



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL AGENDA

TUESDAY, AUGUST 13, 2019 @ 7:00 P.M.

MAPLETON TOWNSHIP OFFICES

1. **Call to Order**
2. **O Canada**
3. **Declaration of Pecuniary Interest**
4. **Confirmation of Minutes**
 - 4.1 Council Meeting dated July 9, 2019
 - 4.2 Council Special Meeting dated July 11, 2019
5. **Matters arising from Minutes**
6. **Matters under The Drainage Act, The Planning Act and Matters Arising**
 - i) a) Adjourn to Court of Revision (Drainage Act)

Court of Revision – Wright & Stanners Drain Improvement, 2019
Purpose: To consider and determine appeals from the assessments by
By-law Number 2019-077

b) Matters arising from Court of Revision (Drainage Act)

c) Reconvene to Council
 - ii) a) Planning Act

Re: Consent Application Summary, Land Division Files No. B30/19,
Township of Mapleton, (Maryborough), Part Lot 18, Concession 17

b) Matters arising
 - iii) a) Planning Act

Re: Consent Application Summary, Land Division Files No. B35/19,
Township of Mapleton, (Drayton), Block 48, 61M-74

b) Matters arising

7. Delegations and Matters Arising from Delegations

- 7.1 a) Centre Wellington Scoped Tier Three Water Budget and Risk Assessment presented by Kyle Davis (Source Protection) and Martin Keller (GRCA)
- b) Matters arising

8. Minutes from Committees

- 8.1 Parks and Recreation Committee
Re: Draft Minutes dated June 20, 2019

9. Reports and Updates from Staff

- 9.1 Building Department
 - i) Building Report BD2019-11
Re: Report for July Month End and Year to Date (YTD)
- 9.2 Finance Department
 - i) Finance Report FIN2019-15
Re: 2019 Q2 Operating Budget Variance Report

10. Approval of By-Laws

- 10.1 By-law Number 2019-081 being a By-law to assume certain lands within the Township as a public highway (Drayton Industrial Drive)
- 10.2 By-law Number 2019-082 being a by-law to Appoint Kally Foster, Canine Control Officer as a By-law Enforcement Officer for the Corporation of the Township of Mapleton and to repeal By-law Number 2016-068
- 10.3 By-law Number 2019-083 being a by-law to delegate certain powers and duties to officers and employees of the Town of Mapleton as it pertains to a Site Plan Agreement for Ruth Martin and Ellen Martin (Dorking Groceries)
- 10.4 By-law Number 2019-084 being a by-law to authorize the Mayor and Clerk to execute an Amending Site Plan Agreement between Village on the Ridge – Drayton Inc. and The Corporation of the Township of Mapleton

11. Correspondence for Council's Direction – none

12. Correspondence for Council's Information

- 12.1 Wellington County Land Division Notice of Initial Decision B20-19
Re: Location of Lands Luymes
- 12.2 GRCA summary of General Membership Meeting held June 28, 2019
- 12.3 MVCA Minutes – General Membership Meeting # 5/19 May 15, 2019
MVCA Minutes – General Membership Meeting #6/19 June 19, 2019
- 12.4 County of Wellington 2018 Annual Financial Report
The link to view: <https://tinyurl.com/y3l63cyb>
- 12.5 Ombudsman 2018-2019 Annual Report
The link to view: <https://tinyurl.com/y4t67wbx>
- 12.6 Town of Halton Hills resolution 2019-0141 dated July 8, 2019
Re: Reducing litter and waste in our communities
- 12.7 City of Stratford resolution
Re: Opposition to Changes in 2019 Provincial Budget and Planning Act
- 12.8 Township of McKellar resolution 19-355 dated July 15, 2019
Re: Municipal Amalgamation
- 12.9 Township of Prince resolution 2019-178 dated July 9, 2019
Re: Combined OGRA/ROMA Conference
- 12.10 Northumberland County two resolutions dated July 17, 2019
Re: Support of Warwick (Farm Safety) and Tyendinaga (OGRA/ROMA Conference) resolutions
- 12.11 Municipality of South Huron resolution 382-2019 dated July 15, 2019
Re: Enforcement for Safety on Family Farms
- 12.12 Town of Plympton-Wyoming resolution dated June 17, 2019
Re: Enforcement for Safety on Family Farms
- 12.13 City of Hamilton correspondence dated May 22, 2019
Re: Proposed Public Health Changes
- 12.14 Municipality of Neebing resolution 7(b)/05/21/19 dated June 5, 2019
Re: Ontario Municipal Partnership Fund

12.15 AMO Watch File

The link to view the July 11, 2019 issue: <https://tinyurl.com/yytvvgbo>

The link to view the July 18, 2019 issue: <https://tinyurl.com/y5qtbpv4>

The link to view the July 25, 2019 issue: <https://tinyurl.com/yydmn28k>

The link to view the August 1, 2019 issue: <https://tinyurl.com/y28c9ahv>

The link to view the August 8, 2019 issue: <https://tinyurl.com/y6seok9k>

13. Notices of Motion

14. Notice Provision – none

15. Other Business

16. Council Tracking Sheet

17. Closed Session

17.1 For the following reason: (c) a proposed or pending acquisition or disposition of land by the municipality or local board; Re: Verbal update on surplus land on Wellington Road 11

17.2 For the following reason: (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
Re: Verbal introduction of land purchase

17.3 For the following reason: (d) labour relations or employee negotiations
Re: Pay Equity presentation/Information Update

Open Session Resumes

17.4 Rise and Report on Closed Session

18. Confirmatory By-law Number 2019-085

19. Adjournment

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.



Township of Mapleton 2019 Council Meeting Dates As of January 17, 2019

Tuesday,	January	8,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	January	22,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	February	12,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	February	26,	2019	1:00 p.m. – Regular Meeting of Council

CANCELLED

Tuesday,	March	12,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	March	26,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	April	9,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	April	23,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	May	14,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	May	28,	2019	1:00 p.m. – Regular Meeting of Council
Thursday,	June	13,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	July	9,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	August	13,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	September	10,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	September	24,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	October	8,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	October	22,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	November	12,	2019	7:00 p.m. – Regular Meeting of Council
Tuesday,	November	26,	2019	1:00 p.m. – Regular Meeting of Council
Tuesday,	December	10,	2019	7:00 p.m. – Regular Meeting of Council

Note: Dates are subject to change by resolution of Township of Mapleton Council



Township of Mapleton 2019 Committee Meeting Dates

COMMITTEE OF ADJUSTMENT		
Wednesday, April	17, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, May	22, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, June	19, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, July	10, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, August	14, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, September	11, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, October	9, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, November	13, 2019	4:00 p.m. – Regular Scheduled Meeting
Wednesday, December	11, 2019	4:00 p.m. – Regular Scheduled Meeting

PARKS AND RECREATION COMMITTEE		
Thursday, June 20,	2019	6:00 p.m. – Regular Scheduled Meeting
Thursday, August 22,	2019	6:00 p.m. – Regular Scheduled Meeting
Thursday, October 24,	2019	6:00 p.m. – Regular Scheduled Meeting
Thursday, December 19,	2019	6:00 p.m. – Regular Scheduled Meeting

ECONOMIC DEVELOPMENT COMMITTEE		
Monday, July 8,	2019	6:00 p.m. – Regular Scheduled Meeting
Monday, September 9,	2019	6:00 p.m. – Regular Scheduled Meeting
Monday, November 4,	2019	6:00 p.m. – Regular Scheduled Meeting

Committee meeting dates are subject to change, please check www.mapleton.ca for updates.



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MINUTES

TUESDAY, JULY 9, 2019 @ 7:00 P.M.

MAPLETON TOWNSHIP OFFICES

PRESENT: Gregg Davidson, Mayor
Dennis Craven, Councillor
Paul Douglas, Councillor
Michael Martin, Councillor
Marlene Ottens, Councillor

STAFF PRESENT: Barb Schellenberger, Municipal Clerk
Sam Mattina, Director of Public Works
John Morrison, Director of Finance
Patty Wright, Chief Building Official
Trish Wake, Economic Development Officer

1. Call to Order

Mayor Davidson welcomed those in attendance and called the meeting to order at 7:00 p.m.

No closed session was held at Council this evening.

2. Welcome and O Canada

2.1 Rise and Report on Closed Session

3. Declaration of Pecuniary Interest – none

4. Confirmation of Minutes

4.1 Council Meeting dated June 13, 2019

RESOLUTION 2019-18-01

Moved: Councillor Craven

Seconded: Councillor Martin

THAT the minutes of the Township of Mapleton Council meeting held on June 13, 2019 be confirmed as circulated in the agenda package.

CARRIED

4.2 Public Meeting under the Planning Act dated June 13, 2019

RESOLUTION 2019-18-02

Moved: Councillor Martin

Seconded: Councillor Craven

THAT the minutes of the Township of Mapleton Public Meeting under the Planning Act held on June 13, 2019 be confirmed as circulated in the agenda package.

CARRIED

4.3 Special Meeting of Council dated June 20, 2019

RESOLUTION 2019-18-03

Moved: Councillor Craven

Seconded: Councillor Martin

THAT the minutes of the Township of Mapleton Council Special Meeting held on June 20, 2019 be confirmed as circulated in the agenda package.

CARRIED

5. Matters arising from Minutes – none

6. Matters under The Planning Act and Matters Arising

- 6.1 Planning Report dated June 25, 2019
Re: Wellingdale Construction Ltd., Faith Drive, Drayton
Part of Block 51, Plan 61M-74, Parts 13 – 26 RP61R10895
Part lot Control Exemption

RESOLUTION 2019-18-04

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Planning Report dated June 25, 2019 prepared by Manager of Planning & Environment Linda Redmond in regards to Wellingdale Construction Ltd., Faith Drive, Drayton be received for information;

AND FURTHER the approving by-law be approved; and staff be directed to forward to the County all necessary documents.

CARRIED

- 6.2 Consent Application Summary Land Division File No. B20/19
Part Lots 1 & 2, Concession 14 (Maryborough)

RESOLUTION 2019-18-05

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Consent Application B20/19 (Part Lots 1 & 2, Concession 14, Maryborough) be hereby received;

AND FURTHER THAT Township of Mapleton Council supports the submitted application

with the following conditions:

- Cash in lieu of parkland as per the Township's fees and charges by-law
- Satisfy all the requirements of the local municipality, financial and otherwise
- Driveway entrance approval to the satisfaction of the County
- Taxes Paid in Full
- Zoning Compliance (retained lands to restrict residential)
- Zoning Compliance (severed lands accessory structure)
- Municipal Drain Reapportionment or Mutual Agreement
- Copy of deposited Reference Plan (hard copy and digital file)

CARRIED

7. Delegations and Matters Arising from Delegations

- 7.1 a) GRCA representative Bruce Whale provided Council with a verbal update on GRCA activities.

b) Matter Arising from the Delegation

RESOLUTION 2019-18-06

Moved: Councillor Martin

Seconded: Councillor Craven

THAT GRCA representative Bruce Whale's verbal updates be received by Township of Mapleton Council.

CARRIED

- 7.2 a) Mapleton Safe Communities Committee Representative Jen Goertzen and Lori Woodham
Re: Pace Car Program

RESOLUTION 2019-18-07

Moved: Councillor Craven

Seconded: Councillor Martin

THAT the delegation of Lori Woodham and Jen Goertzen representing Mapleton Safe Communities Committee be received for information.

CARRIED

b) Matter Arising

RESOLUTION 2019-18-08

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton endorse the Mapleton Safe Communities Committee's Pace Care Program as a Community Based Program.

CARRIED

8. Minutes from Committees

8.1 Economic Development Committee

Re: Minutes dated April 1, 2019

RESOLUTION 2019-18-09

Moved: Councillor Martin

Seconded: Councillor Craven

THAT the Minutes of the Mapleton Economic Development Committee Meeting held on April 1, 2019 be received for information.

CARRIED

9. Reports and Updates from Staff

9.1 Building Department

i) Building Report BD2019-10

Re: Report for June Month End and Year to Date (YTD)

RESOLUTION 2019-18-10

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Building Department Report BD2019-10

dated July 9, 2019 regarding June Month End and Year to Date (YTD).

CARRIED

9.2 CAO and Clerk's Department

i) CAO Clerk's Report CL2019-25

Re: Drayton Mapleton Agricultural Society Agricultural Fair, Request for Noise By-law Exemption, August 9-11, 2019

RESOLUTION 2019-18-11

Moved: Councillor Martin

Seconded: Councillor Craven

THAT Mapleton Council receive the Drayton Mapleton Agricultural Society Noise Exemption Request for the 2019 Drayton Fair to be held at the Drayton Agricultural Fair Grounds and the Township of Mapleton Lands located at 49 Elm Street;

NOW THEREFORE Township of Mapleton Council approve the request as follows:

- Friday August 9, 2019 – to 1:00 a.m. (Sat.)
- Saturday August 10, 2019 - to 1:00 a.m. (Sun.)
- Sunday August 11, 2019 - to 6:00 p.m.

AND FURTHER that the applicant submit to the Township the following:

- By July 30, 2019, two million dollars Certificate of Insurance naming the Township of Mapleton additionally insured
- By July 30, 2019, confirmation in writing the neighbours have been advised of the upcoming event.

CARRIED

- ii) CAO Clerk's Report CL2019-26
Re: Security Reduction Request, Ruth Anne Place

RESOLUTION 2019-18-12

Moved: Councillor Craven

Seconded: Councillor Martin

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-26 dated July 9th, 2019 regarding Security Reduction Request Ruth Anne Place; AND FURTHER THAT Council reduce the amount of the Letter of Credit from \$202,350 to \$133,000.

CARRIED

- iii) CAO Clerk's Report CL2019-27
Re: Security Reduction Request, Sharron Court

RESOLUTION 2019-18-13

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-27 dated July 9th, 2019 regarding Security Reduction Request Sharron Court; AND FURTHER THAT Council reduce the amount of the Letter of Credit from \$166,880 to \$120,650.

CARRIED

- iv) CAO Clerk's Report CL2019-28
Re: Market Compensation Review

RESOLUTION 2019-18-14

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive CAO Clerk's Report CL2019-28 dated July 9th, 2019 regarding Mapleton's Market Compensation Review; AND FURTHER THAT Council approve the Municipalities described by HR Advisor Steve Ilott as market comparators.

CARRIED

9.3 Economic Development Department

- i) Economic Development Report ED2019-03
Re: Your Town Rising Consultation

RESOLUTION 2019-18-15

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Economic Development Report ED2019-03 dated July 3, 2019 regarding the Your Town Rising Tour be received for information.

CARRIED

Public Works Report PW2019-21 pertaining to Wright & Stanners Drain 2019, Consideration of the Report, was discussed at this time.

RESOLUTION 2019-18-16

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Public Works Report PW2019-21 dated July 9, 2019 regarding the Wright & Stanners Drain Improvement, 2019 Consideration of the Report; AND FURTHER THAT By-Law 2019-077 to provide for the construction of the Wright & Stanners Drain Improvement, 2019 be given first and second reading and the date for the Court of Revision be scheduled Tuesday August 13th, 2019 as part of the 7:00 p.m. Regular Meeting of Council.

AND FURTHER THAT Staff be directed to circulate the Provisional By-law and Court of Revision notice in accordance with the provisions of the Drainage Act.

CARRIED

9.4 Finance Department

- i) Finance Report FIN2019-12
Re: 2020-2022 Budget Process

RESOLUTION 2019-18-17

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Finance Report FIN2019-12 regarding the 2020-2022 Budget Process as information;
AND THAT Council approve the 2020 budget timeline for public input, deliberation and final approval as recommended within this report;
AND THAT Council approve the Township's budgeting and evaluation cycle to include the preparation of a yearly budget with forecasts in an election year and a 3-year Multi-year budget for the non-election years of a Council's term;
AND FURTHER THAT Council direct staff to prepare a Multi-year budget for the years 2020 to 2022.

CARRIED

- ii) Finance Report FIN2019-13
Re: One Investment Program

RESOLUTION 2019-18-18

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Finance Report FIN2019-13; and

1. authorize the agency agreement between CHUMS Financing Corporation, a duly incorporated wholly-owned subsidiary of the Municipal Finance Officers' Association of Ontario, and Local Authority Services (LAS), a duly incorporated subsidiary of the Association of Municipalities of Ontario, as Agent, and Eligible Investors as defined in the Agency Agreement; and
2. authorize the Treasurer to enter into and execute the Agency Agreement and any other necessary documents to give effect to the Agency Agreement or to the purpose.

CARRIED

- iii) Finance Report FIN 2019-14
Re: Energy CDM Plan 2020-2025

RESOLUTION 2019-18-19

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Finance Report FIN2019-14; and

1. Approve the Energy Conservation and Demand Management (CDM) Plan for 2020 to 2025.

CARRIED

9.5 Public Works Department

- i) Public Works Report PW2019-21
Re: Wright & Stanners Drain 2019, Consideration of the Report

See resolution 2019-18-16 above following Economic Report ED2019-03

- ii) Public Works Report PW2019-22
Re: Maple Street No Parking Bylaw Amendment

RESOLUTION 2019-18-20

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Public Works Report PW2019-22 dated July 9, 2019 regarding the Amendment of the Mapleton No Parking Bylaw 5000-05; (resolution continued on next page)

AND FURTHER THAT Council approve the amendment of Parking Bylaw 5000-05, Schedule "E" to reflect the proposed changes to Maple Street on street parking, as contained in this report.

CARRIED

- iii) Public Works Report PW2019-23
Re: Award of Miscellaneous Bridge and Culvert Repair Tender RFT 2019-14

RESOLUTION 2019-18-21

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT The Township of Mapleton Council receive Public Works Report PW2019-23 dated July 9, 2019 regarding the Award of Tender RFT 2019-14 for the 2019 Bridge and Culvert Maintenance Program;

AND THAT Council authorize Staff to award Tender RFT 2019-14 to Jarlian Construction Inc., in the amount of \$231,818.00 plus H.S.T., for the 2019 Bridge and Culvert Maintenance Program, by issuing a Purchase Order to undertake the work. AND FURTHER THAT Council draw the required funds from the approved 2019 Capital Budget and from the forecasted 2020 capital budget.

CARRIED

- iv) Public Works Report PW2019-24
Re: Award of Tender 2019-09 Hollen Road, Leslie Lane and Concession Road 5 Reconstruction

RESOLUTION 2019-18-22

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council receive Public Works Report PW2019-24 dated July 9, 2019 regarding the award of tender RFT 2019-09 for the Reconstruction of Hollen Road, Leslie Lane and Concession 5;

AND THAT Council approve the staff recommendation to award tender RFT 2019-09 to The Murray Group Limited, in the amount of \$831,300.50 plus H.S.T., for the Reconstruction of Hollen Road, Leslie Lane and Concession 5, and to issue the corresponding Purchase Order to undertake the work.

CARRIED

10. Approval of By-Laws

- 10.1 By-law Number 2019-077 being a By-law to provide for a drainage works in the Township of Mapleton in the County of Wellington, Wright & Stanners Drain Improvement, 2019

RESOLUTION 2019-18-23

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT By-law Number 2019-077 being a By-law to provide for a drainage works in the Township of Mapleton in the County of Wellington, Wright & Stanners Drain Improvement, 2019 be hereby read a first and second time.

CARRIED

RESOLUTION 2019-18-24

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT By-laws Numbered:

- 2019-070 being a By-law to amend By-law 2010-080, being a Zoning By-law for the Township of Mapleton, Part Lot 5, Concession 1 (Maryborough), ZBA 2019-07
- 2019-071 being a By-law to amend By-law 2010-080, being a Zoning By-law for the Township of Mapleton, West Part Lot 2, Concession 3 (Peel), ZBA 2019-08 (resolution continued on next page)
- 2019-072 being a By-law to amend By-law 2010-080, being a Zoning By-law for the Township of Mapleton, Part Lot 13&14, Concession 4 (Peel), 7472 Fourth Line, ZBA 2019-09
- 2019-073 being a by-law to remove Part Lot Control from Part of Block 51, Plan 61M-74, pursuant to Section 50 (7.1) of the Planning Act, R.S.O. 1990, as amended
- 2019-074 being a by-law to remove Part Lot Control from Part of Block 51, Plan 61M-74, pursuant to Section 50 (7.1) of the Planning Act, R.S.O. 1990, as amended
- 2019-075 being a by-law to delegate certain powers and duties to officers and employees of the Town of Mapleton as it pertains to a Site Plan Agreement for Trinessa Real Estates Ltd.
- 2019-076 being a by-law to amend By-law 5000-05, being a by-law to regulate the parking or stopping of vehicles on highways, public parking lots and in some instances, private property within the Township of Mapleton and to amend By-law Number 2017-021, Sch. E
- 2019-078 being a By-law to authorize the Corporation of the Township of Mapleton to enter into the Agency Agreement, as defined herein, between CHUMS Financing Corporation and Local Authority Services, as Agent, and Eligible Investors with respect to "ONE Investment" and to authorize the Treasurer to execute the necessary documents from time to time for that Purpose.

be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

CARRIED

11. **Correspondence for Council's Direction** – none
12. **Correspondence for Council's Information** was circulated with the agenda.
13. **Notices of Motion**
14. **Notice Provision** – none
15. **Other Business** – none
16. **Council Tracking Sheet** – no changes required.
17. **Closed Session** – see Item 1 above
18. **Confirmatory By-law Number 2019-079**

RESOLUTION 2019-18-25

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT By-law Number 2019-079 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.

CARRIED

19. Adjournment

There being no further business, the meeting adjourned at 8:45 p.m.

Mayor Gregg Davidson

Clerk Barb Schellenberger

PLEASE NOTE: Alternate Formats and Communication Support

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THE CORPORATION OF THE TOWNSHIP OF MAPLETON

SPECIAL MEETING OF COUNCIL MINUTES

THURSDAY, JULY 11, 2019 @ 5:30 P.M.

MAPLETON TOWNSHIP OFFICES

PRESENT: Gregg Davidson, Mayor
Paul Douglas, Councillor
Michael Martin, Councillor
Marlene Ottens, Councillor

STAFF PRESENT: Barb Schellenberger, Municipal Clerk
John Morrison, Director of Finance

REGRETS or ABSENT: Dennis Craven, Councillor

1. Call to Order

Mayor Davidson welcomed those in attendance and called the meeting to order at 5:30 p.m.

2. Declaration of Pecuniary Interest – none stated

3. Closed Session

3.1 For the following reason:

Re: Municipal Act Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Re: Mark Rodger, BLG Borden Ladner Gervais and Geoff Malyk, PWC Presentation, Water and Wastewater

RESOLUTION 2019-19-01

Moved: Councillor Martin

Seconded: Councillor Ottens

THAT Mapleton Township Council move into closed session for the following reason(s):

- Municipal Act Section 239 (2)(f) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Re: Mark Rodger, BLG Borden Ladner Gervais and Geoff Malyk, PWC Presentation, Water and Wastewater

CARRIED

Open Session Resumed

3.2 Rise and Report on Closed Session

The following resolution came forth.

RESOLUTION 2019-19-11

Moved: Councillor Douglas

Seconded: Councillor Martin

WHEREAS pursuant to Township of Mapleton Resolution 2019-15-03, which became effective May 28, 2019, Mapleton approved the Request For Qualifications (“RFQ”) Proponents in order to proceed to issue them with the Request For Proposals (“RFP”) in connection with water and wastewater system renewal and expansion within the municipality under a regulated public utility concession model (the “Project”).

AND WHEREAS the Township of Mapleton is the owner of its public water and wastewater assets;

AND WHEREAS the Canadian Infrastructure Bank (“CIB”) is a federal Crown Corporation whose mandate is to invest \$35 billion in new, revenue generating infrastructure projects including green infrastructure such as municipal water and wastewater projects;

(continued on page two)

AND WHEREAS the CIB has made an investment commitment of up to \$20 million with respect to the Project in the form of a debt financing package (the "CIB Financing Option");

AND WHEREAS Council wishes to extend the CIB Financing Option to all Proponents;

AND WHEREAS PriceWaterhouseCoopers ("PwC") has prepared a business case which concludes that the Project with the CIB Financing Option is the best alternative for water and wastewater infrastructure renewal and expansion for the Township.

BE IT RESOLVED THAT:

1. The Township invites CIB to participate in its Project in the context of including the CIB Financing Option as part of Council's approved RFQ/RFP. The terms and other details associated with the CIB Financing Option constitute Confidential Information as defined in the Non-Disclosure Agreements executed with all Proponents with respect to the Project.
2. The Township approves the public release of the redacted PwC business case contained in the PwC report entitled "*Township of Mapleton Water-Wastewater Project Business Case*" dated July 11, 2019.
3. This Resolution 2019-19-11 shall become effective July 11, 2019.

CARRIED

4. Confirmatory By-law Number 2019-080

VERBAL RESOLUTION

Moved: Councillor Ottens

Seconded: Councillor Martin

THAT By-law Number 2019-080 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time signed by the Mayor and the Clerk and sealed with the Corporate Seal.

CARRIED

5. Adjournment

There being no further business, the meeting adjourned.

Mayor

Clerk

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.



WRIGHT & STANNERS

Take Notice that the Court of Revision of the Township of Mapleton for considering and determining appeals to the same Court of Revision from the assessments by the attached by-law will be held in the Council Chambers at 7275 Sideroad 16, P.O. Box 160, Drayton, Ontario on August 13th, 2019 as part of the 7:00 p.m. Regular Meeting of Council.

All Notices of appeal shall be served on the Clerk of the Municipality at least 10 days prior to the First sitting of the Court of Revision.

Municipal Clerk: *B Schellenberger*

Address: 7275 Sideroad 16
P.O. Box 160
Drayton, ON N0G 1P0

Dated this 12th day of July, 2019.

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2019-077

A By-law to provide for a drainage works in the Township of Mapleton in the County of Wellington.

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

WHEREAS the requisite number of owners have petitioned the Council of the Township of Mapleton in the County of Wellington in accordance with the provisions of the Drainage Act, R.S.O. 1990, requesting that the Wright & Stanners Municipal Drain be repaired and improved.

AND WHEREAS petitions pursuant to Section 4(1)(c) of the Drainage Act have subsequently been submitted by the Township's Director of Public Works and the Operations Manager for the County of Wellington describing Pt. Concession Road 6 at Lot 10 and Pt. Wellington Road 10 at Lot 9/10 respectively as requiring drainage;

AND WHEREAS Council has directed that the work be combined pursuant to Section 8(4) of the Drainage Act as the areas requiring drainage are adjoining;

AND WHEREAS the Council of the Township of Mapleton in the County of Wellington has procured a report made by R. J. Burnside & Associates Limited. The report is attached hereto and forms part of this by-law.

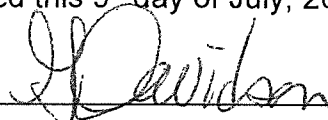
AND WHEREAS the estimated total cost of constructing the drainage works is \$675,000.00.

AND WHEREAS the Council of the Township of Mapleton pursuant to the Drainage Act, R.S.O. 1990, enact as follows:


1. The report dated June 14th, 2019 and attached hereto as Schedule A is hereby adopted and the drainage works as therein indicated and set forth is hereby authorized and shall be completed in accordance therewith.
2. The Corporation of the Township of Mapleton may borrow on the credit of the Corporation the amount of \$675,000.00 being the amount necessary for construction of the drainage works.

3. A special rate shall be levied upon the lands and roads as set forth in the assessment schedule included in Schedule A to the by-law to be collected in the same manner as other taxes are collected.
4. For paying the amount of \$55,110.00 being the amount assessed upon lands and roads belonging to or controlled by the municipality, a special rate sufficient to pay the amount assessed plus interest therein shall be levied upon the whole rateable property in the Township of Mapleton for one year after the passing of this by-law, to be collected in the same manner and at the same time as other taxes are collected.
5. All assessments are payable in the same year as the assessment is imposed.
6. This by-law comes into force on the passing thereof and may be cited as the "Wright & Stanners Drain Improvement, 2019 By-law".

READ a first and second time, and provisionally adopted this 9th day of July, 2019.



Mayor Gregg Davidson



Clerk Barb Schellenberger

READ a third time and enacted this ____ day of _____ 2019.

Mayor Gregg Davidson

Clerk Barb Schellenberger



June 14, 2019

The Mayor and Council
Township of Mapleton
7275 Sideroad 16
P.O. Box 160
Drayton ON N0G 1P0

Mayor Davidson and Members of Council:

Re: Wright & Stanners Drain Improvement, 2019
File No.: D-MAP-109
Project No.: 300037962.0000

Under the provisions of the Drainage Act R.S.O. 1990, Chapter D.17, Section 4 and 78 and in accordance with our appointments, we have made an examination and survey of the area and submit herewith our report, plan, profiles, specifications and assessments for the proposed work. The work is to be known as the Wright & Stanners Drain Improvement, 2019.

Should there be any questions regarding the report, please contact the undersigned directly at 1-519-938-3077.

Yours truly,

R.J. Burnside & Associates Limited

A handwritten signature in black ink, appearing to read 'Tom Pridham'. The signature is written in a cursive style with a long horizontal stroke at the beginning.

T.M. Pridham, P.Eng.
Drainage Engineer
TMP:sp

Enclosure(s) Wright & Stanners Drain Improvement, 2019 Report

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1.0 Background

On August 18, 2015, the Township of Mapleton received a request for the repair and improvement of the Wright & Stanners Municipal Drainage System signed by the majority of the owners within the watershed. On October 13, 2015, Council accepted the request and our firm was appointed to prepare a report under the provisions of the Drainage Act. Our appointment was acknowledged and a site meeting date set.

2.0 Site Meeting

On November 30, 2015, a site meeting was held. It was discussed that the existing drainage system was too small to accommodate the extensive underdrainage that had been installed in the watershed since the original drain installation. The modest size of the existing closed drains resulted in poorly functioning underdrainage during periods of high runoff as the tile was not large enough to remove sub-surface flows in a timely manner.

It was discussed that the closed drain portion of the existing system had been installed over 50 years ago and was likely based on a much smaller drainage coefficient than what is currently used. We indicated we would complete the survey work and prepare a preliminary design for review and discussion. The owners in attendance were in agreement with this approach.

3.0 Investigations and Subsequent Discussions

Our investigation found that the Wright & Stanners Municipal Drainage System was originally constructed pursuant to a report dated June 26, 1962. The report provided for a Main Drain comprised of both open and closed portions. The report also provided for a total of nine closed branch drains. The work was located primarily in Lots 9 and 10, Concession 7 and 8 in the former Township of Maryborough.

The open drain portion of the Main Drain commenced a short distance into the S½ Lot 11, Concession 8. The drain proceeded westerly across the S½ Lot 10, Concession 8 and across Wellington County Road No. 10. The open portion ended on the west side of the road in the south-east corner of Lot 9, Concession 8 where the closed drain portion of the Main Drain outletted.

Our investigation found that the existing open drain was in reasonable condition. Our investigation also found that a floor had been poured in the existing concrete box culvert on Wellington Road No. 10. The box culvert was in reasonable condition and the elevation of the floor appeared to be able to accommodate any upstream improvements.

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The closed drain portion of the Main Drain extended southerly through the N½ Lot 9, Concession 7 before crossing Wellington Road No.10 at roughly the centre of Concession 7. The drain continued southerly in the S½ Lot 10, Concession 7 before ending just north of Concession Road 6 at the centerline of Lot 10. Comments were made during our investigation that the upstream section of the closed portion of the Main Drain had been installed above the 1962 gradeline resulting in limited cover and insufficient depth.

A total of nine closed branch drains had been installed as part of the 1962 report with the majority being in the S½ Lots 9 and 10, Concession 8. Our investigation found that two of the branches had been decommissioned as a result of private tiling activity. We also found that one branch was basically a lateral drain and was best abandoned and left private. We also found it feasible to combine two of the branch drains to eliminate a road crossing on Wellington Road No. 10.

It appeared from our investigation the watershed was best served with total of five branch drains. The recommended configuration of the branches was discussed with the owners affected and a representative of the County of Wellington. The modified layout was endorsed by all involved.

We found that the tile size installed as part of the 1962 report ranged from 400 mm (16 in.) diameter to 100 mm (4 in.) diameter. In terms of drainage coefficient provided, we found that the tile provided a coefficient of approximately 9.5 mm (3/8 in) per 24 hour period. The existing closed portions of the drain were found to be considerably undersized by today's design standards.

Subsequent to our investigation, we discussed the possible extension of the Main Drain and one of the branch drains upstream and across Concession Road 6 with the Township's Director of Public Works. The extensions would provide a proper outlet for the road culverts, and also provide a formalized outlet for existing underdrainage in the N½ Lot 10, Concession 6 (LH Gray & Son Limited). The design for the reconstruction of the road was nearing completion with construction to follow shortly thereafter. Clearly it was beneficial to complete the extensions at this time in order to avoid future disruption to the newly reconstructed road.

Subsequent to our investigation we also discussed the extension of the same branch drain previously mentioned upstream and across Wellington Road 10 with a representative of the County of Wellington. The extension would provide a formalized outlet for existing underdrainage in the N½ Lot 9, Concession 6 (Brileyhope Acres Inc.) The existing tile boils up in the west road ditch saturating both the County road ditch and ultimately the southerly road ditch on Concession Road 6. The extension of the branch and the installation of a new crossing would clearly be a benefit to both roads and also provide a secure long-term outlet for the owner.

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4.0 Additional Procedure

A Petition for Drainage Works by Road Authority signed by Sam Mattina, Director of Public Works for the Township of Mapleton was subsequently received. The petition dated July 18, 2018 describes part of Concession Road 6 at Lot 10 as requiring drainage. The petition was submitted to provide that the extensions and road crossings, as previously discussed, be included as part of the work.

A second Petition for Drainage Works by Road Authority signed by Paul Johnson, Operations Manager for the County of Wellington was also received. The petition dated July 21, 2018 describes part of Wellington Road 10 at Lot 9/10 Concession 6 as requiring drainage. The petition was submitted to provide for the extension of the branch drain westerly across Wellington Road No. 10 to connect the existing underdrainage as also previously discussed.

On August 28, 2018, both petitions were accepted by Council. We were also appointed and directed to include the work with the report currently underway for the overall improvements to the drain. Our additional appointment was subsequently acknowledged. We further indicated the requisite site meeting would be held in conjunction with an Information Meeting to review and discuss the entire project with the affected owners.

The reconstruction of Concession Road 6 commenced in the late fall of 2018. The road crossings associated with the Main Drain and branch drain extensions had been included in the tender. The crossings were installed at the proposed design grades during the work. New surface pipes were also installed at each location.

5.0 Preliminary Design

Subsequent to the site meeting and investigations, we completed the field survey and prepared a preliminary design for review and discussion. The design provided for the installation of 2,658 m (8,720 ft.) of closed drain including six new road crossings. The preliminary design also provided for 376 m (1,234 ft.) of open drain cleanout including the cleanout of an existing concrete box culvert on Wellington County Road 10.

The closed drain design was based on removing approximately 38.1 mm (1½ in.) of surface and subsurface drainage water per hectare of watershed area per 24 hour period. The tile size ranged from 750 mm (30 in.) diameter to 200 mm (8 in.) diameter. Smoothwalled steel bore pipe was proposed for the Wellington Road No. 10 crossings. Bell and gasket HDPE pipe had been specified and subsequently installed at the two road crossings on Concession Road 6 as previously described.

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6.0 Information Meeting

On April 5, 2019 an Information Meeting was held at the Township of Mapleton Municipal Office. The meeting was well attended, and a good discussion took place. We outlined our findings in detail and the extent of the proposed work, estimated cost, and approximate cost distribution. The owners, County, and Municipal representatives in attendance were generally satisfied with our recommendations.

7.0 Proposed Drain Design and Associated Work

This report provides for the installation of 2,658 m of closed drain, including six road crossings. The closed drain has been designed to provide a drainage coefficient of 38.1 mm (1½ in.) per 24 hour period as previously indicated. The design also provides for the installation of 21 catchbasins as part of the work. The report also provides for the cleanout of 376 m of open drain including the concrete box culvert on Wellington Road No.10 at the upstream end of the open portion of the Main Drain.

Work associated with the closed drain constructed on private lands include:

- stripping and replacing of topsoil along the tile route
- wrapping of all tile joints with drain wrap,
- connection of existing field tile encountered during the work.

Work associated with the closed drain constructed on Concession Road 6 and Wellington County Road No. 10 include the stripping and replacing of topsoil and the seeding of all disturbed areas.

Work associated with the open drain constructed on private lands include the spreading and levelling of the excavated material and the seeding of all disturbed areas. Work associated with the open drain constructed on Wellington Road 10 includes removal and disposal of the sediment from the concrete box culvert cleanout.

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8.0 Allowances to Owners

Under the Drainage Act, an allowance is compensation that is paid to a property owner. The most common allowances that are paid are for the use of land (Section 29) and for damages (Section 30). The amount of the allowance is deducted from the property owner's assessment for the drainage project. For this project, the following allowances have been determined:

Roll No.	Con.	Lot or Part	Owner	Damage to Lands, Crops, etc. (Section 30) \$
10-055-00	6	N.Pt. 9	Brileyhope Acres Inc.	100.00
10-057-00		N½ 10	LH Gray & Son Ltd.	1,625.00
10-084-00	7	E½ 10	A. Huberts	450.00
10-085-00		Pt. W½ 10	D. Benjamins	7,175.00
10-086-00		N½ 9	Sl-ot Farms	8,950.00
10-086-04		S.Pt. 9	W. & D. Brubacher	1,725.00
10-086-05		S.Pt. 9	E. & G. Benjamins	575.00
10-086-50		S.Pt. 9	E. & G. Benjamins	100.00
10-087-00		S.Pt. 9	E. & J. Huberts	2,650.00
10-115-00	8	S½ 9	W. & S. Noecker	1,200.00
10-133-50		S½ 10	Milky Acres Inc.	3,050.00
Total Allowances				
Wright & Stanners Drain Improvement, 2019				\$27,600.00

A Section 30 allowance has been granted for the disruption created as a result of the construction activities. The allowance for the bottom clean-out of the existing open drain has been based on the width required for the spreading and levelling of the excavated material or a minimum of 10 m. For work on the closed drain, a disrupted area of 20 m along the tile route has been used to calculate the applicable compensation. This is generally the minimum used for the installation of closed drains.

