	41,956	3,786	47,534	45,247	5.1%	
Waterloo Region	100.0%	97,165,516,725	97,165,516,725	50.85%	228,659	5,353,001	483,059	6,064,723	5,947,653	2.0%	
Centre Wellington Twp	100.0%	4,825,004,290	4,825,004,290	2.53%	11,355	265,817	23,988	301,160	291,250	3.4%	
Erin Twp	49.0%	2,434,448,511	1,192,879,770	0.62%	2,807	65,718	5,930	74,455	73,721	1.0%	
Guelph City	100.0%	25,990,473,570	25,990,473,570	13.60%	61,164	1,431,856	129,213	1,622,233	1,576,986	2.9%	
Guelph Eramosa Twp	100.0%	2,677,794,567	2,677,794,567	1.40%	6,302	147,524	13,313	167,139	163,892	2.0%	
Mapleton Twp	95.0%	1,648,728,333	1,566,291,917	0.82%	3,686	86,289	7,787	97,762	94,062	3.9%	
Wellington North Twp	51.0%	1,616,042,908	824,181,883	0.43%	1,940	45,405	4,097	51,442	50,151	2.6%	
Puslinch Twp	75.0%	2,508,795,384	1,881,596,538	0.98%	4,428	103,660	9,354	117,442	115,793	1.4%	
<b>Total</b>		<b>317,779,466,008</b>	<b>191,087,518,099</b>	<b>100.00%</b>	<b>449,688</b>	<b>10,527,312</b>	<b>950,000</b>	<b>11,927,000</b>	<b>11,636,000</b>	<b>2.5%</b>	

\*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.



# **2020 BUDGET**

**(Draft to January 24, 2020 General Board Meeting)**

# Grand River Conservation Authority

## 2020 Budget

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## **GRCA 2020 Budget Highlights**

The Grand River Conservation Authority is a successful partnership of municipalities, working together to promote and undertake wise management of the water and natural resources of the Grand River watershed.

The Grand River stretches 300 kilometres from Dundalk in Dufferin County to Port Maitland on Lake Erie. It takes in one of the fastest growing regions in the province, with a population of approximately 1,000,000. The Grand River watershed is also home to some of the most intensively farmed land in the nation.

The prospect of high growth and the impact on water and natural resources and the quality of life present an enormous challenge to the GRCA, municipalities and all watershed residents. It creates an urgent need to work co-operatively to care wisely for the Grand River and its resources.

The work of the GRCA is divided into seven business areas:

- Reducing flood damages
- Improving water quality
- Maintaining reliable water supply
- Protecting natural areas and biodiversity
- Watershed planning
- Environmental education
- Outdoor recreation

In order to carry out these functions, the GRCA draws revenues from a variety of sources:

- User fees, such as park admissions, nature centre programs, planning fees and others which are set to offset most, if not all, the cost of these services
- Revenues from property rentals and hydro generation at our dams
- Municipal levies, which are applied primarily to watershed management programs
- Municipal grants dedicated to specific programs, such as the Rural Water Quality Program and Water Quality Monitoring
- Provincial transfer payments for water management operating expenses
- Provincial grants for specific purposes, such as studies on Source Water Protection and Capital Projects related to water management
- Donations from the Grand River Conservation Foundation for programs such as outdoor education, tree nursery operations and various special projects
- Federal grants and other miscellaneous sources of revenue

The GRCA continues to work on the updates and implementation of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region, including the Grand River watershed, as part of the provincial Source Protection Program under the *Clean Water Act, 2006*. Besides supporting municipalities and other agencies in implementing the plans, the focus in 2020 continues on completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

In April 2018 the GRCA received approval from the Ministry of Natural Resources and Forestry to use up to \$1.8 million from the Land Sale Reserve for hazard tree management over a three year period. This funding has allowed the GRCA to accelerate its program of tree risk management to ensure the health and safety of the public using GRCA lands. This program will continue through 2020 and 2021.

## **1. Watershed Management and Monitoring**

Watershed management and monitoring programs protect watershed residents from flooding and provide the information required to develop appropriate resource management strategies and to identify priority actions to maintain a healthy watershed. Activities include operation of flood and erosion control structures such as dikes and dams; flood forecasting and warning; water quality monitoring; natural heritage restoration and rehabilitation projects; water quantity assessment; watershed and subwatershed studies.

### **Operating Expenditures:**

Water Resources Planning and Environment	\$2,235,700	(Table 1)
Flood Forecasting and Warning	\$ 764,700	(Table 2)
Water Control Structures	\$1,749,700	(Table 3)

**Capital Expenditures:** **\$1,800,000** (Section B)

**Total Expenditures:** **\$6,550,100**

**Revenue sources:** Municipal levies, provincial grants and reserves

## **2. Planning**

Program areas:

- a) Natural Hazard Regulations  
The administration of conservation authority regulations related to development in the floodplain, and other natural hazards e.g. wetlands, slopes, shorelines and watercourses.
- b) Plan Input and Review  
Planning and technical review of municipal planning documents and recommending environmental policies for floodplains, wetlands and other environmentally significant areas; providing advice and information to municipal councils on development proposals and severances; review of environmental assessments; and providing outside consulting services on a fee-for-service basis to other conservation authorities and agencies.

**Operating Expenditures:** **\$2,063,800** (Table 4)

**Capital Expenditures:** **NIL**

**Revenue sources:** Permit fees, enquiry fees, plan review fees, and municipal levy



### **3. Watershed stewardship**

The watershed stewardship program provides information and/or assistance to private and public landowners and community groups on sound water and environmental practices that will enhance, restore or protect their properties. Some activities are reforestation/tree planting through the Burford Tree Nursery, the Rural Water Quality Program, restoration and rehabilitation projects. The program also, provides conservation information through workshops, publications, the web site and media contacts.

#### **Operating Expenditures:**

Forestry & Conservation Land Taxes	\$ 1,446,500 (Table 5)
Conservation Services	\$ 867,200 (Table 6)
Communications and Foundation	\$ 701,500 (Table 7)

**Capital Expenditures:** NIL

**Total Expenditures:** \$ 3,015,200

#### **Revenue sources:**

Municipal levies and grants, provincial grants, tree sales, landowner contributions, donations from the Grand River Conservation Foundation and other donations.

### **4. Conservation Land Management**

This includes expenses and revenues associated with the acquisition and management of land owned or managed by the GRCA including woodlots, provincially significant wetlands (e.g. Luther Marsh, Dunnville Marsh), passive conservation areas, rail-trails and a number of rental properties. Activities include forest management, woodlot thinning, and hydro production at our dams.

#### **Operating Expenditures:**

Conservation Lands, Rentals, Misc	\$3,645,100 (Table 10-Conservation Lands)
Hydro Production	\$ 155,000 (Table 10-Hydro Production)

**Capital Expenditures:** NIL

**Total Expenditures:** \$3,800,100

#### **Revenue sources:**

Property rentals, hydro production, timber sales, conservation land income, donations from the Grand River Conservation Foundation

## **5. Education**

The GRCA operates six nature centres, which provide curriculum-based programs to about 50,000 students from six school boards and independent schools throughout the watershed. In addition, about 16,000 members of the public attend day camps and weekend family and community events.

**Operating Expenditures:**       **\$1,376,600** (Table 8)

**Capital Expenditures:**       **NIL**

**Revenue sources:** School boards, nature centre user fees, community event fees, donations from the Grand River Conservation Foundation and municipal general levy.

## **6. Recreation**

This includes the costs and revenues associated with operating the GRCA's 11 active conservation areas. The GRCA offers camping, hiking, fishing, swimming, skiing and other activities at its parks. It provides 2,500 campsites, making it the second-largest provider of camping accommodation in Ontario. About 1 million people visit GRCA parks each year. The parks are financially self-sufficient.

**Operating Expenditures:**       **\$ 8,235,000** (Table 10)

**Capital Expenditures:**       **\$ 1,500,000** (Section B)

**Total Expenditures:**       **\$ 9,735,000**

**Revenue sources:**

Conservation Area user fees, government grants, reserves and donations.

## **7. Corporate services**

This includes the cost of head office functions such as accounting and human resources, as well as the cost of facilities, insurance, consulting and legal fees and expenses relating to the General Membership.

**Operating Expenditures:**       **\$3,503,388** (Table 9)

**Capital Expenditures:**       **\$ 430,000** (Section B)

**Total Expenditures:**       **\$3,933,388**

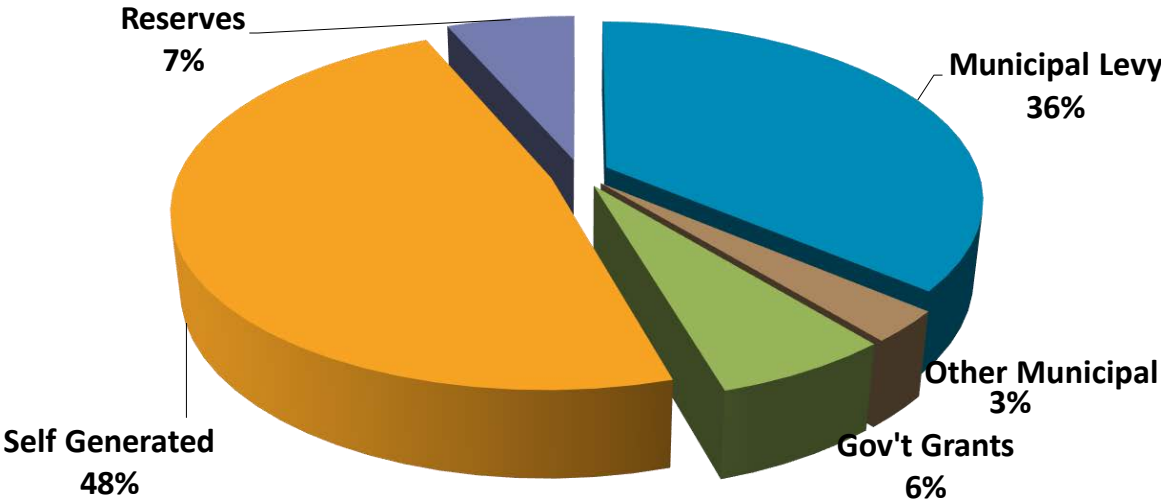
**Revenue sources:** Municipal levies and reserves.

**BUDGET 2020 - Summary of Revenue and Expenditures**

FUNDING		Actual 2018	Budget 2019	Budget 2020	Budget Incr/(decr)
Municipal General Levy Funding		11,352,000	11,636,000	11,927,000	291,000 2.50%
Other Government Grants		4,763,202	4,153,573	3,074,188	(1,079,385) -26.0%
Self-Generated Revenue		16,502,625	16,171,195	15,852,000	(319,195) -2.0%
Funding from Reserves		2,288,903	3,309,700	2,162,000	(1,147,700) -34.7%
<b>TOTAL FUNDING</b>		<b>34,906,730</b>	<b>35,270,468</b>	<b>33,015,188</b>	<b>(2,255,280)</b> -6.4%
EXPENDITURES		Actual 2018	Budget 2019	Budget 2020	Budget Incr/(decr)
Base Programs - Operating includes funding to reserves	SECTION A	26,677,416	27,051,768	26,744,188	(307,580) -1.14%
Base Programs - Capital	SECTION B	3,658,509	4,597,700	3,730,000	(867,700) -18.87%
Special Projects	SECTION C	4,101,110	3,621,000	2,541,000	(1,080,000) -29.8%
<b>TOTAL EXPENDITURES</b>		<b>34,437,035</b>	<b>35,270,468</b>	<b>33,015,188</b>	<b>(2,255,280)</b> -6.4%
<b>NET RESULT</b>		<b>469,695</b>	<b>-</b>	<b>-</b>	

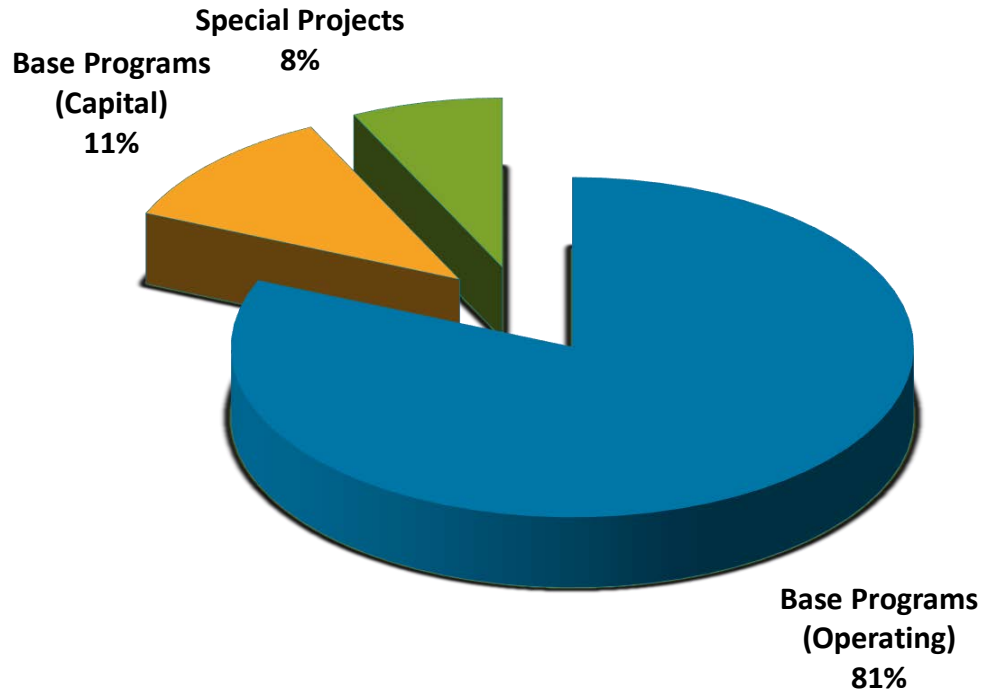
# 2020 Budget – Revenue by Source

Total 2020 Budget Revenue = \$33.0 Million (\$ 35.3 Million in 2019)