The allowance for disrupted lands has been based on \$4,000.00 per ha or \$1,625.00 per ac. Where applicable, a minimum damage allowance of \$100.00 was granted. The allowance granted is also considered sufficient to allow right-of-way for any future maintenance work that may be required.

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The allowance provided for disturbed lawn areas was based on \$4.00 per sq. m for a disrupted area of 10 m along the tile route created by the pipe installation and equipment access. The topsoil will be replaced and seeded by the Contractor; however, any final grading and restoration that may be necessary after the expiration of the Contractor's warranty period will be the owner's responsibility. As with work on open lands, the allowance granted is considered sufficient to allow right-of-way for any future maintenance work that may be required.

A minor damage allowance was also provided to SI-ot Farms property for the loss of trees as a result of the work. Some trees will need to be removed and disposed of in order to facilitate the proposed work. The owners shall be entitled to any wood they may wish to salvage.

9.0 Estimate of the Cost of the Work

The estimate of the cost of all labour, equipment, and material required to construct this project is as follows:

Item	Description	Approx. Quantity	Cost Estimate
A Drain - Work on Private Lands			
1.0	Clean-out existing open drain including supply and place straw bale sediment trap, spreading and levelling of excavated material, and seeding of all disturbed areas (Sta. A300 to Sta. A647)	347 lin.m	\$2,500.00
A Drain - Work on Wellington Road No. 10			
2.0	Supply and place quarry stone rip-rap spillway (500 mm thickness) on geotextile underlay including removal and disposal of excavated material as detailed (Sta. A647 to Sta. A661)	80 sq.m	\$4,500.00
3.0	Cleanout existing concrete culvert including removal and disposal of removed sediment as detailed (Sta. A661 to Sta. A674)	1 ea.	\$2,750.00
4.0	Removal and disposal of sediment from existing concrete apron/splashpad as detailed (Sta. A674 to Sta. A676)	1 ea.	\$250.00
5.0	Supply and install 750 mm dia. perforated HDPE outlet pipe with geotextile filter sock and insert rodent grate including clear stone bedding, and stripping and replacing topsoil (Sta. A676 to Sta. A682)	6 lin.m	\$2,000.00

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Item	Description	Approx. Quantity	Cost Estimate
6.0	Supply and place quarry stone rip-rap (500 mm thickness) on geotextile underlay as embankment protection and overflow spillway (Sta. A676)	40 sq.m	\$2,000.00
A Drain - Work on Private Lands (Cont'd)			
7.0	Supply and install 750mm dia. perforated HDPE pipe with geotextile filter sock including installation of 2 – 22½ degree belled HDPE elbows as detailed, clear stone bedding and stripping and replacing topsoil (Sta. A682 to A694)	12 lin.m	\$4,500.00
8.0	Supply and install 750 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A694 to Sta. A870)	176 lin.m	\$19,500.00
9.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A870)	1 ea.	\$1,750.00
10.0	Supply and install 675 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A870 to Sta. A978)	108 lin.m	\$11,500.00
11.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A978)	1 ea.	\$1,750.00
12.0	Supply and install 900 mm x 1200 mm offset concrete catchbasin with bird cage style grate including connection with 6 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. A978)	1 ea.	\$2,500.00
13.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. A978 to Sta. A996)	18 lin.m	\$6,500.00

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Item	Description	Approx. Quantity	Cost Estimate
14.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box including locating and connecting existing field tubing as detailed (Sta. A996)	1 ea.	\$2,500.00
15.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A996 to Sta. A1168)	172 lin.m	\$13,250.00
16.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box including locating and connecting existing tile as detailed (Sta. A1168)	1 ea.	\$2,500.00
17.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including clearing, stripping, stockpiling and releveling of topsoil (Sta. A1168 to Sta. A1201)	33 lin.m	\$7,000.00
18.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. A1201 to Sta. A1207)	6 lin.m	\$2,500.00
19.0	Supply and install 600 mm dia. bell and gasket HDPE pipe including clearing, stripping, stockpiling and releveling of topsoil (Sta. A1207 to Sta. A1228)	21 lin.m	\$4,250.00
20.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing field tubing as detailed (Sta. A1228)	1 ea.	\$2,500.00
21.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A1228 to Sta. A1390)	162 lin.m	\$13,250.00

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Item	Description	Approx. Quantity	Cost Estimate
22.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A1390)	1 ea.	\$1,750.00
23.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1390 to Sta. A1402)	12 lin.m	\$2,250.00
A Drain - Work on Wellington Road No. 10 (Cont'd)			
24.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1402 to Sta. A1407)	5 lin.m	\$1,000.00
25.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A1407)	1 ea.	\$2,500.00
26.0	Supply and install 750 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone, remove and dispose of existing catchbasin and grouting existing crossing as detailed (Sta. A1407 to Sta. A1431)	24 lin.m	\$26,250.00
27.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A1431)	1 ea.	\$2,500.00
28.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1431 to Sta. A1432)	1 lin.m	\$250.00
A Drain - Work on Private Lands (Cont'd)			
29.0	Supply and install 600 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping and replacing topsoil (Sta. A1432 to Sta. A1437)	5 lin.m	\$1,000.00

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Item	Description	Approx. Quantity	Cost Estimate
30.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A1437)	1 ea.	\$1,750.00
31.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A1437 to Sta. A1875)	438 lin.m	\$33,250.00
32.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box including locating and connecting existing field tubing as detailed (Sta. A1875)	1 ea.	\$2,250.00
33.0	Supply and install 600 mm x 600 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 12 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. A1875)	1 ea.	\$2,250.00
34.0	Supply and install 600 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A1875 to Sta. A2150)	275 lin.m	\$20,500.00
35.0	Supply and install 900 mm x 1200 mm pre-benched concrete junction box (Sta. A2150)	1 ea.	\$1,750.00
36.0	Supply and install 450 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A2150 to Sta. A2283)	133 lin.m.	\$6,500.00
37.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A2283)	1 ea.	\$2,250.00

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Item	Description	Approx. Quantity	Cost Estimate
38.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A2283 to Sta. A2339)	56 lin.m	\$2,000.00
A Drain - Work on Concession Road 6			
39.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. A2339 to Sta. A2340)	1 lin.m	\$250.00
40.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. A2340)	1 ea.	\$1,500.00
41.0	Supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. A2340)	1 ea.	\$2,250.00
42.0	Supply and install 300 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. A2340 to Sta. A2358)	18 lin.m	N/A
43.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. A2358)	1 ea.	\$2,500.00
44.0	Remove and dispose of existing CSP surface culvert, supply and install 450 mm dia. bell and gasket HDPE pipe for culvert replacement in same location as detailed (Sta. A2341 to Sta. A2357)	16 lin.m	N/A

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Item	Description	Approx. Quantity	Cost Estimate
B Drain - Work on Private Lands			
45.0	Supply and install 300 mm dia. perforated HDPE outlet pipe with geotextile filter sock and insert rodent grate including clear stone bedding, and stripping and replacing topsoil (Sta. B000 to Sta. B006)	6 lin.m	\$1,000.00
46.0	Supply and place quarry stone rip-rap (500 mm thickness) on geotextile underlay as splash pad, embankment, tile outlet protection and overflow spillway (Sta. B000)	20 sq.m	\$1,000.00
47.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B006 to Sta. B155)	149 lin.m	\$5,500.00
B Drain - Work on Wellington Road No. 10			
48.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B155 to Sta. B160)	5 lin.m	\$500.00
49.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. B160)	1 ea.	\$1,500.00
50.0	Remove and dispose of existing catchbasin, supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. B160)	1 ea.	\$2,750.00
51.0	Supply and install 300 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone and grouting existing crossing as detailed (Sta. B160 to Sta. B189)	29 lin.m	\$15,000.00

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Item	Description	Approx. Quantity	Cost Estimate
52.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile as detailed (Sta. B189)	1 ea.	\$2,500.00
53.0	Supply and install 200 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B189 to Sta. B190)	1 lin.m	\$250.00
B Drain - Work on Private Lands (Cont'd)			
54.0	Supply and install 200 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B190 to Sta. B304)	114 lin.m	\$3,500.00
B Drain - Work on Wellington Road No. 10 (Cont'd)			
55.0	Supply and install 200 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. B304 to Sta. B306)	2 lin.m	\$250.00
56.0	Supply and install 600 mm x 600 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile as detailed (Sta. B306)	1 ea.	\$1,750.00
C Drain - Work on Private Lands			
57.0	Supply and install 300 mm dia. perforated HDPE outlet pipe with geotextile filter sock and insert rodent grate including clear stone bedding and stripping and replacing topsoil (Sta. C000 to Sta. C006)	6 lin.m	\$1,000.00
58.0	Supply and place quarry stone rip-rap (500 mm thickness) on geotextile underlay as splash pad, embankment, tile outlet protection and overflow spillway (Sta. C000)	20 sq.m	\$1,000.00

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Item	Description	Approx. Quantity	Cost Estimate
59.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. C006 to Sta. C049)	43 lin.m	\$1,750.00
C Drain - Work on Wellington Road No. 10			
60.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. C049 to Sta. C053)	4 lin.m	\$500.00
61.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. C053)	1 ea.	\$1,500.00
62.0	Remove and dispose of existing catchbasin, supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. C053)	1 ea.	\$2,750.00
63.0	Supply and install 300 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone and grouting existing crossing as detailed (Sta. C053 to Sta. C077)	24 lin.m	\$14,000.00
64.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile (Sta. C077)	1 ea.	\$2,500.00
D Drain - Work on Private Lands			
65.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. D000 to Sta. D094)	94 lin.m	\$3,750.00

Wright & Stanners Drain Improvement, 2019
June 2019

Item	Description	Approx. Quantity	Cost Estimate
66.0	Supply and install 300 mm dia. perforated HDPE pipe with geotextile filter sock including installation of 45 degree belled HDPE elbow as detailed, clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. D094 to Sta. D097)	3 lin.m	\$750.00
D Drain - Work on Wellington Road No. 10			
67.0	Supply and install 300 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. D097 to Sta. D100)	3 lin.m	\$500.00
68.0	Remove and dispose of existing catchbasin, supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. D100)	1 ea.	\$2,500.00
E Drain - Work on Private Lands			
69.0	Supply and install 450 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. E000 to Sta. E010)	10 lin.m	\$1,500.00
70.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including clearing and connecting existing tile and field tubing as detailed (Sta. E010)	1 ea.	\$3,500.00
71.0	Supply and install 400 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. E010 to Sta. E103)	93 lin.m	\$4,500.00
72.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. E103)	1 ea.	\$1,500.00

Wright & Stanners Drain Improvement, 2019
June 2019

Item	Description	Approx. Quantity	Cost Estimate
73.0	Supply and install 600 mm x 600 mm offset concrete catchbasin with bird cage style grate including connection with 12 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. E103)	1 ea.	\$2,000.00
74.0	Supply and install 375 mm dia. bell and gasket HDPE pipe including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. E103 to Sta. E132)	29 lin.m	\$4,250.00
75.0	Supply and place 400 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone (Sta. E132 to Sta. E144)	12 lin.m	\$8,000.00
76.0	Supply and install 375 mm dia. bell and gasket HDPE pipe including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta. E144 to Sta. E192)	48 lin.m	\$6,250.00
77.0	Supply and install 300 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. E192 to Sta. E210)	18 lin.m	\$5,000.00
78.0	Supply and install 900 mm x 1200 mm on-line concrete catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile and field tubing as detailed (Sta. E210)	1 ea.	\$3,000.00
F Drain - Work on Private Lands			
79.0	Supply and install 400 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F000 to Sta. F041)	41 lin.m	\$2,000.00

Wright & Stanners Drain Improvement, 2019
June 2019

Item	Description	Approx. Quantity	Cost Estimate
F Drain - Work on Concession Road 6			
80.0	Supply and install 400 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F041 to Sta. F042)	1 lin.m	\$250.00
81.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. F042)	1 ea.	\$1,500.00
82.0	Supply and install 900 mm x 1200 mm offset concrete ditch inlet catchbasin with bird cage style grate including connection with 4 m of 300 mm dia. perforated HDPE pipe with geotextile filter sock and quarry stone rip-rap inlet apron (Sta. F042)	1 ea.	\$2,250.00
83.0	Supply and install 375 mm dia. bell and gasket HDPE pipe including stripping and replacing topsoil, removal and disposal of any excess material, supply, placement and compaction of all granular materials and seeding of all disturbed areas (Sta. F042 to Sta. F060)	18 lin.m	N/A
84.0	Supply and install 900 mm x 1200 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. F060)	1 ea.	\$2,500.00
85.0	Supply and install 375 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta.F060 to Sta. F061)	1 lin.m	\$250.00
86.0	Remove and dispose of existing CSP surface culvert, supply and install 600 mm Dia. HDPE pipe for culvert replacement in same location as detailed (Sta. F043 to Sta. F059)	16 lin.m	N/A
F Drain - Work on Private Lands (Cont'd)			
87.0	Supply and install 375 mm dia. perforated HDPE pipe with geotextile filter sock including clear stone bedding and stripping, stockpiling and releveling of topsoil (Sta.F061 to Sta. F085)	24 lin.m	\$3,500.00

Wright & Stanners Drain Improvement, 2019
June 2019

Item	Description	Approx. Quantity	Cost Estimate
88.0	Supply and install 600 mm x 600 mm pre-benched concrete junction box (Sta. F085)	1 ea.	\$1,500.00
89.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F085 to Sta. F250)	165 lin.m	\$6,250.00
F Drain - Work on Wellington Road No. 10			
90.0	Supply and install 300 mm dia. heavy duty concrete drain tile including stripping and stockpiling topsoil, wrapping all joints with geotextile filter material and releveling of topsoil (Sta. F250 to Sta. F252)	2 lin.m	\$250.00
91.0	Supply and install 600 mm x 600 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron (Sta. F252)	1 ea.	\$1,750.00
92.0	Supply and install 300 mm dia. 9.5 mm thick smoothwalled welded pipe by boring method including filling of bore pit to grade with 19 mm dia. clear stone (Sta. F252 to Sta F277)	25 lin.m	\$13,500.00
93.0	Supply and install 600 mm x 600 mm on-line concrete ditch inlet catchbasin with bird cage style grate and quarry stone rip-rap inlet apron including locating and connecting existing tile as detailed (Sta. F277)	1 ea.	\$2,000.00
Contingencies			
94.0	Additional cost to install drain on 300 mm depth of 19 mm dia. clear stone bedding in areas of soil instability as directed by the Engineer including cost to supply and place stone	250 lin.m	\$8,750.00
95.0	Contingency for unforeseen conditions including lifting and resetting wheel machine due to stoney conditions, unknown tile connections, etc.		\$20,000.00

Wright & Stanners Drain Improvement, 2019
June 2019

Item	Description	Approx. Quantity	Cost Estimate
Total Estimated Cost for the Construction of the Wright & Stanners Drain Improvement, 2019			\$400,000.00
Allowances to Owners			
	Damage to Lands, Crops, etc. (Section 30).		\$27,600.00
Preliminary Investigation			
	Internal Camera Investigation to Determine the Location of Existing Tile and Location of Private Tile Connections for Design and Construction Layout Purposes.		\$5,250.00
Utilities Investigation			
	Locating and Exposing Existing Gas Main and Services To Confirm Compatibility with Proposed Design Grade Elevations.		\$4,500.00
Preparation of Report			
	Site Meetings, Investigations and Field Survey, Information Meeting, Watershed Plan, Design and Profiles, Report Preparation including Allowances, Construction Assessment Schedule and Maintenance Assessment Schedules.		\$157,500.00
Meetings and Procedure			
	Preparation of Report Copies for Distribution, Preparation and Attendance at the Consideration of the Report and Assistance on Procedure.		\$4,500.00

Wright & Stanners Drain Improvement, 2019
June 2019

Tendering and Construction Inspection

Preparation and Distribution of Tender,
Inspections During Construction,
Payment Certificates and Related Appurtenances
and Project Finalization and Grant Application. \$54,500.00

Administration and Financing

Administrative Costs,
Net HST (Construction and Engineering)
and Interest Charges Incurred by the
Municipality until the Cost is Levied. \$21,150.00

Total Estimated Cost

Wright & Stanners Drain Improvement, 2019 **\$675,000.00**

NOTE: The above summary contains cost estimates only. It is emphasized that these estimates do NOT include costs to defend the drainage report and procedures should appeals be filed with the Court of Revision, the Agriculture, Food and Rural Affairs Appeal Tribunal and/or the Ontario Drainage Referee. Unless otherwise directed, additional costs to defend the report are typically distributed in a pro-rata fashion over the assessments contained in the Construction Assessment Schedule, excluding any Special Assessments.

Also, in addition to the work included in the above estimate, should repairs, replacements, underpinning or other alterations be required for existing bridges, culverts, overflow culverts or any other structure necessary to conduct overflow water, or water in open channels under or across a road allowance, as affected by this drainage work, the work and cost thereof, including any necessary expenses incidental thereto, and if not determined otherwise, shall be the responsibility of and shall be assessed against the authority having control of such road or road allowance.

Wright & Stanners Drain Improvement, 2019
June 2019

10.0 Special Assessments

Pursuant to Section 26 of the Drainage Act the following Special Assessments are made:

A Drain

Work on Wellington Road 10 – Sta. A647 to Sta. A676

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	- Equivalent Drain	+ Engineering/ Administration	= Special Assessment
Consisting of Items Item 2, Item 3, and Item 4, in the estimate of the cost of the work plus net HST.	Consisting of 29 m of open drain clean-out plus net HST.	Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.	
\$7,632.00	- \$220.00	+ \$5,088.00	= \$12,500.00

Whether or not the County of Wellington elects to do the above work on Wellington Road 10, they shall be assessed or pay the actual cost of the work (estimated as \$7,632.00) minus the actual cost of an equivalent drain (estimated as \$220.00) plus engineering/administration (estimated as \$5,088.00) as a Special Assessment.

Work on Wellington Road 10 – Sta. A1402 to Sta. A1432

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	- Equivalent Drain	+ Engineering/ Administration	= Special Assessment
Consisting of Items Item 24, Item 25, Item 26, Item 27 and Item 28 in the estimate of the cost of the work plus net HST.	Consisting of 30 m of 600 mm dia. tile plus net HST.	Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.	
\$33,072.00	- \$2,292.00	+ \$12,720.00	= \$43,500.00

Whether or not the County of Wellington elects to do the above work on Wellington Road 10, they shall be assessed or pay the actual cost of the work (estimated as \$33,072.00) minus the actual cost of an equivalent drain (estimated as \$2,292.00) plus engineering/administration (estimated as \$12,720.00) as a Special Assessment.

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Work on Concession Road 6 – Sta. A2339 to Sta. A2357

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	- Equivalent Drain	+ Engineering/ Administration	= Special Assessment
Consisting of Items Item 39, Item 40, Item 41, and Item 43 in the estimate of the cost of the work plus net HST.	Consisting of 18 m of 300 mm dia. tile plus net HST.	Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.	
\$6,614.00	- \$746.00	+ \$7,632.00	= \$13,500.00

Whether or not the Township of Mapleton elects to do the above work on Concession Road 6, they shall be assessed or pay the actual cost of the work (estimated as \$6,614.00) minus the actual cost of an equivalent drain (estimated as \$746.00) plus engineering/administration (estimated as \$7,632.00) as a Special Assessment.

B Drain

Work on Wellington Road 10 – Sta. B155 to Sta. B190

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	- Equivalent Drain	+ Engineering/ Administration	= Special Assessment
Consisting of Items Item 48, Item 49, Item 50, Item 51, Item 52 and Item 53 in the estimate of the cost of the work plus net HST.	Consisting of 35 m of 300 mm dia. tile plus net HST.	Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.	
\$22,896.00	- \$1,322.00	+ \$10,176.00	= \$31,750.00

Whether or not the County of Wellington elects to do the above work on Wellington Road 10, they shall be assessed or pay the actual cost of the work (estimated as \$22,896.00) minus the actual cost of an equivalent drain (estimated as \$1,322.00) plus engineering/administration (estimated as \$10,176.00) as a Special Assessment.

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Work on Wellington Road 10 – Sta. B304 to Sta. B306

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	+	Engineering/ Administration	=	Special Assessment
Consisting of Items Item 55 and Item 56 in the estimate of the cost of the work plus net HST.		Consisting of Survey, design, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.		
\$2,035.00	+	\$965.00	=	\$3,000.00

Whether or not the County of Wellington elects to do the above work on Wellington Road No. 10, they shall be assessed or pay the actual cost of the work (estimated as \$2,035.00) plus engineering/administration (estimated as \$965.00) as a Special Assessment.

C Drain

Work on Wellington Road 10 – Sta. C049 to Sta. C077

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	-	Equivalent Drain	+	Engineering/ Administration	=	Special Assessment
Consisting of Items Item 60, Item 61, Item 62, Item 63 and Item 64 in the estimate of the cost of the work plus net HST.		Consisting of 28 m of 300 mm dia. tile plus net HST.		Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.		
\$21,624.00	-	\$1,050.00	+	\$10,176.00	=	\$30,750.00

Whether or not the County of Wellington elects to do the above work on Wellington Road 10, they shall be assessed or pay the actual cost of the work (estimated as \$21,624.00) minus the actual cost of an equivalent drain (estimated as \$1,050.00) plus engineering/administration (estimated as \$10,176.00) as a Special Assessment.

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D Drain

Work on Wellington Road 10 – Sta. D097 to Sta. D100

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	+	Engineering/ Administration	=	Special Assessment
Consisting of Items Item 67 and Item 68 in the estimate of the cost of the work plus net HST.		Consisting of Survey, design, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.		
\$3,053.00	+	\$947.00	=	\$4,000.00

Whether or not the County of Wellington elects to do the above work on Wellington Road No. 10, they shall be assessed or pay the actual cost of the work (estimated as \$3,053.00) plus engineering/administration (estimated as \$947.00) as a Special Assessment.

F Drain

Work on Concession Road 6 – Sta. F041 to Sta. F061

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	-	Equivalent Drain	+	Engineering/ Administration	=	Special Assessment
Consisting of Items Item 80, Item 81, Item 82, Item 84 and Item 85 in the estimate of the cost of the work plus net HST.		Consisting of 20 m of 400 mm dia. tile plus net HST.		Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.		
\$6,869.00	-	\$1,001.00	+	\$7,632.00	=	\$13,500.00

Whether or not the Township of Mapleton elects to do the above work on Concession Road 6, they shall be assessed or pay the actual cost of the work (estimated as \$6,869.00) minus the actual cost of an equivalent drain (estimated as \$1,001.00) plus engineering/administration (estimated as \$7,632.00) as a Special Assessment.

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Work on Wellington Road 10 – Sta. F250 to Sta. F277

The Special Assessment for this portion of the work is the increased cost to the drainage works due to the presence and operation of the road and is calculated as follows:

Construction Costs	- Equivalent Drain	+ Engineering/ Administration	= Special Assessment
Consisting of Items Item 90, Item 91, Item 92, and Item 93 in the estimate of the cost of the work plus net HST.	Consisting of 27 m of 300 mm dia. tile plus net HST.	Consisting of Survey, design, utilities investigation, determination of special assessment, construction layout, inspection and determination of final costs plus net HST.	
\$17,808.00	- \$984.00	+ \$10,176.00	= \$27,000.00

Whether or not the County of Wellington elects to do the above work on Wellington Road 10, they shall be assessed or pay the actual cost of the work (estimated as \$17,808.00) minus the actual cost of an equivalent drain (estimated as \$984.00) plus engineering/administration (estimated as \$10,176.00) as a Special Assessment.

In accordance with Section 69 of the Drainage Act, the Road Authorities may elect to construct any or all of the works located on their respective road allowance.

11.0 Construction Assessment Schedule

This sum of \$675,000.00 is assessed as benefit, outlet liability and Special Assessments against the lands and roads affected according to the following Construction Assessment Schedule. Injuring liability is deemed not applicable.

Due to the difficulty understanding the term "outlet liability", a greater explanation of the upstream owner's responsibility has been provided. To explain the obligations of the owners of higher lands under the Drainage Act of Ontario, the following is an excerpt from a decision given by the late Drainage Referee, his Honour Judge Sidney L. Clunis, in his Court at Windsor, Ontario on the first day of October 1975.

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“The Drainage Act has established machinery, as it were, the procedure, for dealing with disputes between high land and low land owners. The Act is designed to provide a fair method of apportionment of the cost of drainage works as between high and low lands. While its prime purpose was to increase the area of land that may be used efficiently for agricultural purposes, its secondary purpose was to avoid and settle disputes. It is the law of Ontario, that the owner of higher lands in which water arises, may be required to pay the cost of carrying that water to a proper outlet. This is the proportion of cost of this work which has been assessed against the lands of these appellants and other owners of high lands.”

Lands used for agricultural purposes have traditionally been eligible for a one-third grant for assessments imposed under the Drainage Act. The Ministry of Agriculture, Food and Rural Affairs administers the payment of these grants and they have defined the term “lands used for agriculture” as those lands that are taxed at the Farm Property Class tax rate. More information on the Farm Property Class Tax Rate program can be found at the following website: www.omafra.gov.on.ca/english/policy/ftaxfaq.html

In the Construction Assessment Schedule, the designation ‘A’ indicates that the property appears to be eligible for grant, based on the current property tax rate. The eligibility may be confirmed or rejected subject to a provincial audit during the grant application process.

In order to determine the approximate net cost for a particular property, two items need to be considered and deducted, where appropriate, from the total assessment as shown in the Construction Assessment Schedule. As previously outlined, the properties designated ‘A’ are considered agricultural and eligible for the one-third grant. Secondly, the allowances previously listed are payable to those properties shown and as such, also need to be deducted where appropriate to determine the approximate net cost.

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Construction Assessment Schedule

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-055-00	Brileyhope Acres Inc.	6	N.Pt. 9	5.1	A	4,500.00	15,455.00	19,955.00
10-056-00	Turriss Sites Development		N.Pt. 9	0.5	NA		1,507.00	1,507.00
10-057-00	LH Gray & Son Ltd.		N½ 10	18.1	A	11,000.00	51,134.00	62,134.00
10-083-00	C. Huberts	7	S½ 11	0.6	A		885.00	885.00
10-084-00	A. Huberts		E½ 10	20.4	A	5,250.00	29,262.00	34,512.00
10-085-00	D. Benjamins		Pt. W½ 10	39.1	A	58,500.00	37,806.00	96,306.00
10-085-02	M. Service & M. Baird		W.Pt. 10	1.7	NA	250.00	848.00	1,098.00
10-086-00	Sl-ot Farms		N½ 9	19.1	A	56,750.00	10,216.00	66,966.00
10-086-04	W. & D. Brubacher		S.Pt. 9	0.4	NA	4,500.00	1,046.00	5,546.00
10-086-05	E. & G. Benjamins		S.Pt. 9	1.5	A	4,500.00	3,648.00	8,148.00
10-086-50	E. & G. Benjamins		S.Pt. 9	0.6	A	4,500.00	2,331.00	6,831.00
10-087-00	E. & J. Huberts		S.Pt. 9	9.4	A	15,250.00	28,299.00	43,549.00
10-115-00	W. & S. Noecker	8	S½ 9	11.3	A	12,750.00	10,337.00	23,087.00
10-133-50	Milky Acres Inc.		S½ 10	24.6	A	9,500.00	2,411.00	11,911.00
Total Lands						187,250.00	195,185.00	382,435.00
Concession Road 6, Township of Mapleton						9,000.00	19,110.00	28,110.00
Wellington County Road No. 10, County of Wellington						36,000.00	48,955.00	84,955.00
Total Roads						45,000.00	68,065.00	113,065.00
Total Lands and Roads						232,250.00	\$263,250.00	495,500.00
Special Assessments, Work on Wellington Road 10								\$152,500.00
Special Assessments, Work on Concession Road 6								\$27,000.00
Total Assessment								\$675,000.00
Wright & Stanners Drain Improvement, 2019								\$675,000.00

The allocation of the cost for a drainage works is generally apportioned under two headings, those being benefit assessment and outlet liability. The road crossings and related appurtenances on Wellington Road 10 and Concession Road 6 are assessed as Special Assessments to the respective Road Authorities in accordance with Section 26 of the Drainage Act.

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After the removal of the Special Assessments, the balance of \$495,500.00 was allocated over 12 individual sections of the proposed work. An assessment schedule was prepared for each section and later combined to form the Construction Assessment Schedule.

Benefit assessment was generally applied on a lineal basis based on the length of drain on or adjacent to a property. Benefit assessment was also applied where the drain provided an improved direct outlet. Outlet liability was assessed over the natural watershed for each section. Adjustments have been made for bush lands and lands tiled out of the watershed. The roads have been assessed at a marked-up rate for outlet liability because of the higher runoff factor associated with the granular and paved surfaces. Where applicable, a minimum outlet liability assessment of \$50.00 per schedule was applied.

12.0 Maintenance Provisions

After construction, the drainage works shall be maintained by the Township of Mapleton in accordance with Section 74 of the Drainage Act as assessed in the Maintenance Assessment Schedules contained in Appendix G. The figures shown in the Maintenance Assessment Schedules represent one-tenth of the original assessments for each section. Owners wishing to calculate their individual assessment toward each section should simply multiply the figures by ten. We have reduced the assessments in the Maintenance Schedules to more realistically reflect how any minor maintenance cost would appear when distributed.

Any maintenance cost associated with the catchbasins or junction boxes installed on private lands as part of the work shall be levied in accordance with the maintenance schedule provided for the section in which the structure is located. Structures at the upstream end of a section shall be maintained in accordance with the maintenance assessment schedule for the section immediately downstream. The work on Wellington Road 10 and Concession Road 6 constructed as part of the drainage works and assessed as Special Assessments shall be maintained by the respective Road Authorities.

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Section 74 of the Drainage Act states:

“Any drainage works constructed under a by-law passed under this Act or any predecessor of this Act, relating to the construction or improvement of a drainage works by local assessment, shall be maintained and repaired by each local municipality through which it passes, to the extent that such drainage works lies within the limits of such municipality, at the expense of all the upstream lands and roads in any way assessed for the construction or improvement of the drainage works and in the proportion determined by the then current by-law pertaining thereto until, in the case of each municipality, such provision for maintenance or repair is varied or otherwise determined by an engineer in a report or on appeal therefrom.”

After the completion of the work, any closed drain remaining from the 1962 report shall be considered abandoned and shall be maintained privately as needed. Likewise, the short length of open drain downstream of Sta. A000, included as part of the 1962 report, shall be considered abandoned.

Should repair/maintenance costs be incurred by the drainage works in order to accommodate buried utilities such as gas lines, telephone cables, etc. or to relocate or perform repairs to any such plant, then under the provisions of Section 26 of the Drainage Act, the extra costs (including costs of permits, locates etc.) incurred by the drain, shall be borne by the utility affected.

Owners are reminded that the catchbasin grate may become covered with vegetative debris, litter, etc. and as such it is in their best interest to periodically check the grate and remove any debris. Likewise, any significant problems should be reported to the Township of Mapleton. Owners are also reminded that it is unlawful to block, damage or pollute a drainage system constructed under the Drainage Act.

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June 2019

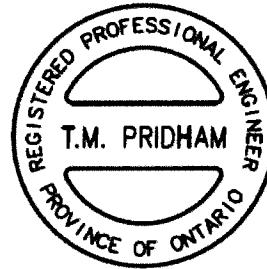
13.0 Summary

This report has been respectfully prepared based on our investigation and subsequent discussions with the affected owners and Municipal and County representatives. The report and final design takes into consideration all of the comments expressed. The cooperation shown by all parties is to be complimented.

R.J. Burnside & Associates Limited



T.M. Pridham, P.Eng.
Drainage Engineer
TMP:sp





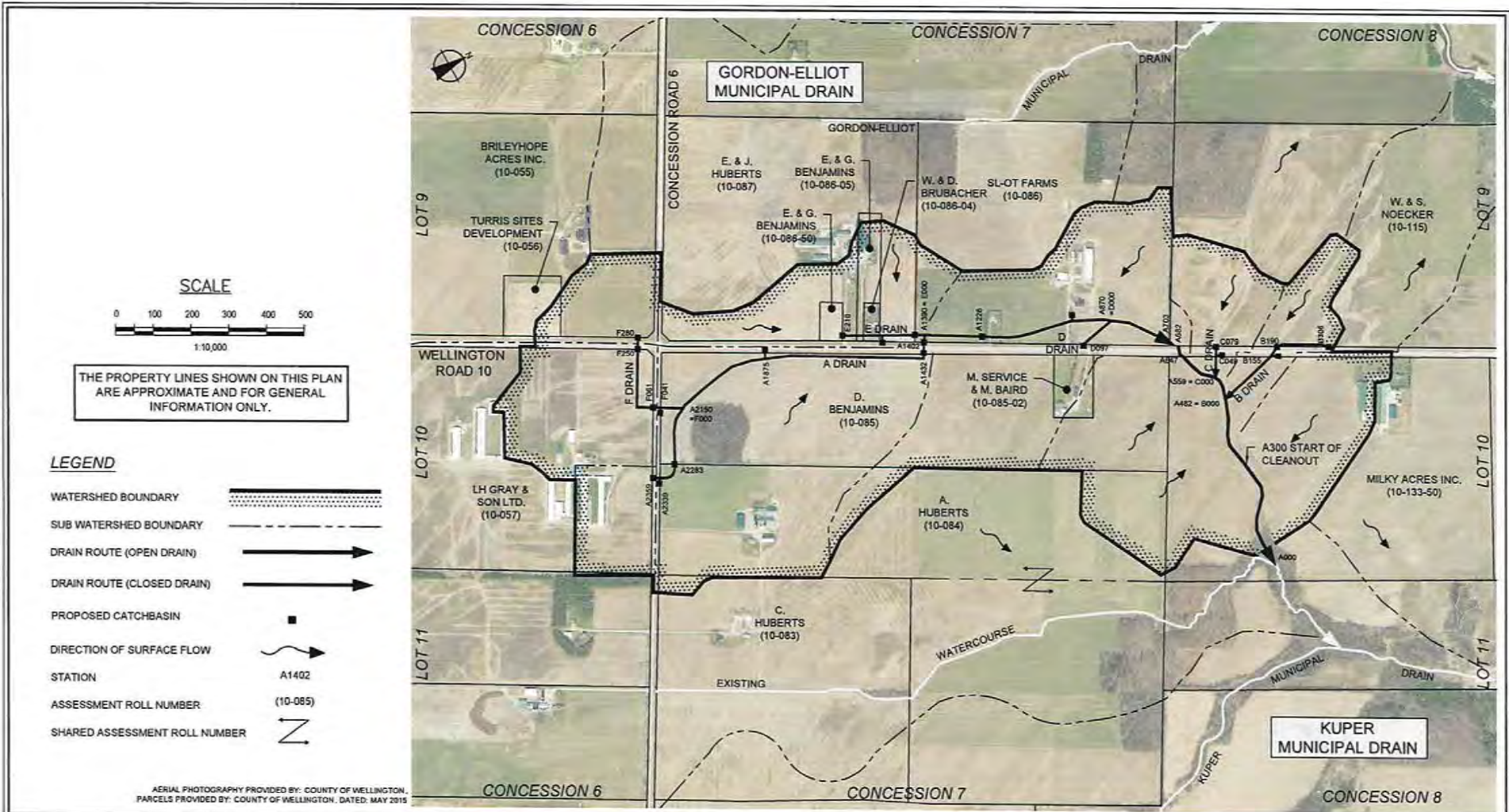
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Drawing No. P1

Watershed Plan



THE PROPERTY LINES SHOWN ON THIS PLAN ARE APPROXIMATE AND FOR GENERAL INFORMATION ONLY.

LEGEND

- WATERSHED BOUNDARY
- SUB WATERSHED BOUNDARY
- DRAIN ROUTE (OPEN DRAIN)
- DRAIN ROUTE (CLOSED DRAIN)
- PROPOSED CATCHBASIN
- DIRECTION OF SURFACE FLOW
- STATION
- ASSESSMENT ROLL NUMBER
- SHARED ASSESSMENT ROLL NUMBER

AERIAL PHOTOGRAPHY PROVIDED BY: COUNTY OF WELLINGTON. PARCELS PROVIDED BY: COUNTY OF WELLINGTON. DATED: MAY 2015.

Notes
 1. This drawing is the exclusive property of R. J. Burnside & Associates Limited. The reproduction of any part without prior written consent of this office is strictly prohibited.
 2. The contractor shall verify all dimensions, levels, and datum on site and report any discrepancies or omissions to this office prior to construction.
 3. This drawing is to be read and understood in conjunction with all other plans and documents applicable to this project.

No.	Issue / Revision	Date	Auth.
1	ISSUED FOR DRAINAGE REPORT	2019/06/14	TMP



T. M. Pridham, P. Eng.



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 7275 SIDEROAD 16
 DRAYTON, ON
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Drawing Title
**WRIGHT & STANNERS
 DRAIN IMPROVEMENT, 2019
 WATERSHED PLAN**

Drawn TKMJS	Checked TMP	Date 2019/06/14	Drawing No.
Scale 1:10000	Project No. 300037962.0000	P1	



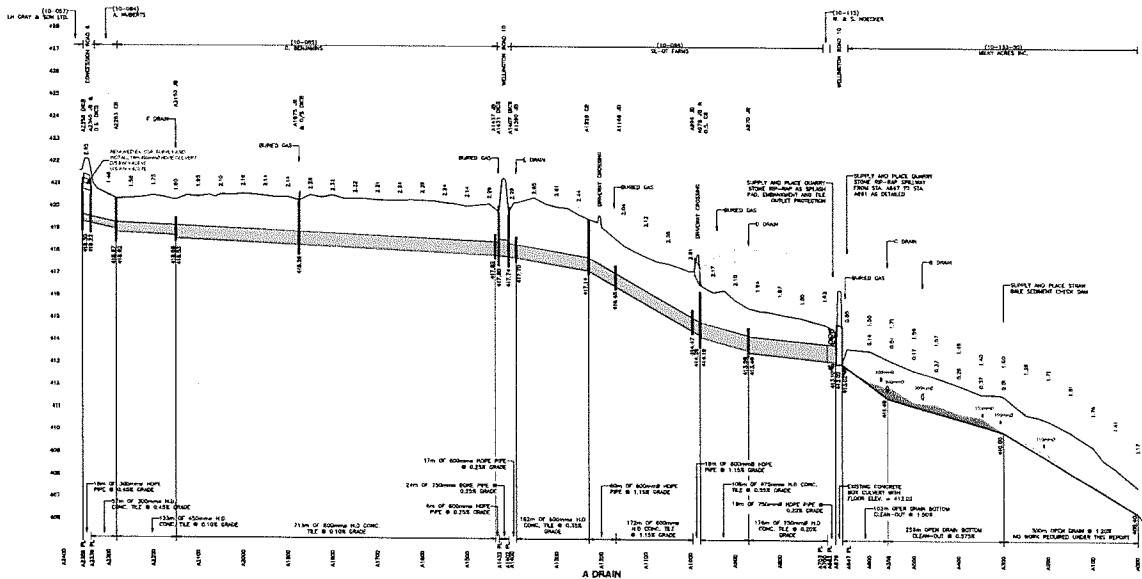
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Drawing No. P2

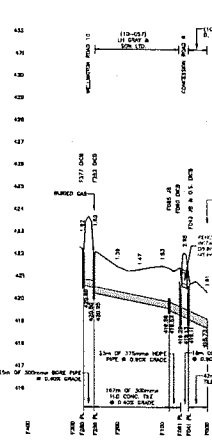
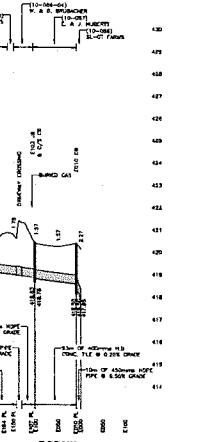
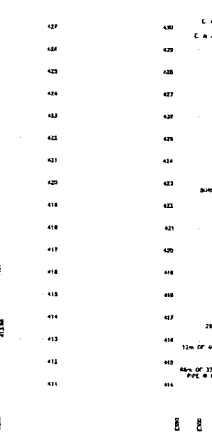
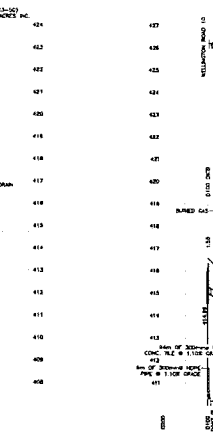
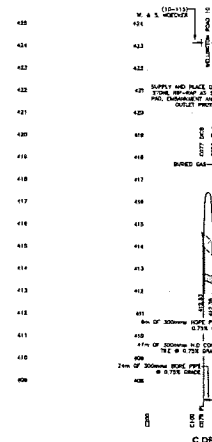
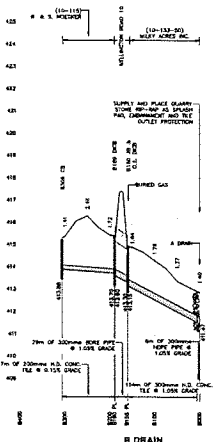
Profiles

Drawing No. P2



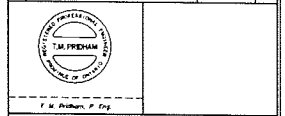
BENCHMARKS:

STA. A.131	TWO INCHES NORTH FACE OF 4" BROWN POPLAR TREE IN NORTH.
STA. A.132	SPRUE IN SOUTH FACE OF HYDRO POLE 10m NORTH.
STA. A.133	TOP CENTRELINE DOWNSTREAM (NORTH END) 800mm CSP 10m WEST.
STA. A.134	TOP CENTRELINE DOWNSTREAM (NORTH END) 800mm CSP 10m SOUTH.
STA. A.135	SPRUE IN WEST FACE OF HYDRO POLE 7m WEST.
STA. A.136	SPRUE IN SOUTH FACE OF HYDRO POLE 10m WEST.
STA. A.137	SPRUE IN SOUTH FACE OF HYDRO POLE 10m EAST.
STA. A.138	TOP CENTRELINE UPSTREAM (WEST END) 800mm HOPE 1m NORTH.
STA. C.139	TOP CENTRELINE (WEST END) 800mm CSP 10m NORTH.
STA. C.140	TOP CENTRELINE DOWNSTREAM (WEST END) CONCRETE CULVERT 10m EAST.
STA. E.141	TOP CENTRELINE UPSTREAM (SOUTH END) 800mm CSP 10m EAST.



Notes:
 1. The drawings are a true representation of the work as shown on the drawings and are not to be construed as a contract.
 2. The contractor shall be responsible for the location and depth of all underground utilities and structures.
 3. The drawings shall be the responsibility of the contractor and shall be subject to the approval of the engineer.

No.	Revised/Revision	Date	Auth.
1	REVISED FOR DRAINAGE REPORT	2019/04/16	TRP



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Project: WRIGHT & STANNERS
 DRAIN IMPROVEMENT, 2019
 PROFILES

Drawn:	Checked:	Engineer:	Scale:	Sheet:
TRP	TRP	TRP	AS SHOWN	P2



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Appendix A

Special Provisions

APPENDIX A

SPECIAL PROVISIONS

R. J. BURNSIDE & ASSOCIATES LIMITED
Engineers, Hydrogeologists, Environmental Consultants
15 Townline
Orangeville, Ontario
L9W 3R4

DRAINAGE SPECIFICATIONS

One complete set of plan, profiles and specifications shall be kept by the operator at the construction site at all times.

These specifications, including report, plan and profiles of the same date apply to and govern, where applicable, the construction of the

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

Township of Mapleton

EXTENT OF THE WORK:

376 m of Open Drain plus Related Appurtenances
2,658 m of Closed Drain plus Related Appurtenances
Including Four Road Boring Installations

SPECIAL PROVISIONS:

CLOSED WORK - GENERAL

All concrete tile shall be Heavy-Duty Extra Quality meeting the minimum Three-Edge Bearing Crushing Strength as per ASTM C412. All concrete tile joints shall be completely wrapped with drain wrap (Terrafix 270R or an approved equivalent). For 400 mm dia. tile and smaller 300 mm wide drain wrap shall be used. For 450 mm dia. tile and larger 400 mm wide drain wrap shall be used. The wrap shall overlay at the top of the tile by 150 mm.

All solid smoothwalled polyethylene pipe (HDPE) for the drain shall be per Boss 2000 (320 kPa) with bell and gasket joints per CSA B182.6 or an approved equivalent. All perforated smoothwalled polyethylene pipe (HDPE) for the drain, catchbasin leads and specified tile connections shall be per Boss 2000 (320 kPa) with non-woven geotextile filter sock and external split coupler joints in accordance with CSA B182.8 or an approved equivalent. Prefabricated polyethylene (HDPE) belled elbows shall also be per Boss 2000 or an approved equivalent.

Perforated smoothwalled polyethylene pipe (HDPE) with geotextile filter sock shall be used for the connection of existing tile and field tubing where specified. In addition to the materials listed in the estimate of the cost of the work the following additional materials and fittings will be required for the specified connections:

STATION	MATERIALS
STA. A996(JB)	12 m – 150 mm DIAMETER 12 m – 200 mm DIAMETER
STA. A1168 (JB)	6 m – 300 mm DIAMETER 1 – 300 mm DIAMETER 90° BELLED ELBOW
STA. A1228 (CB)	6 m – 150 mm DIAMETER 6 m – 200 mm DIAMETER
STA. A1875 (JB)	6 m – 250 mm DIAMETER
STA. B189 (DICB)	12 m – 150 mm DIAMETER
STA. B306 (CB)	12 m – 150 mm DIAMETER
STA. C077 (DICB)	12 m – 200 mm DIAMETER
STA. E010 (CB)	12 m – 150 mm DIAMETER 6 m – 200 mm DIAMETER
STA. E210 (CB)	12 m – 150 mm DIAMETER 18 m – 200 mm DIAMETER
STA. F277 (DICB)	6 m – 150 mm DIAMETER

In the event additional perforated HDPE pipe with geotextile filter sock or belled HDPE fittings are required to accommodate the tile connections specified, the cost (labour and material) will be paid for as an extra. The connection between any new HDPE pipe installed as part of the work and any existing tile or tubing shall be completely wrapped with filter material prior to backfilling. The filter material shall be Terrafix 270R or an approved equivalent.

Drainage tubing for the connection of private tile encountered during the work shall be per Big 'O' or an approved equivalent. For the connection of any private tile a hole shall be cored into the new concrete tile or HDPE pipe. The connection shall be made with an insert tap tee.

Tile connections will be paid for as required except for those mentioned in the Special Provisions or on the details describing the catchbasin installations. The Contractor will not be paid for extra work unless approved by the Engineer, with the exception of tile connections.

Throughout the work the topsoil shall be stripped and replaced for the **full width of the trenching machine**. In the event the cuts to grade exceed the digging depth of the wheel machine, the topsoil shall be stripped and replaced for the full width of any necessary stripping operations. The topsoil shall also be stripped and replaced as part of any tile connections specified or encountered during the work.

Unless otherwise indicated where the HDPE pipe or concrete tile is installed with a backhoe the pipe or tile, as the case may be, shall be installed on a minimum of 100 mm Granular 'A' or clear stone bedding. The topsoil shall be stripped and replaced as part of the work.

Prior to commencing work at the lane crossings, the topsoil in all areas to be disturbed shall be stripped and stockpiled. After the completion of the work the topsoil shall be reinstated, and all disturbed areas seeded with an approved grass seed mixture.

The Contractor's supplier shall confirm the details of the catchbasins with the Engineer prior to fabrication and delivery. The specifications for each structure are outlined below:

STRUCTURES				
STATION	DESCRIPTION	INVERT OF DRAIN/LEAD	LOW WALL/INLET ELEVATION	COMMENTS
'A' DRAIN				
Sta. 870	900 x 1200 PRE-BENCHED JUNCTION BOX	413.49 m (750 mmØ HD TILE) N 413.59 m (675 mmØ HD TILE) S 413.89 m (300 mmØ HD TILE) E 413.89 m (300 mmØ KNOCKOUT) W		1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 978	900 x 1200 PRE-BENCHED JUNCTION BOX	414.18 m (675 mmØ HD TILE) N 414.26 m (600 mmØ HDPE PIPE) S 414.56 m (300 mmØ KNOCKOUT) E 414.56 m (300 mmØ HDPE LEAD) W		1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 978	900 x 1200 OFFSET CB	414.71 m (300 mmØ HDPE LEAD) E	416.21 m	1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 996	900 x 1200 PRE-BENCHED JUNCTION BOX	414.47 m (600 mmØ HDPE PIPE) N 414.47 m (600 mmØ HD TILE) S 414.92 m (150 mmØ HDPE PIPE) E 414.87 m (200 mmØ HDPE PIPE) W		1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 1168	900 x 1200 PRE-BENCHED JUNCTION BOX	416.45 m (600 mmØ HD TILE) N 416.45 m (600 mmØ HDPE PIPE) S 416.75 m (300 mmØ HDPE PIPE) E 416.75 m (300 mmØ KNOCKOUT) W		1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 1228	900 x 1200 ON-LINE CB	417.14 m (600 mmØ HDPE PIPE) N 417.14 m (600 mmØ HD TILE) S 417.59 m (150 mmØ HDPE PIPE) E 417.54 m (200 mmØ HDPE PIPE) W	419.39	1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 1380	900 x 1200 PRE-BENCHED JUNCTION BOX	417.70 m (600 mmØ HD TILE) N 417.85 m (450 mmØ HDPE PIPE) S 417.70 m (600 mmØ HDPE PIPE) E 418.00 m (300 mmØ KNOCKOUT) E		1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 1407	900 x 1200 ON-LINE DICB	418.04 m (300 mmØ KNOCKOUT) N 418.04 m (300 mmØ KNOCKOUT) S 417.74 m (750 mmØ BORE) E 417.74 m (600 mmØ HDPE PIPE) W	419.54 m E	1200 mm WALLS EAST AND WEST SIDES

STRUCTURES				
STATION	DESCRIPTION	INVERT OF DRAIN/LEAD	LOW WALL/INLET ELEVATION	COMMENTS
Sta. 1429	900 x 1200 ON-LINE DICB	418.10 m (300 mmØ KNOCKOUT) N 418.10 m (300 mmØ KNOCKOUT) S 417.80 m (600 mmØ HDPE PIPE) E 417.80 m (750 mmØ BORE) W	419.60 m W	1200 mm WALLS EAST AND WEST SIDES
Sta. 1437	900 x 1200 PRE-BENCHED JUNCTION BOX	418.12 m (300 mmØ KNOCKOUT) N 417.82 m (600 mmØ HD TILE) S 418.12 m (300 mmØ KNOCKOUT) E 417.82 m (600 mmØ HDPE PIPE) W		1200 mm WALLS EAST AND WEST SIDES
Sta. 1875	900 x 1200 PRE-BENCHED JUNCTION BOX	418.26 m (600 mmØ HD TILE) N 418.26 m (600 mmØ HD TILE) S 418.61 m (250 mmØ HDPE PIPE) E 418.56 m (300 mmØ HDPE LEAD) W		1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 1875	600 x 600 OFFSET DICB	418.71 m (300 mmØ KNOCKOUT) N 418.71 m (300 mmØ KNOCKOUT) S 418.71 m (300 mmØ HDPE LEAD) E	420.36 W	
Sta. 2150	900 x 1200 PRE-BENCHED JUNCTION BOX	418.83 m (300 mmØ KNOCKOUT) N 418.73 m (400 mmØ HD TILE) S 418.68 m (450 mmØ HD TILE) E 418.53 m (600 mmØ HD TILE) W		1200 mm WALLS EAST AND WEST SIDES
Sta. 2283	900 x 1200 ON-LINE CB	418.97 m (300 mmØ KNOCKOUT) N 418.97 m (300 mmØ KNOCKOUT) S 418.97 m (300 mmØ HD TILE) E 418.82 m (450 mmØ HD TILE) W	420.32	1200 mm WALLS EAST AND WEST SIDES
Sta. 2340	600 x 600 PRE-BENCHED JUNCTION BOX	419.22 m (300 mmØ HD TILE) N 419.22 m (300 mmØ HDPE) S 419.22 m (300 mmØ HDPE LEAD) E 419.22 m (300 mmØ KNOCKOUT) W		
Sta. 2340	900 x 1200 OFFSET DICB	419.37 m (300 mmØ KNOCKOUT) E 419.37 m (300 mmØ HDPE LEAD) W	420.27 m S	1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 2358	900 x 1200 ON-LINE DICB	419.30 m (300 mmØ HDPE PIPE) N 419.30 m (300 mmØ KNOCKOUT) S 419.30 m (300 mmØ KNOCKOUT) E 419.30 m (300 mmØ KNOCKOUT) W	420.50 m N	1200 mm WALLS NORTH AND SOUTH SIDES
'B' DRAIN				
Sta. 160	600 x 600 PRE-BENCHED JUNCTION BOX	413.30 m (300 mmØ HDPE LEAD) N 413.30 m (300 mmØ KNOCKOUT) S 413.15 m (300 mmØ HD TILE) E 413.30 m (300 mmØ BORE) W		
Sta. 160	900 x 1200 OFFSET DICB	413.45 m (300 mmØ KNOCKOUT) N 413.45 m (300 mmØ HDPE LEAD) S	414.50 m W	1200 mm WALLS EAST AND WEST SIDES

STRUCTURES				
STATION	DESCRIPTION	INVERT OF DRAIN/LEAD	LOW WALL/INLET ELEVATION	COMMENTS
Sta. 189	900 x 1200 ON-LINE DICB	413.70 m (200 mmØ HD TILE) N 413.70 m (200 mmØ KNOCKOUT) S 413.60 m (300 mmØ BORE) E 413.75 m (150 mmØ HDPE PIPE) W	414.95 m E	1200 mm WALLS EAST AND WEST SIDES
Sta. 306	600 x 600 ON-LINE CB	413.88 m (200 mmØ KNOCKOUT) N 413.88 m (200 mmØ HD TILE) S 413.93 m (150 mmØ HDPE PIPE) W	415.23 m	
'C' DRAIN				
Sta. 053	600 x 600 PRE-BENCHED JUNCTION BOX	412.35 m (300 mmØ HDPE LEAD) N 412.35 m (300 mmØ KNOCKOUT) S 412.20 m (300 mmØ HD TILE) E 412.35 m (300 mmØ BORE) W		
Sta. 053	900 x 1200 OFFSET DICB	412.50 m (300 mmØ KNOCKOUT) N 412.50 m (300 mmØ HDPE LEAD) S	413.40 m W	1200 mm WALLS EAST AND WEST SIDES
Sta. 077	900 x 1200 ON-LINE DICB	412.63 m (200 mmØ KNOCKOUT) N 412.63 m (200 mmØ KNOCKOUT) S 412.53 m (300 mmØ BORE) E 412.63 m (200 mmØ HDPE PIPE) W	413.88 m E	1200 mm WALLS EAST AND WEST SIDES
'D' DRAIN				
Sta. 100	900 x 1200 ON-LINE DICB	414.99 m (300 mmØ KNOCKOUT) N 414.99 m (300 mmØ KNOCKOUT) S 414.99 m (300 mmØ HDPE PIPE) W	415.89 m E	1200 mm WALLS EAST AND WEST SIDES
'E' DRAIN				
Sta. 010	900 x 1200 ON-LINE CB	418.50 m (450 mmØ HDPE PIPE) N 418.55 m (400 mmØ HD TILE) S (E) 419.05 m (200 mmØ HDPE PIPE) S (W) 419.10 m (150 mmØ HDPE PIPE) E 419.10 m (150 mmØ KNOCKOUT) W	420.30 m	1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 103	600 x 600 PRE-BENCHED JUNCTION BOX	418.78 m (400 mmØ HD TILE) N 418.83 m (375 mmØ HDPE PIPE) S 418.88 m (300 mmØ HDPE LEAD) E 418.88 m (300 mmØ KNOCKOUT) W		
Sta. 103	600 x 600 OFFSET CB	419.00 m (300 mmØ KNOCKOUT) N 419.00 m (300 mmØ KNOCKOUT) S 419.00 m (300 mmØ HDPE LEAD) W	419.90 m	
Sta. 210	900 x 1200 ON-LINE CB	419.10 m (375 mmØ HDPE PIPE) N 419.28 m (200 mmØ HDPE PIPE) S 419.33 m (150 mmØ HDPE PIPE) E 419.28 m (200 mmØ HDPE PIPE) W	420.60 m	1200 mm WALLS NORTH AND SOUTH SIDES

STRUCTURES				
STATION	DESCRIPTION	INVERT OF DRAIN/LEAD	LOW WALL/INLET ELEVATION	COMMENTS
'F' DRAIN				
Sta. 042	600 x 600 PRE-BENCHED JUNCTION BOX	419.11 m (400 mmØ HDPE TILE) N 419.13 m (375 mmØ HDPE PIPE) S 419.21 m (300 mmØ HDPE LEAD) E 419.21 m (300 mmØ KNOCKOUT) W		
Sta. 042	900 x 1200 OFFSET DICB	419.31 m (300 mmØ KNOCKOUT) E 419.31 m (300 mmØ HDPE LEAD) W	420.21 m S	1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 060	900 x 1200 ON-LINE DICB	419.29 m (375 mmØ HDPE PIPE) N 419.29 m (375 mmØ HDPE PIPE) S 419.37 m (300 mmØ KNOCKOUT) E 419.37 m (300 mmØ KNOCKOUT) W	420.34 m N	1200 mm WALLS NORTH AND SOUTH SIDES
Sta. 085	600 x 600 PRE-BENCHED JUNCTION BOX	419.52 m (375 mmØ HDPE PIPE) N 419.58 m (300 mmØ KNOCKOUT) S 419.58 m (300 mmØ KNOCKOUT) E 419.58 m (300 mmØ HD TILE) W		
Sta. 253	600 x 600 ON-LINE DICB	420.25 m (300 mmØ KNOCKOUT) N 420.25 m (300 mmØ KNOCKOUT) S 420.25 m (300 mmØ HD TILE) E 420.50 m (300 mmØ BORE) W	421.75 m W	
Sta. 277	600 x 600 ON-LINE DICB	420.60 m (300 mmØ KNOCKOUT) N 420.60 m (300 mmØ KNOCKOUT) S 420.60 m (300 mmØ BORE) E 420.75 m (150 mmØ HDPE PIPE) W	421.95 m E	

- ALL JUNCTION BOXES SHALL BE PRE-BENCHED TO ONE-HALF THE DIAMETER OF THE OUTGOING TILE
- ALL CATCHBASINS AND DITCH INLET CATCHBASINS TO HAVE 300 mm DEEP SUMP
- ALL DITCH INLET CATCHBASINS TO HAVE 2:1 (H:V) INLET SLOPE AND BIRDCAGE STYLE GRATE

The location of all catchbasins shall be as directed by the Engineer at the time of construction. On road allowances, catchbasins shall be installed parallel to the road, unless otherwise directed. On private lands, catchbasins shall be installed perpendicular to the route of the drain, unless otherwise directed. Catchbasin markers and grates are required and are to be supplied by Coldstream Concrete or equivalent.

Catchbasins shall be backfilled with compacted native material. In areas of poor soil conditions, Granular 'B' or 19 mm clear stone shall be used for backfill. Granular or clear stone backfill material will be paid for as an extra if required. Pipe connections to catchbasins shall be grouted in place from the inside and outside. The connections shall also be trimmed flush on the inside wall. The outside pipe connection and any riser joints shall be wrapped with a layer of geotextile underlay. The geotextile underlay shall be Terrafix 270R or an approved equivalent.

The rip-rap inlet apron for the 900 mm x 1200 mm catchbasins shall be 6 sq.m of 100 mm to 150 mm dia. quarry stone placed 300 mm thick on geotextile underlay. The rip-rap inlet apron for the 600 mm x 600 mm catchbasins shall be 4 sq.m of the same material and depth on geotextile underlay. The geotextile underlay shall be Terrafix 270R or an approved equivalent.

CLOSED WORK – ROAD CROSSINGS

The Contractor shall be responsible for signing and traffic control in accordance with Ontario Traffic Manual, Book 7 – Temporary Conditions. The Contractor shall be responsible for notification of all utilities and obtaining locates prior to construction.

Prior to commencing work on the County Road 10 or the Concession Road 6 road allowance, the topsoil in all areas to be disturbed shall be stripped and stockpiled. After the completion of the work the topsoil shall be reinstated and all disturbed areas seeded with an approved grass seed mixture.

All work on Wellington County Road 10 shall be as directed and subject to the approval of Mr. Paul Johnson, Operations Manager. Details concerning the road work may be discussed and/or confirmed with Mr. Johnson at (519) 837-2601 Ext. 2230.

All work on Concession Road 6 shall be as directed and subject to the approval of Mr. Jim Grose, Manager of Public Works, Township of Mapleton. Details concerning the road work may be discussed and/or confirmed with Mr. Grose at (519) 503-6071.

OPEN WORK

STA. A300 TO STA. A647

The side of operation shall be the north side unless otherwise directed by the Owners and Engineer at the time of construction.

At Sta. A300, a straw bale sediment check dam shall be installed. The straw bales shall be removed after the completion of the work on the drain. In the event any accumulated sediment has to be removed, it will be paid for as an extra.

The bottom width shall be 900 mm throughout centred within the existing drain banks. The sideslopes of the drain shall be 2:1 (H:V) where trimming is required.

Excavated material shall be spread and levelled. All levelling shall be to a maximum depth of 150 mm above the original ground level leaving a clear berm or margin of at least 2.0 m between the edge of the drain and the levelled spoil.

All disturbed sideslopes shall be seeded. Seeding shall be as specified, General Conditions, Item 13.

WELLINGTON ROAD 10
STA. A647 TO STA. A682

From Sta. A647 to Sta. A661, roughly 80 sq.m (80 tonnes) of 150 mm to 300 mm dia. quarried stone shall be placed as a rip-rap spillway. The rip-rap shall be a minimum of 6 m in width and keyed in place below the design gradeline. The rip-rap shall be placed roughly 500 mm thick on geotextile underlay as directed by the Engineer at the time of construction. The geotextile underlay shall be Terrafix 270R or an approved equivalent. In the event extra rip-rap material is required, it will be paid for as an extra.

The excavated material from keying in the rip-rap in place shall be hauled and disposed of at a site arranged by the Contractor.

From Sta. A661 to Sta. A676 the existing sediment (approximately 300 mm in depth) shall be removed for the full width of the box culvert and concrete apron with a hydro-vac truck.

At Sta. A676 the new HDPE outlet pipe shall be placed parallel to and centered with the existing concrete box culvert as directed by the Engineer at the time of construction.

At Sta. A676, roughly 40 sq.m (40 tonnes) of 150 mm to 300 mm dia. quarried stone shall be placed as embankment and tile outlet protection and an overflow spillway. The rip-rap shall be placed roughly 500 mm thick on geotextile underlay as directed by the Engineer at the time of construction. The geotextile underlay shall be Terrafix 270R or an approved equivalent. In the event extra rip-rap material is required, it will be paid for as an extra.

Excavated material from the rip-rap placement shall be used to berm the surface flows such that they are directed over the overflow spillway.

CLOSED WORK
STA. A682 TO STA. A1402

The new drain is to be installed on the west side of the existing drain. Attention is drawn to the buried gas services at Sta. A941 and Sta. A1171. The grade of the new drain is below the elevation of the services.

At Sta. A682 and Sta. A688 22 ½ degree belled elbows shall be installed to accommodate the bend in the drain. Contractors should note that the existing tile (which is to be removed) follows a different alignment at this location.

From Sta. A978 to Sta. A996, the HDPE laneway crossing shall be installed on a minimum of 100 mm depth of Granular 'A' or clear stone bedding. Through the laneway crossing (toe of slope to toe of slope) the trench shall be completely backfilled with Granular 'A'. Compaction shall be to 100% SPD. Any excess material shall be removed and disposed of at a site arranged by the Contractor.

At Sta. A996 existing field tubing on the east and west sides shall be located and connected to the new junction box.

From Sta. A1168 to Sta. A1228 the HDPE shall be installed with a hydraulic backhoe on a minimum of 100 mm depth of clear stone bedding. Extreme care shall be taken throughout this section to minimize the damage to the existing landscaping. A pre-construction meeting will be required with the affected Owners prior to any work commencing. Topsoil shall be stripped and replaced as part of the HDPE pipe installation. The final grading and restoration will be the responsibility of the Owner.

The existing tile from Sta. A1168 to Sta. A1228 is to remain intact and be connected to the junction box at Sta. A1168.

From Sta. A1201 to Sta. A1209, the HDPE laneway crossing shall be installed on a minimum of 100 mm depth of Granular 'A' or clear stone bedding. Through the laneway crossing (toe of slope to toe of slope) the trench shall be completely backfilled with Granular 'A'. Compaction shall be to 100% SPD. Any excess material shall be removed and disposed of at a site arranged by the Contractor.

Trees, stumps and debris removed for the new drain installation shall be removed and disposed of at a site arranged by the Contractor. Wood may be left for salvage by the Owners if requested.

At Sta. A1228 existing field tubing on the east and west sides of the new catchbasin shall be located and connected.

From approximately Sta. A1370 to Sta. A1390 the new drain shall be installed parallel to Wellington Road 10 as directed by the Engineer at the time of construction. Contractors should note the existing tile (which is to be removed) runs on an angle towards the road at this location.

Throughout this section the existing municipal tile (with the exception of the section from Sta. A1168 to Sta. A1228) shall be exposed and collapsed. Any existing laterals shall be connected to the new drain.

WELLINGTON ROAD 10 CROSSING **STA. A1402 TO STA. A1432**

The new crossing shall be installed at 90° degrees to the road as directed by the Engineer at the time of construction. The boring shall be installed from east to west (downstream).

After the catchbasin installations, the road ditches for 5 m on each side shall be graded to the new inlet elevations.

The existing catchbasin on the east side of the road shall be removed and disposed of at a site arranged by the Contractor.

The existing 400 mm diameter drain across the road allowance shall be abandoned as per OPSS.MUNI 510.07.03.09 and pressure grouted with concrete grout through grout plug fittings to fill the void within the exiting drain as per OPSS.MUNI 510.05.03. Grout shall have a 28-day strength of 20 MPa and the Contractor shall submit the mix design for review prior to placing the grout.

CLOSED WORK
STA. A1432 TO STA. A2339

The new drain is to be installed on the east and north sides of the existing tile.

At Sta. A1875 existing field tubing on the east side shall be located and connected to the new junction box.

Throughout this section the existing municipal tile shall be exposed and collapsed. Any exiting laterals shall be connected to the new drain.

WORK ON CONCESSION ROAD 6
STA. A2339 TO STA. A2358

The HDPE road crossing and new HDPE surface pipe have been installed by the Municipality as part of recent road improvements.

At Sta. A2340 the new offset DICB shall be installed directly in front centered with the new surface culvert as directed by the Engineer at the time of construction.

After the catchbasin installations, the road ditches for 5 m on each side shall be graded to the new inlet elevations.

CLOSED DRAIN
STA. B000 TO STA. B.155

At Sta. B000, roughly 20 sq.m (20 tonnes) of 150 mm to 300 mm dia. quarried stone shall be place as a splash pad, embankment and tile outlet protection and an overflow spillway. The rip-rap shall be placed roughly 500 mm thick on geotextile underlay as directed by the Engineer at the time of construction. The geotextile underlay shall be Terrafix 270R or an approved equivalent. In the event extra rip-rap material is required, it will be paid for as an extra.

Excavated material from the rip-rap placement shall be used to berm the surface flows such that they are directed over the overflow spillway.

Throughout this section the existing municipal tile shall be exposed and collapsed. Any existing laterals shall be connected to the new drain.

WELLINGTON ROAD 10 CROSSING
STA. B155 TO STA. B190

The new crossing shall be installed on the south side of the existing surface culvert and at the same angle as directed by the Engineer at the time of construction. The boring installation shall be installed from west to east (downstream).

At Sta. B160 the new offset DICB shall be installed directly in front centered with the existing surface culvert as directed by the Engineer at the time of construction.

The existing 100 mm diameter abandoned municipal tile on the west side of the road shall be located and connected to the new DICB at Sta. B189.

After the catchbasin installations, the road ditches for 5 m on each side shall be graded to the new inlet elevations.

The existing catchbasin on the east side of the road shall be removed and disposed of at a site arranged by the Contractor.

The existing 125 mm diameter drain across the road allowance shall be abandoned as per OPSS.MUNI 510.07.03.09 and pressure grouted with concrete grout through grout plug fittings to fill the void within the existing drain as per OPSS.MUNI 510.05.03. Grout shall have a 28-day strength of 20 MPa and the Contractor shall submit the mix design for review prior to placing the grout.

CLOSED WORK
STA. B190 TO STA. B304

Throughout this section the drain shall be installed as close as practical to the property line. The drain is in a new location as such there is no existing tile to be exposed and collapsed.

WORK ON WELLINGTON ROAD 10
STA. B304 TO STA. B306

At Sta. B306 the new catchbasin shall be installed parallel to the road as directed by the Engineer at the time of construction.

The existing 100 mm diameter abandoned municipal tile on the west side of the road shall be located and connected to the new catchbasin.

After the catchbasin installation and tile connection the road ditch for 5 m on each side shall be graded to the new inlet elevation.

CLOSED DRAIN
STA. C000 TO STA. C049

At Sta. C000, roughly 20 sq.m (20 tonnes) of 150 mm to 300 mm dia. quarried stone shall be place as a splash pad, embankment and tile outlet protection and an overflow spillway. The rip-rap shall be placed roughly 500 mm thick on geotextile underlay as directed by the Engineer at the time of construction. The geotextile underlay shall be Terrafix 270R or an approved equivalent. In the event extra rip-rap material is required, it will be paid for as an extra.

Excavated material from the rip-rap placement shall be used to berm the surface flows such that they are directed over the overflow spillway.

Throughout this section the existing municipal tile shall be exposed and collapsed. Any existing laterals shall be connected to the new drain.

WELLINGTON ROAD 10 CROSSING
STA. C049 TO STA. C077

The new crossing shall be installed on the south side of the existing surface culvert as directed by the Engineer at the time of construction. The boring installation shall be installed from west to east (downstream)

At Sta. C053 the new offset DICB shall be installed directly in front centered with the existing surface culvert as directed by the Engineer at the time of construction.

The existing 125 mm diameter abandoned municipal tile on the west side of the road shall be located and connected to the new DICB at Sta. C077.

After the catchbasin installations, the road ditches for 5 m on each side shall be graded to the new inlet elevations.

The existing catchbasin in the east side of the road shall be removed and disposed of at a site arrange by the Contractor.

The existing 150 mm diameter drain on the road allowance shall be abandoned as per OPSS.MUNI 510.07.03.09 and pressure grouted with concrete grout through grout plug fittings to fill the void within the existing drain as per OPSS.MUNI 510.05.03. Grout shall have a 28-day strength of 20 MPa and the Contractor shall submit the mix design for review prior to placing the grout.

CLOSED DRAIN
STA. D000 TO STA. D097

Attention is drawn to the buried gas service at Sta. D083. The grade of the new drain is below the elevation of the gas service.

Throughout this section the existing municipal tile shall be exposed and collapsed. Any existing laterals shall be connected to the new drain.

WORK ON WELLINGTON ROAD 10
STA. D097 TO STA. D100

At Sta. D100 the existing concrete catchbasin shall be removed and disposed of at a site arranged by the Contractor. The new ditch inlet catchbasin shall be installed parallel to the road centred with the existing concrete box culvert as directed by the Engineer at the time of construction.

After the catchbasin installation and tile connection the road ditch for 5 m on each side shall be graded to the new inlet elevation.

CLOSED DRAIN
STA. E000 TO STA. E210

The new drain is to be installed on the east side of the existing tile. Attention is drawn to the buried gas services at Sta. E109 and Sta. E210. The grade of the new drain is below the elevation of the services. From Sta. E103 to Sta. E210 there is also Bell and Internet Services that will have to be located and crossed.

At Sta. E010 the new catchbasin shall be centered in the fence line as directed by the Engineer at the time of construction. The existing 175 mm diameter abandoned municipal tile and existing field tubing shall be located and connected to the new catchbasin.

At Sta. E010 all trees, stumps and debris in the fence line shall be cleared for a minimum distance of 15 m from the new catchbasin. The cleared material shall be removed and disposed of at site arranged by the Contractor. Wood may be left for salvage by the Owners if requested.

At Sta. E103 the new offset catchbasin shall be installed directly in front and centred with the existing ditch line piping as directed by the Engineer at the time of construction.

From Sta. E103 to Sta. E132 attention is drawn to the septic bed on the west side of the proposed drain installation. The end of the tile runs shall be located prior to work commencing. The septic bed shall not be disturbed during the HDPE installation.

From Sta. E103 to Sta. E132 and Sta. E144 to Sta. E192 the HDPE pipe shall be installed with a hydraulic backhoe on a minimum 100 mm depth of clear stone bedding. Extreme care shall be taken throughout this section to minimize the damage to the existing landscaping. A pre-construction meeting will be required with the affected Owners prior to any work commencing. Topsoil shall be stripped and replaced as part of the HDPE pipe installation. The final grading and restoration will be the responsibility of the Owners.

From Sta. E192 to Sta. E210, the HDPE laneway crossing shall be installed on a minimum of 100 mm depth of Granular 'A' or clear stone bedding. Through the laneway crossing (toe of slope to toe of slope) the trench shall be completely backfilled with Granular 'A'. Compaction shall be to 100% SPD. Any excess material shall be removed and disposed of at a site arranged by the Contractor.

At Sta. E210 the new catchbasin shall be installed just north of the gas service as directed by the Engineer at the time of construction. The existing 175 mm diameter abandoned municipal tile (south side) and existing field tubing (east and west sides) shall be located and connected to the new catchbasin.

Throughout this section the existing municipal tile (with the exception of from Sta. E000 to Sta. E010) shall remain intact.

CLOSED WORK
STA. F000 TO STA. F041

Alignment for this section will be provided by the Engineer at the time of construction. The drain is in a new location as such there is no existing tile to be exposed and collapsed.

WORK ON CONCESSION ROAD 6
STA. F041 TO STA. F061

The HDPE road crossing and new HDPE surface pipe have been installed by the Municipality as part of the road improvements.

At Sta. F042 the new offset DICB shall be installed directly in front centered with the new surface culvert as directed by the Engineer at the time of construction.

After the catchbasin installations, the road ditches for 5 m on each side shall be graded to the new inlet elevations.

CLOSED DRAIN
STA. F061 TO STA. F250

Throughout this section an existing private main tile is to be located. The tile shall be located at Sta. F250 and spotted periodically downstream to the road crossing. The final alignment of the new drain will be provided by the Engineer at the time of construction after the tile is located.

WELLINGTON ROAD CROSSING
STA. F250 TO STA. F277

The new crossing shall be installed slightly north of with the existing field tile on the west side of the road as directed by the Engineer at the time of construction. The boring installation shall be installed west to east (downstream).

The existing filed tile on the west side of the road shall be located and connected to the new DICB at Sta. F277.

After the catchbasin installations, the road ditches for 5 m on each side shall be graded to the new inlet elevations.

WORKING SPACE

The width of the working space for the construction, maintenance and repair of the Wright & Stanners Drain Improvement shall be as follows:

OPEN WORK

The working space shall be an average of 10 m to allow for the clean-out of the existing open drain and levelling of the excavated material.

CLOSED WORK

The working space shall be an average of 20 m along the drain route to allow for stripping, stockpiling and releveling of the topsoil.

The only exceptions are the lawn areas from Sta. A1168 to Sta. A1228 and Sta. E103 to Sta. E210. Throughout these two sections, the working space shall be limited to an average of 10 m. The residential asphalt driveway from Sta. E 135 to Sta. E140 shall not be crossed with equipment during construction activities.

ACCESS ROUTES

Access to the working space shall be off Wellington Road 10 and Concession Road 6.