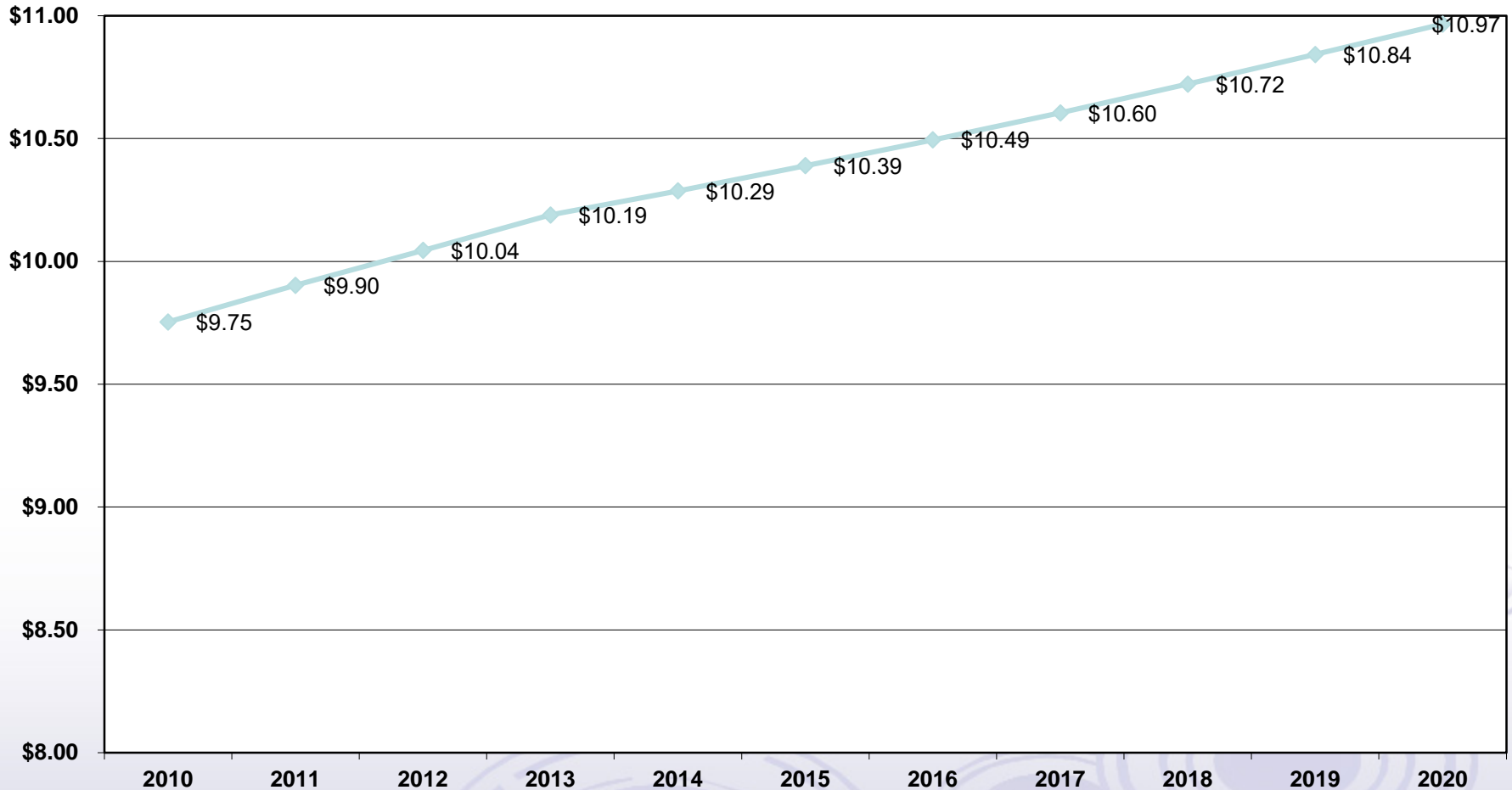
# 2020 Budget – Expenditures by Category

2020 Budget Expenditures = \$33.0 Million (\$ 35.3 Million in 2019)





## Grand River Conservation Authority Per Capita General Levy (2010 to 2020)



GRAND RIVER CONSERVATION AUTHORITY

**Budget 2020 - Summary of Expenditures, Funding and Change in Municipal Levy**

		TABLE 1	TABLE 2	TABLE 3	TABLE 4	TABLE 5	TABLE 6	TABLE 7	TABLE 8	TABLE 9	TABLE 9	TABLE 10	TABLE 10	TABLE 10	
		Water Resources Planning & Environment	Flood Forecasting & Warning	Water Control Structures	Resource Planning	Forestry & Conservation Land Taxes	Conservation Services	Communications & Foundation	Environmental Education	Corporate Services	Surplus available to offset Municipal Levy Increase	Conservation Land and Rental Management and Misc	Hydro Production	Conservation Areas	TOTAL
<b>2020 OPERATING</b>															
TOTAL EXPENSES	A	2,235,700	764,700	1,749,700	2,063,800	1,446,500	867,200	701,500	1,376,600	3,503,388		3,645,100	155,000	8,235,000	26,744,188
TOTAL OTHER FUNDING	B	97,500	164,338	285,350	894,000	707,000	108,000	0	1,068,000	285,000		3,308,000	475,000	8,235,000	15,627,188
"Other Programs" Surplus/(Loss)	B less A														
Loss to be offset with Surplus	C												17,100	(17,100)	
Surplus 2019 carried forward to 2020													(140,000)	140,000	
2020 Levy	A less B less C	2,138,200	600,362	1,464,350	1,169,800	739,500	759,200	701,500	308,600	3,218,388	(122,900)	0	0	0	10,977,000
<b>NET RESULT</b>															
<b>0</b>															
<b>Levy Increase:</b>															
2020 Levy		2,138,200	600,362	1,464,350	1,169,800	739,500	759,200	701,500	308,600	3,218,388	(122,900)				10,977,000
2019 Levy		2,137,500	523,045	1,323,550	1,051,032	704,400	737,200	733,900	331,900	3,262,768	(219,295)				10,586,000
Levy Increase over prior year		700	77,317	140,800	118,768	35,100	22,000	(32,400)	(23,300)	(44,380)	96,395	n/a	n/a	n/a	391,000
<b>2020 CAPITAL</b>															
TOTAL EXPENSES	A	110,000	190,000	1,500,000							430,000			1,500,000	3,730,000
TOTAL OTHER FUNDING	B	75,000	25,000	750,000							430,000			1,500,000	2,780,000
2020 Levy	A less B	35,000	165,000	750,000							-			-	950,000
<b>Levy Increase:</b>															
2020 Levy		35,000	165,000	750,000							-			-	950,000
2019 Levy		60,000	190,000	800,000							-			-	1,050,000
Levy Increase(decrease) over prior year		(25,000)	(25,000)	(50,000)							-			-	(100,000)
<b>2020 SPECIAL</b>															
TOTAL EXPENSES	A	140,000		720,000		100,000	846,000						735,000		2,541,000
TOTAL OTHER FUNDING	B	140,000	-	720,000		100,000	846,000						735,000		2,541,000
2018 Levy	A less B	-	-	-		-	-						-		-
														TOTAL EXPENSES	33,015,188
														TOTAL FUNDING	33,015,188
														NET RESULT	-

## Grand River Conservation Authority Summary of Municipal Levy - 2020 Budget

*draft January 24th, 2020*

	% CVA in Watershed	2019 CVA (Modified)	CVA in Watershed	CVA-Based Apportionment	2020 Budget Matching & Maintenance Levy	2020 Budget Admin & Maintenance Levy	2020 Budget Non Matching Admin & Maintenance Levy	2020 Budget Capital Maintenance*	2020 Budget Total Levy	Actual 2019 Levy	% Change
Brant County	82.9%	6,445,704,057	5,343,488,664	2.80%	12,575	294,381	26,565	333,521	320,200	4.2%	
Brantford City	100.0%	14,094,801,844	14,094,801,844	7.38%	33,169	776,505	70,073	879,747	859,526	2.4%	
Amaranth Twp	82.0%	741,173,956	607,762,644	0.32%	1,430	33,483	3,022	37,935	36,818	3.0%	
East Garafraxa Twp	80.0%	567,538,838	454,031,070	0.24%	1,068	25,013	2,257	28,338	27,694	2.3%	
Town of Grand Valley	100.0%	508,048,182	508,048,182	0.27%	1,196	27,989	2,526	31,711	27,840	13.9%	
Melancthon Twp	56.0%	548,535,978	307,180,148	0.16%	723	16,923	1,527	19,173	18,422	4.1%	
Southgate Twp	6.0%	940,585,890	56,435,153	0.03%	133	3,109	281	3,523	3,437	2.5%	
Haldimand County	41.0%	6,660,920,536	2,730,977,420	1.43%	6,427	150,454	13,577	170,458	166,879	2.1%	
Norfolk County	5.0%	9,136,313,363	456,815,668	0.24%	1,075	25,167	2,271	28,513	27,947	2.0%	
Halton Region	10.4%	43,072,861,004	4,486,635,761	2.35%	10,558	247,176	22,306	280,040	267,286	4.8%	
Hamilton City	26.8%	88,141,299,524	23,577,797,623	12.34%	55,486	1,298,938	117,218	1,471,642	1,425,840	3.2%	
Oxford County	37.5%	4,100,166,131	1,537,219,499	0.80%	3,618	84,688	7,642	95,948	92,876	3.3%	
North Perth Twp	2.0%	2,050,788,963	41,015,779	0.02%	97	2,260	204	2,561	2,480	3.3%	
Perth East Twp	40.0%	1,903,923,454	761,569,382	0.40%	1,792	41,956	3,786	47,534	45,247	5.1%	
Waterloo Region	100.0%	97,165,516,725	97,165,516,725	50.85%	228,659	5,353,001	483,059	6,064,723	5,947,653	2.0%	
Centre Wellington Twp	100.0%	4,825,004,290	4,825,004,290	2.53%	11,355	265,817	23,988	301,160	291,250	3.4%	
Erin Twp	49.0%	2,434,448,511	1,192,879,770	0.62%	2,807	65,718	5,930	74,455	73,721	1.0%	
Guelph City	100.0%	25,990,473,570	25,990,473,570	13.60%	61,164	1,431,856	129,213	1,622,233	1,576,986	2.9%	
Guelph Eramosa Twp	100.0%	2,677,794,567	2,677,794,567	1.40%	6,302	147,524	13,313	167,139	163,892	2.0%	
Mapleton Twp	95.0%	1,648,728,333	1,566,291,917	0.82%	3,686	86,289	7,787	97,762	94,062	3.9%	
Wellington North Twp	51.0%	1,616,042,908	824,181,883	0.43%	1,940	45,405	4,097	51,442	50,151	2.6%	
Puslinch Twp	75.0%	2,508,795,384	1,881,596,538	0.98%	4,428	103,660	9,354	117,442	115,793	1.4%	
<b>Total</b>		<b>317,779,466,008</b>	<b>191,087,518,099</b>	<b>100.00%</b>	<b>449,688</b>	<b>10,527,312</b>	<b>950,000</b>	<b>11,927,000</b>	<b>11,636,000</b>	<b>2.5%</b>	

\*Capital Maintenance Levy represents levy allocated to maintenance of capital infrastructure, studies, and/or equipment.



# **SECTION A**

## **BASE PROGRAMS – OPERATING**

## SECTION A - Operating Budget

GRAND RIVER CONSERVATION AUTHORITY

### Budget 2020 vs Budget 2019

	Actual 2018	Budget 2019	Budget 2020	Incr/(Decr)	%age change
<b>EXPENDITURES</b>					
OPERATING EXPENSES	26,677,416	27,051,768	26,744,188	(307,580)	-1.20%
<b>Total Expenses</b>	<b>26,677,416</b>	<b>27,051,768</b>	<b>26,744,188</b>	<b>(307,580)</b>	<b>-1.20%</b>
<b>SOURCES OF FUNDING</b>					
MUNICIPAL GENERAL LEVY (NOTE)	9,835,527	10,586,000	10,977,000	391,000	3.80%
MUNICIPAL SPECIAL LEVY	48,488	50,000	50,000	-	0.00%
OTHER GOVT FUNDING	947,574	938,573	517,188	(421,385)	-44.90%
SELF-GENERATED	15,218,057	14,350,500	14,653,000	302,500	2.19%
RESERVES	215,456	657,000	407,000	(250,000)	-143.68%
SURPLUS CARRYFORWARD	412,314	469,695	140,000	(329,695)	-79.96%
<b>Total BASE Funding</b>	<b>26,677,416</b>	<b>27,051,768</b>	<b>26,744,188</b>	<b>(307,580)</b>	<b>-1.20%</b>

NOTE: See "Summary of Revenue, Expenditures and Changes in Municipal Levy" for details of \$391,000 levy increase.

## **TABLE 1**

### **(a) Watershed Studies**

This category includes watershed and subwatershed studies. These studies provide the strategic framework for understanding water resources and ecosystem form, functions and linkages. These allow for assessment of the impacts of changes in watershed resources and land use. Watershed studies also identify activities and actions that are needed to minimize the adverse impacts of change. This program supports other plans and programs that promote healthy watersheds.

#### ***Specific Activities:***

- Carry out or partner with municipalities and other stakeholders on integrated subwatershed plans for streams and tributaries. Subwatershed Plans are technical reports which provide comprehensive background on how surface water, groundwater, terrestrial and aquatic ecosystems function in a subwatershed. The plans recommend how planned changes such as urbanization can take place in a sustainable manner.

### **(b) Water Resources Planning and Environment and Support**

This category includes the collection and analysis of environmental data and the development of management plans for protection and management of water resources and natural heritage systems. These programs assist with implementation of monitoring water and natural resources and assessment of changes in watershed health and priority management areas.

#### ***Specific Activities:***

- operate 8 continuous river water quality monitoring stations, 73 stream flow monitoring stations, 27 groundwater monitoring stations, and 37 water quality monitoring stations in conjunction with MOE, apply state-of-the-art water quality assimilation model to determine optimum sewage treatment options in the central Grand, and provide technical input to municipal water quality issues
- analyze and report on water quality conditions in the Grand River watershed
- maintain a water budget to support sustainable water use in the watershed, and maintain a drought response program
- analyze water use data for the watershed and provide recommendations for water conservation approaches
- provide advice to Provincial Ministries regarding water use permits to ensure that significant environmental concerns are identified so that potential impacts can be addressed.

### **(c) Resource Management Division Support**

Provides support services to the Engineering and Resource Management Divisions including support for Flood Forecasting and Warning and Water Control Structures.

#### ***Specific Spending:***

- administrative services
- travel, communication, staff development and computer
- insurance

### **(d) Natural Heritage Management**

The natural heritage management program includes those activities associated with providing service and/or assistance to municipalities, private and public landowners and community groups on sound environmental practices that will enhance, restore or protect the aquatic and terrestrial ecosystems. The program includes watershed scale natural heritage assessments and implements restoration activities on GRCA land..

#### ***Specific Activities:***

- maintain and promote the ‘Grand River Fisheries Management Plan’.
- implement “best bets” for protection and enhancement of fisheries, work with outside agencies, non-government organizations and the public to improve fish habitat through stream rehabilitation projects including the implementation of the recommendations of the watershed studies.
- maintain and implement the Forest Management Plan for the Grand River watershed and develop and implement components of the watershed Emerald Ash Borer strategy
- carry out restoration and rehabilitation projects for aquatic and terrestrial ecosystems e.g. species at risk and ecological monitoring on GRCA lands, and prescribed burn activities and community events such as tree planting and stream restoration
- provide technical input and review services for applications that may affect the watershed ecosystems.