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Appendix B

General Conditions

APPENDIX B

GENERAL CONDITIONS

1. MUNICIPALITY means the Corporation of the Township awarding the Contract.
2. ENGINEER means the Project Engineer of R.J. BURNSIDE & ASSOCIATES LIMITED, Municipal Drainage Consultants, who shall decide on questions arising under the Contract Documents as to the interpretation of specifications or performance of the work.
3. INSPECTOR, if any, means the representative of R.J. BURNSIDE & ASSOCIATES LIMITED who is authorized to inspect and to oversee the construction process.
4. DRAINAGE SUPERINTENDENT OR COMMISSIONER, if any, means the person or persons appointed by the Municipality to assist in the construction of the drainage works.
5. CONTRACTOR means the Corporation, Company or person having been awarded the Contract.
6. CONTRACT means the signed proposal or tender offered by the Contractor and accepted by signature on behalf of the Municipality and which shall be a formal and binding document.
7. BENCH MARKS means the permanently established level marks, recorded on the profile as to description, location and elevation and which shall govern the drainage work. It is an offence under the Drainage Act to interfere with, remove or destroy any bench mark.
8. STAKES mean survey marks set twenty-five metres apart and at all fences or as shown on plan and profile and are for vertical control only. The Contractor shall not be held liable for the cost of replacing any stakes, except stakes destroyed during construction.
9. PROFILES show the cuts or depths from the ground at the numbered side of the stakes and from the average bottom of the present open drain to the gradeline, which shall be at the bottom of the finished drain or the invert of the tile, as the case may be. The cuts or depths are indicated in metres and parts thereof, but the bench marks must govern.
10. FENCES mean enclosures by wire, railing, or otherwise, which may be removed by the Contractor to the extent necessary for the construction, but they shall be repaired to as good a condition as found. In no case shall a fence be left open or unguarded. Watergates, where required, shall be constructed as part of the work.
11. HEAVY STONE RIP-RAP AND SPILLWAYS shall in general be keyed in place and a minimum of 500 mm thick at the toeline and fitting the contours and slopes of the banks. All installations shall include Terrafix 270R filter mat or an approved equivalent. Spillways shall have a minimum slope of 2:1 (horizontal to vertical) and shall be shaped to guide the flow over the centre.

12. HIGHWAYS AND ROAD AUTHORITIES, Governmental Departments, Public or Private Utilities shall be notified in advance by the Contractor before performing any work affecting land or properties under their jurisdiction. The Contractor shall guard against damaging pipes, conduits, cables, etc. All work on roads, utility lands, etc. as to construction methods, location, type of pipes, catch basins and grates, disposal of excess material, general clean-up, etc. shall be under the direction and supervision of the authority having jurisdiction. (See Instructions to Bidders, Item 6.)
13. SEEDING permanent grass mixture, Creeping Red Fescue 35 Kg, Perennial Ryegrass 17 Kg, and Wild White Clover 6 Kg per ha. or equivalent, all Canada No. 1 grass mixture. Total 58 Kg per ha.
14. UNSTABLE SUBSOIL OR ROCK conditions, previously unknown to exist, but which may make alternations necessary, shall immediately be reported to the Engineer. Changes subsequently authorized shall not release the Contractor from obligations under his Contract.
15. MINOR CHANGES mean necessary alterations made by the Engineer as the work progresses. An amount proportionate to the amount contained in the tender being added to or deducted from the contract price to cover such changes.
16. WORKING SPACE shall mean a strip of land reasonably close to the drain and necessarily used for and during construction and shall in general be 25 m or less.
17. REASONABLE ACCESS TO THE WORK AREA shall be provided by any owner receiving allowances for damages.
18. POWER TO ENTER. Under Sec. 63 of the Drainage Act, the Contractor is entitled to enter upon whatever lands are necessary to complete the work within the designated working space. Interfering with or obstructing the Contractor is offence.



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Appendix C

General Specifications (Open Work)

APPENDIX C

GENERAL SPECIFICATIONS (OPEN WORK)

1. THE CENTRE LINE of the present ditch shall in general be the centre line of the new work. Courses shall run in long straight lines. Intersecting curves shall be smooth and gradual. At all curves and bends excavation shall be taken off the inside bank only. Centre line or off-set stakes shall be used, if necessary, to make the work uniform.
2. BOTTOM WIDTH AND SIDE SLOPES shall be as specified. Both sides of an open drain are to be sloped 1.5:1 (horizontal to vertical) or as shown on the profile. Flatter side slopes may be authorized in unstable soil.
3. EXCAVATION & LEVELLING shall be made by suitable machinery. Material shall in general be placed, spread and levelled on the lower side of the drain or on the side opposite trees and fences. The spoil, including old spoil banks on open lands, if any, shall be levelled up to a maximum depth of 0.15 metres (unless otherwise specified) leaving a clear berm or margin of at least 2 metres between the edges of the drain and the levelled spoil. It shall be left so that it may be cultivated together with adjacent lands by use of ordinary farm machinery. At every new cut the excavated material shall in general be used to fill the abandoned channel. Through bush lands the excavated material may be levelled up to twice the above maximum depth (unless otherwise specified)
4. SILT TRAPS shall be constructed 0.3 metres below grade and 25 metres long where shown on the profile. Clean-out prior to final inspection is not required.
5. INLETS FOR SURFACE WATER shall be left in the levelled spoil on each property, approximately 100 metres apart and through bush lands approximately 60 metres apart, or as necessary for surface run-off. Inlets shall extend through windows, if any. No excavated material is to be left in any ditches, depressions, furrows, or tiles intended to conduct water into the open drain. Inlets shall have a minimum bottom width of 1 metre.
6. TRIBUTARY DITCHES shall be cut back on a gradual slope a minimum distance of 5 m.
7. TILE OUTLETS shall in general be left undisturbed, but if necessary, shall be moved back to fit the new slope. Such work shall be at extra negotiable cost. Owners are requested to mark their tile outlets prior to construction.
8. CLEARING shall mean the removal of brush, stumps, heavy stones, or other obstructions inside the slopes of the drain or along the bank of operation to a sufficient width for spreading and levelling the spoil, or as shown on the profile and in open land shall be left in piles on top of the levelled spoil. It shall be left to the owner to salvage any wood or timber.
9. EXCAVATION AT BRIDGE SITES shall be to the full depth and as nearly as possible to the full width and side slopes and shall be made by hand if not otherwise possible. Farm bridges hereafter constructed or reconstructed are recommended to have a capacity equal to the cross-sectional area, or a clear width between the abutments of twice the specified bottom width of the drain. Culverts shall be separately designed and shall be installed with the inverts approximately 150 mm below the grade line.

10. REMOVING OPEN DRAIN from a road allowance, and if not otherwise provided for, the material not needed to fill the abandoned channel shall be placed, spread and levelled on the adjoining lands. (See Instruction to Bidders, Item 6 and General Conditions, Item 12.)
11. DAMAGES to crops or livestock, or by livestock within the working space shall not be the liability of the Contractor. He shall, however, give the owner concerned a reasonably advanced notice to move livestock, if any. (See Instruction to Bidders, Item 4.)



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Appendix D

General Specifications (Tile Work)

APPENDIX D

GENERAL SPECIFICATIONS (TILE WORK)

1. LINE OF CONSTRUCTION shall in general be as staked, but the drain shall run straight throughout each course and at intersections it shall run on a smooth and gradual curve.
2. CLEARING for tile shall mean the removal of trees, brush, stumps, heavy stones or other obstructions for a minimum width of 15 metres on each side of the drain, and in open land shall be left in piles. It shall be left to the owner to salvage any wood or timber.
3. MATERIAL, whether or not supplied by the Municipality, shall be arranged for and shall be accepted, or rejected if not first quality, by the Contractor at the site on delivery.
4. TRENCHING AND LAYING shall in general be done by a wheel trencher together with accurate grade controls. The tile shall be laid with the invert at the gradeline with joints fitting properly. The minimum trench width shall be equal to the outside diameter of the tile plus 150 mm.
5. BLINDING shall be made as rapidly as is consistent with the construction progress. After inspection, the trench shall be backfilled. Minimum cover to natural surface shall in general be 750 mm.
6. TRIBUTARY TILE shown on the profile shall be connected as part of the work. Existing tile not shown shall be connected as extra work. A sufficient length of pipe, in general one size greater in diameter, shall be used through the bottom of a graded overflow run-way or if reconnection is to be made across a trench.
7. OUTLET PROTECTION shall in general be a length of standard metal pipe with a hinged rodent-proof grate. The end of the pipe shall be rip-rapped with heavy stone, which shall also extend into the bottom of the open drain. Overflow water shall not be directed over the tile outlet.
8. GRADED OVERFLOW RUNWAYS shall be constructed by cutting down the banks of a ditch that is being replaced by a tile drain. In no case shall its elevation be such as to hinder the free flow of surface water. It shall be graded to such condition that it may be cultivated by use of ordinary farm machinery. Grassed runways are recommended on heavy grades, but shall be left to the owner, if not otherwise specified.
9. CATCHBASINS shall in general be constructed of concrete (20 MPa) sides and bottom minimum 150 mm thick, inside dimensions 600 x 600 mm with a 300 mm sump, poured in place or pre-fabricated. The top shall be a standard Ministry of Transportation riveted grade or a welded metal frame with iron bars on 50 mm centres. Provisions must be made for surface water to enter, or catchbasins may be off-set into the overflow runway. A 200 mm dia. tile as cross-connection is in general sufficient. Backfill shall be firmly packed and all tile connections, bottom and side joints, shall be grouted in cement mortar.

10. JUNCTION BOXES shall be of concrete with tile grouted and fitting properly.
11. DAMAGES to crops within the working space shall not be the liability of the Contractor, nor damages to livestock or by livestock occasioned by leaving trenches open for inspection. He shall, however, give the owner concerned a reasonably advanced notice. The Contractor will be held liable for any such damages if the backfilling is delayed more than 10 days after the acceptance of the work, weather conditions permitting. (See instructions to Bidders, Item 4.)

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Appendix E

Road or Railway Crossings (Boring Method)

Appendix E

APPENDIX E

ROAD OR RAILWAY CROSSINGS (BORING METHOD)

Where a Drainage Works crossing any Road or Railway Right-of-Way by the boring method is to be carried out by the Municipality's Contractor. The following specifications shall apply and will be enforced and supervised by the Authority having jurisdiction over such Right-of-Way.

1. Unless otherwise directed the Authority will supply no labour, equipment or materials for the construction of such crossing.
2. The pipe or casing used in the crossing shall be smoothwall welded steel pipe with a minimum wall thickness of 6.35 mm for Roads and 7.92 mm for Railway.
3. The pipe or casing shall be of sufficient length and shall be placed by means of continuous flight augering inside the casing and simultaneous jacking to advance the casing immediately behind the tip of the auger. Complete augering of a tunnel slightly larger than the pipe and placing the entire length by pulling or jacking after completion of the tunnel, WILL NOT BE ACCEPTABLE.
4. The auger pit to accommodate the boring machine shall be constructed so that the top edge of the pit shall not be closer than 3 metres to the edge of the pavement or the track. The slope of the pit from the top edge of the embankment to the bottom of the pit shall be no less than 1:1. Shoring, sheeting, etc. shall be in accordance with the Construction Safety Act or the Ditch Excavators Protection Act. The pit shall be left open for an absolute minimum length of time and if at all possible work should be scheduled so that excavation, placement of pipe and backfilling takes place in one working day.
5. During excavation, the topsoil shall be placed in a separate pile for replacement after completion of the backfill operation. If this is not possible or practical, the Contractor shall import and place a minimum of 150 mm of good quality topsoil over the excavated and backfilled area. In either case, the disturbed area shall be seeded with a good quality grass seed mixture (General Conditions, Item 13 to the requirements of the Authority. The finished work shall be left in a clean and orderly condition, flush or slightly higher than the adjacent ground so that after settlement it will conform to the surrounding ground. Excess material (if any) shall be removed from the Right-of-Way and shall be disposed of elsewhere.
6. The Contractor shall at his expense, supply, erect and maintain suitable and adequate barricades, flashing lights, warning signs and / or flagmen to the satisfaction of the Authority.
7. The type, location on the right-of-way and the elevation of the top of catch basins, inlets and junction boxes, shall be as required by the Authority.
8. THE CONTRACTOR SHALL GIVE THE AUTHORITY AND THE TOWNSHIP'S DRAINAGE ENGINEER AT LEAST 48 HR. NOTICE BEFORE COMMENCING ANY WORK ON SUCH RIGHT-OF-WAY. NO WORK SHALL BE PERFORMED WITHOUT THE CONSENT OF THE AUTHORITY HAVING JURISDICTION OVER SUCH RIGHT-OF-WAY.



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Appendix F

Instructions to Bidders

APPENDIX F

INSTRUCTIONS TO BIDDERS

1. TENDERS, submitted on the prescribed form and accompanied by the required bid deposit in favour of the Municipality, will be considered and contracts awarded only in the form of a lump sum for the completion of the whole works, or of such portions as specified in the tender call.
2. INVESTIGATIONS in regard to plans, profiles, specifications, the location and extent of the work should be made by the bidders themselves before tendering, and any doubt as to the exact meaning of any of the relevant documents or their intentions must be removed before signing the Contract; thereafter, the Contractor shall be bound by the decisions of the Engineer on all points.
3. GUARANTY BONDS covering the faithful performance of the Contract may be required by the Municipality prior to awarding the Contract.
4. CLAIMS OR LIABILITIES resulting from accidents, damages, losses, etc. directly or indirectly arising out of the Contract or manner of performance thereof, and if not otherwise provided for, shall be the responsibility of the Contractor. The Municipality may require proof of his insurance against any or all liabilities prior to awarding the Contract, or may withhold an equal amount to claims filed from payments then due.
5. FAULTY MATERIAL OR WORKMANSHIP shall be the responsibility of the Contractor at his own expense for a period of one year from the date of final acceptance of the work, and he shall remedy any defect and pay for any damage therefrom which may appear within such period and neither the final certificate nor payments thereunder shall relieve him from such responsibility under or by virtue of the signed Contract.
6. PERMITS AND SUPPLEMENTARY SPECIFICATIONS shall be obtained by the Contractor at his own expense before performing any work affecting any Road, Right-of-Way, Land or Property of any Governmental Department, County or Township, or of any Public or Private Utility, and he shall perform the work as though said specifications were hereto attached.
7. PAYMENTS up to 80% of the value of the work completed may be made by the Municipality on the written certificate of the Engineer, with a holdback payable after 45 days from the date of final acceptance. The Municipality may require the Contractor to furnish a complete release from sub-contractors or of all liens arising out of the Contract (other than his own) before the final payment shall become due.
8. FINAL INSPECTION will be made within two weeks after notice has been received from the Contractor that the work has been completed, or as soon thereafter as weather conditions permit. All work must at that time have the full dimensions, grades, etc. as specified and the general clean-up must be fully completed. If deficiencies are found, which should have been known to the Contractor as not complying with the specifications, the cost and expenses incidental to such inspection shall, due to his negligence, become the liability of the Contractor and may be deducted from the Contract price.

9. STATEMENTS OF SATISFACTION, voluntarily signed by the owners in regard to the treatment of the spoil, the clearing, the fences, the general clean-up, etc. may release the Contractor from further obligation in that regard.

10. TERMINATION OF CONTRACT: All work must be completed within the time limit as specified by or as extended under the Contract. If at any time, the Engineer should certify in writing, that the work is unnecessarily delayed or that conditions of the Contract are being violated, the Municipality shall have the power to terminate by written notice all work thereon, but reserving all claims against the Contractor for breach of Contract. If, however, the work has not been completed on or before the date fixed, the Contractor may apply in writing for an extension prior to the expiry date of his Contract.



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Appendix G

Maintenance Assessment Schedules

MAINTENANCE ASSESSMENT SCHEDULES

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. A000 TO STA. A647

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-055-00	Brileyhope Acres Inc.	6	N.Pt. 9	5.1	A		63.30	63.30
10-056-00	Turriss Sites Development		N.Pt. 9	0.5	NA		6.20	6.20
10-057-00	LH Gray & Son Ltd.		N½ 10	18.1	A		223.40	223.40
10-083-00	C. Huberts	7	S½ 11	0.6	A		5.00	5.00
10-084-00	A. Huberts		E½ 10	20.4	A		227.40	227.40
10-085-00	D. Benjamins		Pt. W½ 10	39.1	A		464.40	464.40
10-085-02	M. Service & M. Baird		W.Pt. 10	1.7	NA		21.50	21.50
10-086-00	St-ot Farms		N½ 9	19.1	A		235.60	235.60
10-086-04	W. & D. Brubacher		S.Pt. 9	0.4	NA		5.30	5.30
10-086-05	E. & G. Benjamins		S.Pt. 9	1.5	A		18.50	18.50
10-086-50	E. & G. Benjamins		S.Pt. 9	0.6	A		7.60	7.60
10-087-00	E. & J. Huberts		S.Pt. 9	9.4	A		116.00	116.00
10-115-00	W. & S. Noecker	8	S½ 9	11.3	A		120.70	120.70
10-133-50	Milky Acres Inc.		S½ 10	24.6	A	350.00	151.70	501.70
Total Lands						350.00	1,666.60	2,016.60
Concession Road 6, Township of Mapleton							81.90	81.90
Wellington County Road No. 10, County of Wellington						200.00	401.50	601.50
Total Roads						200.00	483.40	683.40
Total Lands and Roads						550.00	2,150.00	2,700.00
TOTAL – STA. A000 TO STA. A647								<u>\$2,700.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. A676 TO STA. A870

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-055-00	Brileyhope Acres Inc.	6	N.Pt. 9	5.1	A		127.80	127.80
10-056-00	Turris Sites Development		N.Pt. 9	0.5	NA		12.50	12.50
10-057-00	LH Gray & Son Ltd.		N½ 10	18.1	A		451.20	451.20
10-083-00	C. Huberts	7	S½ 11	0.6	A		6.70	6.70
10-084-00	A. Huberts		E½ 10	15.7	A		391.10	391.10
10-085-00	D. Benjamins		Pt. W½ 10	31.4	A		756.10	756.10
10-085-02	M. Service & M. Baird		W.Pt. 10	1.2	NA		30.90	30.90
10-086-00	St-ot Farms		N½ 9	19.1	A	1,400.00	375.30	1,775.30
10-086-04	W. & D. Brubacher		S.Pt. 9	0.4	NA		10.70	10.70
10-086-05	E. & G. Benjamins		S.Pt. 9	1.5	A		37.40	37.40
10-086-50	E. & G. Benjamins		S.Pt. 9	0.6	A		15.40	15.40
10-087-00	E. & J. Huberts		S.Pt. 9	9.4	A		234.20	234.20
Total Lands						1,400.00	2,449.30	3,849.30
Concession Road 6, Township of Mapleton							165.40	165.40
Wellington County Road No. 10, County of Wellington							610.30	610.30
Total Roads							775.70	775.70
Total Lands and Roads						1,400.00	3,225.00	4,625.00
TOTAL – STA. A676 TO STA. A870								<u>\$4,625.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. A870 TO STA. A1402

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-055-00	Brileyhope Acres Inc.	6	N.Pt. 9	5.1	A		375.30	375.30
10-056-00	Turris Sites Development		N.Pt. 9	0.5	NA		36.60	36.60
10-057-00	LH Gray & Son Ltd.		N½ 10	18.1	A		1,325.00	1,325.00
10-083-00	C. Huberts	7	S½ 11	0.6	A		19.80	19.80
10-084-00	A. Huberts		E½ 10	14.0	A		1,086.50	1,086.50
10-085-00	D. Benjamins		Pt. W½ 10	20.2	A	450.00	1,401.10	1,851.10
10-086-00	St-ot Farms		N½ 9	10.8	A	4,000.00	404.00	4,404.00
10-086-04	W. & D. Brubacher		S.Pt. 9	0.4	NA		31.50	31.50
10-086-05	E. & G. Benjamins		S.Pt. 9	1.5	A		109.70	109.70
10-086-50	E. & G. Benjamins		S.Pt. 9	0.6	A		45.40	45.40
10-087-00	E. & J. Huberts		S.Pt. 9	9.4	A		687.80	687.80
Total Lands						4,450.00	5,522.70	9,972.70
Concession Road 6, Township of Mapleton							482.90	482.90
Wellington County Road No. 10, County of Wellington						450.00	1,344.40	1,794.40
Total Roads						450.00	1,827.30	2,277.30
Total Lands and Roads						4,900.00	7,350.00	12,250.00
TOTAL – STA. A870 TO STA. A1402								<u>\$12,250.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. A1432 TO STA. A2150

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-055-00	Brileyhope Acres Inc.	6	N.Pt. 9	5.1	A		592.10	592.10
10-056-00	Turriss Sites Development		N.Pt. 9	0.5	NA		57.70	57.70
10-057-00	LH Gray & Son Ltd.		N½ 10	18.1	A		2,090.40	2,090.40
10-083-00	C. Huberts	7	S½ 11	0.6	A		31.20	31.20
10-084-00	A. Huberts		E½ 10	14.0	A		983.50	983.50
10-085-00	D. Benjamins		Pt. W½ 10	18.8	A	5,150.00	823.50	5,973.50
Total Lands						5,150.00	4,578.40	9,728.40
Concession Road 6, Township of Mapleton							665.00	665.00
Wellington County Road No. 10, County of Wellington						925.00	831.60	1,756.60
Total Roads						925.00	1,496.60	2,421.60
Total Lands and Roads						6,075.00	6,075.00	12,150.00
TOTAL – STA. A1432 TO STA. A2150								<u>\$12,150.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. A2150 TO STA. A2339

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-057-00	LH Gray & Son Ltd.	6	N½ 10	5.9	A	450.00	562.50	1,012.50
10-083-00	C. Huberts	7	S½ 11	0.6	A		25.80	25.80
10-084-00	A. Huberts		E½ 10	5.0	A	525.00	214.80	739.80
10-085-00	D. Benjamins		Pt. W½ 10	1.4	A	200.00	27.30	227.30
Total Lands						1,175.00	830.40	2,005.40
Concession Road 6, Township of Mapleton						450.00	244.60	694.60
Total Roads						450.00	244.60	694.60
Total Lands and Roads						1,625.00	1,075.00	2,700.00
TOTAL – STA. A2150 TO STA. A2339								<u>\$2,700.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. B000 TO STA. B155

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-115-00	W. & S. Noecker	8	S½ 9	4.5	A	450.00	462.10	912.10
10-133-50	Milky Acres Inc.		S½ 10	1.6	A	400.00	82.50	482.50
Total Lands						850.00	544.60	1,394.60
Wellington County Road No. 10, County of Wellington						450.00	305.40	755.40
Total Roads						450.00	305.40	755.40
Total Lands and Roads						1,300.00	850.00	2,150.00
TOTAL – STA. B000 TO STA. B155								<u>\$2,150.00</u>

STA. B190 TO STA. B304

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-115-00	W. & S. Noecker	8	S½ 9	4.5	A	600.00	276.90	876.90
Total Lands						600.00	276.90	876.90
Wellington County Road No. 10, County of Wellington						300.00	123.10	423.10
Total Roads						300.00	123.10	423.10
Total Lands and Roads						900.00	400.00	1,300.00
TOTAL – STA. B190 TO STA. B.304								<u>\$1,300.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. C000 TO STA. C049

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-115-00	W. & S. Noecker	8	S½ 9	6.3	A	225.00	174.00	399.00
10-133-50	Milky Acres Inc.		S½ 10	0.5	A	200.00	6.90	206.90
Total Lands						425.00	180.90	605.90
Wellington County Road No. 10, County of Wellington						225.00	69.10	294.10
Total Roads						225.00	69.10	294.10
Total Lands and Roads						650.00	250.00	900.00
TOTAL – STA. C000 TO STA. C049								<u>\$900.00</u>

STA. D000 TO STA. D097

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-084-00	A. Huberts	7	E½ 10	1.7	A		22.90	22.90
10-085-00	D. Benjamins		Pt. W½ 10	11.2	A		303.00	303.00
10-085-02	M. Service & M. Baird		W.Pt. 10	1.2	NA	25.00	32.40	57.40
10-086-00	Sl-ot Farms		N½ 9	0.5	A	275.00	6.70	281.70
Total Lands						300.00	365.00	665.00
Wellington County Road No. 10, County of Wellington						450.00	135.00	585.00
Total Roads						450.00	135.00	585.00
Total Lands and Roads						750.00	500.00	1,250.00
TOTAL – STA. D000 TO STA. D097								<u>\$1,250.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. E000 TO STA. E210

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-086-04	W. & D. Brubacher	7	S.Pt. 9	0.4	NA	450.00	57.10	507.10
10-086-05	E. & G. Benjamins		S.Pt. 9	1.5	A	450.00	199.20	649.20
10-086-50	E. & G. Benjamins		S.Pt. 9	0.6	A	450.00	164.70	614.70
10-087-00	E. & J. Huberts		S.Pt. 9	9.4	A	1,525.00	1,791.90	3,316.90
Total Lands						2,875.00	2,212.90	5,087.90
Concession Road 6, Township of Mapleton							223.10	223.10
Wellington County Road No. 10, County of Wellington						150.00	664.00	814.00
Total Roads						150.00	887.10	1,037.10
Total Lands and Roads						3,025.00	3,100.00	6,125.00
TOTAL – STA. E000 TO STA. E210								<u>\$6,125.00</u>

MAINTENANCE ASSESSMENT SCHEDULES (CONT'D)

WRIGHT & STANNERS DRAIN IMPROVEMENT, 2019

STA. F000 TO STA. F041 & STA. F061 to STA.F250

Roll No.	Owner	Con.	Lot or Part	Approx. Ha. Affected	Land Class	ASSESSMENTS		
						Benefit \$	Outlet Liability \$	Total \$
10-055-00	Brileyhope Acres Inc.	6	N.Pt. 9	5.1	A	450.00	387.00	837.00
10-056-00	Turris Sites Development		N.Pt. 9	0.5	NA		37.70	37.70
10-057-00	LH Gray & Son Ltd.		N½ 10	12.2	A	650.00	460.90	1,110.90
10-085-00	D. Benjamins	7	Pt. W½ 10	0.5	A	50.00	5.00	55.00
Total Lands						1,150.00	890.60	2,040.60
Concession Road 6, Township of Mapleton						450.00	48.30	498.30
Wellington County Road No. 10, County of Wellington						450.00	411.10	861.10
Total Roads						900.00	459.40	1,359.40
Total Lands and Roads						2,050.00	1,350.00	3,400.00
TOTAL – STA. F000 TO STA. F041 & STA.F061 to STA. F250								<u>\$3,400.00</u>



TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, ON N0G 1P0
Phone: 519.638.3313, Fax: 519.638.5113, TF: 1.800.385.7248
www.mapleton.ca

CONSENT APPLICATION SUMMARY LAND DIVISION FILE NO. B30-19

APPLICANT

Timothy Trinier
8058 Concession 14
Mapleton N0G 2K0

LOCATION OF SUBJECT LANDS

Township of Mapleton
(Maryborough)
Part Lot 18
Concession 17

RECOMMENDATION:

THAT Township of Mapleton support Consent Application B30/19 as presented for lands described Part Lot 18, Concession 17, (Maryborough) with the following conditions:

- THAT Payment be made of the fee of \$150.00 (or whatever fee is applicable at the time of clearance under the Fees and Charges By-law) for a letter of clearance
- THAT the Owner satisfy all the requirements of the local municipality, financial and otherwise for the proper and orderly development of the subject lands, including but not limited to outstanding taxes
- THAT Taxes Paid in Full
- THAT a copy of deposited Reference Plan be submitted to the Township
- THAT Driveway access can be provided to the satisfaction of the Township
- THAT the Owner enter into an agreement apportioning future maintenance costs (if applicable);

AND FURTHER THAT Council authorizes the Municipal Clerk to file with the Secretary-Treasurer of the Planning and Land Division Committee at the County of Wellington, a letter of clearance of these conditions on completion of same.

BACKGROUND:

Township staff were circulated the Notice of An Application for Consent dated July 19, 2019 for the above noted file.

Clerk's Department Staff confirmed the following:

- Staff (including CAO, CBO, Director of Finance, Director of Public Works, Fire Chief and Source Water Protection) were provided with the required notice by hand delivered hard copy or by emailed PDF on July 19, 2019.

The following staff comments were received:

- CBO P. Wright comments received July 24, 2019 state no concerns.
- Fire Chief R. Richardson comments received August 7, 2019 state no concerns.
- Drainage Superintendent J. Gross advised the Clerk no municipal drains are impacted.

Additional comments were received from:

- Wellington Source Water Protection - E. Vandermeulen comments received July 22, 2019 stating the subject application does not require a Section 59 notice under the Clean Water Act
- County of Wellington Planning and Development Department - Planner Zach Prince, planning report dated August 1, 2019.

Prepared by
Barb Schellenberger
Municipal Clerk

Reviewed by
Manny Baron
CAO



Application	B30/19
Location	Part Lot 18, Concession 17 TOWNSHIP OF MAPLETON
Applicant/Owner	Timothy Trinier

PRELIMINARY PLANNING OPINION: This application for a proposed lot line adjustment would sever 5.65 ha (14 ac) of existing agricultural lands and add these lands to the abutting lot which contains an existing dwelling. Approximately 21.16 ha (52 ac) of agricultural land would be retained.

This application is consistent with Provincial Policy and generally conforms to the Official Plan. We have no concerns provided that the following matters are addressed as conditions of approval:

- a) That the purchaser take title to the severed lands in the same manner as they hold their abutting land; and,
- b) That Subsection 50(3) of the Planning Act, R.S.O., 1990 be applied to any subsequent conveyance or any transaction involving the parcel of land that is the subject of this Consent

A PLACE TO GROW: The Growth Plan for the Greater Golden Horseshoe, 2019, came into effect on May 16, 2019. The result of recent changes to the Growth Plan means the natural heritage system policies will continue to apply, however will only apply to the natural heritage systems mapped in the County Official Plan. The Agricultural System policies will continue to apply, but will apply only to the prime agricultural areas mapped in the County Official Plan as of July 1, 2017. All planning decisions are required to conform with the Growth Plan.

The subject lands are identified as Prime Agricultural in the County Official Plan. The lands proposed to be severed via this lot line adjustment application is adjacent to a watercourse that is regulated by the Grand River Conservation Authority, but is located outside of any Key Natural Heritage Features or Key Hydrological Features. Comments of the Conservation Authority should be considered by the Committee.

PROVINCIAL POLICY STATEMENT (PPS): Section 2.3.4.2 states “Lot line adjustments in prime agricultural areas may be permitted for legal or technical reasons”. Staff understands that the farmer has identified that the lands proposed to be severed have limited farming capabilities due to the adjacent watercourse and topography.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated PRIME AGRICULTURAL, CORE GREENLANDS and GREENLANDS. The Core Greenlands and Greenland System consists of floodplain and slope valley areas.

Within the Official Plan, lot line adjustments may be permitted for legal or technical reasons, including minor boundary adjustments. Section 10.3.5 of the County Official Plan further states that “lot line adjustments may also be permitted where no adverse effect on agriculture will occur. Lot line adjustments are deemed not to create new lots for the purpose of this plan.” The property owner has identified that the area subject to the lot line adjustment is inaccessible due to the slope of the adjacent natural heritage feature and that access through the property proposed to receive the lands has been historically used to access the proposed severed lands. No additional lots are being created as part of this lot line application.

The matters under Section 10.1.3 were also considered.

WELL HEAD PROTECTION AREA: The subject property is not located within a well protection zone.

LOCAL ZONING BY-LAW: The subject property is zoned Agricultural (A) 31.219 and Natural Environment (NE).

SITE VISIT INFORMATION: The subject property was visited and photographed on July 26th 2019. Notice Cards were not posted at the time but the applicant has since been contacted, and the survey sketch appears to meet the application requirements.

Zach Prince RPP MCIP, Planner
 August 1st, 2019

July 12, 2019

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: June 21, 2019

FILE NO. B30-19

APPLICANT

Timothy Trinier
8058 Concession 14
Mapleton NOG 2K0

LOCATION OF SUBJECT LANDS

Township of Mapleton (Maryborough)
Part Lot 18
Concession 17

Proposed lot line adjustment is 5.65 hectares with 110.5m frontage, existing agricultural use to be added to abutting agricultural parcel – Lester & Christine Brubacher.

Retained parcel is 21.16 hectares with 169.2m frontage, existing and proposed agricultural use.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

August 21, 2019

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph, ON N1H 3T9.
Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality - Mapleton County Planning Conservation Authority - GRCA

County Engineering Neighbouring Municipality – Wellington North

Bell Canada (email) County Clerk Roads/Solid Waste Civic Addressing

Neighbour - as per list verified by local municipality and filed by applicant with this application

APPLICATION FOR CONSENT

Ontario Planning Act

1. Approval Authority:

County of Wellington Planning and Land Division Committee
County of Wellington Administration Centre
74 Woolwich Street, GUELPH, Ontario N1H 3T9

Phone: 519-837-2600, ext. 2170 or 2160 Fax: 519-837-3875

SECTION B

Required Fee: \$ 4340
Fee Received: June 21/19

File No. B30-19
Accepted as Complete on: June 21/19

A COPY OF YOUR CURRENT DEED MUST BE SUBMITTED WITH THIS APPLICATION

SECTION B: Parcel from which land is being transferred

(a) Name of Registered Owner(s) Timothy Richard Trinier
Address 8058 Con. 14 Mapleton ON N0G 2K0
Phone No. 519 638 3422 Email: timtrinier@xplomet.com

(b) Name and Address of Applicant (as authorized by Owner) Lester Brubacher
7515 Wellington Rd 109, Arthur, ON. N0G 1A0
Phone No. 226 808 4399 Email: lester@imagineinc.ca

(c) Name and Address of Owner's Authorized Agent: Lester Brubacher
7515 Wellington Rd 109, Arthur, ON. N0G1A0
Phone No. 226 808 4399 Email: lester@imagineinc.ca

(d) All Communication to be directed to:
REGISTERED OWNER APPLICANT AGENT

(e) Notice Cards Posted by:
REGISTERED OWNER APPLICANT AGENT

3 (a) Type and Purpose of Proposed Transaction: (Check off appropriate box & provide short explanation)
 Conveyance to effect an addition to a lot
 Other (Specify – e.g. mortgage, lease, easement, Right-of-way, correction of title):

(b) Provide legal description of the lands to which the parcel will be added:
7515 Wellington Rd 109, Arthur, ON. N0G 1A0

4. (a) Location of Land in the County of Wellington:

Local Municipality: Mapleton

Concession 17 Lot No. 18

Registered Plan No. N/A Lot No. N/A

Reference Plan No. 61R-10565 Part No. 1

Civic Address 7515 Wellington Rd 109, Arthur ON. N0G 1A0

(b) When was property acquired: March 7 2012 Registered Instrument No. _____

5. Description of Land intended to be SEVERED:

Frontage/Width	<u>Irregular</u>	AREA	<u>5.65 ha</u>
Depth	<u>Irregular</u>	Existing Use(s)	<u>Agriculture</u>
Existing Buildings or structures:			<u>N/A</u>
Proposed Uses (s):			<u>Agriculture</u>

Type of access (Check appropriate space)	Existing []	Proposed []
<input type="checkbox"/> Provincial Highway	<u>N/A</u>	<input type="checkbox"/> Right-of-way
<input type="checkbox"/> County Road		<input type="checkbox"/> Private road
<input type="checkbox"/> Municipal road, maintained year round		<input type="checkbox"/> Crown access road
<input type="checkbox"/> Municipal road, seasonally maintained		<input type="checkbox"/> Water access
<input type="checkbox"/> Easement		<input type="checkbox"/> Other

Type of water supply - Existing [] Proposed [] (check appropriate space)

Municipally owned and operated piped water system

Well individual communal

Lake

Other (specify): N/A

Type of sewage disposal - Existing [] Proposed [] (check appropriate space)

Municipally owned and operated sanitary sewers

Septic Tank individual communal

Pit Privy

Other (specify): N/A

6. Description of Land intended to be RETAINED:

Frontage/Width	<u>Irregular</u>	AREA	<u>21.16 ha</u>
Depth	<u>Irregular</u>	Existing Use(s)	<u>Agriculture</u>
Existing Buildings or structures:			<u>N/A</u>
Proposed Uses (s):			<u>Agriculture</u>

Type of access (Check appropriate space)	Existing [x]	Proposed []
<input type="checkbox"/> Provincial Highway	<input type="checkbox"/> Right-of-way	
<input checked="" type="checkbox"/> County Road	<input type="checkbox"/> Private road	
<input type="checkbox"/> Municipal road, maintained year round	<input type="checkbox"/> Crown access road	
<input type="checkbox"/> Municipal road, seasonally maintained	<input type="checkbox"/> Water access	
<input type="checkbox"/> Easement	<input type="checkbox"/> Other (specify) _____	

Type of water supply - Existing [] Proposed [] (check appropriate space)

Municipally owned and operated piped water system
 Well individual communal
 Lake
 Other (specify): _____ N/A

Type of sewage disposal - Existing [] Proposed [] (check appropriate space)

Municipally owned and operated sanitary sewers
 Septic Tank individual communal
 Pit Privy
 Other (specify): _____ N/A

7. Is there an agricultural operation, (either a barn, manure storage, abattoir, livestock area or stockyard) within 500 metres of the Subject lands (severed and retained parcels)? **YES [] NO [x]**
 *If yes, see sketch requirements and the application must be accompanied by a: **MINIMUM DISTANCE SEPARATION FORM.**
8. Is there a landfill within 500 metres [1640 feet]? **YES [] NO [x]**
9. Is there a sewage treatment plant or waste stabilization plant within 500 metres [1640]? **YES [] NO [x]**
10. Is there a Provincially Significant Wetland (e.g. swamp, bog) located on the lands to be retained or to be severed or within 120 metres [394 feet]? **YES [] NO [x]**
11. Is there any portion of the land to be severed or to be retained located within a floodplain? **YES [x] NO []**
12. Is there a provincial park or are there Crown Lands within 500 metres [1640]? **YES [] NO [x]**
13. Is any portion of the land to be severed or retained within a rehabilitated mine/pit site? **YES [] NO [x]**
14. Is there an active or abandoned mine, quarry or gravel pit within 500 metres [1640]? **YES [] NO [x]**
15. Is there a noxious industrial use within 500 meters [1640]? **YES [] NO [x]**
16. Is there an active or abandoned principal or secondary railway within 500 metres [1640]? **YES [] NO [x]**
 Name of Rail Line Company: _____
17. Is there an airport or aircraft landing strip nearby? **YES [] NO [x]**
18. Is there a propane retail outlet, propane filling tank, cardlock/keylock or private propane outlet/container refill centre within 750 metres of the proposed subject lands? **YES [] NO [x]**

19. PREVIOUS USE INFORMATION:

a) Has there been an industrial use(s) on the site? **YES [] NO [x] UNKNOWN []**
 If YES, what was the nature and type of industrial use(s)? _____

b) Has there been a commercial use(s) on the site? **YES [] NO [x] UNKNOWN []**

If YES, what was the nature and type of the commercial use(s)

- c) Has fill been brought to and used on the site (other than fill to accommodate septic systems or residential landscaping?) YES [] NO [x] UNKNOWN []
- d) Has there been commercial petroleum or other fuel storage on the site, underground fuel storage, or has the site been used for a gas station at any time, or railway siding? YES [] NO [x] UNKNOWN []

If YES, specify the use and type of fuel(s) _____

20. Is this a **resubmission** of a previous application? YES [] NO [x]

If YES, is it identical [] or changed [] Provide previous File Number _____

21. a) Has any severance activity occurred on the land from the holding which existed as of March 1, 2005 and as registered in the Land Registry/Land Titles Office? YES [x] NO []

b) If the answer in (a) is YES, please indicate the previous severance(s) on the required sketch and provide: **Transferee's Name, Date of the Transfer and Use of Parcel Transferred.**

David Lima, 2008/10/06, Agricultural (excess dwelling severance)

22. Has the parcel intended to be severed ever been, or is it now, the subject of an application for a plan of subdivision or other Consent or approval under the Planning Act or its predecessors? YES [] NO [x] UNKNOWN []

23. Under a separate application, is the Owner, applicant, or agent applying for additional consents on this holding simultaneously with this application? YES [] NO [x]

24. Provide explanation of how the application is consistent with the Provincial Policy Statement.

2.3.4.2 lot line adjustments are permitted

25. In addition to the Places to Grow (Provincial Growth Plan), is the subject land within an area of land designated under the Greenbelt Plan? Provide explanation of how the application conforms or does not conflict with the Provincial plan or plans.