**TABLE 1**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Water Resources Planning & Environment**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget Change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	1,477,118	1,615,500	1,664,000	48,500
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	260,556	319,300	289,300	-30,000
Insurance	103,297	113,300	107,300	-6,000
Other Operating Expenses	140,049	195,100	175,100	-20,000
Amount set aside to Reserves		-	-	
<b>TOTAL EXPENSE</b>	<b>1,981,020</b>	<b>2,243,200</b>	<b>2,235,700</b>	<b>-7,500</b>
<b>Funding</b>				<b>(incr)/decr</b>
Municipal Special/Other	36,156	50,000	50,000	0
MNR Grant	33,200	8,200	0	8,200
Prov & Federal Govt	16,398	37,500	37,500	0
Funds taken from Reserves	-	10,000	10,000	0
<b>TOTAL FUNDING</b>	<b>85,754</b>	<b>105,700</b>	<b>97,500</b>	<b>8,200.00</b>
<b>Net Funded by General Municipal Levy</b>	<b>1,895,266</b>	<b>2,137,500</b>	<b>2,138,200</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>700</b>

## **TABLE 2**

### **Flood Forecasting and Warning**

The flood warning system includes the direct costs associated with monitoring the streams, and rivers in order to effectively provide warnings and guidance to municipalities and watershed residents during flood emergencies.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

#### ***Specific Activities:***

- maintain a 'state of the art' computerized flood forecasting and warning system.
- operate a 24 hour, year-round, on-call duty officer system to respond to flooding matters.
- collect and manage data on rainfall, water quantity, reservoir conditions, water levels from 56 stream flow gauges, 24 rainfall gauges, and 12 snow courses.
- use data radio and Voice Alert system to continuously, monitor river conditions and detect warning levels, assist municipalities with emergency planning, and respond to thousands of inquiries each year.
- Assist municipalities with municipal emergency planning and participate in municipal emergency planning exercises when requested.

**TABLE 2**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Flood Forecasting & Warning**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				incr/(decr)
Salary and Benefits	428,291	457,000	470,700	13,700
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	249,762	266,000	216,000	(50,000)
Other Operating Expenses	61,323	78,000	78,000	-
Amount set aside to Reserves	60,000			
<b>TOTAL EXPENSE</b>	<b>799,376</b>	<b>801,000</b>	<b>764,700</b>	<b>(36,300)</b>
<b>Funding</b>				(incr)/decr
MNR Grant	252,955	277,955	164,338	113,617
<b>TOTAL FUNDING</b>	<b>252,955</b>	<b>277,955</b>	<b>164,338</b>	<b>113,617</b>
<b>Net Funded by General Municipal Levy</b>	<b>546,421</b>	<b>523,045</b>	<b>600,362</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>77,317</b>

### **TABLE 3**

#### **Water Control Structures**

This category includes costs associated with the capital and maintenance of structures, the primary purpose of which is to provide protection to life and property. These structures include dams, dykes, berms and channels etc. Also included in this category are non-flood control dams and weirs, which maintain upstream water levels.

Overall, flood protection services provide watershed residents with an effective and efficient system that will reduce their exposure to the threat of flood damage and loss of life. It is estimated that the existing flood protection in the Grand River watershed saves an average of over \$5.0 million annually in property damage.

#### ***Specific Activities:***

- operate and maintain 7 major multi-purpose reservoirs, which provide flood protection and flow augmentation, and 25 kilometres of dykes in 5 major dyke systems (Kitchener-Bridgeport, Cambridge-Galt, Brantford, Drayton and New Hamburg)
- ensure structural integrity of flood protection infrastructure through dam safety reviews, inspections and monitoring, reconstruction of deteriorating sections of floodwalls and refurbishing of major components of dams
- carry out capital upgrades to the flood control structures in order to meet Provincial standards
- operate and maintain 22 non-flood control dams, which are primarily for aesthetic, recreational, or municipal water supply intake purposes
- develop and implement plans to decommission failing or obsolete dams
- ice management activities to prevent or respond to flooding resulting from ice jams
- develop and implement public safety plans for structures



**TABLE 3**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Water Control Structures**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				incr/(decr)
Salary and Benefits	1,125,092	1,170,200	1,205,000	34,800
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	14,708	29,200	29,200	-
Property Taxes	162,927	179,700	170,700	(9,000)
Other Operating Expenses	409,529	344,800	344,800	-
Amount set aside to Reserves	55,000	-	-	-
<b>TOTAL EXPENSE</b>	<b>1,767,256</b>	<b>1,723,900</b>	<b>1,749,700</b>	<b>25,800</b>
<b>Funding</b>				(incr)/decr
MNR Grant	400,350	400,350	285,350	(115,000)
<b>TOTAL FUNDING</b>	<b>400,350</b>	<b>400,350</b>	<b>285,350</b>	<b>(115,000)</b>
<b>Net Funded by General Municipal Levy</b>	<b>1,366,906</b>	<b>1,323,550</b>	<b>1,464,350</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>140,800</b>

## **TABLE 4**

### **(a) PLANNING - Regulations**

This category includes costs and revenues associated with administering the *Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation* made under the *Conservation Authorities Act*. This includes permit review, inspections, permit issuance, enforcement and follow-up, which may include defending appeals.

#### ***Specific Activities:***

- Process over 800 permits each year related to development, alteration or activities that may interfere with the following types of lands:
  - ravines, valleys, steep slopes
  - wetlands including swamps, marshes, bogs, and fens
  - any watercourse, river, creek, floodplain or valley land
  - the Lake Erie shoreline
- The regulation applies to the development activities listed below in the areas listed above:
  - the construction, reconstruction, erection or placing of a building or structure of any kind,
  - any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure
  - site grading
  - the temporary or permanent placing, dumping or removal of any material originating on the site or elsewhere.
- maintain policies and guidelines to assist in the protection of sensitive environmental lands (i.e. Policies for the Administration of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation)
- enforcement of the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation and maintain compliance policies and procedures
- update and maintain flood line mapping; develop natural hazards mapping in digital format to be integrated into municipal planning documents and Geographic Information Systems

## **(b) PLANNING - Municipal Plan Input and Review**

This program includes costs and revenues associated with reviewing Official Plans, Secondary and Community Plans, Zoning Bylaws, Environmental Assessments, development applications and other proposals, in accordance with Conservation Authority and provincial or municipal agreements. It also includes watershed management consulting outside of the Grand River watershed, which is done from time-to-time on a fee-for-service basis.

### ***Specific Activities:***

- review municipal planning and master plan documents and recommend environmental policies and designations for floodplains, wetlands, natural heritage areas, fisheries habitat, hazard lands and shorelines, which support GRCA regulations and complement provincial polices and federal regulations
- provide advice to municipalities regarding environmental assessments, and other proposals such as aggregate and municipal drain applications to ensure that all environmental concerns are adequately identified and that any adverse impacts are minimized or mitigated
- provide information and technical advice to Municipal Councils and Committees and Land Division Committees regarding development applications to assist in making wise land use decisions regarding protection of people and property from natural hazard areas such as flood plains and erosion areas and protection and enhancement of wetlands, fish and wildlife habitat and natural heritage systems

**TABLE 4**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Resource Planning**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	1,597,248	1,807,400	1,786,600	(20,800)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	204,057	222,500	222,500	-
Other Operating Expenses	141,592	54,700	54,700	-
<b>TOTAL EXPENSE</b>	<b>1,942,897</b>	<b>2,084,600</b>	<b>2,063,800</b>	<b>(20,800)</b>
<b>Funding</b>				<b>(incr)/decr</b>
Provincial	-	-	-	-
MNR Grant	114,568	114,568	-	114,568
Self Generated	908,914	919,000	894,000	25,000
<b>TOTAL FUNDING</b>	<b>1,023,482</b>	<b>1,033,568</b>	<b>894,000</b>	<b>139,568</b>
<b>Net Funded by General Municipal Levy</b>	<b>919,415</b>	<b>1,051,032</b>	<b>1,169,800</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>118,768</b>

## **TABLE 5**

### **Forestry & Property Taxes**

The forestry program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes direct delivery of remediation programs including tree planting/reforestation.

General Municipal Levy funds the property tax for GRCA owned natural areas/passive lands.

#### ***Specific Activities:***

- plant trees on private lands (cost recovery from landowner)
- operate Burford Tree Nursery to grow and supply native and threatened species
- carry out tree planting and other forest management programs on over 7,000 hectares of managed forests on GRCA owned lands
- manage Emerald Ash Borer infestation

**TABLE 5**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Forestry & Conservation Land Taxes**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				incr/(decr)
Salary and Benefits	591,083	601,000	619,000	18,000
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	51,767	54,300	54,300	0
Property Taxes	155,946	183,200	183,200	0
Other Operating Expenses	623,989	572,900	590,000	17,100
Amount set aside to Reserves				0
<b>TOTAL EXPENSE</b>	<b>1,422,785</b>	<b>1,411,400</b>	<b>1,446,500</b>	<b>35,100</b>
<b>Funding</b>				(incr)/decr
Donations	64,673	57,000	57,000	-
Self Generated	655,882	650,000	650,000	-
<b>TOTAL FUNDING</b>	<b>720,555</b>	<b>707,000</b>	<b>707,000</b>	<b>0</b>
<b>Net Funded by General Municipal Levy</b>	<b>702,230</b>	<b>704,400</b>	<b>739,500</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>35,100</b>

## **TABLE 6**

### **Conservation Services**

The conservation service program includes those activities associated with providing service and/or assistance to private and public landowners and community groups on sound environmental practices that will enhance, restore or protect their properties.

This category includes the Rural Quality program and Forestry extension services.

#### ***Specific Activities:***

- Co-ordinate the Rural Water Quality Program. This involves landowner contact, promotion/education and providing grants to assist farmers with capital improvements to address manure containment, livestock fencing, soil conservation, and other rural non-point sources of river water pollution. Funding for this important initiative comes from watershed municipalities and other government grants.
- Carry out tree planting, restoration and rehabilitation projects with private landowners
- Co-ordinate community events e.g. children's water festivals and agricultural and rural landowner workshops to promote water and environmental initiatives
- Co-ordinate GRCA Volunteer Program to enable public participation in community and GRCA environmental activities

**TABLE 6**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Conservation Services**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				incr/(decr)
Salary and Benefits	690,240	733,000	715,000	(18,000)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	95,351	100,200	100,200	-
Other Operating Expenses	18,333	52,000	52,000	-
Amount set aside to Reserves	12,000			
<b>TOTAL EXPENSE</b>	<b>815,924</b>	<b>885,200</b>	<b>867,200</b>	<b>(18,000)</b>
<b>Funding</b>				(incr)/decr
Prov & Federal Govt	12,332	30,000	30,000	-
Donations/Other	102,242	87,000	47,000	40,000
Funds taken from Reserves	552	31,000	31,000	-
<b>TOTAL FUNDING</b>	<b>115,126</b>	<b>148,000</b>	<b>108,000</b>	<b>40,000</b>
<b>Net Funded by General Municipal Levy</b>	<b>700,798</b>	<b>737,200</b>	<b>759,200</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>22,000</b>



## **TABLE 7**

### **Communications & Foundation**

The Communications department provides a wide range of services and support for the GRCA, the Grand River Conservation Foundation, as well as Lake Erie Region Source Protection Program. This category includes watershed-wide communication and promotion of conservation issues to watershed residents, municipalities and other agencies.

The Grand River Conservation Foundation provides private sector funding for GRCA projects with limited or no other sources of revenue. This category includes operational costs related to fundraising.

#### ***Communications - Specific Activities:***

- Media relations
- Public relations and awareness building
- Online communications
- Issues management and crisis communications
- Community engagement and public consultation
- Corporate brand management

#### ***Foundation - Specific Activities:***

- Solicit donors for financial support
- Orient and train volunteers to assist with fundraising
- Provide site tours and other events to stakeholders

**TABLE 7**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Communications & Foundation**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				incr/(decr)
Salary and Benefits	538,567	583,400	601,000	17,600
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	73,568	77,000	77,000	-
Other Operating Expenses	1,250	73,500	23,500	(50,000)
Amount set aside to Reserves	50,000	-	-	-
<b>TOTAL EXPENSE</b>	<b>663,385</b>	<b>733,900</b>	<b>701,500</b>	<b>(32,400)</b>
<b>Funding</b>				
<b>Net Funded by General Municipal Levy</b>	<b>663,385</b>	<b>733,900</b>	<b>701,500</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>(32,400)</b>

## **TABLE 8**

### **Environmental Education**

This category includes costs and revenues associated with outdoor education facilities, which provide education and information about conservation, the environment and the Conservation Authority's programs to 50,000 students in 6 school boards and 16,000 members of the general public annually. The majority of funding for this program comes from school boards, the Grand River Conservation Foundation and public program fees.

#### ***Specific Activities:***

- operate 6 outdoor education centres under contract with watershed school boards, providing hands-on, curriculum-based, outdoor education (App's Mills near Brantford, Taquanyah near Cayuga, Guelph Lake, Laurel Creek in Waterloo, Shade's Mills in Cambridge and Rockwood)
- offer curriculum support materials and workshops to watershed school boards
- offer conservation day camps to watershed children and interpretive community programs to the public (user fees apply)

**TABLE 8**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Environmental Education**

<b>OPERATING</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Budget change</b>
<b>Expenses:</b>				<b>incr/(decr)</b>
Salary and Benefits	1,023,545	1,000,000	980,000	(20,000)
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	95,094	85,800	85,800	0
Insurance	10,637	10,300	12,800	2,500
Property Taxes	12,135	11,000	14,000	3,000
Other Operating Expenses	278,746	275,300	284,000	8,700
Amount set aside to Reserves	30,000			0
<b>TOTAL EXPENSE</b>	<b>1,450,157</b>	<b>1,382,400</b>	<b>1,376,600</b>	<b>(5,800)</b>
<b>Funding</b>				<b>(incr)/decr</b>
Provincial & Federal Grants	58,503	-	-	-
Donations	53,233	50,000	50,000	-
Self Generated	985,178	1,000,500	1,018,000	(17,500)
<b>TOTAL FUNDING</b>	<b>1,096,914</b>	<b>1,050,500</b>	<b>1,068,000</b>	<b>(17,500)</b>
<b>Net Funded by General Municipal Levy</b>	<b>353,243</b>	<b>331,900</b>	<b>308,600</b>	
<b>Net incr/(decr) to Municipal Levy</b>				<b>(23,300)</b>

## **TABLE 9**

### **CORPORATE SERVICES**

This category includes the costs for goods and services, as listed below, that are provided corporately. A small portion of these costs is recovered from provincial grants, namely from source protection program funding and from the MNR operating grant.

#### **Specific Activities:**

This category includes the following departments:

- Office of the Chief Administrative Officer and the Assistant Chief Administrative Officer/Secretary-Treasurer
- Finance
- Human Resources
- Payroll
- Health & Safety
- Office Services

In addition, this category includes expenses relating to:

- The General Membership
- Head Office Building
- Office Supplies, Postage, Bank fees
- Head Office Communication systems
- Insurance
- Audit fees
- Consulting, Legal, Labour Relations fees
- Health and Safety Equipment, Inspections, Training
- Conservation Ontario fees
- Corporate Professional Development
- General expenses

**TABLE 9**  
**GRAND RIVER CONSERVATION AUTHORITY**  
**Corporate Services**

<b>Budget 2020</b>		<b>Surplus available to offset Municipal Levy Increase</b>
<b>Expenses:</b>		
Salary and Benefits	1,904,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	344,000	
Insurance	59,000	
Other Operating Expenses	1,196,388	
Amount set aside to Reserves		
<b>TOTAL EXPENSE</b>	<b>3,503,388</b>	
<b>Funding</b>		
MNR Grant	-	
Recoverable Corporate Services Expenses	70,000	
Funds taken from Reserves	215,000	
<b>TOTAL FUNDING</b>	<b>285,000</b>	
<b>Net Result before surplus adjustments</b>	<b>3,218,388</b>	
Deficit from Other Programs offset by 2018 Surplus Carryforward		(17,100)
2019 Surplus Carried Forward to 2020 used to reduce Levy		100,000
<b>Net Funded by General Municipal Levy</b>	<b>3,218,388</b>	<b>82,900</b>

<b>Budget 2019</b>		<b>Surplus available to offset Municipal Levy Increase</b>
<b>Expenses:</b>		
Salary and Benefits	1,897,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	369,000	
Insurance	57,000	
Property Taxes	-	
Other Operating Expenses	1,544,768	
Amount set aside to Reserves		
<b>TOTAL EXPENSE</b>	<b>3,867,768</b>	
<b>Funding</b>		
Municipal Other		
Recoverable Corporate Services Expenses	70,000	
Funds taken from Reserves	465,000	
<b>TOTAL FUNDING</b>	<b>605,000</b>	
<b>Net Result before surplus adjustments</b>	<b>3,262,768</b>	
Deficit from Other Programs offset by 2018 Surplus Carryforward		(250,400)
2018 Surplus Carried Forward to 2019 used to reduce Levy		469,695
<b>Net Funded by General Municipal Levy</b>	<b>3,262,768</b>	<b>219,295</b>

<b>Budget 2018</b>		<b>Surplus available to offset Municipal Levy Increase</b>
<b>Expenses:</b>		
Salary and Benefits	1,990,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	337,300	
Insurance	55,000	
Other Operating Expenses	1,087,687	
Amount set aside to Reserves		
<b>TOTAL EXPENSE</b>	<b>3,469,987</b>	
<b>Funding</b>		
MNR Grant	70,000	
Recoverable Corporate Services Expenses	70,000	
Funds taken from Reserves	15,000	
<b>TOTAL FUNDING</b>	<b>155,000</b>	
<b>Net Result before surplus adjustments</b>	<b>3,314,987</b>	
Deficit from Other Programs offset by 2017 Surplus Carryforward		(41,700)
2016 Surplus Carried Forward to 2017 used to reduce Levy		412,314
<b>Net Funded by General Municipal Levy</b>	<b>3,314,987</b>	<b>370,614</b>

<b>ACTUAL 2018</b>		<b>Surplus available to offset Municipal Levy Increase</b>
<b>Expenses:</b>		
Salary and Benefits	1,878,053	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	317,991	
Insurance	53,378	
Other Operating Expenses	739,139	
Amount set aside to Reserves	210,000	
<b>TOTAL EXPENSE</b>	<b>3,198,561</b>	
<b>Funding</b>		
MNR Grant	70,000	
Donations/Other	9,049	
Recoverable Corporate Services Expenses	66,023	
<b>TOTAL FUNDING</b>	<b>145,072</b>	
<b>Net Result before surplus/(deficit) adjustments</b>	<b>3,053,489</b>	
Deficit from Other Programs offset by 2016 Surplus Carryforward		(46,688)
2017 Surplus Carried Forward to 2018 used to reduce Levy		412,314
<b>Net Funded by General Municipal Levy</b>	<b>3,053,489</b>	<b>365,626</b>

## **TABLE 10 (a)**

### **Conservation Lands, Rental Properties, Forestry & Misc**

The Conservation Land Management Program includes all expenses and revenues associated with acquisition and management of land owned/managed by the Authority. This includes protection of *Provincially Significant Conservation Lands*, woodlot management, rental/lease agreements and other revenues generated from managing lands and facilities. These expenses do not include those associated with recreation and education programs on GRCA lands.

#### ***Specific Activities:***

- acquire and manage significant wetlands and floodplain lands, e.g. the Luther Marsh Wildlife Management Area, the Keldon Source Area, the Bannister-Wrigley Complex, and the Dunnville Marsh
- operate “passive” conservation areas in order to conserve forests and wildlife habitat. Some are managed by municipalities or private organizations (Chicopee Ski Club in Kitchener, Scott Park in New Hamburg, etc.)
- develop and maintain extensive trail network on former rail lines owned by GRCA and municipalities (much of this is part of the Trans-Canada Trail network). Necessary funding is raised by The Grand River Conservation Foundation
- rent 733 cottage lots at Belwood Lake and Conestogo Lake; hold leases on over 1200 hectares of agricultural land and 11 residential units, and over 50 other agreements for use of GRCA lands. Income from these rentals aids in the financing of other GRCA programs
- host controlled hunts at various locations including Luther Marsh Wildlife Management Area and Conestogo Lake
- carry out forestry disease control, woodlot thinning and selective harvesting on GRCA lands in accordance with the Forest Management Plan while generating income from sale of timber. Income generated helps pay for future forest management activities
- where appropriate, dispose of lands that have been declared surplus and continue to identify and plan for disposition of other surplus lands. Proceeds from future dispositions will be used for acquisition of “Environmentally Significant Conservation Lands” and for other core programs
- payment of non-insured losses and deductibles for vandalism, loss or theft; miscellaneous amounts recovered from insurance settlements

- investment income arising from reserves and funds received in advance of program expenses

## **TABLE 10 (b)**

### **HYDRO PRODUCTION**

This program generates revenue from ‘hydro production’.

#### *Specific Activities:*

- generate hydro from turbines in 2 large dams, Shand and Conestogo; the income is used to fund GRCA programs and repay reserves accordingly for the cost of building/repairing turbines.

## **TABLE 10 (c)**

### **CONSERVATION AREAS**

These programs include costs and revenues associated with delivering recreational programs on GRCA lands and include the costs and revenues associated with day-use, camping, concessions and other activities at GRCA active Conservation Areas.

#### *Specific Activities:*

- operate 11 “active” Conservation Areas (8 camping and 3 exclusively day-use) that are enjoyed by over 1.7 million visitors annually. It is estimated that these visitors also help generate significant revenues for the local tourism industry
- offer camping, hiking, fishing, swimming, boating, picnicking, skiing and related facilities
- provide 2,200 campsites – second only to the provincial park system as a provider of camping accommodation in Ontario



**TABLE 10**  
 GRAND RIVER CONSERVATION AUTHORITY  
**OTHER PROGRAMS - OPERATING - SUMMARY of Results**

	Conservation Lands	Property Rentals	MISC	(d) Cons Lands, Rental, Misc	(b) Hydro Production	(c) Conservation Areas	TOTAL Other Programs
<b>Budget 2020 - OPERATING</b>							
<b>Expenses:</b>							
Salary and Benefits	1,159,000	573,000	-	1,732,000	44,500	4,580,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	129,600	74,500	-	204,100	-	216,000	
Insurance	147,300	18,000	-	165,300	-	-	
Property Taxes	-	88,000	-	88,000	-	68,000	
Other Operating Expenses (consulting etc)	576,000	809,700	70,000	1,455,700	25,500	3,071,000	
Amount set aside to Reserves	-	-	-	-	85,000	300,000	
<b>TOTAL EXPENSE</b>	<b>2,011,900</b>	<b>1,563,200</b>	<b>70,000</b>	<b>3,645,100</b>	<b>155,000</b>	<b>8,235,000</b>	<b>12,035,100</b>
<b>Funding</b>							
Donations	50,000	-	-	50,000	-	-	
Self Generated	86,000	2,873,000	148,000	3,107,000	475,000	8,235,000	
Funds taken from Reserves	1,000	150,000	-	151,000	-	-	
<b>TOTAL FUNDING</b>	<b>137,000</b>	<b>3,023,000</b>	<b>148,000</b>	<b>3,308,000</b>	<b>475,000</b>	<b>8,235,000</b>	<b>12,018,000</b>
<b>NET Surplus/(Deficit) for programs not funded by general levy</b>	<b>(1,874,900)</b>	<b>1,459,800</b>	<b>78,000</b>	<b>(337,100)</b>	<b>320,000</b>	<b>-</b>	<b>(17,100)</b>
<b>Budget 2019 - OPERATING</b>							
<b>Expenses:</b>							
Salary and Benefits	1,144,800	576,000	-	1,720,800	43,500	4,502,000	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	149,600	74,500	-	224,100	-	177,000	
Insurance	147,300	16,500	-	163,800	-	-	
Property Taxes	-	101,000	-	101,000	-	62,000	
Other Operating Expenses (consulting etc)	654,000	826,700	70,000	1,550,700	89,500	2,844,000	
Amount set aside to Reserves	70,000	-	-	70,000	70,000	300,000	
<b>TOTAL EXPENSE</b>	<b>2,165,700</b>	<b>1,594,700</b>	<b>70,000</b>	<b>3,830,400</b>	<b>203,000</b>	<b>7,885,000</b>	<b>11,918,400</b>
<b>Funding</b>							
Provincial Funding	-	-	-	-	-	-	
Donations	50,000	-	-	50,000	-	-	
Self Generated	86,000	2,875,000	148,000	3,109,000	473,000	7,885,000	
Funds taken from Reserves	1,000	150,000	-	151,000	-	-	
Municipal General Levy Funding	-	-	-	-	-	-	
<b>TOTAL FUNDING</b>	<b>137,000</b>	<b>3,025,000</b>	<b>148,000</b>	<b>3,310,000</b>	<b>473,000</b>	<b>7,885,000</b>	<b>11,668,000</b>
<b>NET Surplus/(Deficit) for programs not funded by general levy</b>	<b>(2,028,700)</b>	<b>1,430,300</b>	<b>78,000</b>	<b>(520,400)</b>	<b>270,000</b>	<b>-</b>	<b>(250,400)</b>
<b>Actual 2018 - OPERATING</b>							
<b>Expenses:</b>							
Salary and Benefits	1,107,523	534,906	-	1,642,429	59,521	4,301,700	
Travel, Motor Pool, Expenses, Telephone, Training and Development, IT	125,881	63,787	-	189,668	538	190,292	
Insurance	136,906	15,106	-	152,012	-	-	
Property Taxes	-	105,575	-	105,575	-	61,812	
Other Expenses	527,556	877,485	63,754	1,468,795	74,618	3,178,210	
Amount set aside to Reserves	42,885	125,000	-	167,885	202,000	841,000	
<b>TOTAL EXPENSE</b>	<b>1,940,751</b>	<b>1,721,859</b>	<b>63,754</b>	<b>3,726,364</b>	<b>336,677</b>	<b>8,573,014</b>	<b>12,636,055</b>
<b>Funding</b>							
Donations	82,988	-	1,009	83,997	-	37,349	
Self Generated	101,132	2,888,225	170,778	3,160,135	556,736	8,536,246	
Funds taken from Reserves	-	214,904	-	214,904	-	-	
<b>TOTAL FUNDING</b>	<b>184,120</b>	<b>3,103,129</b>	<b>171,787</b>	<b>3,459,036</b>	<b>556,736</b>	<b>8,573,595</b>	<b>12,589,367</b>
<b>NET Surplus/(Deficit) for programs not funded by general levy</b>	<b>(1,756,631)</b>	<b>1,381,270</b>	<b>108,033</b>	<b>(267,328)</b>	<b>220,059</b>	<b>581</b>	<b>(46,688)</b>

## OTHER INFORMATION

### **1. INFORMATION SYSTEMS & TECHNOLOGY - COMPUTER CHARGES**

The work of the IS&T Group including wages, capital purchases and ongoing maintenance and operations is funded through the Information Systems and Technology Reserve. The IS&T Reserve is sustained through a charge back framework. A “Computer Charge” is allocated to the individual programs based on the number of users and the nature of system usage or degree of reliance on IS&T activities and services.

The *Information Systems and Technology* (IS&T) group leads GRCA’s information management activities; develops and acquires business solutions; and oversees investment in information and communications technology as detailed below:

#### *Specific Activities:*

- Develop and implement GRCA's long-term information management, information technology and communications plans.
- Assess business needs and develop tools to address requirements, constraints and opportunities. Acquire and implement business and scientific applications for use at GRCA. Manage information technology and business solutions implementation projects on behalf of GRCA, GRCF and the Lake Erie Source Protection Region.
- Develop, and implement GRCA’s Geographic Information Systems (GIS) technology and spatial data infrastructure. Manage GRCA’s water-related data. Create and maintain standards for the development, use and sharing of corporate data. Develop policies and implement tools to secure GRCA’s data and IT and communications infrastructure.
- Acquire, manage and support GRCA’s server, storage, network and personal computer infrastructure to support geographic information systems (GIS); flood forecasting and warning, including real-time data collection; database and applications development; website hosting; electronic mail; internet access; personal computing applications; and administration systems, including finance, property and human resources.
- Develop and operate a wide area network connecting 14 sites and campus style wireless point-to-multipoint networks at Head Office, Conservation Areas, Nature Centres and Flood Control Structures. Develop and operate an integrated Voice over IP Telephone network covering nine sites and 220 handsets. Support and manage mobile phones, smart phones and pagers. Develop, implement and maintain GRCA’s IS&T disaster recovery plan.
- Operate on-line campsite reservation and day-use systems with computers in 10 Conservation Areas. Provide computers and phone systems for use at outdoor education centres.
- Build and maintain working relationships with all other departments within GRCA. Develop and maintain partnerships and business relationships with all levels of government, Conservation Ontario, private industry and watershed communities with respect to information technology, information management, business solutions and data sharing.

## **2. VEHICLE, EQUIPMENT – MOTOR POOL CHARGES**

Motor Pool charges are allocated to the individual sections based on usage of motor pool equipment. Effectively, motor pool charges are included with administrative costs or other operating expenses, as applicable, on Tables 1 to 10.

### *Specific Activities:*

- Maintain a fleet of vehicles and equipment to support all GRCA programs.
- Purchases of new vehicles and/or equipment.
- Disposal of used equipment.
- Lease certain equipment.

# **SECTION B**

## **BASE PROGRAMS – CAPITAL**

## **SECTION B – CAPITAL BUDGET**

Capital maintenance spending in 2020 includes spending in the following program areas:

- Water Resources Planning
- Flood Forecasting and Warning
- Water Control Structures
- Conservation Areas

Water Resources Planning expenditures will be for water quality monitoring equipment.

Flood forecasting and warning expenditures will be for software systems and gauge equipment.

Water Control Structures major maintenance expenditures on dams and dikes.

Conservation Area capital spending includes expenditures as part of the regular maintenance program as well as spending on major repairs and new construction. In 2020, major capital projects within the Conservation Areas will include:

- Completion of the Elora Gorge Upper Pines seasonal campground
- Expansion of the north side gate house at the Elora Gorge CA.
- New workshop at Brant Park.
- Playground replacements at Brant Park and Laurel Creek respectively.
- Perimeter fencing at the Elora Quarry

Corporate Services capital spending represents the portion of overall Information Services and Motor Pool expenses that are funded by the Information Technology (IT) and Motor Pool (MP) reserve. See “Other Information” above for spending descriptions for IT and MP.