N/A

26. a) Indicate the existing **County Official Plan** designation(s) of the subject land, and provide explanation of how the application conforms with the Official Plan (severed and retained).

Prime Agricultural land, core green lands, and green lands

lot line adjustments are permitted

b) Indicate the existing **Local Official Plan** (if any) designation(s) of the subject land, and provide explanation of how the application conforms with the Official Plan (severed and retained).

N/A

c) If this consent relates directly to an Official Plan Amendment(s) currently under review by an approval authority, please indicate the Amendment Number and the applicable file number(s).

Amendment Number(s): _____ File Number(s): _____

27. What is the zoning of the subject lands? Agricultural

28. Does the proposal for the subject lands conform to the existing zoning? YES [] NO []

If NO, a) has an application been made for re-zoning?
 YES [] NO [] File Number _____

b) has an application been made for a minor variance?
 YES [] NO [] File Number _____

29. Are the lands subject to any mortgages, easements, right-of-ways or other charges? YES [] NO []

If the answer is YES, please provide a copy of the relevant instrument.
 For mortgages, provide complete name and address of Mortgagee _____
mortgage only on lands receiving land, the portion getting severed from is mortgage free
 Kindred Credit Union, 25 Hampton St Elmira ON N3B 2M7

Questions 30 – 33 must be answered for Applications for severance in the Rural/Agricultural Area -- Otherwise, if this is not applicable to your application, please state "not Applicable"

30. Type of Farm Operation conducted on these subject lands:

Type: Dairy [] Beef Cattle [] Swine [] Poultry [] Other []

31. Dimensions of Barn(s)/Outbuildings/Sheds (that are to remain) Severed & Retained Lands

<u>Severed</u>	Width _____	Length _____	Area _____	Use _____
N/A	Width _____	Length _____	Area _____	Use _____
<u>Retained</u>	Width _____	Length _____	Area _____	Use _____
	Width _____	Length _____	Area _____	Use _____

32. Manure Storage Facilities on these lands: N/A

DRY	SEMI-SOLID	LIQUID
Open Pile [<input type="checkbox"/>]	Open Pile [<input type="checkbox"/>]	Covered Tank [<input type="checkbox"/>]
Covered Pile [<input type="checkbox"/>]	Storage with Buck Walls [<input type="checkbox"/>]	Aboveground Uncovered Tank [<input type="checkbox"/>]
		Belowground Uncovered Tank [<input type="checkbox"/>]
		Open Earth-sided Pit [<input type="checkbox"/>]

33. Are there any drainage systems on the retained and severed lands? YES [] NO []

Type	Drain Name & Area	Outlet Location
Municipal Drain [<input type="checkbox"/>]		Owner's Lands [<input type="checkbox"/>]
Field Drain [<input checked="" type="checkbox"/>]		Neighbours Lands [<input type="checkbox"/>]
		River/Stream [<input checked="" type="checkbox"/>]

34. Source Water Protection Plan

Is the subject land within a Wellhead Protection Area, Issue Contributing Area, or Intake Protection Zone of a Source Protection Plan in effect? (www.wellingtonwater.ca) YES [] NO []

If YES, please complete the Source Water Protection Form and submit with your application.

35. Have you had a pre-consultation meeting with County Planning Staff before filling out this application form? YES [x] NO []

If yes, please indicate the person you have met/spoken to: Curtis Marshall

36. If a new farm operation, or new crops, or new farm buildings are being proposed for the severed and/or retained lands. Please provide some details:

N/A

37. If you wish to provide some further information that may assist the Planning and Land Division Committee in evaluating your application, please provide by a letter and attach it to this application.

Tim (61R-10565) can not access his field on the east side of (61R-10962) due to the river bank slope, also the elevation from the field to the road and the hill makes another road entrance not possible, adding the land to 61R-109 resolves this issue see attached diagram schedule A

NOTES:

1. **One original completed application and two original sketches must be filed with the County of Wellington Planning and Land Division office. If original sketch is larger than 11" x 17", 8 additional copies are required plus one sketch reduced to a size of 11" x 17" (or smaller) for office photocopying and circulation to neighbours. Facsimile documents are not acceptable for reasons of the necessity of good photocopying.**
2. The location of the lands (severed & retained) which are the subject of the application must also be shown on the Surveyor's sketch or on an attached "Key Map" of the local municipality and included with the application.
3. Since the filing fee for applications for consent change from time to time, please contact the Planning and Land Division office for current fee information. This fee may be paid in cash or by cheque payable to the County of Wellington.
4. Additional information about the process, about any particular application or obtaining application forms may be obtained by attending at the County of Wellington Administration Centre, 74 Woolwich Street, Guelph Ontario N1H 3T9, by telephone at 519-837-2600, ext. 2160 or 2170; or by facsimile (fax) at 519-837-3875.
5. Some municipalities also require the applicant to attend at a Planning Advisory Committee or Council meeting to discuss the application prior to the Municipality's submitting comments to the County of Wellington Planning and Land Division Committee. Please check with your local municipality on this matter.
6. If the applicant is a Corporation, then the applicant's Declaration or if applicable, the Owner's authorization too, must be signed by an officer of the corporation who has authority to bind the corporation; or the corporation's seal must be affixed.
7. **ONE CONSOLIDATED SKETCH WITH APPROPRIATE NOTES AND MARKINGS MAY SUFFICE FOR SECTIONS A AND B OF THIS CONSOLIDATED APPLICATION FORM for LOT LINE ADJUSTMENTS ONLY.**

OWNER'S AUTHORIZATION:

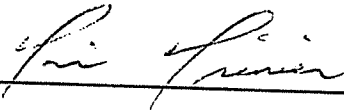
The Owner must complete the following to authorize applicant, agent or solicitor to act on their behalf.

NOTE: If more than one owner is listed in item #2 of this application, then all owners must sign this authorization section of the application form or by a letter of authorization duly signed.

If the Owner is a corporation, the authorization must be by an officer of the corporation who has authority to bind the corporation.

I, (we), Timothy Richard Trinier the Registered Owners of 7515 Wellington Rd 109, Arthur, ON. N0G 1A0 Of the Township in the County/Region of Wellington / Mapleton severally and jointly, solemnly declare that Lester Brubacher

Is authorized to submit an application for consent on my (our) behalf.

X 

Signature(s) of Registered Owner(s) or Corporation's Officer

APPLICANT'S DECLARATION


This must be completed by the Applicant for the proposed consent

I, (we) Lester Brubacher of the Township In the County/Region of Wellington / Mapleton Solemnly declare that all

the statements contained in this application for consent for (property description) 7515 Wellington Rd 109, Arthur ON. N0G 1A0

And all the supporting documents are true, and I, (we), make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, and virtue of the CANADA EVIDENCE ACT.

DECLARED before me at the Township of Mapleton In the County/Region of Wellington



(Owner or Applicant)

This 19 day of June 20 19

(Owner or Applicant)



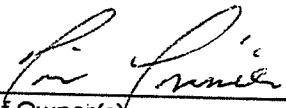
LARRY WHEELER

Printed Commissioner's, etc. Name

I certify that this photocopy, which has not been altered in any way, is a true copy of the original document.
Date of this day of , 20

APPLICANT'S CONSENT (FREEDOM OF INFORMATION):

In accordance with the provisions of the Planning Act, it is the policy of the County Planning and Development Department to provide public access to all development applications and supporting documentation. In submitting this development application and supporting documentation, I, Lester Brubacher, the applicant, hereby acknowledge the above-noted and provide my consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by myself, my agents, solicitors, and consultants will be part of the public record and will also be available to the general public.



Signature of Owner(s)

JUNE 19 / 19

Date

THIS APPLICATION PACKAGE IS TO BE SUBMITTED TO:

**Secretary-Treasurer
Planning and Development Department
County of Wellington
74 Woolwich Street
Guelph, Ontario
N1H 3T9**

Phone (519) 837-2600 Ext. 2160

APPLICATION FOR CONSENT

Ontario Planning Act

1. Approval Authority:

County of Wellington Planning and Land Division Committee
County of Wellington Administration Centre
74 Woolwich Street, GUELPH, Ontario N1H 3T9

Phone: 519-837-2600, ext. 2170 or 2160 Fax: 519-837-3875

SECTION A

Fee Received: June 21/19

File No. 330-19

Accepted as Complete on: June 21/19

A COPY OF YOUR CURRENT DEED MUST BE SUBMITTED WITH THIS APPLICATION

SECTION A: Parcel to which land is being added.

2. (a) Name of Registered Owner(s) Lester and Christine Brubacher

Address 7515 Wellington Road 109, Arthur, ON. N0B 1A0

Phone No. 226 808 4399 Email: lester@imagineinc.ca

(b) Name and Address of Applicant (as authorized by Owner) Lester Brubacher

7515 Wellington rd 109, Arthur, ON. N0G 1A0

Phone No. 226 808 4399 Email: lester@imagineinc.ca

(c) Name and Address of Owner's Authorized Agent: Lester Brubacher

7515 Wellington Rd 109, Arthur ON. N0G 1A0

Phone No. 226 808 4399 Email: lester@imagineinc.ca

(d) All Communication to be directed to:

REGISTERED OWNER [] APPLICANT [X] AGENT []

(e) Notice Cards Posted by:

REGISTERED OWNER [] APPLICANT [X] AGENT []

3. Location of Land in the County of Wellington:

Local Municipality: Mapleton Township

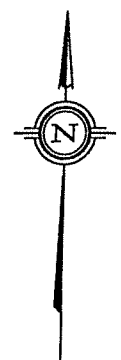
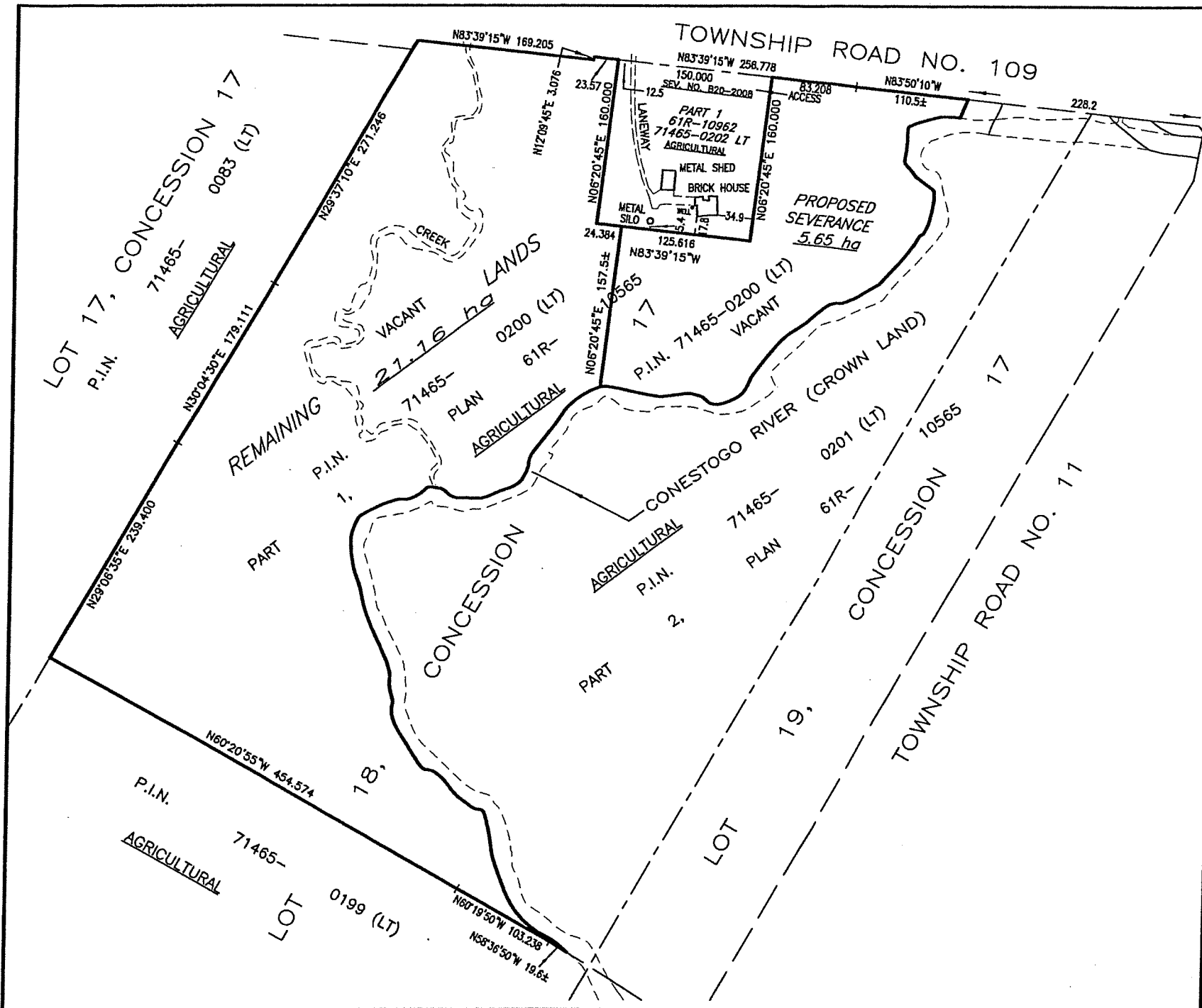
Concession 17 Lot No. 18

Registered Plan No. N/A Lot No. N/A

Reference Plan No. 61R-10962 Part No. 1

Civic Address 7515 wellington Rd 109, Arthur, ON. N0G 1A0

(b) When was property acquired: 2014 Registered Instrument No. _____



SEVERANCE SKETCH
SHOWING PART OF LOT 18
CONCESSION 17
 (GEOGRAPHIC TOWNSHIP OF MARYBOROUGH)
TOWN OF MAPLETON
COUNTY OF WELLINGTON

0 40m 80m 120m 160m 200m 240m 280m 320m

SCALE 1:4000 1 cm = 40 m

METRIC: DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

ACI AUER CAMPBELL & IMB SURVEY CONSULTANTS INC.
 ONTARIO LAND SURVEYORS

MUNICIPAL ADDRESS:
 7515 WELLINGTON ROAD 109
 Roll No. 2332000013119020000

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ACI SURVEY CONSULTANTS
 A DIVISION OF J.D. BARNES LIMITED
 ONTARIO LAND SURVEYORS

582 FREDERICK ST, KITCHENER, ON T: 519-578-2220 F: 519-576-6044

DATE: 2019-06-05	13289M.CRD	13670-SEV	>D>	THI
SEVERANCE		FILE NUMBER: 19-42-207-SEV		

From: Emily Vandermeulen <EVandermeulen@centrewellington.ca>
Sent: Monday, July 22, 2019 12:44 PM
To: Barb Schellenberger <BSchellenberger@mapleton.ca>
Cc: Source Water <sourcewater@centrewellington.ca>
Subject: consent b30-19 (timothy trinier)

Hi Barb,

Thank you for providing the above referenced application for review. Since this property is not located in a vulnerable area (wellhead protection area, issues contributing area, intake protection zone etc.), the application can be screened out and it does not require a Section 59 notice under the Clean Water Act.

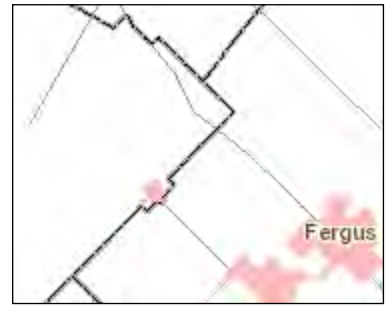
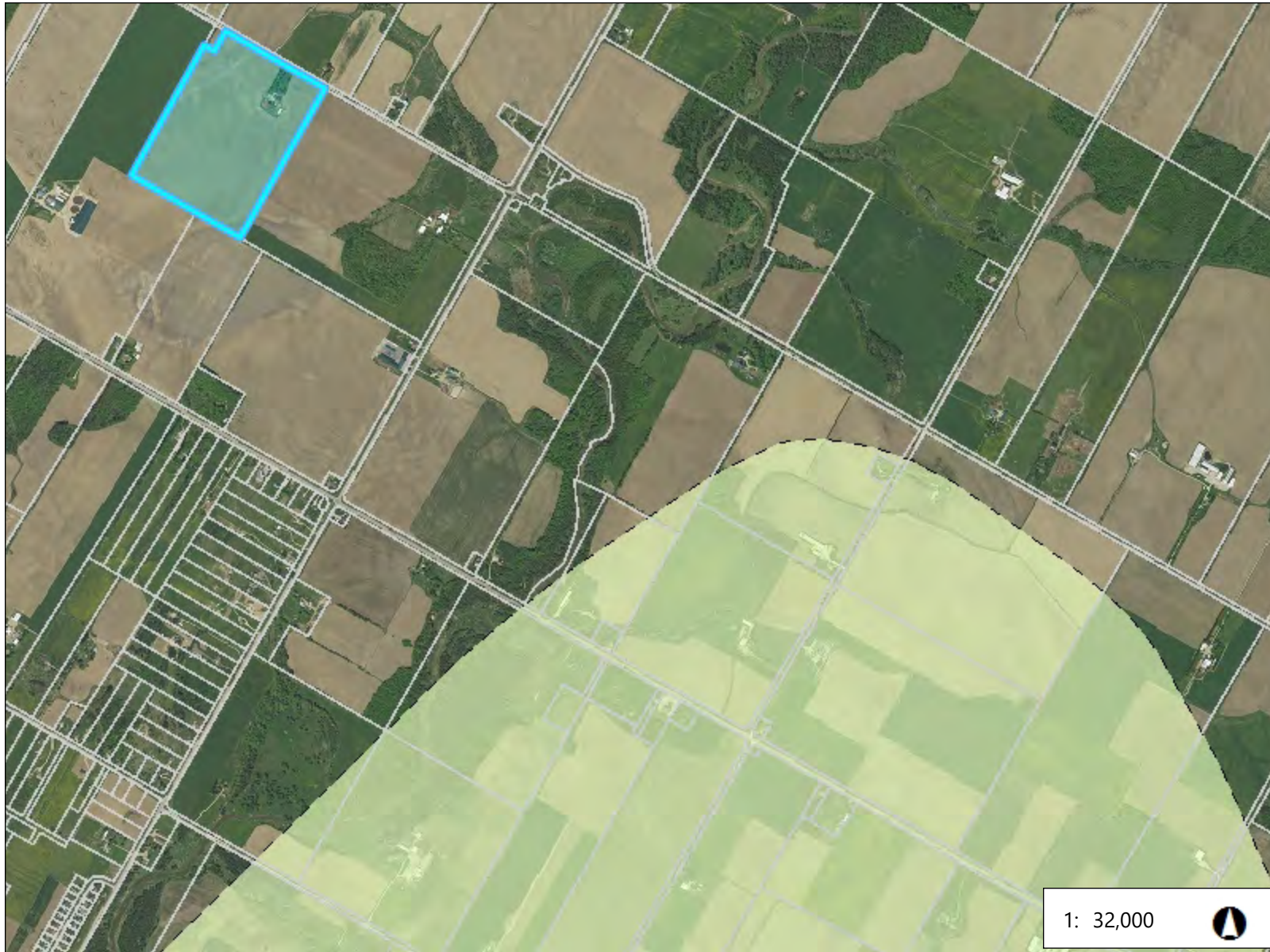
I have attached a map showing the property and Wellhead Protection Areas for your reference.

If you have any further questions regarding this application, please contact me.

Emily Vandermeulen | Risk Management Inspector / Source Protection Coordinator

Wellington Source Water Protection | 7444 Wellington Road 21, Elora, ON, N0B 1S0
519.846.9691 x365 | evandermeulen@centrewellington.ca | www.wellingtonwater.ca
Toll free: 1.844.383.9800

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Legend

- Parcels
- Well Locations

Wellhead Protection Area Boundaries

- A
- B
- C
- D

Vulnerability Score

- 10
- 8
- 2, 4, 6 (A, B or C)
- 2, 4, 6 (D)

RoadsLookup

1: 32,000



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
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Notes

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TOWNSHIP OF MAPLETON

7275 Sideroad 16, P.O. Box 160, Drayton, ON N0G 1P0
Phone: 519.638.3313, Fax: 519.638.5113, TF: 1.800.385.7248
www.mapleton.ca

CONSENT APPLICATION SUMMARY LAND DIVISION FILE NO. B35-19

APPLICANT

Village on the Ridge – Drayton Inc.
1 Faith Drive
Drayton N0G 1P0

LOCATION OF SUBJECT LANDS

Township of Mapleton (Drayton)
Block 48
Plan 61M74

RECOMMENDATION:

To be circulated later.

BACKGROUND:

Township staff were circulated the Notice of An Application for Consent dated July 12, 2019 for the above noted file.

Clerk's Department Staff confirmed the following:

- Staff (including CAO, CBO, Director of Finance, Director of Public Works, Fire Chief and Source Water Protection) were provided with the required notice by hand delivered hard copy or by emailed PDF on July 19, 2019.

The following staff comments were received:

- CBO, P. Wright, Township of Mapleton, comments received August 2, 2019 are attached.
- Fire Chief R. Richardson comments received July 22, 2019 are attached (parking and building sprinklers at next stage).
- Manager of Roads J. Grose comments received July 22, 2019 indicate no comment.

Additional comments were received from:

- Wellington Source Water Protection - E. Vandermeulen comments received July 22, 2019 stating the subject application does not require a Section 59 notice under the Clean Water Act.
- County of Wellington Planning and Development Department - Senior Planner Meagan Ferris, planning report dated July 31, 2019.

Prepared by
Barb Schellenberger
Municipal Clerk

Reviewed by
Manny Baron
CAO

Attach A – Planner comments dated July 31, 2019
Attach B – Application B35/19
Attach C – CBO comments dated August 2, 2019
Attach C – Fire Department comments dated July 22, 2019
Attach D – Source Water Protection comments received July 22, 2019



332

Application	B35/19
Location	Block 38, Plan 61M-74
Applicant/Owner	TOWNSHIP OF MAPLETON (DRAYTON) Village on the Ridge

PRELIMINARY PLANNING OPINION: This application would sever one (1) lot in the Urban Centre of Drayton, with an easement, resulting in one (1) new development parcels for residential purposes. The severed lands are proposed to be 2 811.3 m² (30 260.6 ft²) with the retained lands, which contains an existing apartment building, being 2 796.2 m² (30 098 ft²) in size. The proposed easement will be for access purposes.

This application is consistent with Provincial Policy and generally conforms to the County Official Plan. Planning staff recommends approval subject that the following can be addressed as a condition of approval:

- a) That driveway access can be provided to the severed and retained lands to the satisfaction of the of the Town;
- b) That servicing can be accommodated on the severed lands to the satisfaction of the Town.

A PLACE TO GROW: The subject property is located within Urban Centre of Drayton. Section 2.2.1.2 a) states that the vast majority of growth will be directed to settlement areas that i) have a delineated built up boundary; ii) have existing or planned municipal water and wastewater systems; and iii) can support the achievement of complete communities.

PROVINCIAL POLICY STATEMENT (PPS): The subject property is located within the Urban Centre of Drayton. Section 1.1.3.1 states that settlement areas shall be the focus of growth and development, and their vitality and regeneration shall be promoted.

GREENBELT PLAN: The subject property is not located within the Greenbelt Plan.

WELLINGTON COUNTY OFFICIAL PLAN: The subject property is designated RESIDENTIAL and located within the urban centre of Drayton according to Schedule A4-1 of the Official Plan. Urban Centres are expected to provide a full range of land uses opportunities, including residential uses of various types and densities.

Within the Residential designation, a variety of housing types shall be allowed, including apartment buildings. It is understood that the subject severance is to facilitate medium density uses (i.e. a seventeen (17) unit, three (3) storey). Section 8.3.5 speaks to medium density development in lands designated as Residential, allows townhouses in areas designated as Residential, subject to the Zoning By-law and criteria, including compatibility considerations.

Section 10.6.2 states that new lots may be created in Urban Centres provided that the lands will be appropriately zoned. The subject property (i.e. retained lands) currently contains a three (3) storey, seventeen (17) unit apartment building with parking and is appropriately zoned for the existing and proposed use for the severed lands.

The matters under section 10.1.3 were also considered.

County Planning staff notes that the proposed severance will result in the need for an easement for access purposes to be granted through the subject application.

WELL HEAD PROTECTION AREA: The subject property is not located within a Wellhead Protection Area.

LOCAL ZONING BY-LAW: The subject property is currently zoned as 'R3' Residential Zone. This zone permits different type of residential uses such as street townhouses, cluster/block townhouses, apartments including for seniors. It appears that the proposed severed lands will meet the minimum lot area and frontage requirements of the R3 zone; however, the retained lands may not. The Township should be satisfied with zoning compliance for both the severed and retained lands, including setbacks, parking etc.

SITE VISIT INFORMATION: The subject property was visited and photographed on July 26th, 2019. Notice Cards were posted, and the survey sketch appears to meet the application requirements.

Meagan Ferris, MCIP RPP, Senior Planner
 Date: July 31, 2019

July 12, 2019

NOTICE OF AN APPLICATION FOR CONSENT

Ontario Planning Act, Section 53(4)

The County of Wellington Planning and Land Division Committee requests your written comments on this application for consent.

APPLICATION SUBMITTED ON: June 28, 2019

FILE NO. B35-19

APPLICANT

Village On The Ridge - Drayton Inc.
1 Faith Drive
Drayton N0G 1P0

LOCATION OF SUBJECT LANDS

Township of Mapleton (Drayton)
Block 48
Plan 61M74

Proposed severance is 2811.3 square metres with 63.937m frontage, vacant land for proposed urban residential use.

Retained parcel is 2796.2 square metres with 35m frontage, existing and proposed urban residential use with existing 3 storey building.

**IF YOU WISH TO SUBMIT COMMENTS ON THIS APPLICATION,
WE MUST HAVE YOUR WRITTEN COMMENTS BEFORE**

August 21, 2019

Please note that if the Comments are not received by the requested date, the Planning and Land Division Committee may proceed to consider the application, and may assume that you have no objection to this APPLICATION for CONSENT.

Please also be advised that if a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent, then the Ontario Municipal Board may dismiss the appeal.

If you wish to be **NOTIFIED OF THE DATE AND TIME OF THE CONSIDERATION** of this application - **please make your request in writing** to the Planning and Land Division Committee before the "Comments Return Date" noted above.

If you wish to be **NOTIFIED OF THE DECISION** of the County of Wellington Planning and Land Division Committee in respect of this proposed consent, **you must make a request in writing** to the County of Wellington Planning and Land Division Committee. This will also entitle you to be advised of a possible Ontario Municipal Board Hearing. Even if you are the successful party, you should request a copy of the decision since the County of Wellington Planning and Land Division Committee's decision may be appealed to the Ontario Municipal Board by the applicant or another member of the Public

INFORMATION REGARDING THE APPLICATION is available to the public during regular business hours, Monday to Friday at the County of Wellington Planning and Land Division Office- 74 Woolwich St. Guelph, ON N1H 3T9.
Phone: (519) 837-2600 x2170 Fax: (519) 837-3875

MAILED TO:

Local Municipality - Mapleton County Planning Conservation Authority - GRCA

Bell Canada (email) County Clerk Roads/Solid Waste Civic Addressing

Neighbour - as per list verified by local municipality and filed by applicant with this application

APPLICATION FOR CONSENT

Ontario Planning Act

1. Approval Authority:

County of Wellington Planning and Land Division Committee
County of Wellington Administration Centre
74 Woolwich Street, GUELPH, Ontario N1H 3T9

Phone: 519-837-2600, ext. 2170 or 2160 Fax: 519-837-3875

Required Fee: \$ 4340
Fee Received: June 28/19

File No. B35/19

Accepted as Complete on: June 28/19

A COPY OF YOUR CURRENT DEED MUST BE SUBMITTED WITH THIS APPLICATION

2. (a) Name of Registered Owner(s) VILLAGE ON THE RIDGE - DRAYTON INC

Address: 1 FAITH DRIVE DRAYTON ONTARIO CANADA
NO. - 1PO

Phone No. 519-572 2008

Email: MOHLEJOHN@GMAIL.COM

(b) Name and Address of Applicant (as authorized by Owner) SAME

Phone No. _____

Email: ~~MICHAEL@VAN-DEL.CA~~

(c) Name and Address of Owner's Authorized Agent:
ALTERNATE - MICHAEL HARRIS 519-404-3187

Phone No. 519-404-3187

Email: MICHAEL@VAN-DEL.CA

(d) All Communication to be directed to:

REGISTERED OWNER APPLICANT AGENT

(e) Notice Cards Posted by:

REGISTERED OWNER APPLICANT AGENT

3. Type and Purpose of Proposed Transaction: (Check off appropriate box & provide short explanation)

RURAL RESIDENTIAL AGRICULTURAL URBAN RESIDENTIAL COMMERCIAL/INDUSTRIAL

OR

EASEMENT RIGHT OF WAY CORRECTION OF TITLE LEASE

(a) If known, the name of person to whom the land or an interest in the land is to be transferred, charged or leased.

4. (a) Location of Land in the County of Wellington:

Local Municipality: MARLBOROUGH
Concession _____ Lot No. _____
Registered Plan No. _____ Lot No. _____
Reference Plan No. _____ Part No. _____
Civic Address 1 - FAITH DRIVE DRAVTON ON CA

SEE
1580

(b) When was property acquired: 2013 05 03 Registered Instrument No. WC372 206

5. Description of Land intended to be SEVERED: SEE SKETCH Metric [] Imperial []

Frontage/Width 63.37m AREA 2811.3 m²
Depth 49.691 Existing Use(s) VACANT
Existing Buildings or structures: NONE
Proposed Uses (s): 17 UNIT 55 + 3 STOREY BUILDING

Type of access (Check appropriate space)

Existing [] Proposed []

- | | |
|---|--|
| <input type="checkbox"/> Provincial Highway | <input type="checkbox"/> Right-of-way |
| <input type="checkbox"/> County Road | <input type="checkbox"/> Private road |
| <input checked="" type="checkbox"/> Municipal road, maintained year round | <input type="checkbox"/> Crown access road |
| <input type="checkbox"/> Municipal road, seasonally maintained | <input type="checkbox"/> Water access |
| <input type="checkbox"/> Easement | <input type="checkbox"/> Other |

Type of water supply - Existing [] Proposed [] (check appropriate space)

- Municipally owned and operated piped water system
 Well [] individual [] communal
 Lake
 Other

Type of sewage disposal - Existing [] Proposed [] (check appropriate space)

- Municipally owned and operated sanitary sewers
 Septic Tank (specify whether individual or communal): _____
 Pit Privy
 Other (Specify): _____

6. Description of Land intended to be **RETAINED**: SBS SKETCH Metric [] Imperial []
 Frontage/Width 35m AREA 2796.2m²
 Depth 64.658m Existing Use(s) 55 + 17 UNIT 3 STOREY BUILDING
 Existing Buildings or structures: " "
 Proposed Uses (s): SAME

Type of access (Check appropriate space)	Existing <input checked="" type="checkbox"/>	Proposed []
<input type="checkbox"/> Provincial Highway	<input type="checkbox"/> Right-of-way	
<input type="checkbox"/> County Road	<input type="checkbox"/> Private road	
<input checked="" type="checkbox"/> Municipal road, maintained year round	<input type="checkbox"/> Crown access road	
<input type="checkbox"/> Municipal road, seasonally maintained	<input type="checkbox"/> Water access	
<input type="checkbox"/> Easement	<input type="checkbox"/> Other	

Type of water supply - Existing Proposed [] (check appropriate space)
 Municipally owned and operated piped water system
 Well [] individual [] communal
 Lake
 Other

Type of sewage disposal - Existing Proposed [] (check appropriate space)
 Municipally owned and operated sanitary sewers
 Septic Tank (specify whether individual or communal):
 Pit Privy
 Other (Specify):

7. Is there an agricultural operation, (either a barn, manure storage, abattoir, livestock area or stockyard) within 500 metres of the Subject lands (severed and retained parcels)? YES [] NO
 *If yes, see sketch requirements and the application must be accompanied by a MINIMUM DISTANCE SEPARATION FORM.
8. Is there a landfill within 500 metres [1640 feet]? YES [] NO
9. a) Is there a sewage treatment plant or waste stabilization plant within 500 metres [1640]? YES [] NO
 b) Is there an individual well or septic system within 45.7 metres [150 feet] of the boundaries of the proposed severed parcel? YES [] NO If answer to 9b) is YES, these must be shown on the severance sketch
10. Is there a Provincially Significant Wetland (e.g. swamp, bog) located on the lands to be retained or to be severed or within 120 metres [394 feet]? YES [] NO
11. Is there any portion of the land to be severed or to be retained located within a floodplain? YES [] NO
12. Is there a provincial park or are there Crown Lands within 500 metres [1640]? YES [] NO
13. Is any portion of the land to be severed or retained within a rehabilitated mine/pit site? YES [] NO
14. Is there an active or abandoned mine, quarry or gravel pit within 500 metres [1640]? YES [] NO

15. Is there a noxious industrial use within 500 metres [1640]? YES [] NO [X]
16. Is there an active or abandoned principal or secondary railway within 500 metres [1640]? YES [] NO [X]

Name of Rail Line Company: _____

17. Is there an airport or aircraft landing strip nearby? YES [] NO [X]
18. Is there a propane retail outlet, propane filling tank, cardlock/keylock or private propane outlet/container refill centre within 750 metres of the proposed subject lands? YES [] NO [X]

19. PREVIOUS USE INFORMATION:

- a) Has there been an industrial use(s) on the site? YES [] NO [X] UNKNOWN []
- If YES, what was the nature and type of industrial use(s)? _____

- b) Has there been a commercial use(s) on the site? YES [] NO [X] UNKNOWN []
- If YES, what was the nature and type of the commercial use(s) _____

- c) Has fill been brought to and used on the site (other than fill to accommodate septic systems or residential landscaping?) YES [] NO [X] UNKNOWN []

- d) Has there been commercial petroleum or other fuel storage on the site, underground fuel storage, or has the site been used for a gas station at any time, or railway siding? YES [] NO [X] UNKNOWN []
- If YES, specify the use and type of fuel(s) _____

20. Is this a resubmission of a previous application? YES [] NO [X]
- If YES, is it identical [] or changed [] Provide previous File Number _____

21. a) Has any severance activity occurred on the land from the holding which existed as of March 1, 2005 and as registered in the Land Registry/Land Titles Office? YES [] NO [X]
- b) If the answer in (a) is YES, please indicate the previous severance(s) on the required sketch and provide: **Transferee's Name, Date of the Transfer and Use of Parcel Transferred.**
- _____

22. Has the parcel intended to be severed ever been, or is it now, the subject of an application for a plan of subdivision or other Consent or approval under the Planning Act or its predecessors? YES [X] NO [] UNKNOWN []

23. Under a separate application, is the Owner, applicant, or agent applying for additional consents on this holding simultaneously with this application? YES [] NO [X]

24. Is the application consistent with the Provincial Policy Statement? YES [X] NO []

25. Is the subject land within an area of land designated under any provincial plan or plans?

Greenbelt Plan [] Places to Grow [X] Other [] _____

- If YES, does the application conform with the applicable Provincial Plan(s) YES [] NO []

26. Is the subject land a proposed surplus farm dwelling? YES [] NO [X]

*If yes, an application to sever a surplus farm dwelling must be accompanied by a FARM INFORMATION FORM.

27. a) What is the existing **Local Official Plan** designation(s) of the subject land? (severed and retained)

RESIDENTIAL

b) What is the existing **County Official Plan** designation(s) of the subject land? (severed and retained)

RESIDENTIAL

c) If this consent relates directly to an Official Plan Amendment(s) currently under review by an approval authority, please indicate the Amendment Number and the applicable file number(s).

Amendment Number(s): _____ File Number(s): _____

28. What is the zoning of the subject lands? R-3

29. Does the proposal for the subject lands conform to the existing zoning? YES NO

If NO, a) has an application been made for re-zoning?
YES NO File Number _____

b) has an application been made for a minor variance?
YES NO File Number _____

30. Are the lands subject to any mortgages, easements, right-of-ways or other charges? YES NO

If the answer is YES, please provide a copy of the relevant instrument.
For mortgages just provide complete name and address of Mortgagee.

Questions 31 – 34 must be answered for Applications for severance in the Rural/Agricultural Area – Otherwise, if this is not applicable to your application, please state “not Applicable”

31. Type of Farm Operation conducted on these subject lands:

Type: Dairy Beef Cattle Swine Poultry Other

32. Dimensions of Barn(s)/Outbuildings/Sheds (that are to remain) Severed & Retained Lands

Severed Width _____ Length _____ Area _____ Use _____
Width _____ Length _____ Area _____ Use _____
Retained Width _____ Length _____ Area _____ Use _____
Width _____ Length _____ Area _____ Use _____

33. Manure Storage Facilities on these lands:

DRY		SEMI-SOLID		LIQUID	
Open Pile	<input type="checkbox"/>	Open Pile	<input type="checkbox"/>	Covered Tank	<input type="checkbox"/>
Covered Pile	<input type="checkbox"/>	Storage with Buck Walls	<input type="checkbox"/>	Aboveground Uncovered Tank	<input type="checkbox"/>
				Belowground Uncovered Tank	<input type="checkbox"/>
				Open Earth-sided Pit	<input type="checkbox"/>

34. Are there any drainage systems on the retained and severed lands?

YES [] NO []

Type	Drain Name & Area	Outlet Location
Municipal Drain []		Owner's Lands []
Field Drain []		Neighbours Lands []
		River/Stream []

35. Source Water Protection Plan

Is the subject land within a Wellhead Protection Area, Issue Contributing Area, or Intake Protection Zone of a Source Protection Plan in effect? ?

YES [] NO []

If YES, please complete the Source Water Protection Form and submit with your application.

COMPLETED

36. Have you had a pre-consultation meeting with County Planning Staff before filling out this application form?

YES [X] NO []

If yes, please indicate the person you have met/spoken to: MICHELLE

37. If you wish to provide some further information that may assist the Planning and Land Division Committee in evaluating your application, please provide by a letter and attach it to this application.

- PURPOSE OF SEVERANCE IS TO PROVIDE SENIORS HOUSING WOL

NOTES:

1. One original completed application and two original sketches must be filed with the County of Wellington Planning and Land Division office. If original sketch is larger than 11" x 17", 8 additional copies are required plus one sketch reduced to a size of 11" x 17" (or smaller) for office photocopying and circulation to neighbours. Facsimile documents are not acceptable for reasons of the necessity of good photocopying.
2. The location of the lands (severed & retained) which are the subject of the application must also be shown on the Surveyor's sketch or on an attached "Key Map" and included with the application.
3. Since the filing fee for applications for consent change from time to time, please contact the Planning and Land Division office for current fee information. This fee may be paid in cash or by cheque payable to the County of Wellington.
4. Additional information about the process, about any particular application or obtaining application forms may be obtained by attending at the County of Wellington Administration Centre, 74 Woolwich Street, Guelph Ontario N1H 3T9, by telephone at 519-837-2600, ext. 2160 or 2170; or by facsimile (fax) at 519-837-3875.
5. Generally, regular severance application forms are also available at the local municipal office.
6. Some municipalities also require the applicant to attend at a Planning Advisory Committee or Council meeting to discuss the application prior to the Municipality's submitting comments to the County of Wellington Planning and Land Division Committee. Please check with your local municipality.
7. If the applicant is a Corporation, then the applicant's Declaration or if applicable, the Owner's authorization too, must be signed by an officer of the corporation who has authority to bind the corporation; or the corporation's seal must be affixed.

OWNER'S AUTHORIZATION IF THE OWNER IS NOT THE APPLICANT:

The Owner must complete the following to authorize applicant, agent or solicitor to act on their behalf.

NOTE: If more than one owner is listed in item #2 of this application, then all owners must sign this authorization section of the application form or by a letter of authorization duly signed.

If the Owner is a corporation, the authorization must be by an officer of the corporation who has authority to bind the corporation.

I, (we), _____ the Registered Owners of
_____ Of the _____ in the
County/Region of _____ severally and jointly, solemnly declare that

_____ Is authorized to submit an application for consent on my (our) behalf.

Signature(s) of Registered Owner(s) or Corporation's Officer

APPLICANT'S DECLARATION

This must be completed by the Applicant for the proposed consent

I, (we) VILLAGE ON THE RIDGE - DRAYTON INC of the
TOWNSHIP O MAPLETON In the County/Region of
WOLLINGTON Solemnly declare that all

the statements contained in this application for consent for (property description) 1 FAITH
DRIVE DRAYTON ON CA NOG 170

And all the supporting documents are true, and I, (we), make this solemn declaration conscientiously believing it to be true and complete, and knowing that it is of the same force and effect as if made under oath, and virtue of the CANADA EVIDENCE ACT.

DECLARED before me at the
TOWNSHIP Of
MAPLETON In the
County/Region of WOLLINGTON

This 19th day of JUNE 20 19

[Signature]
I HAVE AUTHORITY
TO BIND CORPORATION
JORAN MOHR
(Owner or Applicant)

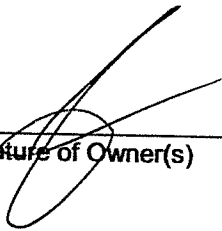
(Owner or Applicant)
Erin Dean, Commissioner, etc.,
Ministry of Natural Resources and Environment,
1000 Aerialway, Woodwork Inc., 1000 Aerialway, Woodwork Inc.,
and Best Concrete Forming Corp. Expires July 3, 2022.

[Signature]
Commissioner of Oaths

ERIN DEAN
Printed Commissioner's, etc. Name

APPLICANT'S CONSENT (FREEDOM OF INFORMATION):

In accordance with the provisions of the Planning Act, it is the policy of the County Planning and Development Department to provide public access to all development applications and supporting documentation. In submitting this development application and supporting documentation, I, DAVID M. D'ARCO, the applicant, hereby acknowledge the above-noted and provide my consent in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by myself, my agents, solicitors, and consultants will be part of the public record and will also be available to the general public.



Signature of Owner(s)

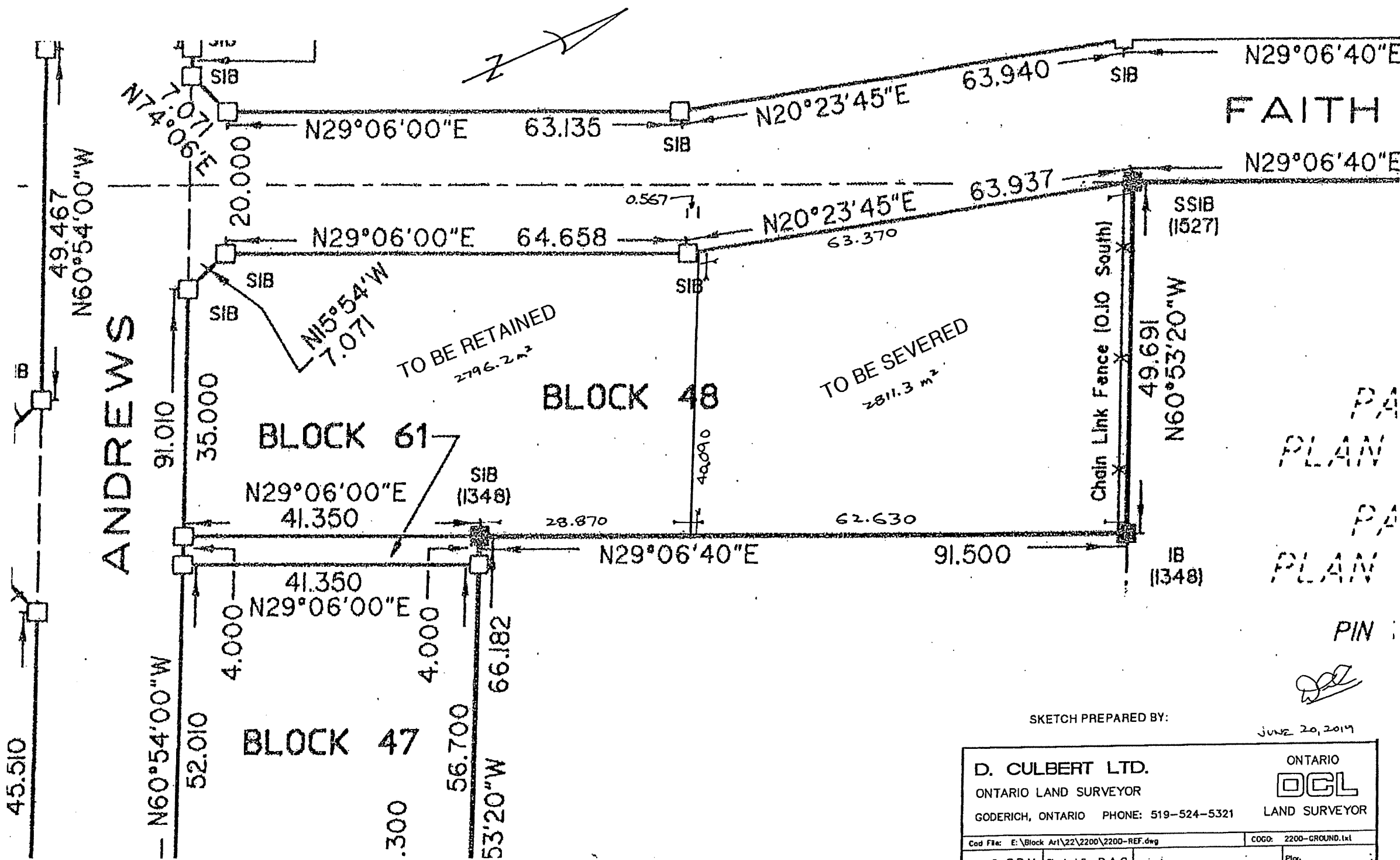
19-6-19

Date

THIS APPLICATION PACKAGE IS TO BE SUBMITTED TO:

**Secretary-Treasurer
Planning and Development Department
County of Wellington
74 Woolwich Street
Guelph, Ontario
N1H 3T9**

Phone (519) 837-2600 Ext. 2160



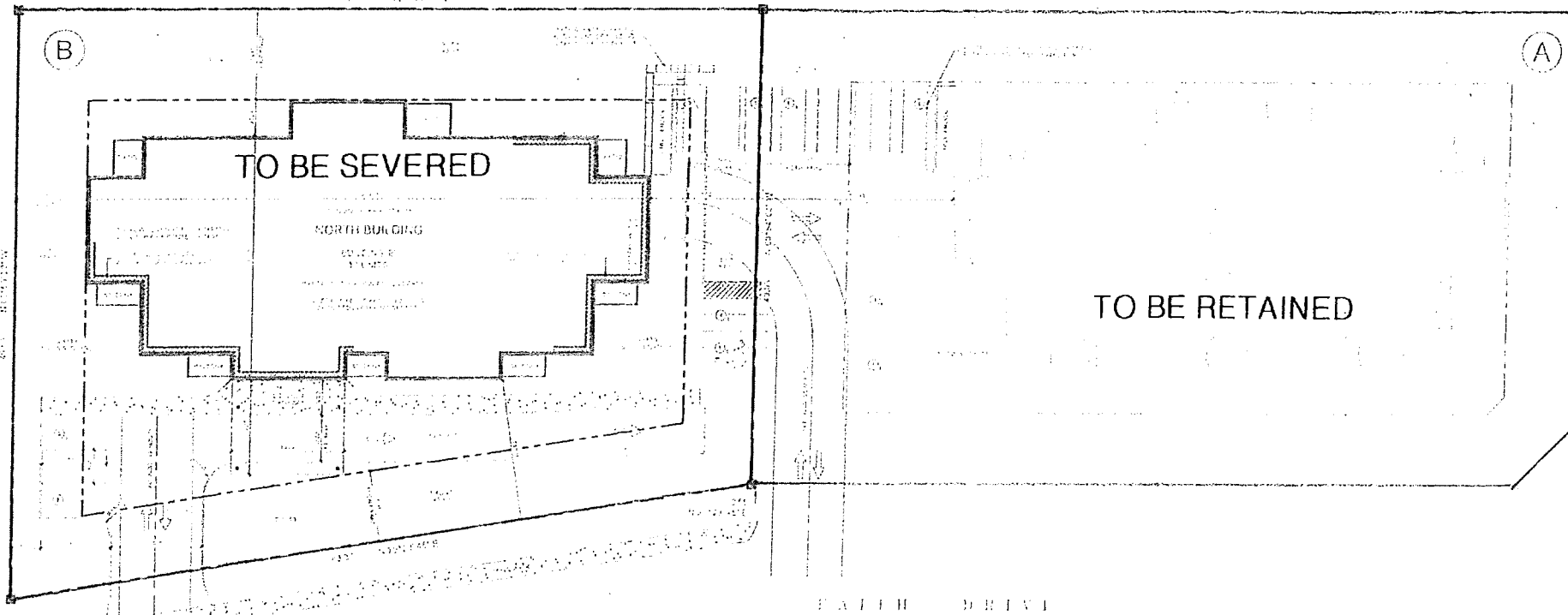
PA
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[Signature]

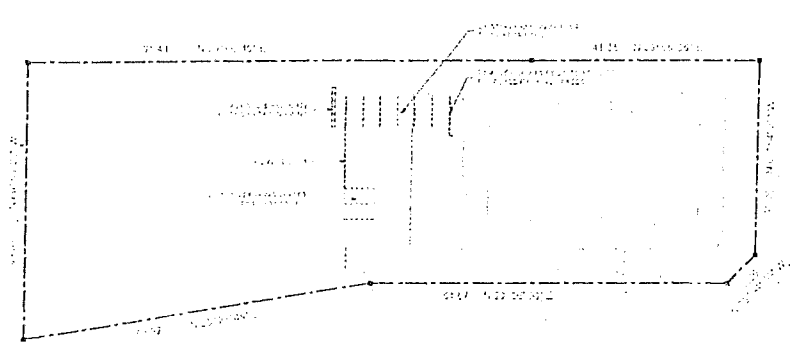
SKETCH PREPARED BY:

JUNE 20, 2014

D. CULBERT LTD.		ONTARIO	
ONTARIO LAND SURVEYOR		OGL	
GODERICH, ONTARIO		PHONE: 519-524-5321	LAND SURVEYOR
Cod File: E:\Block Ar1\22\2200\2200-REF.dwg		COGO: 2200-GROUND.txt	
Drawn By: S.R.M.	Checked By: D.A.C.		Plot:



SITE PLAN



SITE DEMOLITION PLAN

SITE PLAN DATA CHART

NO.	DESCRIPTION	AREA (SQ. FT.)	PERCENT	REMARKS
1	EXISTING BUILDING	10,000	100%	
2	EXISTING DRIVEWAY	500	5%	
3	EXISTING PAVEMENT	1,000	10%	
4	EXISTING LANDSCAPE	2,000	20%	
5	EXISTING UTILITIES	1,000	10%	
6	EXISTING FENCE	500	5%	
7	EXISTING SIGNAGE	100	1%	
8	EXISTING LIGHTING	100	1%	
9	EXISTING SITEWORK	1,000	10%	
10	EXISTING TOTAL	10,000	100%	

SEVERANCE CHART

NO.	DESCRIPTION	AREA (SQ. FT.)	PERCENT
1	EXISTING BUILDING	10,000	100%
2	EXISTING DRIVEWAY	500	5%
3	EXISTING PAVEMENT	1,000	10%
4	EXISTING LANDSCAPE	2,000	20%
5	EXISTING UTILITIES	1,000	10%
6	EXISTING FENCE	500	5%
7	EXISTING SIGNAGE	100	1%
8	EXISTING LIGHTING	100	1%
9	EXISTING SITEWORK	1,000	10%
10	EXISTING TOTAL	10,000	100%

NOTES:
 1. ALL EXISTING UTILITIES TO BE REMOVED.
 2. ALL EXISTING FENCE TO BE REMOVED.
 3. ALL EXISTING SIGNAGE TO BE REMOVED.
 4. ALL EXISTING LIGHTING TO BE REMOVED.
 5. ALL EXISTING SITEWORK TO BE REMOVED.
 6. ALL EXISTING PAVEMENT TO BE REMOVED.
 7. ALL EXISTING LANDSCAPE TO BE REMOVED.
 8. ALL EXISTING DRIVEWAY TO BE REMOVED.
 9. ALL EXISTING BUILDING TO BE REMOVED.

From: Patty Wright <PWright@mapleton.ca>
Sent: Friday, August 2, 2019 10:59 AM
To: Barb Schellenberger <BSchellenberger@mapleton.ca>
Subject: B35-19 Village on the Ridge

Please find Building department comments below.

1. The proposed severance results in a deficiency in lot area for lot A. Zoning compliance is required.
2. The calculation used to classify the building on lot B utilizes the fire routes to be considered streets (3.2.2.10(4)OBC)
3. Therefore, an agreement must be registered on title, for the fire route access for building B to ensure the access is available if the properties were to be under different ownership.
4. Please ensure the fire routes conform to the Ontario Building Code. The turn radiuses and width are not indicated on the plans for the fire route between the buildings.
5. The fire routes require a centre line turn radius of not less that 12m, 6m is what is indicated on the plan for the north fire route.
6. Please ensure the width of the fire routes are no less than 6m.
7. Some of the parking for lot B is located on lot A. Therefore, an agreement must be registered on title to ensure adequate parking for lot B.
8. Parking will need to be addressed to meet the accessibility requirements of O'Reg 191/11 Integrated Accessibility Standards.



Patty Wright CBCO, CPSO, CMM III
CHIEF BUILDING OFFICAL

Township of Mapleton
7275 Sideroad 16, Drayton, ON
519.638.3313 x 036
mapleton.ca



From: Rick Richardson
Sent: July-22-19 10:16 AM
To: Barb Schellenberger <BSchellenberger@mapleton.ca>
Subject: B35-19 Village on the Ridge

The Fire department have no issues with the severance application, but would like to see consideration for parking and building sprinklers at the next stage.



Rick Richardson
FIRE CHIEF

Township of Mapleton
7275 Sideroad 16, Drayton, ON
519.638.3313 x 20
mapleton.ca



From: Emily Vandermeulen <EVandermeulen@centrewellington.ca>
Sent: Monday, July 22, 2019 12:43 PM
To: Barb Schellenberger <BSchellenberger@mapleton.ca>
Cc: Source Water <sourcewater@centrewellington.ca>
Subject: consent b35-19 (village on the ridge)

Hi Barb,

Thank you for providing the above referenced application for review. Since this property is not located in a vulnerable area (wellhead protection area, issues contributing area, intake protection zone etc.), the application can be screened out and it does not require a Section 59 notice under the Clean Water Act.

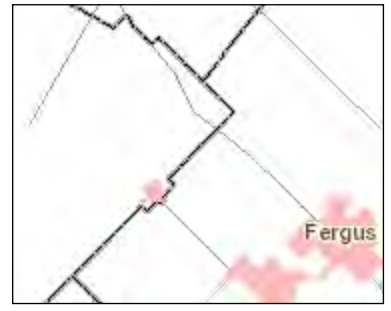
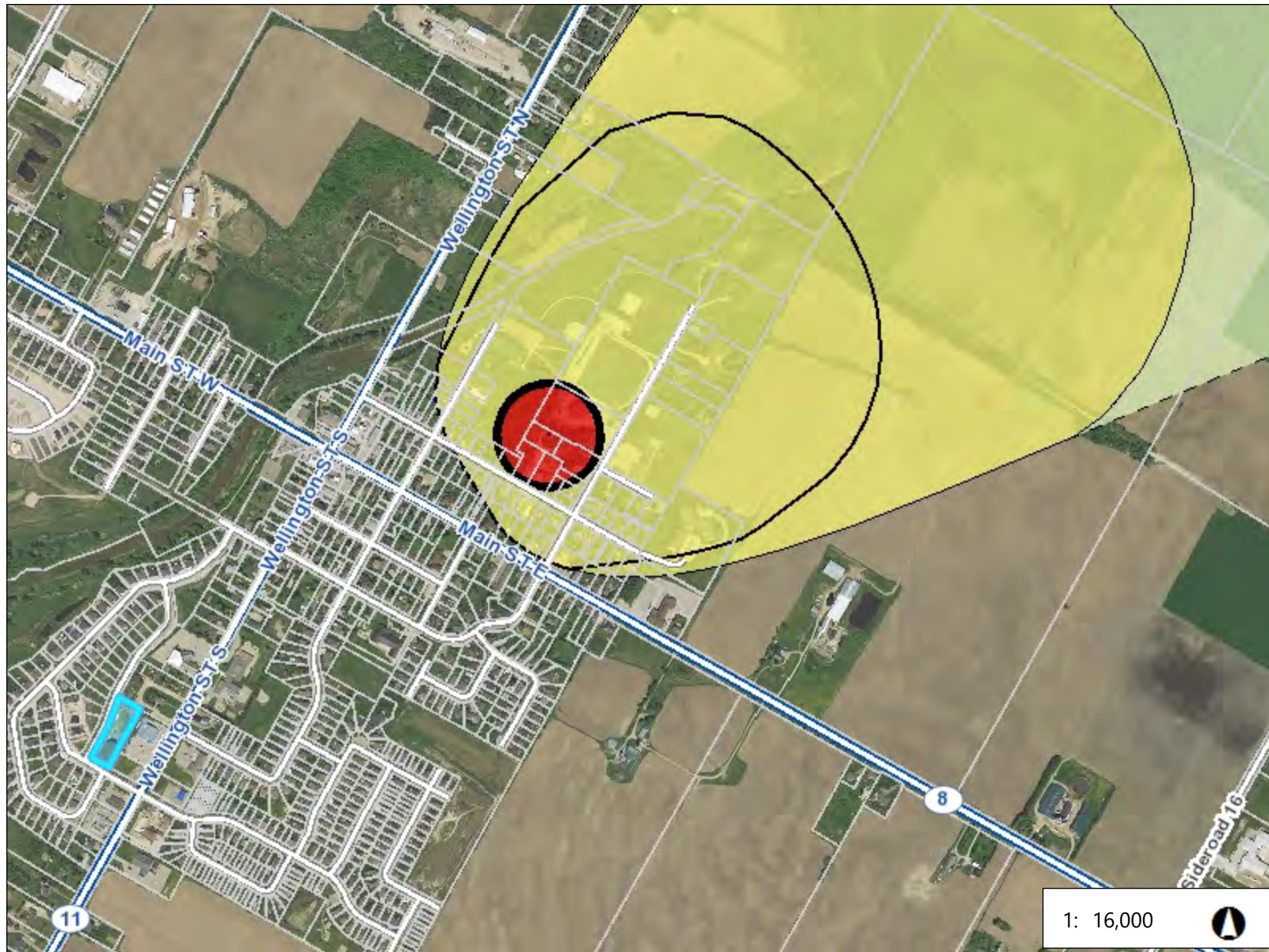
I have attached a map showing the property and Wellhead Protection Areas for your reference.

If you have any further questions regarding this application, please contact me.

Emily Vandermeulen | Risk Management Inspector / Source Protection Coordinator

Wellington Source Water Protection | 7444 Wellington Road 21, Elora, ON, N0B 1S0
519.846.9691 x365 | evandermeulen@centrewellington.ca | www.wellingtonwater.ca
Toll free: 1.844.383.9800

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Legend

- Parcels
- Roads**
 - Local Road
 - County Road
 - Highway
- Well Locations
- Wellhead Protection Area Boundaries**
 - A
 - B
 - C
 - D
- Vulnerability Score**
 - 10
 - 8
 - 2, 4, 6 (A, B or C)
 - 2, 4, 6 (D)
- RoadsLookup

1: 16,000



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
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Item 7.1 a)
August 13, 2019

Centre Wellington Tier Three Water Budget and Risk Assessment

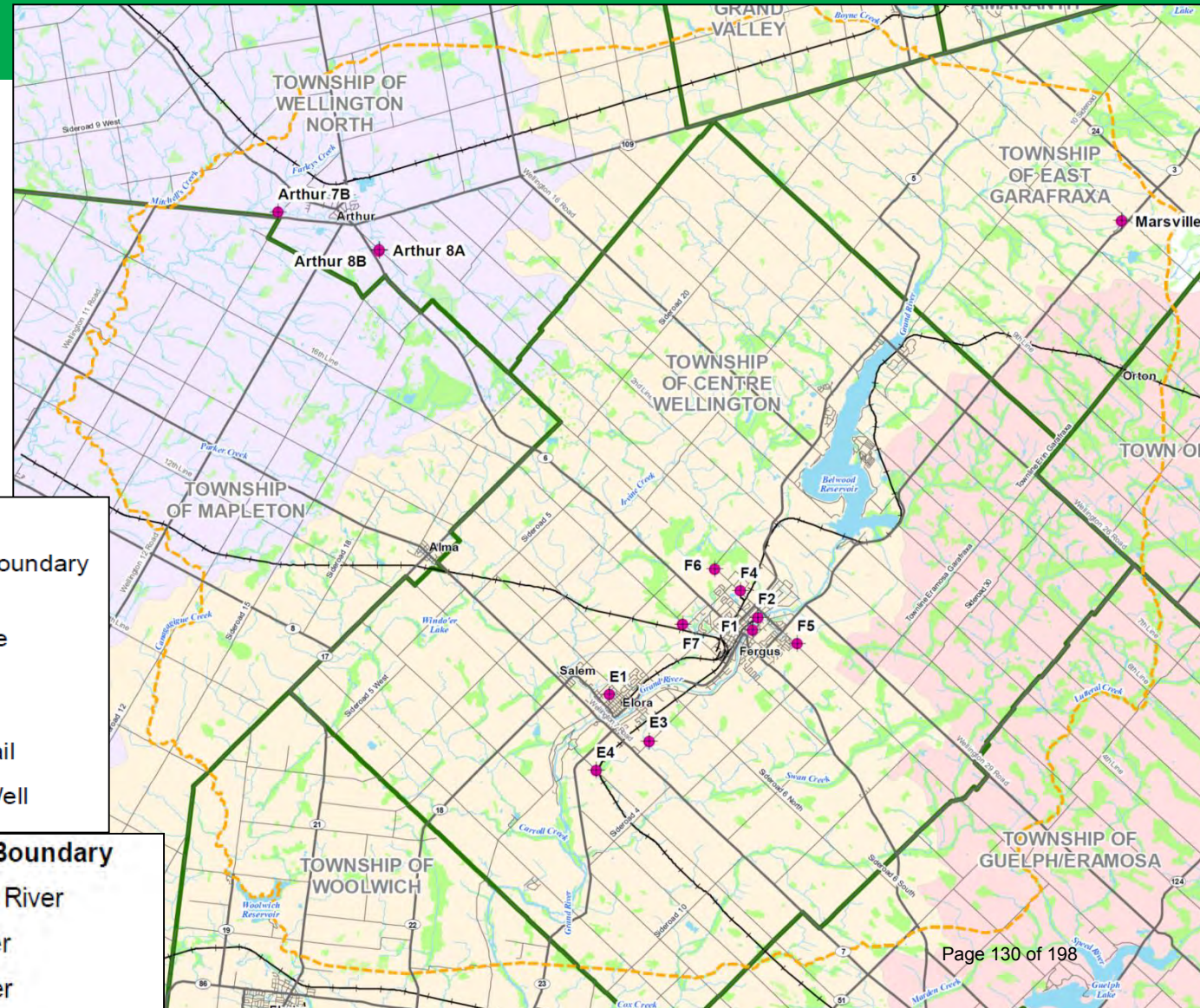
Update to Township of Mapleton Council
August 13, 2019

PURPOSE

- Provide an overview of the Centre Wellington Tier 3 Water Budget and Risk Assessment
- Provide an outline of the study process, scope and key participants
- Provide an overview of the preliminary risk assessment results
- Address any questions about the process overall

STUDY AREA

- 9 municipal water supply wells (bedrock)
- 2017 water taking ~ 5,500 m³/d

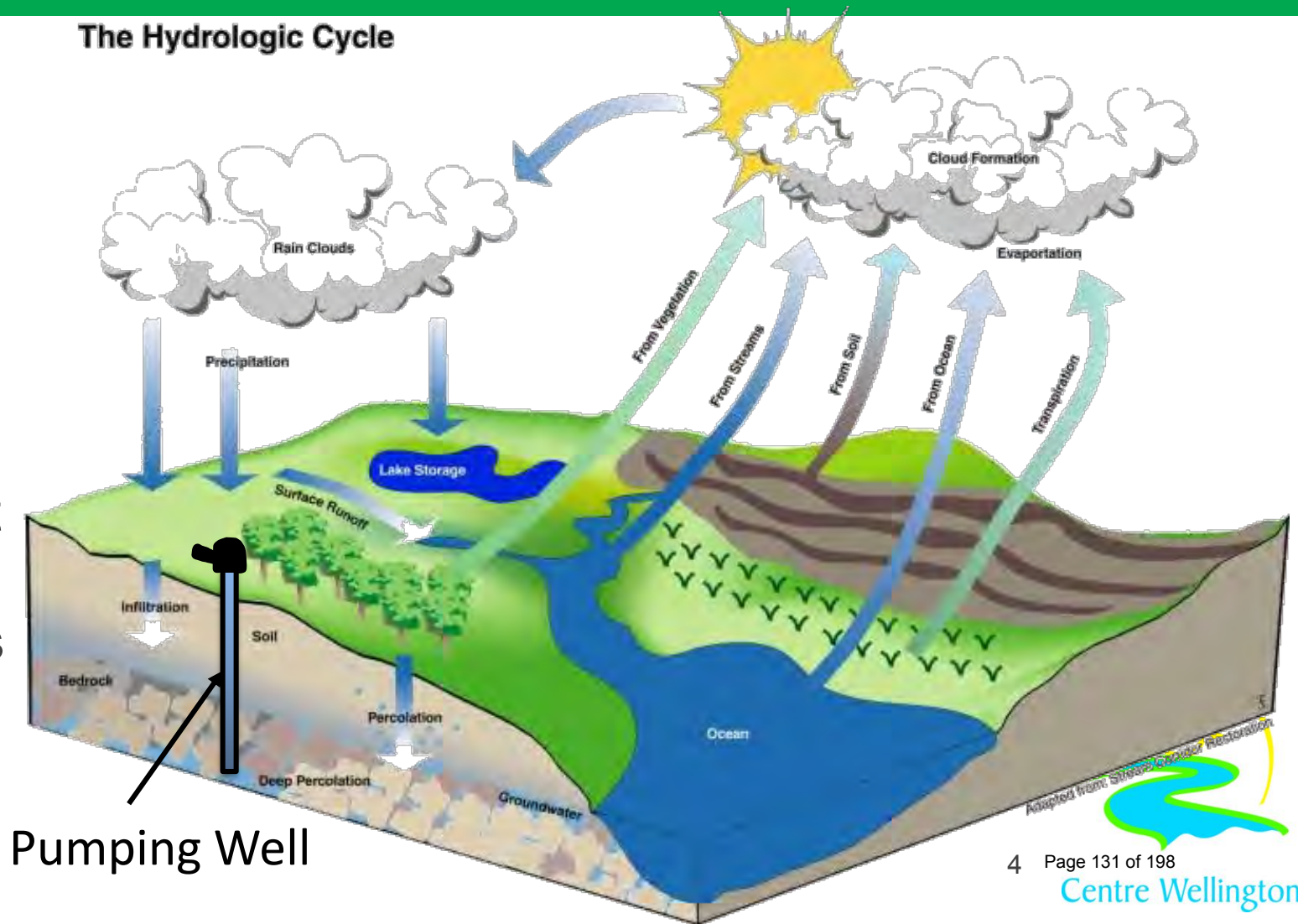


	Study Area
	Municipal Boundary
	Water Body
	Watercourse
	Highway
	Road
	Railroad Trail
	Municipal Well

	Conestogo River
	Grand River
	Speed River

WHAT IS A TIER 3 STUDY?

- Conduct a detailed water budget study to identify if the Centre Wellington groundwater supply wells can meet current and future (2041) municipal water demands
- Estimate the potential impact of municipal groundwater pumping on other water uses (e.g., streams)



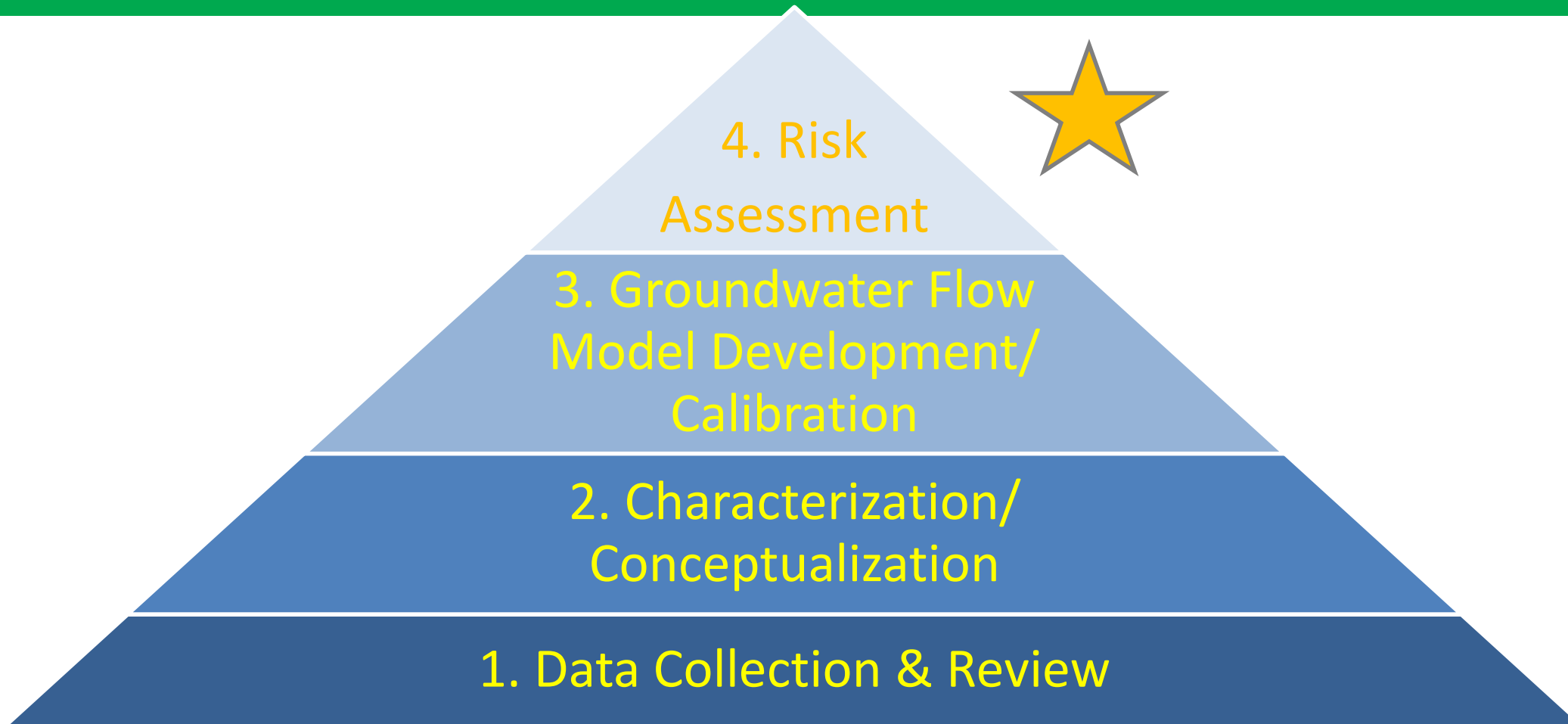
ROLES & RESPONSIBILITIES

- **Tier 3 Water Budget Project Team:**
 - comprised of: GRCA, Centre Wellington, Wellington Source Water Protection (represents all County municipalities on the project team), MECP
 - leads the Tier 3 Water Budget study
 - responsible for all decisions related to this project
- **Provincial Peer Review Team:**
 - provides an external, independent, third party peer review of the technical findings at each major milestone
- **Municipal Review:**
 - technical review through consultant (RJ Burnside) on behalf of adjoining municipalities
- **Project Consultant Team:**
 - responsible for conducting the Tier 3 Water Budget with direction from the Project Team

ROLES & RESPONSIBILITIES

- **Community Liaison Group (CLG):**
 - provides a forum for the community to be informed
 - provide input on the Tier 3 Water Budget and its progress
 - abide by Terms of Reference and the code of conduct
- **Third Party Facilitator:**
 - chairs the CLG meetings
 - provides facilitation and secretariat services
- **General Public:**
 - informed about the Tier 3 Water Budget
 - provide input on the Tier 3 Water Budget (via public representatives on CLG)
 - observers at CLG meetings

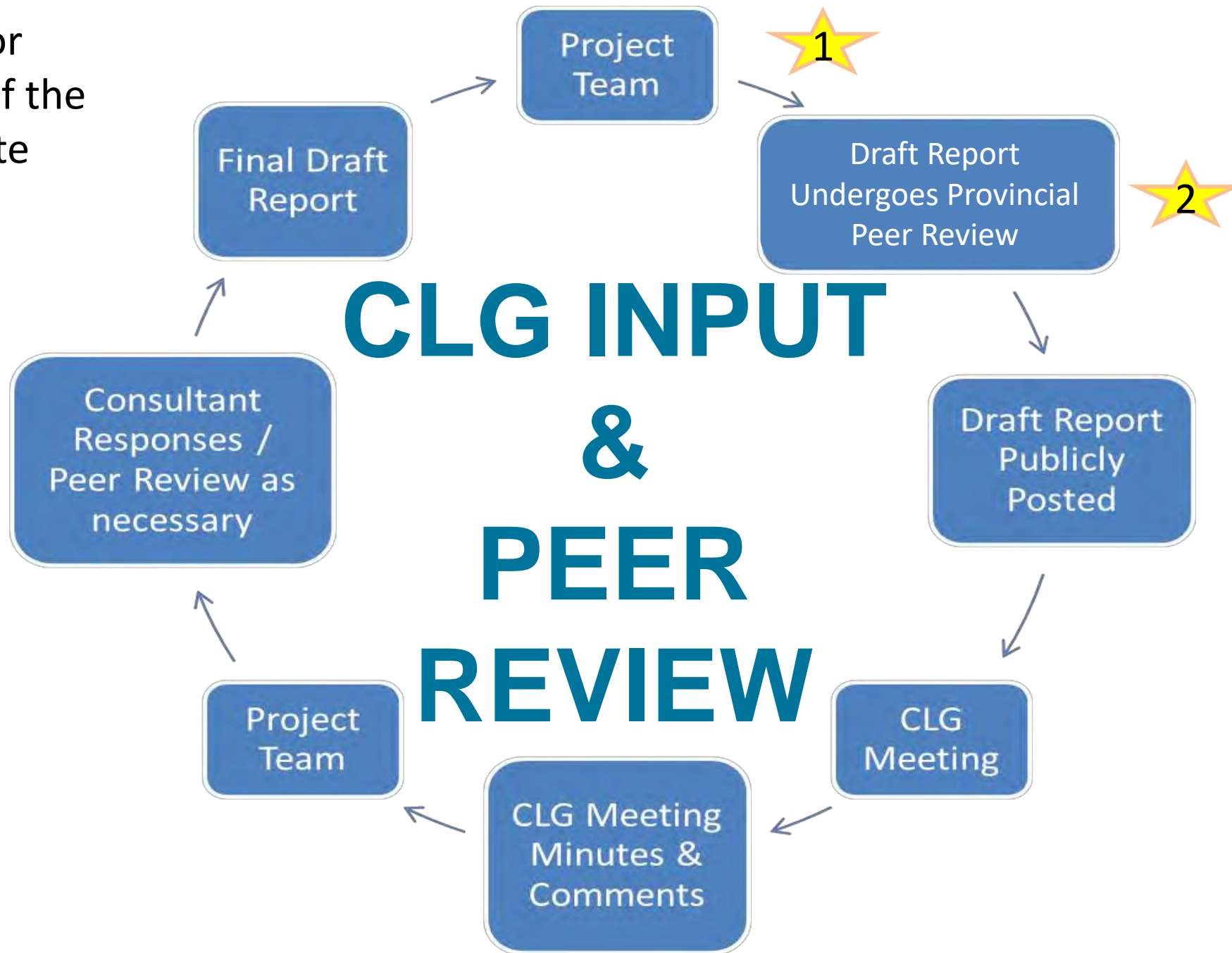
TIER 3 COMPONENTS



TIMELINE

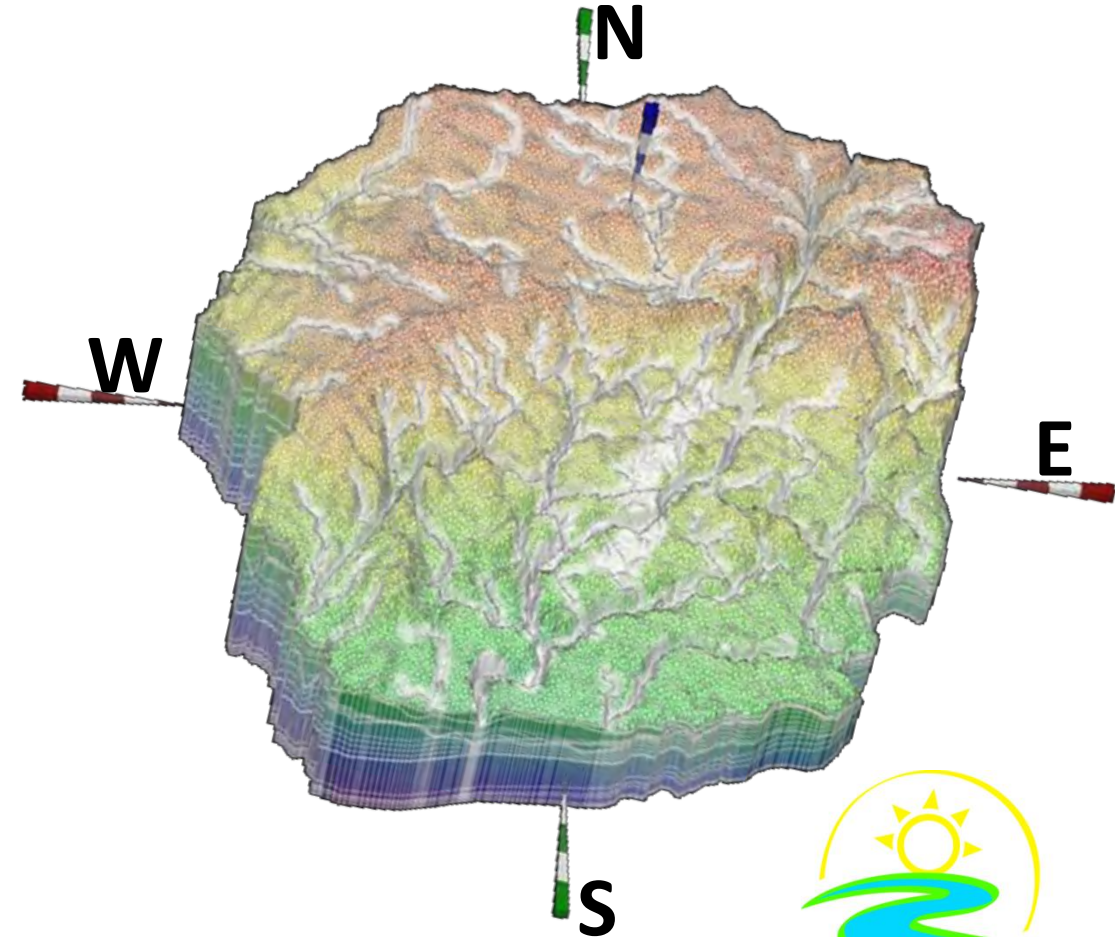
- Project initiation in Fall 2016
- Draft Physical Characterization Report in Fall 2017
- Draft Model and Model Development Report in Spring 2018
- Refinement and use of model for risk assessment and Centre Wellington Water Supply Master Plan – 2018 to 2019
- Preliminary Risk Assessment Results – Spring / Summer 2019

Completed for every stage of the project to date



WHY GENERATE MODELS?