## SECTION B - Capital Budget

GRAND RIVER CONSERVATION AUTHORITY

### Budget 2020

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
<b>Expenses:</b>							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					1,500,000		1,500,000
Net IT/MP Capital Spending not allocated to Departments						430,000	430,000
<b>TOTAL EXPENSE</b>	<b>110,000</b>	<b>190,000</b>	<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	<b>430,000</b>	<b>3,730,000</b>
<b>Funding</b>							
Prov & Federal Govt			700,000				700,000
Self Generated					925,000		925,000
Funding from Reserves	75,000	25,000	50,000		575,000	430,000	1,155,000
<b>TOTAL FUNDING</b>	<b>75,000</b>	<b>25,000</b>	<b>750,000</b>	<b>-</b>	<b>1,500,000</b>	<b>430,000</b>	<b>2,780,000</b>
<b>Net Funded by General CAPITAL Levy</b>	<b>35,000</b>	<b>165,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>950,000</b>

### Budget 2019

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	BUDGET TOTAL
<b>Expenses:</b>							
WQ Monitoring Equipment & Instruments	110,000						110,000
Flood Forecasting Warning Hardware and Gauges		190,000					190,000
Flood Control Structures-Major Maintenance			1,500,000				1,500,000
Conservation Areas Capital Projects					2,590,000		2,590,000
PSAB Project							-
Building Major Maintenance							-
Net IT/MP Capital Spending not allocated to Departments						207,700	207,700
<b>TOTAL EXPENSE</b>	<b>110,000</b>	<b>190,000</b>	<b>1,500,000</b>	<b>-</b>	<b>2,590,000</b>	<b>207,700</b>	<b>4,597,700</b>
<b>Funding</b>							
Municipal Special Levy							-
Prov & Federal Govt			700,000				700,000
Self Generated					965,000		965,000
Funding from Reserves	50,000				1,625,000	207,700	1,882,700
<b>TOTAL FUNDING</b>	<b>50,000</b>	<b>-</b>	<b>700,000</b>	<b>-</b>	<b>2,590,000</b>	<b>207,700</b>	<b>3,547,700</b>
<b>Net Funded by General CAPITAL Levy</b>	<b>60,000</b>	<b>190,000</b>	<b>800,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,050,000</b>

### ACTUAL 2018 - CAPITAL

	Water Resources Planning & Environment	FFW	Flood Control Expenses	Conservation Land Management (Sch 4)	Conservation Areas	Corporate Services	ACTUAL TOTAL
<b>Expenses:</b>							
WQ Monitoring Equipment & Instruments	97,368						97,368
Flood Forecasting Warning Hardware and Gauges		161,212					161,212
Flood Control Structures-Major Maintenance			1,274,516				1,274,516
Conservation Areas Capital Projects					1,791,805		1,791,805
Funding to Reserves		30,000	60,000			6,189	96,189
Net IT/MP Expenses in excess of chargebacks						237,419	237,419
<b>TOTAL EXPENSE</b>	<b>97,368</b>	<b>191,212</b>	<b>1,334,516</b>	<b>-</b>	<b>1,791,805</b>	<b>243,608</b>	<b>3,658,509</b>
<b>Funding</b>							
Prov & Federal Govt			576,318			6,189	582,507
Self Generated					623,805		623,805
Funding from Reserves					1,168,000	237,419	1,405,419
<b>TOTAL FUNDING</b>	<b>-</b>	<b>-</b>	<b>576,318</b>	<b>-</b>	<b>1,791,805</b>	<b>243,608</b>	<b>2,611,731</b>
<b>Net Funded by General CAPITAL Levy</b>	<b>97,368</b>	<b>191,212</b>	<b>758,198</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,046,778</b>

**SECTION C**

**SPECIAL PROJECTS**

## SECTION C – SPECIAL PROJECTS

This category of activity represents projects that the GRCA undertakes where special one time and/or multi-year funding is applicable. The duration of these projects is typically one year although in some instances projects may extend over a number years, such as Source Protection Planning. External funding is received to undertake these projects.

The main project in this category is the provincial Source Protection Planning program under the *Clean Water Act, 2006*. Plan development work commenced in 2004, with plan implementation starting in 2015. Work includes research and studies related to the development and updates of a Drinking Water Source Protection Plan for each of the four watersheds in the Lake Erie Source Protection Region. The focus in 2020 continues on completing updates to the Grand River Source Protection Plan, including development of water quantity policies, updating water quality vulnerability assessments, and the development of the annual progress report for the Grand River Source Protection Plan.

Other special projects in the area of watershed stewardship include the “Rural Water Quality Program” grants, Emerald Ash borer infestation management, floodplain mapping projects, Upper Blair subwatershed study, waste water optimization project, water festivals, the Mill Creek Ranger stream restoration project and numerous ecological restoration projects on both GRCA lands and private lands in the watershed.



## SECTION C - Special Projects Budget

GRAND RIVER CONSERVATION AUTHORITY  
Budget 2020

EXPENDITURES	ACTUAL 2018	BUDGET 2019	BUDGET 2020
Grand River Management Plan	87,714	70,000	
Subwatershed Plans - City of Kitchener	77,683	100,000	100,000
Dunnville Fishway Study	-	30,000	
Natural Heritage Study-Wellington	37,887	-	-
Waste Water Optimization Program	122,831	140,000	140,000
Floodplain Mapping	425,964	560,000	
RWQP - Capital Grants	954,884	800,000	800,000
Brant/Brantford Children's Water Festival	26,187	26,000	26,000
Haldimand Children's Water Festival	27,980	25,000	20,000
Species at Risk	37,510	70,000	
Ecological Restoration	137,911	130,000	100,000
AGGP-UofG Research Buffers	27,741	-	-
Great Lakes SHSM Event	3,004	-	-
Great Lakes Agricultural Stewardship Initiative	4,895	-	-
Trails Capital Maintenance		150,000	
Emerald Ash Borer	350,184	600,000	600,000
Lands Mgmt - Land Purchases/Land Sale Expenses	269,473	-	-
Lands Mgmt - Development Costs	-	50,000	-
Mill Creek Rangers	28,236	35,000	35,000
Parkhill Hydro Turbine Project	80,721	-	-
Dickson Trail and Boardwalk Rehabilitation	15,679	-	-
<b>Total SPECIAL Projects 'Other'</b>	<b>2,716,484</b>	<b>2,786,000</b>	<b>1,821,000</b>
<b>Source Protection Program</b>	<b>1,384,626</b>	<b>835,000</b>	<b>720,000</b>
<b>Total SPECIAL Projects Expenditures</b>	<b>4,101,110</b>	<b>3,621,000</b>	<b>2,541,000</b>
<b>SOURCES OF FUNDING</b>			
Provincial Grants for Source Protection Program	1,384,626	835,000	720,000
OTHER GOVT FUNDING	1,894,028	1,630,000	1,040,000
SELF-GENERATED	154,428	386,000	181,000
FUNDING FROM/(TO) RESERVES	668,028	770,000	600,000
<b>Total SPECIAL Funding</b>	<b>4,101,110</b>	<b>3,621,000</b>	<b>2,541,000</b>

January 27, 2020

Gregg Davidson, Mayor  
Township of Mapleton  
Box 160  
Drayton, ON  
N0G 1P0

Dear Mayor Davidson and Council:

**Re: 2020 Priorities and Draft Budget**

I am writing to you at this time to outline the Maitland Valley Conservation Authority's (MVCA) priorities for 2020 along with our draft budget and levy.

MVCA has been focussed identifying efficiencies and eliminating non-core services for the last 5 years. We are now focussed on the following core services:

1. **Flood and Erosion Safety:** Helping our member municipalities to reduce the potential for loss of life, property damage and social disruption in flood and erosion prone areas of the watershed.
2. **Watershed Stewardship:** Helping our member municipalities and landowners to develop soil and water conservation systems to keep soil and nutrients on the land and out of watercourses and Lake Huron
3. **Conservation Areas:** Ensuring that our conservation areas set a high standard for conservation practices and are safe for the public to use.

As part of our review process the Members have identified infrastructure and a conservation area that is not a part of our core services. The Members have also decided to decommission the Gorrie Dam which is located at Gorrie Conservation Area.

We have made these changes in order to try and stabilize our operating and capital budgets. The Members want to ensure that MVCA has a stable financial base to fund its core services and related infrastructure and equipment. This is extremely difficult to do when the Province continues to reduce funding to conservation authorities.

As you know the Ministry of Natural Resources and Forestry (MNRF) reduced funding for flood and erosion safety in 2019, even though this service is a provincially mandated service that conservation authorities must maintain. We have received no indication from the MNRF as to whether they will or will not provide any funding for flood and erosion safety in 2020. The Members have decided that it would be inappropriate to reduce the budget for flood and erosion safety because there are so many municipalities in the watershed that have development and

people living and working in areas that are at risk of flooding and or erosion. There is approximately \$500 million dollars of development and several thousand people who live and or work in communities that are susceptible to flooding, bluff collapse, gully and shoreline erosion.

In order to balance the 2020 budget, MVCA has eliminated any salary increases for staff except for a cost of living increase. This is the second year in a row that MVCA has eliminated any grid movement for staff. We have also shifted some of our watershed stewardship staff over to project funding in order to balance the 2020 budget. This approach is not sustainable in the long run, as project funding varies from year to year. MVCA considers Watershed Stewardship to be a core service due to the amount of agricultural land in the watershed.

In order to balance the budget, the Members have included a levy increase of \$92,132. This increase includes the \$34,132 that the MNRF eliminated from MVCA's Flood and Erosion Safety transfer payment in 2019.

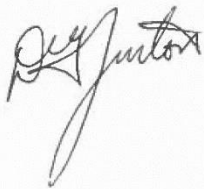
The apportionment of the levy is based upon each municipality's assessment in the watershed. The assessment schedule is developed by the Ministry of Environment, Conservation and Parks.

We have included a summary of the work that MVCA undertook in 2019 along with an outline of our priorities for 2020.

We recognize that our member municipalities also have fiscal challenges however we hope that you will consider the circumstances that we face and take into account the changes that we have made to focus our work and budget on our core services.

MVCA's Members plan to vote on the 2020 work plan, budget and levy on Wednesday March 18, 2020. If your municipality has any comments regarding the draft priorities, work plan or budget, please forward your comments to the Chair and your Member by March 9, 2020.

Yours sincerely;

A handwritten signature in black ink, appearing to read 'David Turton', is centered on a light gray rectangular background.

David Turton  
Chair  
Maitland Valley Conservation Authority



Maitland  
CONSERVATION

# 2019 IN REVIEW

Maitland Conservation  
Box 127,  
Wroxeter ON  
N0G 2X0

[maitand@mvca.on.ca](mailto:maitand@mvca.on.ca)  
[mvca.on.ca](http://mvca.on.ca)

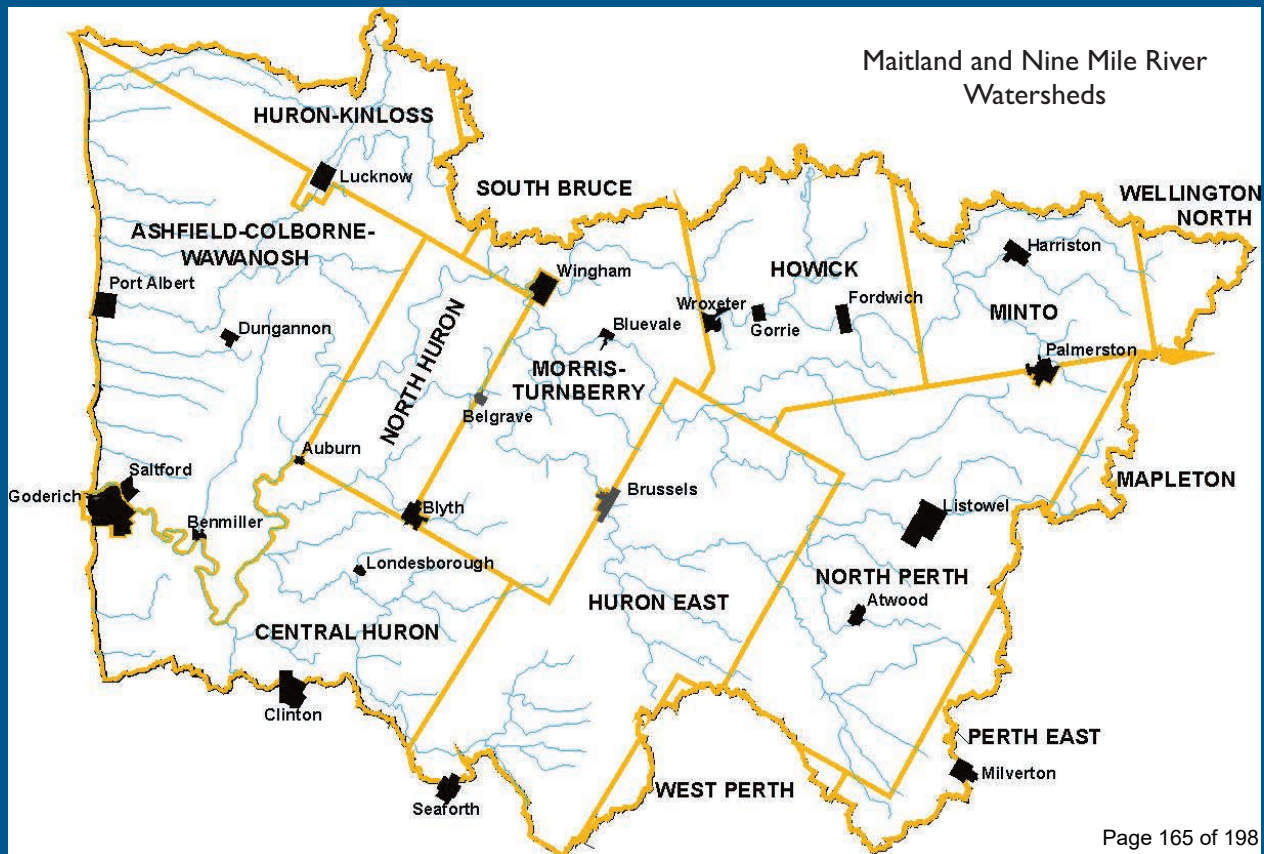
**Maitland Conservation is jointly owned by its member municipalities.**

**Conservation Authorities are established by the provincial government at the request of municipalities. The activities of Maitland Conservation are driven by municipalities, landowners and community partners.**



**We are committed to providing effective community-based conservation services in a cost efficient manner.**

**Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.**



## FLOOD and EROSION SAFETY SERVICES

### 1. Harriston Flood Damage Reduction Support

Provided on-going technical support to the Town of Minto to assist them in selecting the most appropriate option(s) to reduce the potential for flood damages in the community.

### 2. Lake Huron Water Level and Erosion Risk Information

As the water level of Lake Huron reached a near record high, staff delivered information to shoreline landowners to help them understand coastal processes and erosion risks. Over 100 landowners participated in shoreline Walk & Talks with staff and information presentations have been viewed on social media over 600 times.

### 3. Flood Forecasting System Improvements

Flood Emergency River Watch Program updated. All-season rain gauges installed in Lucknow, Harriston and Listowel. These units are able to handle rain events year-round, even during freeze-thaw cycles.

### 4. Municipal Flood and Erosion Emergency Planning Support

Bluff hazard awareness session conducted for Bruce County Fire Chiefs (mutual aid for Huron County).

### 5. Flood mapping update for the Township of North Huron and the Municipality of Morris-Turnberry

Technical work completed for updated mapping for areas in and around Wingham. Updates will be reviewed by the municipalities, Maitland Conservation Members and the public in 2020.

### 6. Land Use Planning support to municipalities who are updating their Official Plans and Zoning Bylaws

Provided hazard land mapping and policy guidance on all flood and erosion risk areas for municipalities in accordance with the Provincial Planning Policy.