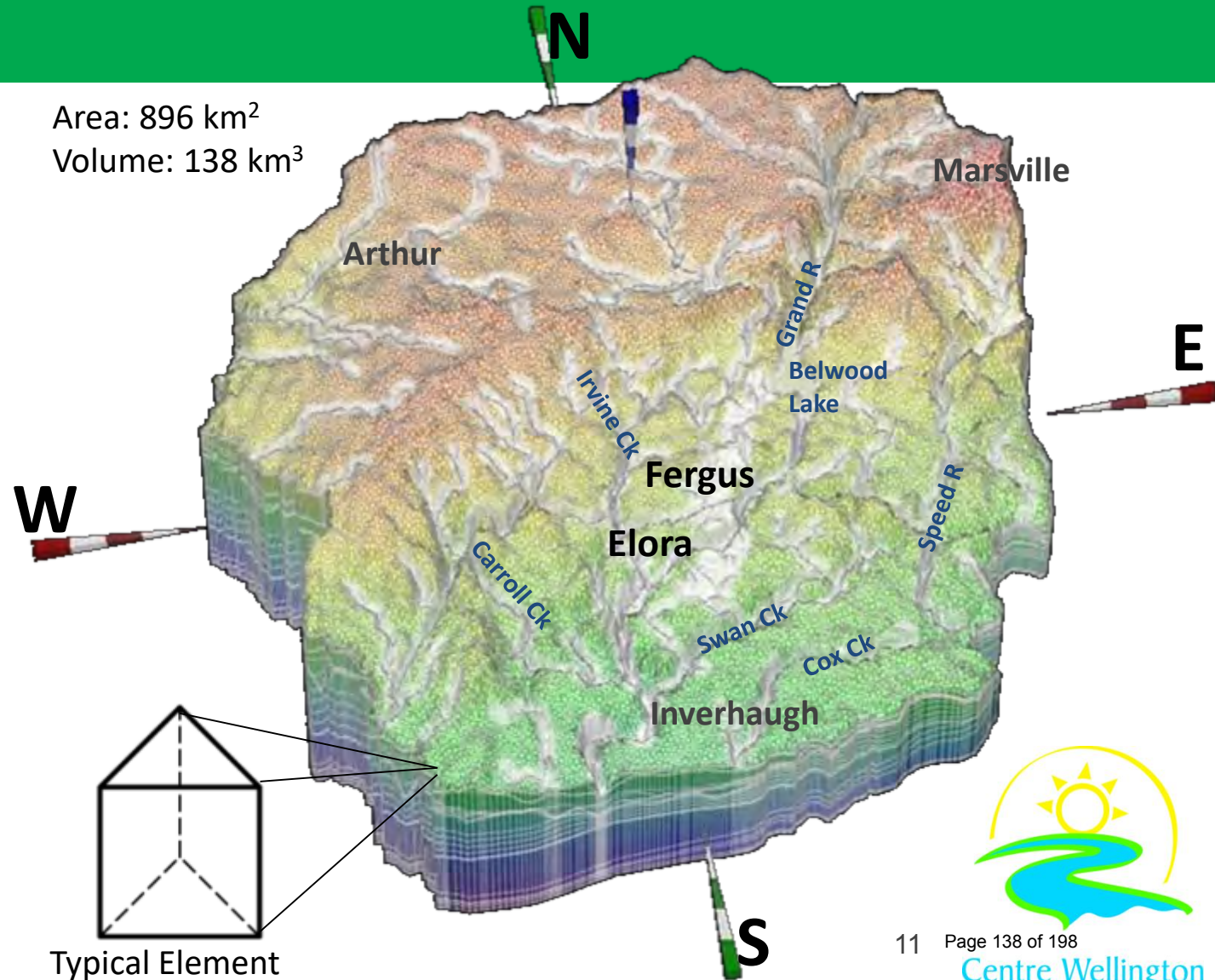
- Tools that contain our knowledge and understanding
- Give us insight into groundwater flow conditions
- Help answer questions that cannot be tested in the field.
 - What if we pumped all municipal wells at their highest rates for 20+ years coinciding with a long term drought?
- Municipal asset



FINITE ELEMENT MODEL

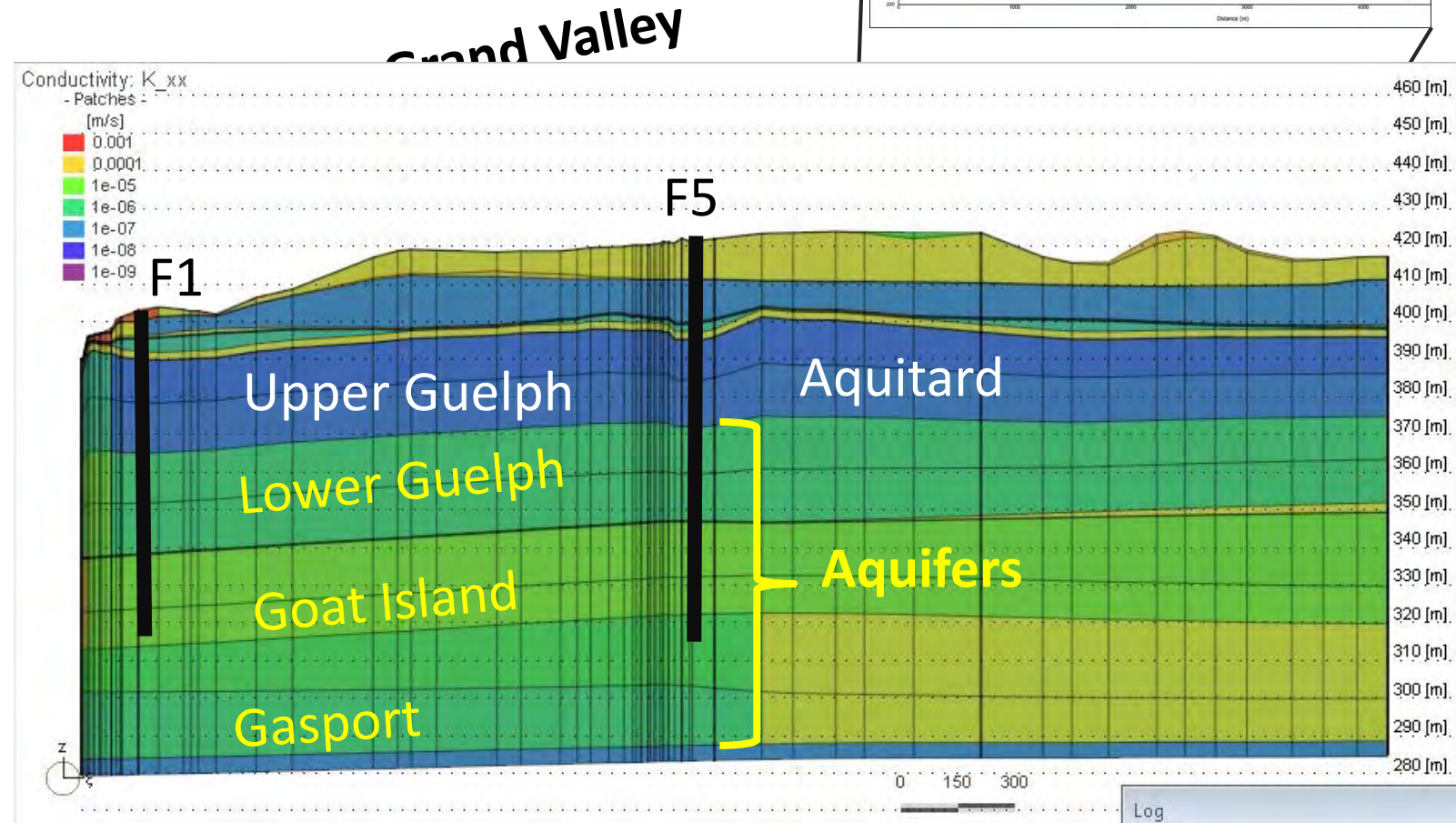
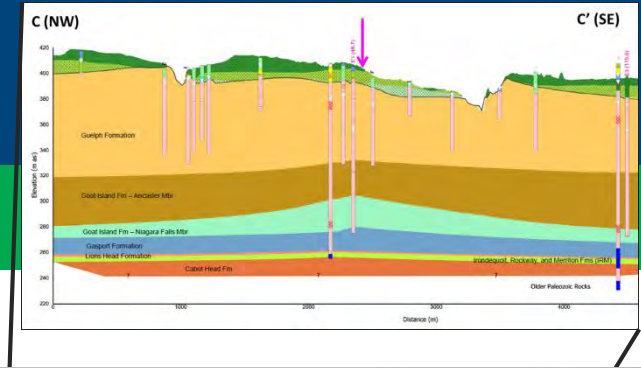
- 3D numerical model
- Subdivided into millions of elements (3,383,898!)
- Aim: provide insight into where and how much groundwater is flowing through different aquifers

Area: 896 km²
Volume: 138 km³



MODEL STRUCTURE

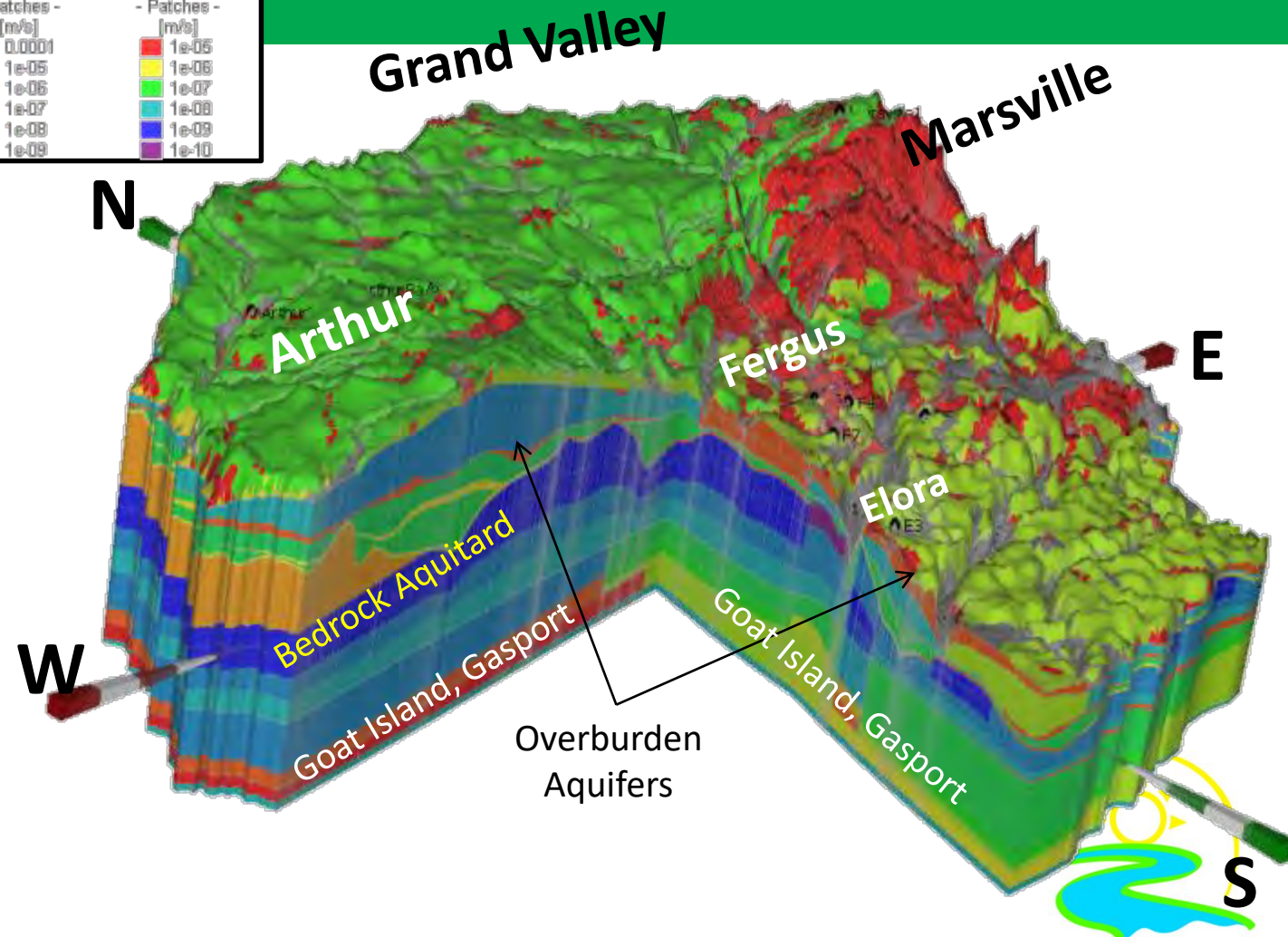
- Overburden and bedrock layers
- Bedrock aquifers:
 - Lower Guelph, Goat Island, Gasport formations
- Bedrock aquitard:
 - Upper Guelph formation



HYDRAULIC CONDUCTIVITY

- Ease that water moves through subsurface
- Key values applied in the model
- Aquifers:
 - Red, orange yellow, green
- Aquitards:
 - Blue and purple

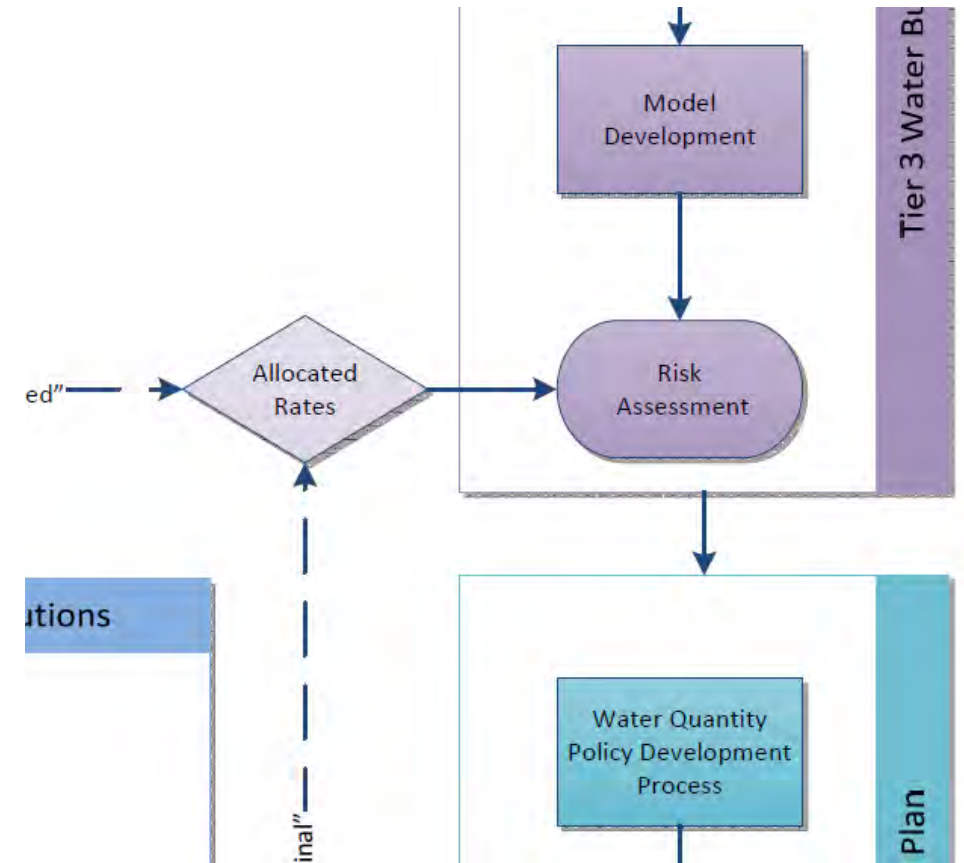
Conductivity: K_{xx} - Patches - [m/s]		Conductivity: K_{zz} - Patches - [m/s]	
Red	0.0001	Red	1e-05
Yellow	1e-05	Yellow	1e-06
Green	1e-06	Green	1e-07
Cyan	1e-07	Cyan	1e-08
Blue	1e-08	Blue	1e-09
Purple	1e-09	Purple	1e-10



RISK ASSESSMENT

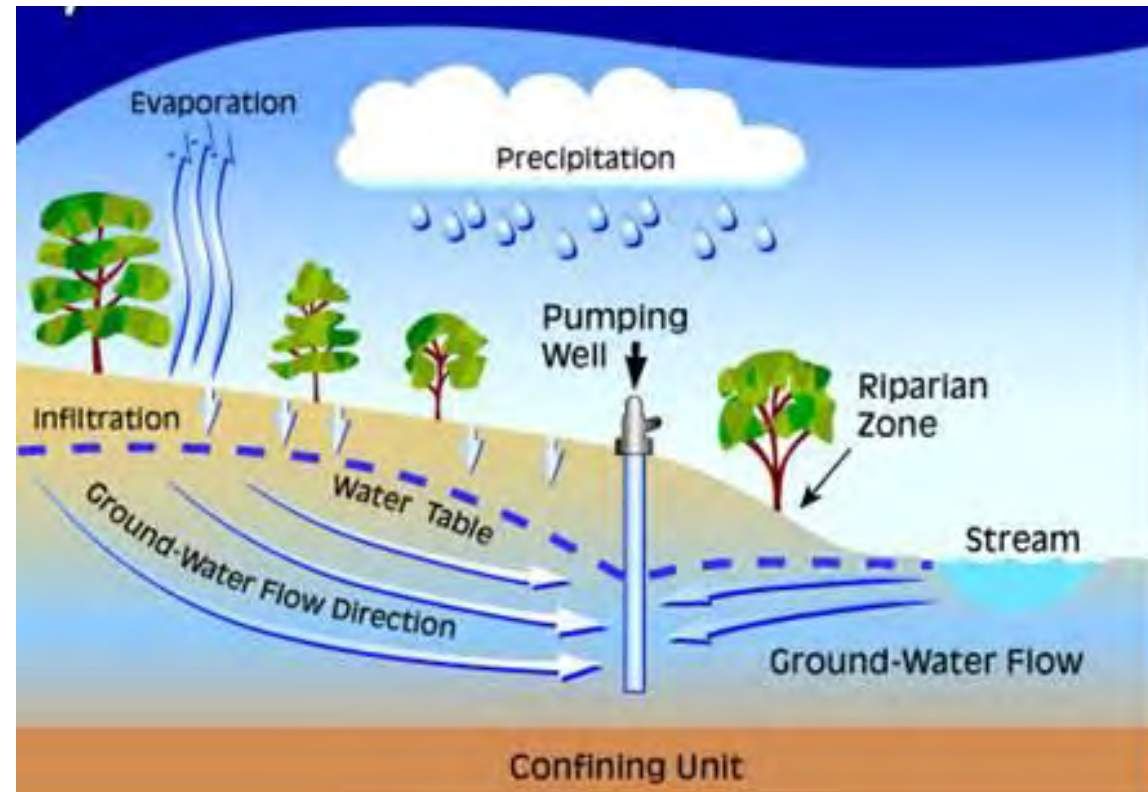
Testing future scenarios

- Can the current well infrastructure supply enough water ...
 - ...during a prolonged drought?
 - ...with projected population growth (i.e., increased pumping rates)?
 - ...with increased development (i.e., more impervious areas -> less groundwater recharge)
- What are the impacts to cold water streams and Provincially Significant Wetlands?



HOW IS RISK MEASURED

- Model predicts water level at each of the municipal wells for each scenario
- Risk is assessed based on
 - water level in municipal wells and whether water can still be pumped
 - Impacts to surface water features (coldwater streams, wetlands)



PRELIMINARY RESULTS

Wellhead Protection Area Quantity (WHPA-Q)



PRELIMINARY RESULTS

Risk Level Assignment

- Significant risk level – current municipal well capacities cannot meet 2041 water demands
- Risk Assessment Scenarios based on capacity of existing wells (from WSMP)
 - Average day demand ~2032
 - Max day demand ~2026
- Predicted minimal impacts on cold water streams and Provincially Significant Wetlands
- Assignment of significant risk level requires development of water quantity policies



PROCESS MOVING FORWARD

NEXT STEPS

- Technical
 - Complete peer review process for Risk Assessment including Burnside review
 - Complete evaluation of factors that drive the risk (Risk Management Measures Evaluation)
- Administrative
 - Preliminary risk assessment results – Centre Wellington Council June 13, 2019 and SPC meeting June 20, 2019, Mapleton Council - August 13, 2019
 - Project Team meeting August 21, 2019
 - Final risk assessment results (completed peer review and RMMEP) – Community Liaison Group (CLG), SPC, and Council updates in fall / winter 2019
- Policy development
 - Water quantity policies are under development for Wellington chapter under Guelph-Guelph/Eramosa study

4. Matters arising from Minutes

- 4.1 List of attendees should include Lori Spaling.
- 4.2 Sam Mattina advised the committee that there was an issue about the wording of #3 on page 2 and clarification was required. It was meant to suggest that we would make procedural improvements going forward.

5. Delegations – None

6. Matters arising from Delegations – None

7. Reports from Staff - None

8. Verbal Updates

8.1 **50/50 Funding for 2019 – Sam Mattina**

Funding in the amount of \$5,000 per project has been approved and will be provided for all three projects discussed at the last meeting. In addition to the 50/50 funding approval, \$12,000 in kind contribution was also approved by Mapleton Council for water service and sanitary lateral service installation to washroom at splashpad.

Drayton Rotary Club - Accessible washroom at Splashpad.

Sewer line being dug July 4, 2019.

Lori advised the committee that the Rotary Club are trying to coordinate construction schedule with Kinsmen shelter project, as the two projects are in close proximity.

Edge Insurance will be providing some additional funding.

Back door to face field, as only used for mechanical access.

Building department has approved the construction plans.

No urinal to be installed. Toilet only.

Change table (baby).

Drayton Kinsmen - 2 Shade Shelters.

Kinsmen did ask if they can run hydro into the shelters, but have opted for solar due to the expense.

Moorefield Optimists - Shelter cover over old ice area.

8.2 **Potential Dog Park – Dahl Atin**

Dahl has been exploring the possibility of creating a fenced in dog park in the floodplain area out past Drayton Queen Street.

She believes there are some residents interested in supporting this project.

Dahl explained that a lot of dogs do not walk well on a leash.

This area would be a space to allow people to have their dogs run leash free.

The Mayor advised the group that the Township now owns this land. We have the upper half of the hill area. It is approximately 5 acres. This area does flood in the spring. Grand River Conservation Authority (GRCA) approvals would be required. There is a fee for these approvals. Township is looking at a small parking lot in the future. There will be a trail system.

The Mayor is concerned about liability for the municipality.

Marlene asked if there are other locations that might be suitable.

Sam suggested that we wait to see what recommendations are made in the updated Master Plan.

Usually an update to a Master Plan would include public meetings and possibly a survey available to the residents.

The creation of the original Master Plan did include meetings for various service groups and sports clubs as well.

The committee agreed that we should wait to see what the updated Master Plan recommendations are.

8.3 **Basketball – Marlene Ottens**

With all the recent excitement around basketball should we look to improve our basketball courts?

Sam advised the committee that we currently have 2 courts and a hoop in our parks.

Some of the local schools also have courts.

The updated Master Plan may identify a need for more courts.

8.4 Public notice was not given and the following subjects were discussed:

- a) Canada Day – Lori Spaling provided an update on upcoming events.
- b) Monthly Movie Night is being hosted by the Agricultural Society.
- c) Car Show is coming up in Drayton and Moorefield
- d) Drayton Theatre – Gregg Davidson provided information
- e) PMD netting on ceiling has been installed.
- f) Retro-fitting the exit from the hall to the parking lot.
- g) PMD Arena - there will be some capital improvements in 2020.
- h) Concession Stand in Moorefield to open soon.

- i) Summer Students are lining the soccer fields. Cindy Martin advised the committee that the summer students are doing a great job on the soccer fields.
- j) Piano located in the Drayton downtown was discussed.
- k) Trails – County of Wellington Funding Program is being investigated by staff. Committee ideas are to be provided to the Director of Public Works.
- l) Playground equipment in Moorefield has been installed.
- m) Splashpad inspections occur regularly. The splashpad is inspected every morning during the operation season.
- n) Master Plan Update has commenced.

9. Adjournment

There being no further business the meeting adjourned at 7:15 p.m.

Kevin Ottens, Chairperson

Wanda Patton, Recording Secretary

BUILDING REPORT BD2019-11

TO: Mayor Davidson and Members of Council
FROM: Patty Wright, Chief Building Official
RE: Report for July Month End and Year to Date (YTD)
DATE: August 13, 2019

RECOMMENDATION:

THAT Township of Mapleton Council receive Building Department Report BD2019-11 dated August 13, 2019 regarding July Month End and Year to Date (YTD).

BACKGROUND:

Attached you will find a report showing the following:

- Permits issued in July 2019
- Permits issued YTD in 2019
- Total value for permits issued for July 2019
- Total value for permits issued YTD 2019
- Fees collected in July 2019
- Fees collected in YTD 2019
- Comparable totals from previous years

PREVIOUS PERTINENT REPORTS: None.

DISCUSSION:

The 3-year average of fees collected by the Building Department for the month of July is \$51,887.52 therefore the current month is below the 3-year average. Year to date numbers range from \$189,782.31 to \$394,099.03 over the past 3 years and the average of fees collected to date from 2016-2018 is \$286,356.08 The current year to date is within the 3-year range and below the 3-year average.

CONSULTATION: None.

FINANCIAL IMPLICATIONS:

As this report is primarily for permit activity, financial implications are not addressed at this time.

SUMMARY: The building department has no concerns at this time.

COMMUNICATONS: None.

STRATEGIC PLAN:

Municipal Infrastructure:

Building activity indicative of demand for services within the town limits.

The Local Economy:

Provides an indicator of the current building climate and what areas of the economy are growing.

Recreation:

Municipal Administration:

Financial Responsibility:

The building department strives to support building in the Township while remaining a net zero cost to the tax base.

Prepared By:
Patty Wright, CBCO, C.P.S.O.
Chief Building Official

Reviewed By:
Manny Baron
CAO

TOWNSHIP OF MAPLETON

July 2019

Description	Permits	YTD	Value	Value YTD	Fees	Fees YTD
Single Family Dwelling	3	16	\$ 1,540,000.00	\$ 8,772,000.00	\$ 9,092.30	\$ 54,313.30
SFD Additions/Renovations	4	21	\$ 92,300.00	\$ 1,815,300.00	\$ 1,464.20	\$ 14,628.30
SFD Accessories	4	18	\$ 253,000.00	\$ 782,700.00	\$ 2,196.10	\$ 8,642.40
Decks	1	18	\$ 10,000.00	\$ 112,000.00	\$ 204.00	\$ 3,229.50
Agricultural	12	74	\$ 1,744,370.00	\$14,794,370.00	\$ 15,860.30	\$125,819.50
Agricultural Commercial		0		\$ -		\$ -
Agricultural Industrial		0		\$ -		\$ -
Septic Systems	4	19	\$ 95,000.00	\$ 410,000.00	\$ 2,000.00	\$ 9,250.00
Industrial		8		\$ 2,132,500.00		\$ 22,098.05
Institutional		1		\$ 615,000.00		\$ 747.50
Commercial	2	4	\$ 170,000.00	\$ 225,000.00	\$ 4,252.30	\$ 5,582.85
Cottages - New/Additions/Renovations		8		\$ 298,500.00		\$ 4,481.35
Designated Structures	1	12	\$ 40,000.00	\$ 313,800.00	\$ 100.00	\$ 1,470.00
Assembly Building	6	6	\$ 130,000.00	\$ 130,000.00	\$ 4,307.55	\$ 4,307.55
Demolition	1	6	\$ 100.00	\$ 19,200.00	\$ 135.00	\$ 810.00
Multi Units		0		\$ -		\$ -
TOTAL JULY 2019	38		\$ 4,074,770.00		\$ 39,611.75	
TOTALS YEAR TO DATE 2019	211		\$30,420,370.00		\$ 255,380.30	
TOTAL JULY 2018	40		\$ 5,110,200.00		\$ 56,641.50	
TOTALS YEAR TO DATE 2018	234		\$64,240,181.00		\$ 394,099.03	
TOTAL JULY 2017	46		\$ 4,842,400.00		\$ 55,373.32	
TOTALS YEAR TO DATE 2017	219		\$30,064,243.00		\$ 275,186.90	

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

FINANCE REPORT FIN2019-15

TO: Mayor Davidson and Members of Council
 FROM: John Morrison BA, CPA, CGA Director of Finance
 RE: 2019 Q2 Operating Budget Variance Report
 DATE: August 13th, 2019

RECOMMENDATION:

THAT Township of Mapleton Council receive Finance Report FIN2019-15 regarding the Q2 2019 Operating Budget Variance as information.

BACKGROUND:

All departments monitor their revenues and expenditures on an ongoing basis. The intent of this report is to highlight and summarize trends and to ensure that all material variances are mitigated as effectively as possible. As is typical with most forecasts, accuracy increases as the year progresses and more information and data become available.

PREVIOUS PERTINENT REPORTS:

FIN2019-06 – 2019 Q1 Operating Budget Variance Report – April 23rd, 2019

DISCUSSION:

Based on our financial position as of June 30th, 2019, staff is projecting a possible year-end surplus of \$140,053.

The Township’s operations are significantly impacted by seasonal needs. Accordingly, revenue and associated expenditures are not linearly proportional. In developing this forecast, staff made the following assumptions. Where a revenue or an expenditure is known, it was projected. Where a revenue or an expenditure is seasonal in nature, the budget is the projection. Where a revenue or an expenditure is linear in nature, the trend was projected.

Variances by Department

<i>Budget Variance by Department</i>	YTD Actual	Annual Budget	Projection	Forecast Surplus/(Deficit)	Variance % of Gross Budget
Taxation	(\$234,409)	(\$196,661)	(\$401,327)	\$204,666	104.1%
Unconditional Grants	(\$418,384)	(\$835,500)	(\$835,500)	\$0	0.0%
General Government	\$170,792	\$1,301,617	\$1,530,029	(\$228,412)	-17.5%
Protection to Persons & Property	\$417,657	\$834,674	\$858,977	(\$24,303)	-2.9%
Transportation Services	\$3,441,366	\$5,152,045	\$5,247,993	(\$95,948)	-1.9%

<i>Budget Variance by Department</i>	YTD Actual	Annual Budget	Projection	Forecast Surplus/(Deficit)	Variance % of Gross Budget
Environment Services	\$39,825	\$0	\$7,375	(\$7,375)	0.0%
Health Services	(\$25,992)	\$91,040	\$43,306	\$47,734	52.4%
Social & Family Services	(\$125)	\$0	\$5,019	(\$5,019)	#DIV/0!
Recreation & Culture	\$464,280	\$912,744	\$835,522	\$77,222	8.5%
	\$204,876	\$546,770	\$375,282	\$171,488	31.4%
	\$4,059,886	\$7,806,729	\$7,666,676	\$140,053	1.8%

Table 1

The variances by department (table 1), convey to Council the effective and efficient use of tax supported dollars in delivering our core municipal services.

Key Points

The surplus/deficit forecast for General government is in a deficit position due to significant legal expenses (\$107,585 YTD) in the first two quarters. These expenses are related mostly for the provision of water and wastewater services for the township. The forecast that is being presented made a conservative assumption that a similar amount will be spent in the next two quarters (or \$215,170 over the calendar year) Should the RFP be awarded it is assumed that the successful proponent would reimburse the township for its legal expenses.

Transportation services is a deficit position. Due to its seasonal operations, much of its forecasts remains at budget. However, year-to-date expenditures for winter maintenance is over budget and may be significantly over budget by year-end. This forecast conservatively assumed a deficit by year-end of \$134,000 for winter maintenance. This conservative forecast may change due to milder weather and/or surpluses derived from other seasonal operations.

Environment services is forecast to be in a slight deficit position. The timing and cycle of the utility billings is major factor in the year-end projection. Revenues may fall short of budget by \$48,131 and anticipated savings in expenditures may not be enough to place these services out of a deficit position.

The surplus for Recreational services is a linear projection of lower energy costs for hydro at our major facilities (a potential savings of \$49,000 over the calendar year). Further, staff is seeing savings trending in various accounts for operations and maintenance (a further potential savings of \$48,000 over the calendar year in this area).

Planning and development services is trending a significant savings this year for municipal drainage maintenance and upkeep; approximately \$100,000.

Variances by Category

To provide an alternative view, the projected year end variance was also broken down by major account categories.