## STEWARDSHIP SERVICES

- Maitland Conservation staff helped landowners apply for funding for water quality improvement projects. In the Maitland watershed, a total of 179 new projects were approved under the Huron County Clean Water Project (171) and the Wellington Rural Water Quality Program (8). The top projects in Huon County were:
  - Tree planting (29%)
  - Forest management plans (23%)
  - Cover crops (16%)
- Maitland Conservation assisted landowners and municipalities with planning tree planting projects and purchasing stock. Private landowner and municipalities purchased 3,000 seedlings and 2,700 large stock trees to be planted in the watershed.
- Forestry staff worked with 60 landowners to design planting plans and/or source funding for planting projects.
- Water sampling was undertaken for the Provincial Water Quality Monitoring Network and Provincial Groundwater Monitoring Network at long term stations. Most results were consistent with previous years except the Nine Mile watershed where E. coli and Phosphorus levels were higher than expected. A few PWQMN sites will be sampled year-round as a result of milder winters and shifting stream flows.
- Sites were sampled for the Multi-Watershed Nutrient Project, Pesticide Project and Neonic Project in partnership with the Ministry of the Environment Conservation and Parks.



TD Tree Days planting in Listowel, Oct. 2019



PWQMN sampling, Oct. 2019



Middle Maitland headwaters buffer strip, May 2019



Trail improvements at Naftel's Creek Conservation Area, Nov. 2019



Naturalization at Saratoga Swamp, 2019

## CONSERVATION AREAS SERVICES

### 1. Gorrie Conservation Area

- Gorrie Dam Future Plans Study completed by Greck and Associates Ltd. Members reviewed the study and decided to proceed with the next steps to decommission the Gorrie Dam and undertake remediation of the Gorrie Conservation Area.
- Site maintenance completed including the removal of damaged trees, phragmites control, and vegetation maintenance.

### 2. Maintaining Safe Conservation Areas

- Maitland Conservation staff removed hazard trees at Naftel's Creek and Wawanosh Valley Conservation Areas along trails and near parking lots.
- Trail surface repairs were completed in wet areas and additional trail signs were installed at Naftel's Creek Conservation Area.

### 3. Saratoga Swamp Naturalization

- Due to drought conditions experienced in 2018, staff replanted approximately four acres of tree seedlings in 2019. Several meadows were created to promote habitat diversity on this property.

### 4. Falls Reserve and Wawanosh Park Conservation Areas

- 2019 was a successful camping and day-use season. Revenues generated will be targeted towards on-going infrastructure upgrades and park operations.
- Gatehouse renovations were completed and several large projects initiated including replacement of the campground septic systems and hydro upgrades in the Maple campground.

### 2019 special events held at our Conservation Areas:

- Family Day in February at Falls Reserve Conservation
- Family Fishing Derby at Falls Reserve Conservation Area
- August Night Hike at Wawanosh Valley Conservation Area
- Fall Colour Tour at Wawanosh Valley Conservation Area



Family Day at Falls Reserve Conservation Area, Feb. 2019





Geoff King - retired Stewardship Services Coordinator, David Turton - Chair, Roger Watt - Vice Chair, Lisa Thompson - MPP Huron-Bruce, Jeff Yurek - Minister of Environment, Conservation and Parks, Matt Duncan - Second Vice Chair, Phil Beard - General Manager-Secretary Treasurer



## CORPORATE SERVICES

### 1. Advocacy efforts with watershed MPs and MPPs

- Reviewed the proposed changes to the Conservation Authorities Act with local representatives. Members and staff emphasized the need designate watershed stewardship services as a core Conservation Authority service.
- The Minister of Environment, Conservation and Parks visited Maitland Conservation's office and met with the Chair and Vice Chairs as part of a successful effort to convince the MECP to retain the Healthy Lake Huron collaborative. Healthy Lake Huron is co-led by MECP and OMAFRA and supports stewardship work in Lake Huron watersheds.
- Held meetings with watershed MPP's and MP's concerning the need for a joint Federal-Provincial flood and erosion damage reduction program that meets the needs of rural conservation authorities and municipalities.

### 2. International Joint Commission Meeting and Tour

- Outlined the need for long term, watershed based, stewardship programs funded by the Federal Government to the IJC. Significant amounts of stewardship work are necessary to develop watershed resiliency to the impacts of a rapidly changing climate. Provided a tour of the Garvey-Glenn Watershed Project highlighting successful rural stormwater management and water quality monitoring initiatives.

### 3. Carbon Footprint Initiative

- The Carbon Footprint Initiative (CFI) is open to companies, businesses and municipalities in the Maitland watershed. CFI participants prepare a carbon footprint strategy and provide annual updates on their progress. CFI members are working on sequestering carbon through planting trees, helping to restore natural areas, and reducing their use of fossil fuels.

### Carbon Footprint Initiative participants:

- Corteva Agrisciences
- County of Huron
- Cowbell Brewery
- EFS Plastics
- Ideal Supply
- J. H. Keso and Sons Ltd.
- Maitland Conservation
- Molesworth Feed Supply
- Municipality of North Perth
- Trillium Mutual Insurance Company



# MAITLAND CONSERVATION - 2020 WORK PLAN

Maitland Conservation has developed a work plan that focuses our resources on delivering core services. Our current priorities are to:

1. Help member municipalities reduce the potential for loss of life, property damage and community disruption in flood and erosion prone areas.
2. Assist member municipalities and landowners develop and implement soil and water conservation systems that will help keep soil and nutrients on the land and out of watercourses and Lake Huron.
3. Ensure that management of our Conservation Areas sets high standards of conservation practices and that our properties are safe for the public to use.
4. Develop a stable financial base for the organization so we are able to support our member municipalities in developing a resilient and prosperous watershed.

***Maitland Conservation is working to protect and enhance water, forests and soils in the Maitland and Nine Mile River watersheds. We are focussing our services on mitigating the impacts of a rapidly changing climate.***



# Flood and Erosion Safety Services - 2020 Priorities



## 1. Harriston Flood Damage Reduction Support -

Technical support will be provided to the Town of Minto to assist them in selecting the most appropriate option(s) for reducing the potential for flood damage in the community. Support will also be provided to the Town of Minto's advocacy efforts for Federal-Provincial funding for a flood damage reduction project.

## 2. Flood Forecasting System Improvements -

Completion of improvements identified following the June 2017 flood including setting up backup alarms.

## 3. Shoreline erosion damage education and emergency planning - Outreach and

education initiatives targeted to shoreline associations and municipalities will be undertaken to help them understand coastal processes and erosion risks and to ensure appropriate development in shoreline areas.

## 4. Flood mapping for the Township of North Huron and the Municipality of Morris Turnberry for the areas in and around Wingham -

Once this mapping is completed it will be integrated into our Planning and Regulations services as well as emergency management efforts.

# Watershed Stewardship Services - 2020 Priorities

## 1. Identification of areas in the watershed where cover crops, rural stormwater management, buffer strips, floodplain and river valley restoration is needed:

Development of stewardship strategy to support the adoption of these practices as part of Healthy Lake Huron's priorities over the next five years.

## 2. Delivery of Wellington and Huron Clean Water Projects:

Assist landowners to obtain funding to undertake stewardship projects.

## 3. Middle Maitland Headwaters Restoration Project:

Work with landowners to restore floodplain and river valley lands and establish buffer strips along the Middle Maitland River upstream of Listowel.

## 4. Garvey-Glenn Watershed Restoration Project:

Continue to help landowners plant buffer strips, install rural stormwater management measures and cover crops with landowners.

## 5. Scott Municipal Drain Restoration Project:

Restore the downstream section of the drain and incorporate the existing conservation measures into the municipal drainage report so that they will be maintained over the long term.

## 6. Healthy Lake Huron Outreach Evaluation (Cluster Project):

Evaluate outreach strategies and to study and pilot new outreach approaches. The Maitland, Saugeen, Ausable Bayfield and St. Clair Region Conservation Authorities are working together with OMAFRA on this project. The team will evaluate the organizations and past events that have promoted soil health and water quality, identify gaps in approaches and investigate new opportunities and approaches to increase the adoption of BMPs.

## 7. On-Farm Applied Research and Monitoring (ONFARM):

Monitor soil health and water quality within the Garvey-Glenn Watershed as part of a larger provincial soil health monitoring initiative.



# Conservation Areas - 2020 Priorities



Electrical upgrades underway at Falls Reserve Conservation Area, 2019



Flood damage at Gorrie Conservation Area

## 1. Implement best management practices on Maitland Conservation lands:

Removal of invasive species at Wawanosh Valley and Naftel's Creek Conservation Areas. Create a naturalized landscape at the Administration Centre. Continue with forestry management at Galbraith and Wawanosh Valley Conservation Areas.

## 2. Maintain conservation areas for safe public use:

Continue with removal of hazardous ash trees and trail surface repairs at Naftel's and Wawanosh Valley and replacement of a privy at Lake Wawanosh Conservation Area.

## 3. Identify and prioritize our existing and future infrastructure needs:

Identify options for the future use of the Gorrie and Brussels Mill Buildings, and Galbraith Conservation Area.

## 4. Gorrie Dam and Gorrie Conservation Area:

Provide dam decommissioning options, engineer designs and study requirements to MC Members for direction.

## 5. Develop agreements related to the cost sharing of maintenance and repairs to recreational dams:

Municipality of Huron East - Brussels Dam, Township of Morris-Turnberry - Bluevale Dam

## 6. Falls Reserve Conservation Area:

Replace required infrastructure, including septic systems in the lower river valley with a new MECP approved system, and upgrade electrical services in the Maple Campground.

## 7. Carbon Footprint Reduction Strategy:

Continue to identify and reduce use of fossil fuels in the motor pool and to plant trees to sequester carbon on MC properties.

# Corporate Services - 2020 Priorities

1. Ensure that Members have the information and processes in place to help them make decisions on how to stabilize Maitland Conservation's services.
2. Provide administrative and financial support to each service area to enable staff to carry out their responsibilities efficiently and effectively.
3. Ensure member municipalities and other key target audiences are aware and supportive of Maitland Conservation's priorities and work plan over the next three years.



## **Corporate Services Activities for 2020**

- Develop a three-year budget (2021 – 2023) for both operating and capital and outline what it will take in terms of resources to achieve stability for both.
- Develop a capital infrastructure plan for Maitland Conservation's infrastructure.
- Develop an education and training plan for Members.
- Create and implement an outreach strategy with member municipalities regarding changes to the Conservation Authorities Act.
- Members' Governance Review - the Members identified that they would like to review Maitland Conservation's governance every four years.

ITEM	Revenue	Levy Funds	Deferred Revenue	Reserve Funds	Expense	NET Surplus/ Deficit
<b>Corporate Services</b>						
Administration	30,840	272,629			303,469	
Financial Management		86,325			86,325	
Governance		20,640			20,640	
Services Areas Support		58,615			58,615	
Communications, IT, GIS	3,000	186,710			189,710	
<b>Total</b>	<b>33,840</b>	<b>624,919</b>			<b>658,759</b>	
<b>Flood Safety Services</b>						
Flood Control Structures		7,118			7,118	
Erosion Control Structures		2,962			2,962	
Flood Forecasting and Warning		208,430			208,430	
Ice Management		796			796	
Hazard Prevention		22,619			22,619	
Natural Hazard Information		90,990			90,990	
Regulations	88,000	133,029			221,029	
<b>Total</b>	<b>88,000</b>	<b>465,944</b>			<b>553,944</b>	
<b>Watershed Stewardship Services</b>						
Watershed Monitoring and Reporting	4,500	77,666			82,166	
Extension Services		112,217			112,217	
Forestry Services	71,168				71,168	
<b>Total</b>	<b>75,668</b>	<b>189,883</b>			<b>265,551</b>	
<b>Conservation Areas Management Services</b>						
Falls Reserve Conservation Area	498,400			319,719	818,119	
Wawanosh Park Conservation Area	14,200			3,841	18,041	
Management/Development/Operations	4,800	180,013			184,813	
Motor Pool	55,934				23,023	32,911
<b>Total</b>	<b>573,334</b>	<b>180,013</b>		<b>323,560</b>	<b>1,043,996</b>	<b>32,911</b>
<b>Net Operating Budgets</b>	<b>770,842</b>	<b>1,460,759</b>		<b>323,560</b>	<b>2,522,250</b>	<b>32,911</b>

Dec 11/19	Project Budget Summary - Maitland Valley Conservation Authority										Table 2
ITEM	Revenue	Levy Funds	Special Levy Funds	Deferred Revenue	Working Capital Reserves	Motor Pool Reserves	Forest Management Reserves	Motor Pool Reserves	FRCA/WPCA Reserves	Expense	Net Surplus / Deficit
<b>Corporate Services Projects</b>											
Administration	2,000	38,500								40,500	
GIS/IT Management/Communications		40,422			11,178					51,600	
<b>Total</b>	<b>2,000</b>	<b>78,922</b>			<b>11,178</b>					<b>92,100</b>	
<b>Flood and Erosion Safety Services Projects</b>											
Flood Control - Preventative Maintenance		16,500								16,500	
Shoreline High Water Level		10,000	10,000							20,000	
<b>Total</b>		<b>26,500</b>	<b>10,000</b>							<b>36,500</b>	
<b>Watershed Stewardship Services Projects</b>											
Garvey Glenn Coordination	120,000			68,216						176,397	11,819
Garvey Glenn Demos				7,036						5,800	1,236
Middle Maitland Headwaters Restoration	48,000			40,055	10,000					98,055	
Huron Clean Water	525,000									525,000	
Nutrient Management Monitoring MOE	3,453			1,800						5,253	
Carbon Footprint Initiative											
Watershed Stewardship Short-Term	22,745									22,745	
OMAFRA Cluster	52,550			45,500						86,357	11,693
ONFARM	92,565			13,608						98,694	7,479
<b>Total</b>	<b>864,313</b>			<b>176,215</b>	<b>10,000</b>					<b>1,018,301</b>	<b>32,227</b>
<b>Conservation Area Projects</b>											
Forestry Management	5,500						8,000			13,500	
Vehicles/Equipment Replacement	4,000							25,500		29,500	
MVCA Carbon Offset								600		600	
Footprints to Forests Carbon Offsetting					1,000					1,000	
Gorrie Conservation Area					40,000					40,000	
Lake Wawanosh	3,000									3,000	
Naturalization Project	9,000				3,000					12,000	
<b>Total</b>	<b>21,500</b>				<b>44,000</b>		<b>8,000</b>	<b>26,100</b>		<b>99,600</b>	
<b>Net Project Budgets</b>	<b>887,813</b>	<b>105,422</b>	<b>10,000</b>	<b>176,215</b>	<b>65,178</b>		<b>8,000</b>	<b>26,100</b>		<b>1,246,501</b>	<b>32,227</b>



**DRAFT Schedule of General Levies for 2020**

December 11, 2019

Municipality	% of Municipality In Watershed	2019 CVA (modified) in Watershed \$	CVA Based Apportionment Percentage	2019 Approved General Levy	<b>2020 Draft General Levy</b>	<b>Increase from prior \$</b>
Ashfield-Colborne-Wawanosh Twp.	100	\$ 1,177,990,076	12.50	\$ 182,431	<b>\$ 195,715</b>	<b>\$ 13,283</b>
Central Huron Municipality	76	\$ 932,901,352	9.90	\$ 146,133	<b>\$ 154,996</b>	<b>\$ 8,863</b>
Goderich Town	100	\$ 1,054,504,538	11.19	\$ 170,017	<b>\$ 175,199</b>	<b>\$ 5,182</b>
Howick Twp.	92	\$ 414,877,257	4.40	\$ 63,816	<b>\$ 68,929</b>	<b>\$ 5,113</b>
Huron East Municipality	72	\$ 1,004,123,111	10.65	\$ 152,798	<b>\$ 166,828</b>	<b>\$ 14,030</b>
Huron-Kinloss Twp.	43	\$ 591,132,731	6.27	\$ 95,305	<b>\$ 98,212</b>	<b>\$ 2,907</b>
Mapleton Twp.	5	\$ 82,436,417	0.87	\$ 12,764	<b>\$ 13,696</b>	<b>\$ 932</b>
Minto Town	64	\$ 644,370,614	6.84	\$ 100,922	<b>\$ 107,058</b>	<b>\$ 6,136</b>
Morris/Turnberry Municipality	95	\$ 482,220,309	5.12	\$ 73,873	<b>\$ 80,118</b>	<b>\$ 6,245</b>
North Huron Twp.	100	\$ 551,240,975	5.85	\$ 88,073	<b>\$ 91,586</b>	<b>\$ 3,513</b>
North Perth Municipality	98	\$ 2,009,773,183	21.32	\$ 313,168	<b>\$ 333,911</b>	<b>\$ 20,743</b>
Perth East Twp.	9	\$ 171,353,111	1.82	\$ 26,248	<b>\$ 28,468</b>	<b>\$ 2,220</b>
South Bruce Municipality	1	\$ 6,737,789	0.07	\$ 1,052	<b>\$ 1,122</b>	<b>\$ 69</b>
Wellington North	16	\$ 258,566,865	2.74	\$ 40,566	<b>\$ 42,959</b>	<b>\$ 2,393</b>
West Perth Municipality	3	\$ 44,448,637	0.47	\$ 6,882	<b>\$ 7,385</b>	<b>\$ 502</b>
		\$ 9,426,676,965	100.00	<b>\$ 1,474,049</b>	<b>\$ 1,566,181</b>	<b>\$ 92,132</b>

From: Jan Grose <jan.grose4866@gmail.com>  
Sent: Monday, February 3, 2020 3:43 PM  
To: Barb Schellenberger <BSchellenberger@mapleton.ca>  
Subject: Sale of land to 35 High st.

To whom it may concern:

Wondering why the Union Street portion was not made available to the adjoining land owners to the 'middle line' , I believe, as stated in the municipal bylaws when selling municipal property?? Giving them the option to buy or pass.

With the land previously owned by the municipality, I was permitted to park there on occasion, whereas I no longer will be permitted , as it will be privately owned, thus affecting me as an adjoining landowner at 27 Smith Drive.

I don't believe the sale of this land was done thru the proper channels that a municipality needs to follow when selling land overages. I stand to be corrected, if I am wrong.

Having said that, I would be interested in purchasing the municipal portion between 25 & 27 Smith Drive when it comes available since you are selling land overages not used by the municipality.

I have no other email addresses off hand, so I expect you to forward this to the councillors and the Mayor.

Regards,

Jan Grose  
Homeowner of 27 Smith Dr

Sent from my iPhone



February 4, 2020

By email only

Dear Ms. Grose:

**RE: DISPOSAL OF UNOPENED ROAD BETWEEN 27 AND 35 SMITH DRIVE**

This correspondence will confirm receipt of your email inquiry received February 3, 2020 in regards to the above described project. Township of Mapleton Council carried the following resolution on November 26, 2019:

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-34 dated November 26, 2019 regarding 35 High Street, Drayton;  
AND FURTHER THAT notice of the draft bylaw declaring the roads surplus be given in accordance with the Disposal of Surplus Lands Policy.  
AND FURTHER THAT Council waive the 'right of first refusal to purchase the land to its middle line' normally afforded to abutting landowners.  
AND the Mayor and Clerk be authorized to sign any and all ancillary documents pertaining to the sale / disposal of the said roads.

As such, staff proceeded with the steps as outlined within the report. For your convenience, CAO Clerk's Report CL2019-34 is attached for your records. Should you require any further assistance, please contact the office.

Regards,

Barb Schellenberger  
Municipal Clerk

CC. Members of Council

Attach 1: CL2019-34 as presented to Council

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**CAO CLERK'S DEPARTMENT REPORT CL2019-34**

TO: Mayor Davidson and Members of Council  
FROM: CAO Manny Baron  
RE: Surplus Roads – 35 High Street, Drayton  
DATE: November 26, 2019

---

**RECOMMENDATION:**

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-34 dated November 26, 2019 regarding 35 High Street, Drayton;  
AND FURTHER THAT notice of the draft bylaw declaring the roads surplus be given in accordance with the Disposal of Surplus Lands Policy.  
AND FURTHER THAT Council waive the 'right of first refusal to purchase the land to its middle line' normally afforded to abutting landowners.  
AND the Mayor and Clerk be authorized to sign any and all ancillary documents pertaining to the sale / disposal of the said roads.

**BACKGROUND:**

The owner of 35 High Street, Drayton is 'Society for Christian Instruction at Drayton & Vicinity' operating as 'Community Christian School'.  
As can be seen from the overhead picture (Attachment:1) one of the roads is currently utilized for staff parking and allows for access to the back of the school.  
The second road crosses through the middle of the school property, extending directly over the playground area.  
The original approach to transfer ownership of the land area from the Township to the School was initiated by the School Principal / Chief Operating Officer.  
The sole objective of the School is to maintain control of the land into the future.  
While the Township's policy specifically for selling land forming a closed highway refers to neighbours 'purchasing the land to its middle line' - in this instance the effect would be an unworkable and undesirable result.

**PREVIOUS PERTINENT REPORTS:**

None

**DISCUSSION:**

Ongoing dialogue has occurred at the School's Board meetings.  
Written concerns / comments were requested, with none being received.

**CONSULTATION:**

The Township's Development Team including the Planner reviewed the proponent's site expansion plans including the request to purchase the road allowance at their November meeting.

**FINANCIAL IMPLICATIONS:**

As per our Fees and Charges By-law Schedule 'F' Planning, there is a precursory non-refundable fee of \$370 for 'Letter of Interest from resident to Clerk to purchase unopened road allowance'. This fee has been duly paid by the proponent.

Additionally, should Council determine to proceed with the disposal of the surplus unopened roads, the above By-law stipulates a \$5,000 deposit for 'Disposal of Surplus lands including roads.' From this deposit, a non-refundable \$500 administration fee is deducted, as are any future disbursements (planning, legal, surveying, etc.)

For Council's reassurance, a signed 'Application & Undertaking' form stipulating the above conditions is mandatory.

**SUMMARY:**

There would be zero negative financial implications associated with this proposed unopened road disposal, as all expenses are paid by the proponent.

There would be zero property tax implications as the current landowner is tax exempt due to the current use being a school.

There would be no loss of enjoyment suffered by abutting property owners associated with the disposal, as the present and historical uses are exclusively staff parking and children's playground.

Transferring ownership of the relevant land parcels in this instance concurs with generally desired outcomes of positive land planning in that the pertinent land area is minor in nature and is desirable for the appropriate development or end use of the lands.

**COMMUNICATION:**

Pursuant to municipal policy & practices, public notification in the Drayton Community News for one week, and on the Township's website will take place.

**STRATEGIC PLAN:**

Municipal Infrastructure: Currently the roads are unopened.

The Local Economy: n/a

Recreation: Guarantees future of existing children's playground on private lands.

Municipal Administration: n/a

Financial Responsibility: Costs are borne by the landowner, not the Township.

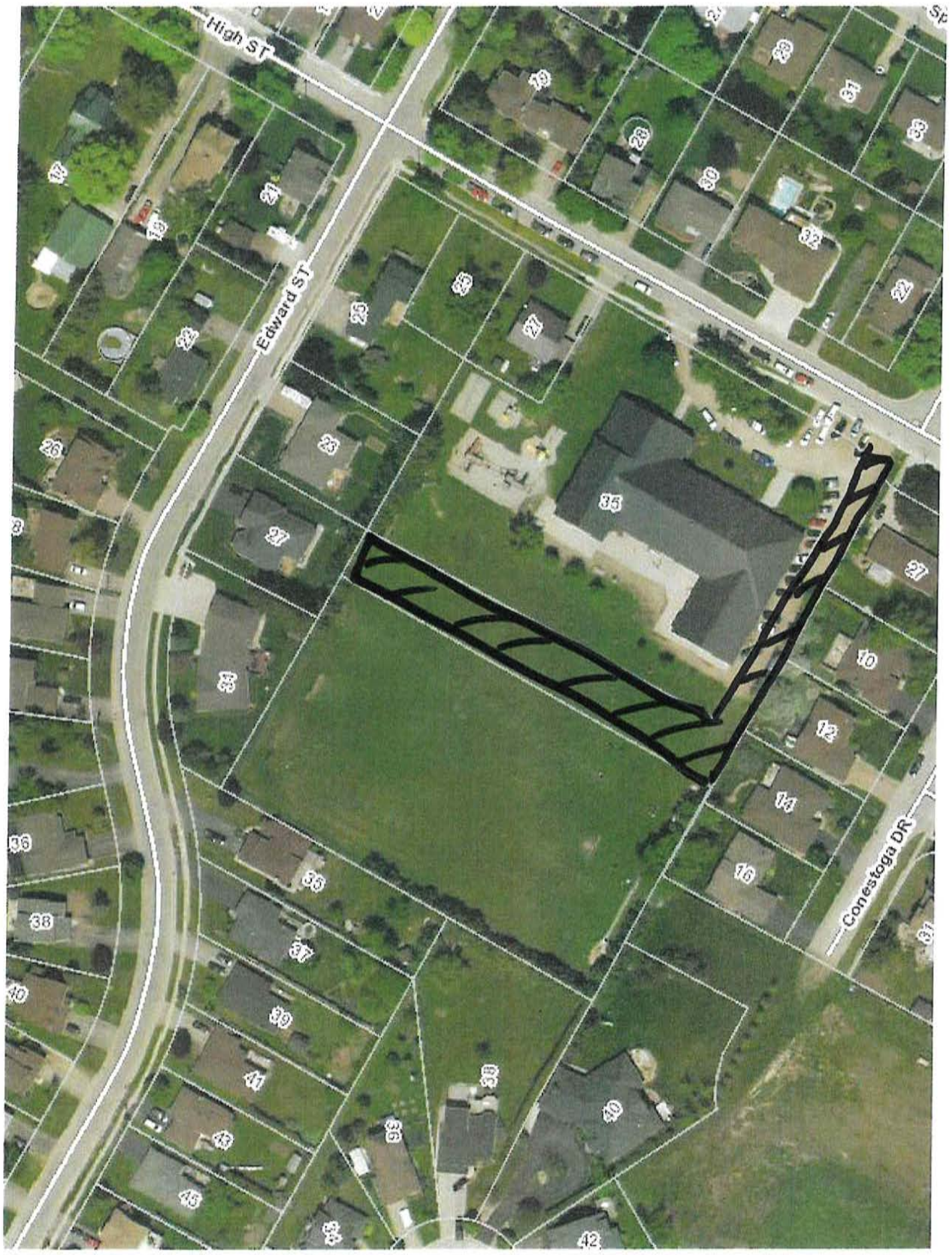
Prepared By:  
Larry Wheeler  
Deputy Clerk

Reviewed By:  
Barb Schellenberger  
Clerk

Reviewed By:  
Manny Baron  
CAO

**Attachments:**

1. Overhead picture of the subject lands
2. Notice of the Closure & Sale of Unopened Road Allowance



## NOTICE OF THE CLOSURE AND SALE OF UNOPENED ROAD ALLOWANCE

Being that Unopened Portion of Road Allowance known as that portion of Pt Queen St. PI Bolton's Drayton; Pt Union St PI Bolton's Drayton Pt 4, 60R3011; Township of Mapleton, County of Wellington.

**TAKE NOTICE THAT** pursuant to the Township of Mapleton Disposal of Surplus Lands Policy, the Council of the Township of Mapleton intends to pass a By-law to stop up, close and convey the above-described unopened road allowances to the abutting property owner. These lands are further described as being that Unopened Portion of Road Allowance known as that portion of Pt Queen St. PI Bolton's Drayton; Pt Union St PI Bolton's Drayton Pt 4, 60R3011, in the Township of Mapleton. Mapleton Council considered this matter on November 26, 2019 in open council (CAO Clerk's Report CL2019-34) and further directed staff to proceed with various preliminary steps. The bylaw will close up and convey the road, and allow the Mayor and Clerk to execute all ancillary documents as they pertain to the sale of the said lands.

**THE PROPOSED BY-LAW** will come before the Council for consideration at its regular meeting to be held on \_\_\_\_\_, \_\_\_\_\_, 20\_\_ at \_\_:00 p.m., in the Township of Mapleton Council Chambers, located 7275 Sideroad 16, east of Drayton.

**WRITTEN COMMENTS** regarding the proposed closure and sale of unopened road allowances may be submitted to the Municipal Clerk no later than 5:00 p.m. on \_\_\_\_\_, \_\_\_\_\_, 20\_\_.

**DATED** this \_\_ day of \_\_\_\_\_, 20\_\_ at the Township of Mapleton.

Barb Schellenberger  
Municipal Clerk



## General Membership Meeting #11-19

January 8, 2020

**Member's Present:** David Turton, Matt Duncan, Alison Lobb, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan

**Absent With Regrets:** Roger Watt, Deb Shewfelt, Ed McGugan

**Staff Present:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Administrative/Financial Services Coordinator  
Jayne Thompson, Communications Coordinator  
Stewart Lockie, Conservation Areas Coordinator  
Stephen Jackson, Flood/Erosion Safety Coordinator  
Chris Van Esbroeck, Stewardship Services Coordinator

### 1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and outlined the meeting objectives.

### 2. Declaration of Pecuniary Interest

There were no pecuniary interests declared by the Members.

### 3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #10-19 held on November 20, 2019 have been circulated for review and approval. The Members agreed with the minutes and the following motion was made.

#### Motion FA #106-19

Moved by: **Matt Duncan**

Seconded by: **Megan Gibson**

**THAT** the minutes from the General Membership meeting #10-19 of November 20, 2019 be approved.

**(carried)**





#### 4. Business Requiring Direction and Decision

##### a) Review of Members Work Plan for 2019: Report #65-19

Report #65/19 was presented with an update of a letter from Minister Yurek that the Chair reviewed with the members. The following motion was made.

**Motion FA #107-19**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

**THAT** the Members work plan summary report be accepted.

**(carried)**

##### b) Funding Available in 2020: Maitland Conservation Foundation (MCF): Report #66-19

Report #66/19 was reviewed with the Members. The following motion was made.

**Motion FA #108-19**

**Moved by: Anita van Hittersum**

**Seconded by: Megan Gibson**

**THAT** staff send a letter to Geoff King, the MCF and the John Hindmarsh Environmental Trust Fund (JHETF) Boards to thank them for the funds they have raised for MVCA.

**(carried)**

##### c) Draft 2020 Priorities, Work Plan and Budget: Report #67-19

Report #67/19 was presented and this motion followed.

The General Manager and Coordinators made a presentation on the priorities for 2020. The General Manager highlighted the process that was used to develop the draft budget for operating and capital projects. The General Manager asked for input regarding the key messages to be included in the letter that will be sent to member municipalities regarding the draft budget and levy. The Member's advised that it is important to make the member municipalities aware of the changes MVCA has had to make to balance its budget such as moving operational costs to projects in 2020, freezing grid movements in 2019 and 2020, loss of Provincial funding for flood and erosion safety services. A draft information package will be reviewed by the Member's at the January 22, 2020 meeting.

The following motion was made.

**Motion FA #109-19**

**Moved by: Alison Lobb**

**Seconded by: Megan Gibson**

**That** the 2020 draft budget, work plan and levy be circulated to member municipalities for review; **and that** the final work plan and budget be brought back to the Member's on March 18, 2020 for final review and approval.

**(carried)**

d) Options: Location and Theme for the 2020 Annual Meeting: Report #68-19

Report #68/19 was presented and this motion followed.

**Motion FA #110-19**

**Moved by: Matt Duncan**

**Seconded by: Anita van Hittersum**

**That** the 2020 annual meeting be held on Wednesday, February 19, 2020 at 2:00 pm in Goderich with a snow date of Wednesday, February 26, 2020.

**(carried)**

e) Annual Review of Members Manual : Report #69-19

Report #69-19 was presented and direction was given to add member Alvin McLellan and change Roger Watt's title to 1<sup>st</sup> Vice-Chair in the manual.

The following motion was made.

**That** the member's manual in Report #69-19 be approved with the revisions as identified at the meeting.

**Motion FA #111-19**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

**(carried)**

f) First Call: Declarations for Chair, Vice and 2nd Vice Chair, Report #70-19

Following review of Report #70/19, Dave Turton declared his interest in running for the position of Chair; Matt Duncan declared his interest in running for Vice-Chair. No other declarations were made at this time.

g) In-Camera Session: GM-ST Work Plan Review & Update on Legal Matters

**Motion FA #112-19**

**Moved by: Megan Gibson**

**Seconded by: Anita van Hittersum**

**That** the member's move in camera to review legal and personnel matters.

**(carried)**

The following motion was made at the in camera session.

**Motion FA #113-19**

**Moved by: Alison Lobb**

**Seconded by: Alvin McLellan**

**THAT** the member's resume regular session.

**(carried)**

## 5. Reports

### a) Chairs Report

Chair Turton reported that he took part in the staff Christmas celebration in December that was held at the Listowel Golf Club and that it was well-attended. He then asked senior management to pass along thanks and appreciation thoughts from him and the membership to the rest of the MVCA staff for a successful year.

### b) Member's Reports

There were no member's reports.

## 6. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Agreements Signed: Report #71-19
- b) Revenue/Expenditure Report November Report #72-19
- c) Conservation Ontario Council Mtg. Summary: Report #73-19
- d) Correspondence for Members Information

The following motion was made.

### **Motion FA #114-19**

**Moved by: Alison Lobb**

**Seconded by: Kevin Freiburger**

**THAT** reports #71-19 through #73-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

**(carried)**

7.

### **8. Review of Meeting Objectives, Follow-up Actions, Next meeting:**

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on January 22, 2020 at 7:00pm at the Administration Centre in Wroxeter.

## 9. Adjournment

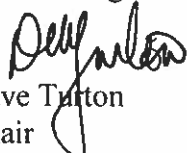
The meeting adjourned at 8:20 pm with this motion.

### **Motion FA #115-19**

**Moved by: Megan Gibson**

**Seconded by: Alison Lobb**

**THAT** the general membership meeting be adjourned.

  
Dave Turton  
Chair

  
Danielle Livingston  
Administrative/Financial  
Services Coordinator

**(carried)**

September 18, 2019

**Maitland Source Protection Authority Meeting #3/19 Minutes**

**Director's Present:** Dave Turton, Deb Shewfelt, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson

**Absent With Regrets:** Roger Watt

**Absent:** Matt Duncan

**Staff Present:** Phil Beard, General Manager/Secretary-Treasurer  
Danielle Livingston, Financial Services Coordinator  
Steve Jackson, Flood and Safety Services Coordinator  
Donna Clarkson, Co-Supervisor DSWP

The Maitland Source Protection Authority (MSPA) began at 8pm.

**a) Approval of the Minutes:**

**Motion MSPA #9-19**

**Moved by: Megan Gibson**

**Seconded by: Zoey Onn**

**That** the minutes from the MSPA meeting #2-19 of April 17, 2019 be approved.

**(carried)**

**b) 2020 Work Plan and Budget: Report #7-19**

Report #7-19 was presented for the Member's information.



**c) Source Protection Committee Proposal: Report #8-19**

The Members reviewed the proposed restructuring of municipal representatives. Concern was expressed over the proposed inclusion of Central Huron in the jurisdiction of the South West Group as outlined in Report #8/19. The Member from Central Huron noted that the majority of well heads are located in Central Huron. The following motion was made.

**Motion MSPA #10/19**

**Moved by: Megan Gibson**

**Seconded by: Ed McGugan**

**That** the Maitland Valley Source Protection Authority endorse the proposed reduction of the size of the Source Protection Committee from 15 to 12 members plus a chair and set the term of appointment to three years.

**(carried)**

**c) Adjournment**

The MSPA meeting adjourned at 8:20 pm with this motion.

**Motion MSPA #11/19**

**Moved by: Deb Shewfelt**

**Seconded by: Megan Gibson**

**THAT** the Maitland Source Protection Authority meeting be adjourned; **AND THAT** the Maitland Valley Conservation Authority Board's regular meeting reconvene.

**(carried)**



Dave Turton  
Chair



Danielle Livingston  
Administrative/Financial  
Services Coordinator

**Ministry of Children,  
Community and Social  
Services**

Minister's Office

438 University Avenue  
7<sup>th</sup> Floor  
Toronto, Ontario  
M7A 1N3

Tel.: (416) 325-5225

Fax: (416) 325-5240

**Ministère des Services à  
l'enfance et des Services  
sociaux et communautaires**

Bureau du Ministre

438, avenue University  
7<sup>e</sup> étage  
Toronto, Ontario  
M7A 1N3

Tél. : (416) 325-5225

Télec. : (416) 325-5240



127-2020-968

January 30, 2020

Dear Municipal Partner:

First, I want to take the opportunity to wish you a Happy New Year.

Further to the letter I sent you on December 16, 2019, I am pleased to notify you that our survey to inform the development of Ontario's next Poverty Reduction Strategy is now live on [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey) and will be available online until March 30, 2020.

Our government believes that the people of Ontario are the province's greatest asset and when the people of Ontario succeed, our economy and province succeed. It is our shared responsibility to create the best conditions for people to reach their potential. We need and we want to listen to municipalities, Indigenous partners, members of the community, service providers, employers, and local partners to find new and innovative ways to support people during challenging times and create the conditions that will help them build a better life.

To support the development of our new Poverty Reduction Strategy, we are asking residents of Ontario to take 30 minutes and answer our survey as we seek new ideas on how we can:

- Encourage job creation and connect people to employment
- Provide people with the right supports and services
- Lower the cost of living and make life more affordable.

As part of a new strategy, we will set a target for poverty reduction and identify indicators to measure progress to ensure we are achieving results.

The survey can be accessed at [Ontario.ca/povertysurvey](https://ontario.ca/povertysurvey). Please feel free to share the survey link with your community members and colleagues.

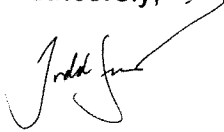
.../cont'd

-2-

In addition, we are also welcoming written submissions that can be sent by e-mail to [prso@ontario.ca](mailto:prso@ontario.ca) or by mail to Poverty Reduction Strategy, 3rd Floor, 315 Front Street West, Toronto ON, M7A 0B8. If there are any questions on how any personal information such as names and addresses that are included with a submission will be used, please contact: Manager, Strategic Policy Unit, MCCSS by e-mail at [prso@ontario.ca](mailto:prso@ontario.ca) or by telephone at (647) 308-9963.

I encourage you to share information about this consultation, including the survey link, with service providers, Indigenous partners and businesses in your community. I look forward to receiving input from Ontario residents as we work together to make a difference in reducing poverty in the province.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd Smith", with a long, sweeping flourish extending to the right.

Todd Smith  
Minister

Good afternoon,

The Town Orangeville passed the following resolution at its January 13, 2020 Council meeting:

13.1 Councillor Peters – Environmental Awareness and Action

Resolution 2020-14

Moved by Councillor Peters  
Seconded by Councillor Post

That the Town of Orangeville supports continuation of the programs and services of the CVC, both mandatory and non-mandatory, and that no programs or services of the CVC or other CAs in Ontario be “wound down” at this time; and

That the Minister of the Environment, Conservation, and Parks give clear direction as to what programs and services are considered mandatory and non-mandatory and how those programs will be funded in the future; and

That the Minister of the Environment, Conservation, and Parks recognizes the strong and positive Provincial role Conservation Authorities (CAs) play in flood risk reduction programs and reinstates funding to the CAs of Ontario; and

That this resolution be forwarded to the Minister of the Environment, Conservation, and Parks, Premier Doug Ford, MPP Sylvia Jones, the Association of Municipalities of Ontario, the Credit Valley Conservation Authority, Conservation Ontario, and all Ontario municipalities.

Carried.





# 2020 FARMLAND FORUM

The Shifting Landscapes of Farmland Protection

## FEATURING



**KEVIN EBY**

*On...*

- The potential impact of changing growth forecasts and housing preferences on the need for urban expansions
- The potential impacts on urban land needs and municipal infrastructure financing



**PHILLY MARKOWITZ**

*On...*

- Grey County's efforts to map the local agri-food system to complement federal and provincial data sets and mapping
- How the agri-food system overlaps with the county's economic development priorities

### And panels on...

- The shifting landscapes of farming and farmland protection
- The Agricultural System in Ontario

**MARCH 26, 2020**  
**THE GRAND BANQUET & EVENT CENTRE**  
**8:30 AM - 4:00 PM**

*A day of sharing, networking, and exploring policy and land-use planning innovation for the changing landscapes of farmland protection in Ontario.*

**TICKETS: [www.ontariofarmlandtrust.ca](http://www.ontariofarmlandtrust.ca), [info@ontariofarmlandtrust.ca](mailto:info@ontariofarmlandtrust.ca)**

**Thank you to our supporters....**



JACKIE RAMLER

Financial Wealth Advisors | RAYMOND JAMES





FOR IMMEDIATE RELEASE  
January 23, 2020

## Local municipalities to benefit from provincial infrastructure funds

(Perth–Wellington) – Perth–Wellington stands to benefit from recent Ontario government investments in small and rural communities. Funds distributed through the Ontario Community Infrastructure Fund (OCIF) will support local municipalities to build and repair roads, bridges, water and wastewater infrastructure.

This year, Perth–Wellington will receive almost \$7 million across 11 municipalities to address local community infrastructure needs.

“Small and rural municipalities have unique infrastructure needs,” explained Perth–Wellington MPP Randy Pettapiece. “I have always done everything I can to support local priorities in every corner of our riding.”

Total investment in communities across Perth–Wellington are as follows:

Municipality	OCIF Allocation
Township of Perth South	\$146,262.00
Township of Perth East	\$201,072.00
Town of St. Marys	\$279,338.00
Township of Mapleton	\$399,840.00
Town of North Perth	\$410,334.00
County of Perth	\$495,565.00
Town of Minto	\$506,543.00
Municipality of West Perth	\$564,484.00
Township of Wellington North	\$1,030,120.00
City of Stratford	\$1,090,577.00
County of Wellington**	\$1,863,466.00
<b>Total for riding:</b>	<b>\$6,987,601.00</b>

This funding is a part of Ontario's approximately \$200-million commitment across the province. It is intended to address municipalities' core infrastructure projects and asset management planning needs in 2020.

"This investment provides the predictable and stable infrastructure funding small, rural and northern municipalities have asked for," said Laurie Scott, Minister of Infrastructure. "With this OCIF funding we are working directly with our municipal partners to deliver community infrastructure."

Pettapiece voiced support for local municipalities at the Rural Ontario Municipal Association (ROMA) conference, held January 19-21 in Toronto.

NOTICE OF MOTION

Moved by: Councillor Ottens

Seconded by: Councillor \_\_\_\_\_

THAT the Township of Mapleton direct staff to investigate alternative solutions to discourage specific commercial properties continuing to be vacant.

**TOWNSHIP OF MAPLETON COUNCIL TRACKING SHEET**

Item 16  
February 11, 2020

**FOR FEBRUARY 11, 2020 COUNCIL**

Subject for Action	Department	Comments
Wastewater Capacity (long term and short term)	CAO & DPW	RFP closed on Friday January 10, 2020. Three submissions received. Rating and scoring of RFP's will proceed immediately, with decisions of award expected by end of March 2020.
Cemetery By-law	DPW & CLK	Staff will update the bylaw following Master Plan approval.
Council Video Recording	CAO & CLK	Discovery meeting was held on December 3 <sup>rd</sup> with Record Tel. They are working on getting us options and quotes. Also, to be noted is that we ordered extra microphones so that council members don't need to share.
Development Charges	SMT	Kick off Meeting was held on November 11 <sup>th</sup> . Staff has submitted information needed by Watson and Associates in order to begin the process. Lots of work to do to ensure the study is accurate.
Asset Management Plan (AMP) Update	DF & DPW	AMP is now complete for implementation on January 1 <sup>st</sup> , 2020. Next update is not until 2022.
Modernization Grant	CAO	Final report was complete and is on your desk. KPMG presented to County Council on November 28 <sup>th</sup> . Staff are looking forward to implementing the recommendations that relate to Mapleton.

**THE CORPORATION OF THE TOWNSHIP OF MAPLETON**

**BY-LAW NUMBER 2020-015**

**Being a by-law to confirm all actions and proceedings of the Council of the Corporation of the Township of Mapleton**

**WHEREAS** Section 5 of the Municipal Act, S.O. 2001 c. 25 (hereinafter called “the Act”) provides that the powers of a Municipal Corporation shall be exercised by its Council;

**AND WHEREAS** Section 5(3) of the Act states, a municipal power, including a municipality’s capacity, rights, powers and privileges under section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

**NOW THEREFORE** the Council of the Corporation of the Township of Mapleton enacts as follows:

1. All actions and proceedings of the Council of the Corporation of the Township of Mapleton taken at its meetings held on Tuesday, February 11, 2020, except those taken specifically by By-law and those required by law to be done by Resolution only are hereby sanctioned, confirmed and adopted as though they were set out herein.
2. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to do all things necessary to give effect to the foregoing.
3. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to execute all documents required by law to be executed by them as may be necessary in order to implement the foregoing and the Clerk, or in his/her absence, the Deputy Clerk, is hereby authorized and directed to affix the seal of the Corporation to any such documents.

**READ** a first, second and third time on Tuesday, February 11, 2020.

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Mayor Gregg Davidson

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Clerk Barb Schellenberger