<i>Budget Variance by Category</i>	YTD Actual	Annual Budget	Projection	Forecast Surplus/(Deficit)	Variance % of Gross Budget
Revenue					
Taxation	(\$237,223)	(\$277,681)	(\$482,347)	\$204,666	73.7%
Grants	(\$1,091,312)	(\$1,754,378)	(\$2,335,378)	\$581,000	33.1%
Transfers from other Funds	\$0	(\$319,350)	(\$319,350)	\$0	0.0%
User Fees, Permits & other charges	(\$589,389)	(\$1,179,958)	(\$1,141,982)	(\$37,976)	-3.2%
Utilities Rates & Charges	(\$566,728)	(\$1,181,587)	(\$1,133,456)	(\$48,131)	-4.1%
Other revenues	\$0	(\$36,045)	(\$36,045)	\$0	0.0%
	(\$2,484,652)	(\$4,748,999)	(\$5,448,558)	\$699,559	14.7%
Expenses					
Salaries & Benefits	\$1,613,270	\$3,498,353	\$3,601,847	(\$103,494)	-3.0%
Utilities & insurance	\$389,194	\$685,708	\$611,778	\$73,930	10.8%
Contracted Services	\$561,781	\$1,171,014	\$1,371,683	(\$200,669)	-17.1%
Operating & maintenance	\$1,059,763	\$2,354,384	\$2,072,942	\$281,443	12.0%
Transfers to other Funds	\$2,448,055	\$3,667,405	\$4,278,121	(\$610,716)	-16.7%
Financial expenses	\$472,475	\$1,178,864	\$1,178,864	\$0	0.0%
	\$6,544,538	\$12,555,728	\$13,115,234	(\$559,506)	-4.5%
	\$4,059,886	\$7,806,729	\$7,666,676	\$140,053	1.8%

Table 2

The variances, by category (table 2), is intended to convey to Council groupings of expenditures required to deliver services and an insight into potential budget pressures.

Key Points

Penalties and interest are driving a forecast surplus in taxation.

As noted in Council's Q1 update, the Minister of Municipal Affairs and Housing (MMA) provided the Township an unexpended and unconditional one time grant of \$581,800 to help modernize service delivery and reduce future costs

User fee revenues is a linear projection. The forecast anticipates a small deficit of \$37,923.

Salaries and benefits are trending into a deficit position. This is primary due to the negative forecast in winter maintenance of \$94,000. Again, this conservative forecast may change due to milder weather and/or surpluses derived from other seasonal operations

Current market prices for hydro is driving a favourable forecast for utility costs.

Incurred legal fees related to the RFP for the provision of water and wastewater services is driving the deficit in contracted services. Again, should the RFP be

awarded it is assumed that the successful proponent would reimburse the township for its legal expenses.

As directed by Council, the one-time funding from MMA to help modernize service delivery is transferred to the capital reserves. Further, staff is currently projecting a small year-end surplus for the Building Department of \$28,916. These unbudgeted “transfers to other funds” are offset by surplus revenues.

As more data becomes available staff will refine its year-end projections and identify the more significant trends (if any) in each expense category.

CONSULTATION: N/A

FINANCIAL IMPLICATIONS:

Operating surplus/deficits are impacted by seasonal needs. Staff will continue to monitor those impacts. YTD financial statements, actual versus budget, with prior year comparatives have been added for Council’s review.

SUMMARY:

Staff is projecting a year-end surplus \$140,053. Projections are subject to significant refinements as the fiscal year progresses.

COMMUNICATION:

Operating surplus/deficits will be reported to Council on a quarterly basis.

STRATEGIC PLAN:

Municipal Infrastructure: n/a

The Local Economy: n/a

Recreation: n/a

Municipal Administration: n/a

Financial Responsibility:

The quarterly operating variance report conveys to Council potential threats and opportunities. The intent of this report is to highlight for Council the impact of its budget decisions, the changing environment and to help it assess the sustainability of the services being provided.

Prepared By:
John Morrison
Director of Finance

Reviewed By:
Manny Baron
CAO

Attachments:

1. YTD Income Table 1 Statement by department
2. YTD Income Table 2 Statement by category

INCOMESTATEMENT -OPERATING



For Period Ending 30-Jun-2019

	LYTD ACTUAL	LYTD ANNUAL BUDGET	VARIANCE	%	YTD ACTUAL	YTD ANNUAL BUDGET	VARIANCE	%
General Operating								
Taxation	(171,557)	(195,550)	(23,993)	12.27	(234,409)	(196,661)	37,748	(19.19)
Unconditional Grants	(417,750)	(735,500)	(317,750)	43.20	(418,384)	(835,500)	(417,116)	49.92
General Government	645,633	1,141,524	495,891	43.44	170,792	1,301,617	1,130,825	86.88
Protection to Persons & Property	259,014	795,183	536,169	67.43	417,657	834,674	417,017	49.96
Transportation Services	2,795,537	4,780,982	1,985,445	41.53	3,441,366	5,152,045	1,710,679	33.20
Environment Services	411,741	0	(411,741)	0.00	39,825	0	(39,825)	0.00
Health Services	(26,794)	79,772	106,566	133.59	(25,992)	91,040	117,032	128.55
Social & Family Services	(18,018)	0	18,018	0.00	(125)	0	125	0.00
Recreation & Culture	492,247	923,349	431,102	46.69	464,280	912,744	448,464	49.13
Planning & Developments	179,541	447,454	267,913	59.88	204,876	546,770	341,894	62.53
Total General Operating	4,149,593	7,237,214	3,087,621	42.66	4,059,886	7,806,729	3,746,843	48.00

Budget Variance by Category



For Period Ending 30-Jun-2019

	LYTD ACTUAL	LYTD ANNUAL BUDGET	VARIANCE	%	YTD ACTUAL	YTD ANNUAL BUDGET	VARIANCE	%
General Operating								
Revenue								
Taxation	(173,727)	(276,550)	(102,823)	37.18	(237,223)	(277,681)	(40,458)	14.57
Grants	(666,335)	(1,511,223)	(844,888)	55.91	(1,091,312)	(1,754,378)	(663,066)	37.79
Transfers from other Funds	0	(371,558)	(371,558)	100.00	0	(319,350)	(319,350)	100.00
User Fees, Permits & Charges	(697,126)	(1,071,192)	(374,066)	34.92	(589,389)	(1,179,958)	(590,569)	50.05
Utilities Rates & Charges	(537,656)	(1,183,107)	(645,451)	54.56	(566,728)	(1,181,587)	(614,859)	52.04
Other revenues	(15,564)	(35,339)	(19,775)	55.96	0	(36,045)	(36,045)	100.00
Total Revenue	(2,090,408)	(4,448,969)	(2,358,561)	53.01	(2,484,651)	(4,748,999)	(2,264,348)	47.68
Expenses								
Salaries & Benefits	1,449,027	3,127,301	1,678,274	53.67	1,613,270	3,498,353	1,885,083	53.88
Utilities & Insurance	445,817	711,703	265,886	37.36	389,194	685,708	296,514	43.24
Contracted Services	541,062	1,041,842	500,780	48.07	561,781	1,171,014	609,233	52.03
Operating & Maintenance	986,245	2,378,867	1,392,622	58.54	1,059,763	2,354,384	1,294,621	54.99
Transfers to other Funds	2,321,543	3,539,702	1,218,159	34.41	2,448,055	3,667,405	1,219,350	33.25
Financial expenses	496,308	886,768	390,460	44.03	472,475	1,178,864	706,389	59.92
Total Expenses	6,240,001	11,686,183	5,446,182	46.60	6,544,538	12,555,728	6,011,190	47.88
Total General Operating	4,149,593	7,237,214	3,087,621	42.66	4,059,886	7,806,729	3,746,843	48.00

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2019-081

**Being a By-law to assume certain lands
within the Township as a public highway**

NOW THEREFORE the Council of the Corporation of the Township of Mapleton (the "Township") hereby enacts as follows:

1. That the lands described as Part Lot 17, Concession 11, former Township of Maryborough, now Township of Mapleton being Part 1 on Plan 61R-21471 and Part 2 on Plan 61R-21600, are hereby confirmed as having been assumed by the Township as a highway for public use as part of a public highway known as Drayton Industrial Drive.

READ a first, second and third time on Tuesday, August 13, 2019.

Mayor Gregg Davidson

Clerk Barb Schellenberger

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2019-082

Being a by-law to Appoint Kally Foster, as a Canine Control Officer for the Corporation of the Township of Mapleton and to repeal By-law Number 2016-068

WHEREAS the Corporation of the Township of Mapleton has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under Section 8 of the Municipal Act, S.O. 2001, c.25;

WHEREAS Section 227 of the Municipal Act, S.O., 2001 Ch 25 authorizes Councils to pass by-laws for appointing such officers and employees as may be necessary for the purposes of the Corporation, for carrying into effect the provisions of any by-law of Council;

WHEREAS the Police Services Act states that a municipal council may appoint persons to enforce the by-laws of the municipality R.S.O. 1990, c. P.15, s. 15 (1);

AND WHEREAS the Corporation of the Town of Mapleton deems it appropriate to appoint Canine Control Officer for the Corporation of the Township of Mapleton for the purpose of enforcing By-law Number 2019-034 being a By-law to Regulate and License the Keeping of Dogs and Dog Kennels in the Township of Mapleton

NOW THEREFORE the Council of the Corporation of the Township of Mapleton enacts as follows:

1. That Kally Foster is hereby appointed as Canine Control Officer for the Corporation of the Township of Mapleton;
2. That the scope of the appointment is limited to the enforcement of By-law Number 2019-034 as amended from time to time;
3. This By-law shall come into full force and effect upon final passing thereof;
4. That By-law Number 2016-068 being a by-law to Appoint Jennifer Walter, Dog Control Officer as a By-law Enforcement Officer for the Corporation of the Township of Mapleton be repealed.

READ a first, second and third time on Tuesday, August 13, 2019.

Mayor Gregg Davidson

Clerk Barb Schellenberger

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2019-083

Being a by-law to delegate certain powers and duties to officers and employees of the Town of Mapleton as it pertains to a Site Plan Agreement for Ruth Martin and Ellen Martin (Dorking Groceries)

WHEREAS Section 8 (1) of the Municipal Act, 2001, S.O. 2001, c.25, provides in part that the powers of a municipality under the Act shall be interpreted to enable the municipality to govern its affairs as it considers appropriate;

AND WHEREAS it is deemed appropriate to delegate routine or minor powers and duties to employees to enhance the efficiency of the decision making and administrative processes;

AND WHEREAS Ruth M. Martin and Ellen M. Martin are the owners of lands described as Part Lot 19, Concession 1, Maryborough as in RO734669; now in the Township of Mapleton and are desirous of developing the subject lands by removal of existing store, dwelling and detached warehouse and construction of a new facility to provide the same components;

AND WHEREAS the property has been made subject to Site Plan Control by By-law 2013-079;

NOW THEREFORE the Council of The Corporation of the Township of Mapleton enacts as follows:

1. That the Mayor and Clerk be authorized to execute an Agreement between Ruth M. Martin and Ellen M. Martin and The Corporation of the Township of Mapleton, subject to finalization of the agreement by the CAO, CBO, Clerk and Township Planner.

READ a first, second and third time this 13th day of August, 2019.

Mayor Gregg Davidson

Clerk Barb Schellenberger

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2019-084

Being a by-law to authorize the Mayor and Clerk to execute an Amending Site Plan Agreement between Village on the Ridge – Drayton Inc. and The Corporation of the Township of Mapleton

WHEREAS Village on the Ridge – Drayton Inc. is the owner of lands described as Block 48, Plan 61M74, in the geographic area of the Village of Drayton, now in the Township of Mapleton and are desirous of developing the subject lands for a second apartment building;

AND WHEREAS the property has been made subject to Site Plan Control by By-law 2013-079;

NOW THEREFORE the Council of The Corporation of the Township of Mapleton enacts as follows:

1. That the Mayor and Clerk be authorized to execute an Amending Agreement between Village on the Ridge – Drayton Inc. and The Corporation of the Township of Mapleton in substantially the same format as attached hereto;
2. A copy of the agreement is attached hereto as Schedule “A” and forms part of this By-law. (Schedule “A” to be circulated under separate cover)

READ a first, second and third time this 13th day of August, 2019.

Mayor Gregg Davidson

Clerk Barb Schellenberger

County of Wellington Planning and Land Division Committee
Deborah Turchet, Secretary-Treasurer
Wellington County Administration Centre
74 Woolwich Street Guelph, Ontario N1H 3T9

RECEIVED

AUG 02 2019

MAPLETON

July 31, 2019

EXPLANATION OF APPEAL PROCEDURES

DEAR SIR or MADAM:

Attached is a **Notice of Initial Decision on Application for Consent B20-19** pursuant to the provisions of the Ontario Planning Act.

The Decision of the County of Wellington Planning and Land Division Committee, and/or the Conditions of Approval for the provisional consent **may be appealed to the Local Planning Appeal Tribunal not later than 20 days after the giving of Notice of Decision is completed**, by filing with the Secretary-treasurer of the County of Wellington Planning and Land Division Committee at the above address a **written notice** of your desire to appeal the Decision and/or **a written notice** of your desire to appeal a Condition(s) of Approval imposed in the Decision. **Such notice will require reasons to be set out in writing of your appeal, and must be accompanied with a fee of \$ 300.00, as prescribed by the Local Planning Appeal Tribunal Act.** Certified Cheque, or money orders should be made payable to the **Minister of Finance of Ontario.**

If a person or public body that files an appeal of a decision of the County of Wellington Planning and Land Division Committee in respect of the proposed consent has not made a written submission to the County of Wellington Planning and Land Division Committee before it gives or refuses to give a provisional consent then the Local Planning Appeal Tribunal may dismiss the appeal.

Also, the Local Planning Appeal Tribunal may, where it is of the opinion that the reasons in support of an appeal are insufficient, dismiss the appeal without a full hearing; but, before so dismissing an appeal, shall notify the appellant and afford him or her an opportunity to make representation as to the merits of the appeal.

The Local Planning Appeal Tribunal, when it is holding a hearing, will give notice to such agencies or persons and in such manner as the Tribunal may determine, and in this appeal hearing, may make any decision that could have been made on the original application.

If the Decision of the County of Wellington Planning and Land Division Committee is to give provisional consent on the above-numbered application, and no appeals are filed within the time period allowed, the Consent shall be given, **except that where conditions of approval have been imposed, the Consent shall not be given until** the conditions of approval have been fulfilled to the satisfaction of the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee.

Subject to any action taken under Subsection 53(23), the Applicant(s) has a **period of ONE YEAR FROM the GIVING of NOTICE of DECISION to fulfill all the Conditions of Approval in respect of the consent.** **If the Applicant(s) has not fulfilled all the conditions, the Consent on the application shall thereupon be Deemed to be Refused, pursuant to Subsection 53(41) of the Ontario Planning Act.**

ADDITIONAL INFORMATION regarding this application for consent and this decision of the County of Wellington Planning and Land Division Committee is available for inspection at the County of Wellington Planning and Land Division office at 74 Woolwich Street, Guelph, Ontario, during regular business hours, Monday through Friday.
Phone – 519 837 2600 x2160 or x2170; Fax – 519 837 3875

MAILED TO:

APPLICANT – Mark & Carolyn Luymes	AGENT- Jeff Buisman, OLS	MUNICIPALITY - Twp. of Mapleton
COUNTY PLANNING DEPARTMENT	BELL CANADA	
GRAND RIVER CONSERVATION AUTHORITY	COUNTY ENGINEERING	REGIONAL ASSESSMENT OFFICE

COUNTY of WELLINGTON PLANNING AND LAND DIVISION COMMITTEE
Wellington County Administration Centre
74 Woolwich Street Guelph, Ontario N1H 3T9

ONTARIO PLANNING ACT, Section 53(14)

NOTICE of DECISION

File B20-19

APPLICANT

Mark & Carolyn Luymes
8458 Concession 12
RR#1
Moorefield NOG 2K0

LOCATION OF SUBJECT LANDS

Township of Mapleton (Maryborough)
Part Lots 1 & 2
Concession 14

The Planning and Land Division Committee, considering all of the evidence presented, and being assured that it had jurisdiction to consider the matter which was submitted to it, concludes that:

In the matter of an application by Mark & Carolyn Luymes pursuant to Section 53 of the Planning Act, R. S. O. 1990 as amended for consent to convey land for rural residential lot – Surplus Farm Dwelling, being Part of Lot 1, Concession 14, geographic Township of Maryborough, now Township of Mapleton, **PROVISIONAL CONSENT IS GRANTED SUBJECT TO THE FULFILMENT OF 10 CONDITIONS OF APPROVAL.** The Planning and Land Division Committee has the opinion that a plan of subdivision of the subject lands is not necessary for the proper and orderly development of the municipality for this proposal; that the proposal satisfies generally the intent of the criteria of Section 51, subsection 24 of the Planning Act, R.S.O. 1990 as amended; and that the proposal is consistent with the intent and policies of the Provincial Policy Statement; and that it conforms generally to the intent and policies of the County's official plan; and, further, that the proposal represents compatible development and good planning.

PUBLIC INPUT: Notice of Application was circulated as required under The Planning Act, Section 53(4). There were no submissions made to the Planning and Land Division Committee or oral submissions made at the Public Meeting in support or opposition to the proposed consent.

FINAL CONSENT IS DEEMED TO BE GIVEN when the Secretary-Treasurer of the Planning and Land Division Committee has received written proof that all of the conditions of approval have been fulfilled within the prescribed period of time.

THE PLANNING AND LAND DIVISION COMMITTEE ADVISES THE APPLICANT that all of the conditions of approval for this provisional consent must be fulfilled within a period of one year after written notice of this decision was given or consent shall be deemed to be refused. In the event of an appeal to the Local Planning Appeal Tribunal, the application for consent shall not be deemed to be refused for failure to fulfill the conditions until the expiry of one year from the date of the order or date of the notice of the Local Planning Appeal Tribunal issued in respect of the appeal.

CONDITIONS OF APPROVAL TO BE FULFILLED NO LATER THAN (4:00 p.m.) ON AUGUST 1, 2020

- 1 **THAT** the Owner's solicitor, in preparation for the issuance of the Certificate of Consent, provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee a printed copy of the "completed electronic transfer document in preparation".
- 2 **THAT** the Solicitor for the Owner give an undertaking in writing to provide to the Secretary-Treasurer of the County of Wellington Planning and Land Division Committee within 30 days of the date of registration in the Land Registry/Land Titles Office for Wellington (No. 61) a copy of the receipted and registered electronic transfer document including the Form 2 Certificate for Consent B20/19.
- 3 **THAT** the Owner, as provided for under Section 69 of the Planning Act, R.S.O. 1990, shall pay to the Treasurer of the County of Wellington the administrative fee which is in effect at the time of the payment of the fee for the review and issuance of the Certificate of Consent for the severed parcel.
- 4 **THAT** the transfer for registration with respect to description complies with Ontario Regulation 43-96; and if that description contains a reference to a Reference Plan(s), the Owner's solicitor shall provide a full print of that deposited reference plan(s) as well as a digital PDF copy to the secretary-treasurer of the Planning and Land Division Committee.
- 5 **THAT** a one foot reserve along Wellington Road 109 from the lands to be retained to restrict access onto the County Road is required; and further that the County of Wellington Roads and Engineering Department file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 6 **THAT** the Owner receive zoning compliance and classification from the Local Municipality and the County of Wellington Planning Department to prohibit a new residential dwelling on the retained parcel in a manner deemed acceptable; and that the Local Municipality and the County of Wellington Planning Department file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 7 **THAT** the Owner satisfy all the requirements of the Township of Mapleton, financial and otherwise (included but not limited to Taxes paid in full; copy of Deposited Reference Plan being hard copy and digital) which the Township of Mapleton may deem to be necessary at the time of issuance of the Certificate of Consent for the proper and orderly development of the subject lands; and further that the Township of Mapleton file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 8 **THAT** the Owner satisfy the requirements of the Local Municipality in reference to parkland dedication as provided for in the Planning Act, R.S.O. 1990; and that the Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 9 **THAT** the lands under application have municipal drain reapportionment or mutual agreement to the satisfaction of the Township of Mapleton; and further that the Township of Mapleton file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.
- 10 **THAT** the Owner receive zoning compliance and classification from the Local Municipality in a manner deemed acceptable by the Local Municipality to address accessory structure on the severed; and that the


Local Municipality file with the Secretary-Treasurer of the Planning and Land Division Committee a letter of clearance of this condition.

End of Conditions of Approval; see next page for signatures, dates and other information.

PLEASE BE ADVISED:

1. Additional information regarding this application for consent is available to the public for inspection at the County of Wellington Planning and Land Division Office, 74 Woolwich Street, Guelph ON N1H 3T9 during regular business hours, Monday through Friday, holidays excepted.
2. You will be entitled to receive notice of any changes to the conditions of the provisional consent if you have either made a written request to be notified of the decision to give or refuse to give provisional consent or made a written request to be notified of changes to the conditions of the provisional consent.
3. Only individuals, corporations or public bodies may appeal decisions in respect of applications for consent to the Local Planning Appeal Tribunal. A notice of appeal may be filed on behalf of an unincorporated association by a person who is a member of the association but not by the association.

WE, the undersigned



Earl Campbell




Don McKay



Mary Lloyd



Allan Ails



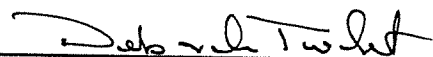
Kelly Linton

CONCURRED IN THE ABOVE DECISION TO GRANT PROVISIONAL CONSENT ON JULY 25, 2019

AN APPEAL TO THE LOCAL PLANNING APPEAL TRIBUNAL IN RESPECT OF THIS DECISION OR CONDITION(S) OF APPROVAL MUST BE FILED WITH THE SECRETARY-TREASURER OF THE PLANNING & LAND DIVISION COMMITTEE NO LATER THAN 4:00 p.m. ON AUGUST 20, 2019

I certify that these pages are the decision of the County of Wellington Planning and Land Division Committee with respect to this application for consent.

DATED: July 31, 2019

SIGNED: 



Grand River Conservation Authority

Summary of the General Membership Meeting – June 28, 2019

The General Membership meeting scheduled for July has been cancelled and the next meeting is tentatively scheduled for August 23, 2019.

To GRCA/GRCF Board and Grand River watershed municipalities - Please share as appropriate.

Action Items

The Board approved the resolutions as presented in the agenda:

- Grand River Conservation Foundation Member Appointments
- Proposed Joint GRCA-GRCF Donor Naming Opportunities
- Financial Summary
- Brant Rural Water Quality Program Delivery Agreement Renewal
- Hunting Program Review - Vance Tract
- Reassignment of GDS LiDAR Contract to a New Vendor
- Brantford Floodwall Rehabilitation Ballantyne Drive Tender Award
- Brantford Dike Slab Repair Budget Update & Contract Extension
- Grant of Easement - Centre Wellington (closed meeting agenda)
- Land Disposition - Guelph-Eramosa Township (closed meeting agenda)
- Declaration of Surplus Lands - City of Guelph (closed meeting agenda)

Information Items

The Board received the following reports as information:

- Cash and Investment Status
- Environmental Assessments
- Wellesley Pond Update
- Amendment to Restricted Areas & Hunting Areas at Luther Marsh Wildlife Management Area
- Brant Park Fuel Spill Remediation
- Water Management Plan Implementation Summary
- Current Watershed Conditions

Delegations

The Board heard from the following delegations:

- David Pady regarding hunting at the Vance Tract

Correspondence

The Board received the following correspondence:

- Township of Amaranth - Conservation Authority Levies
- Irene LaPointe, Fred Brunmeier, Bev Bezplay, Laura Murr, Kathy White, Judi Morris, and Virginia Buchanan-Smith - Hunting at Vance Tract
- Ministry of Natural Resources & Forestry - WECl 2019-2020

For full information, please refer to the [June 28 Agenda Package](#). Complete agenda packages and minutes of past meetings can be viewed on our [online calendar](#). The minutes of this meeting will be posted on our online calendar following the next meeting of the General Membership.

You are receiving this email as a GRCA board member, GRCF board member, or a Grand River watershed member municipality. If you do not wish to receive this monthly summary, please respond to this email with the word 'unsubscribe'.

General Membership Meeting #5-19

May 15, 2019

- Member's Present:** Roger Watt, Deb Shewfelt, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Anita van Hittersum, Cheryl Matheson,
- Absent With Regrets:** Dave Turton, Megan Gibson
- Absent:** Matt Duncan
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Stewart Lockie, Conservation Areas Coordinator
- Community Member's Present:** Doug Hargrave, Dennis Dosman, Don Watson, Lorne & Rita Mann, Gord & Joyce Mann, Bill Illman

There were two other community member's that were in attendance that did not sign in.

1. Call to Order

Vice-Chair Roger Watt called the meeting to order at 8:02 pm and announced the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.



3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #4-19 held on April 17, 2019 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #52-19

Moved by: Alison Lobb

Seconded by: Zoey Onn

That the minutes from the General Membership meeting #4-19 of April 17, 2019 be approved.

(carried)

4. Business Out of the Minutes

a) Education Schedule for Members: **Report #28-19**

Report #28-19 was presented. The Members set Thursday, August 22nd at 7pm to hold a tour of some of MVCA's infrastructure. The following motion was made.

Motion FA #53-19

Moved by: Deb Shewfelt

Seconded by: Alison Lobb

That the proposed education schedule for 2019 be accepted as presented.

(carried)

b) Healthy Lake Huron: **Report #29-19**

Report #29-19 was presented and this motion followed.

Motion FA #54-19

Moved by: Zoey Onn

Seconded by: Anita van Hittersum

That the Healthy Lake Huron funding be included as one of the topics to be discussed with MPP, Lisa Thompson in 2019.

(carried)

5. Business Requiring Direction and Decision

a) Gorrie Conservation Area Maintenance-Picnic Shelter and Public Consultation Gorrie Dam Future Studies Report: **Report #30A&B-19**

Report #30A-19 was presented and extensive discussion took place amongst the members with feedback from the community and council members who were in attendance. Discussion focussed on maintenance work that was feasible to undertake that would improve the appearance of the south side of the park downstream of the breach. Staff are proposing to remove the dead trees in the conservation area in the near future. Discussion was held on the feasibility of grading the stones that have accumulated in the conservation area downstream of the breach. The following motion was made:

Motion FA #55-19

Moved by: Alison Lobb

Seconded by: Deb Shewfelt

That staff obtain estimates for the cost of grading the area downstream of the breach; **And That** staff move the picnic tables to the north side of the conservation area; **And Further That** the dead trees be removed.

(carried)

Discussion continued about the picnic shelter at the Gorrie Conservation Area. The structure is currently sound and if further damage occurs, the member's will revisit this topic then or when further direction has been provided on the future of the Gorrie Dam. The following motion was made:

Motion FA #56-19

Moved by: Zoey Onn

Seconded by: Ed McGugan

That the picnic shelter be left as is at this time.

(carried)

Further discussion continued about maintaining the grounds at the Gorrie Conservation Area. There is a verbal agreement between MVCA and the Township of Howick for grass cutting and staff advised the members that some adjacent landowners are also undertaking some grass cutting upstream of the dam on authority lands. With the concern of this being a liability issue, this motion followed.

Motion FA #57-19

Moved by: Zoey Onn

Seconded by: Cheryl Matheson

That staff develop an agreement with the Township of Howick to formalize the existing verbal agreement to cut the grass at the Gorrie Conservation Area; **And That** staff research terms for the purpose of an agreement that would allow landowners to cut the grass while excluding MVCA from liability for the members to review.

(carried)

Report #30B-19 was presented and this motion followed.

Motion FA #58-19

Moved by: Deb Shewfelt

Seconded by: Anita van Hittersum

That the MVCA table further discussion about public consultation regarding the Gorrie Dam Future Plans Study until the June 19th Members meeting.

(carried)

b) Government Relations Strategy for 2019: **Report #31-19**

Report #30B-19 was presented and the following motion was made:

Motion FA #57-19

Moved by: Alison Lobb

Seconded by: Anita van Hittersum

THAT the government relations strategy for Maitland Conservation be developed as outlined in Report #31-19.

(carried)

c) Keeping Plastics in the Circular Economy: **Report #32-19**

A number of plastic and municipal recycling companies are recommending that provincial and federal government mandate that plastic garbage bags and shopping bags have a certain percentage of recycled plastic content and that government procurement policies require a certain percentage of recycled plastic content in order to increase the market demand for recycled plastic materials and to keep plastic bags from being sent to landfill sites. The Members supported the group's recommendation and the following motion was made:

Motion FA #58-19

Moved by: Deb Shewfelt

Seconded by: Ed McGugan

That MVCA supports the recommendation listed in the report entitled: "Keeping plastics in the circular economy: Recommendation for Recycled Content Mandate for Plastic Bags".

(carried)

6. Reports

a) Chair's Report

Roger Watt MVCA Vice-Chair and a member of the Ashfield Colborne Wawanosh Lakefront Association reported that he attended the ACLA meeting on May 11th. MVCA staff also attended and presented information on the status of Healthy Lake Huron; Garvey Glen Priority Watershed Project; High Lake Levels and the proposed changes to the Conservation Authorities Act.

Roger also advised the Members that the County of Huron is in the process of developing a new strategic plan. One of the County's possible strategic priorities is making the County more growth-friendly!

b) Member's Reports

Member Zoey Onn reported that she has received quotes and support from other services clubs to replace the playground equipment at the Brussels Conservation Area. Zoey will consult with Stewart Lockie, Conservation Areas Coordinator for next steps in replacing the existing equipment.

7. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report for April: **Report #33-19**
- b) Carbon Footprint Initiative Leaders Meeting: **Report #34-19**
- c) Correspondence: Climate Change Forum: May 31st

The following motion was made.

Motion FA #59-19

Moved by: Deb Shewfelt

Seconded by: Cheryl Matheson

THAT reports #33-19 through #34-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Vice-Chair Watt reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on June 19, 2019 at 7:00pm at the Administration Centre in Wroxeter.

9. Adjournment

The meeting adjourned at 9:35pm with this motion.

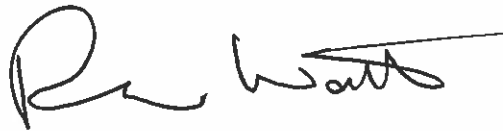
Motion FA #60-19

Moved by: Anita van Hittersum

Seconded by: Cheryl Matheson

THAT the general membership meeting be adjourned.

carried)



Roger Watt
Vice-Chair



Danielle Livingston
Administrative/Financial
Services Coordinator

General Membership Meeting #6-19

June 19, 2019

Member's Present: David Turton, Roger Watt, Deb Shewfelt, Matt Duncan, Alison Lobb, Ed McGugan, Zoey Onn, Kevin Freiburger, Megan Gibson, Anita van Hittersum,

Absent With Regrets: Cheryl Matheson

Staff Present: Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator

1. Call to Order

Chair Dave Turton called the meeting to order at 7:05 pm and reviewed the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #5-19 held on May 15, 2019 have been circulated for information and approval. The Members agreed with the minutes and the following motion was made.

Motion FA #63-19

Moved by: Deb Shewfelt

Seconded by: Anita van Hittersum

That the minutes from the General Membership meeting #5-19 of May 15, 2019 be approved.

(carried)



4. Business Out of the Minutes

a) Gorrie Conservation Area Maintenance Items: Report #35-19

Staff were directed by the Members at the May meeting to complete site maintenance work at the Gorrie Conservation Area and to obtain estimates to grade the area downstream of the breach in the Gorrie Dam.

Report #35-19 was presented to advise the Members of the maintenance work that has been completed to improve the appearance of the site.

This motion followed.

Motion FA #64-19

Moved by: Roger Watt

Seconded by: Ed McGugan

That staff proceed with site grading at the Gorrie Conservation Area.

Discussion took place and it was determined that site grading of materials would be washed away with future flooding and would not further beautify the area. The Member's voted and Motion #62-19 was defeated.

Further discussion took place about entering into maintenance agreements with adjacent landowners of the Gorrie Conservation Area and this motion followed.

Motion FA #65-19

Moved by: Alison Lobb

Seconded by: Anita van Hittersum

That staff proceed with finalizing volunteer agreements as outlined in Report #35-19 to allow the adjacent landowners of the Gorrie Conservation Area to cut grass upstream of the dam.

(carried)

b) Public Consultation on the Gorrie Dam Future Plans Study: Report #36-19

Report #36-19 was presented and extensive discussion took place. This motion followed.

Motion FA #66-19

Moved by: Alison Lobb

Seconded by: Roger Watt

That the MVCA proceed with 3rd party consultation on technical study of the Gorrie Dam options.

Discussion took place around the 3 options that have been outlined for the Gorrie Dam previously. The Member's discussed the financial requirements of the 3 options and withdrew this motion and made the following motions.

(carried)

Motion FA #67-19

Moved by: Alison Lobb

Seconded by: Deb Shewfelt

That the MVCA proceed with the next steps involved with decommissioning the Gorrie Dam and remediation of the Gorrie Conservation Area.

(carried)

Motion FA #68-19

Moved by: Zoey Onn

Seconded by: Roger Watt

That the MVCA proceed with watershed hydrology and river and dam hydraulic studies; **And That** the funds be taken from the working capital surplus, if required.

(carried)

Motion FA #69-19

Moved by: Matt Duncan

Seconded by: Megan Gibson

That the MVCA proceed with public consultation outreach when information from the studies are known.

(carried)

Motion FA #70-19

Moved by: Roger Watt

Seconded by: Megan Gibson

That the MVCA proceed with clearly communicating the decisions that have been made with respect to the Gorrie Dam and Conservation Area to the community.

(carried)

5. Presentations

- a) Climate Trends, Impacts and Solutions in the Maitland Watershed:
- b) Impacts of High Lake Levels on Flood and Erosion Risks along Lake Huron:

These reports were received as presented.

6. Business Requiring Direction and Decision

- a) International Joint Commission (IJC) Public Meeting and Tour: Report #37-19

Report #37-19 was presented and this motion followed.

Motion FA #71-19

Moved by: Alison Lobb

Seconded by: Deb Shewfelt

That MVCA work with the IJC steering committee to help organize stakeholder meetings and a tour of the Garvey Glenn water quality project; **And That** staff present the benefits of collaboration for improving water quality in Lake Huron at the IJC's public meeting in Goderich on August 7th, 2019.

7. Reports

a) Member's Reports

Zoey Onn reported the progress that has been made at the Brussels Conservation Area. The playground equipment has been chosen, some ash trees have been removed and the group is hopeful that adequate funds will be raised to have the park ready for recreation activities by the end of the 2019 summer.

Deb Shewfelt reported that he and Phil Beard attended a forum on climate change organized by the Huron County Health Unit on May 31st. Deb and Phil made a presentation on the Carbon Footprint Initiative at the event.

Alison Lobb talked about her recent trip to Ireland that focused on water and bio-diversity issues and noted that the same issues and concerns exist in Ireland as they do here in Ontario.

Zoey Onn added that the Blue Bayfield Group will be holding an event in Seaforth on June 26th at the church where they will promote conservation and the importance of eliminating single use plastics.

b) Chair's Report

Chair Turton informed the Member's that Huron-Bruce MP Lisa Thompson and Wellington-Perth MP Randy Pettipiece are interested in meeting to discuss the proposed changes to the Conservation Authorities Act as outlined in Bill 108.

Additionally, the Chair advised the Members that the Town of Minto is in the process of identifying the flood damage reduction measures that the Town is interested in implementing in Harriston. Chair Turton gave thanks to MVCA for all the support that they are providing with this analysis.

8. Consent Agenda

The following items were circulated to the Member's for their information.

- a) Revenue/Expenditure Report for May: **Report #38-19**
- b) 2019 Budget-Work Plan Progress Report: **Report #39-19** (attached)
- c) Agreements Signed: **Report #40 -19**
- d) Correspondence for Members Information

This motion followed.

Motion FA #72-19

Moved by: Alison Lobb

Seconded by: Zoey Onn

THAT reports #38-19 through #40-19 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

9. In-Camera Session: Legal Matter

All attendees except the Member's and the GM-ST Administrative/Financial Services Coordinator were excused from the meeting at this time.

Motion FA #73-19

Moved by: Anita van Hittersum

Seconded by: Megan Gibson

THAT the Member's move in camera to review a legal matter.

(carried)

The following motion was made at the in camera session.

Motion FA #74-19

Moved by: Matt Duncan

Seconded by: Megan Gibson

THAT the Member's resume regular session.

(carried)

Attendees that were excused from the closed session were invited back to regular session.

10. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on July 17, 2019 at 7:00pm with a tour of the Garvey Glenn Priority Watershed Project.

11. Adjournment

The meeting adjourned at 9:10pm with this motion.

Motion FA #75-19

Moved by: Anita van Hittersum

Seconded by: Megan Gibson

THAT the general membership meeting be adjourned.

carried)

Dave Turton
Chair

Danielle Livingston
Administrative/Financial
Services Coordinator



Item 12.4
August 13, 2019

ANNUAL FINANCIAL REPORT | 2018



<https://www.wellington.ca/en/resources/2018-Annual-Report-FINAL.pdf>

For the year ended December 31, 2018

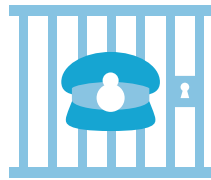
**Corporation of the
County of Wellington**



2018 | 2019

Annual Report

For the full report see <https://tinyurl.com/y4t67wbx>

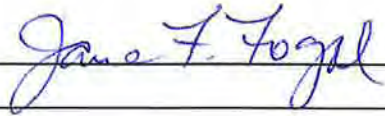




THE CORPORATION
OF
THE TOWN OF HALTON HILLS

2019-0141

Moved by:  Date: July 8, 2019
Councillor Clark Somerville

Seconded by:  Resolution No.: _____

WHEREAS the Province of Ontario, through the Ministry of the Environment, Conservation and Parks, has posted a discussion paper entitled "Reducing Litter and Waste in our Communities";

AN WHEREAS producer responsibility has not been adequately addressed by the Province of Ontario;

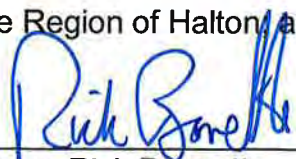
AND WHEREAS a successful deposit/return program for single use plastic, aluminum and metal drink containers has been in existence in other Provinces in Canada including Newfoundland, Nova Scotia and British Columbia;

AND WHEREAS these successful program have eliminated many of these containers from the natural environment;

THEREFORE BE IT RESOLVED that the Council of the Town of Halton Hills call upon the Province of Ontario, through the discussion paper entitled "Reducing Litter and Waste in our Communities", to review and implement a deposit/return program for all single use plastic, aluminum and metal drink containers;

AND FURTHER THAT that the Province of Ontario review current producer requirements and look for extended producer responsibility for all packaging;

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario; the Minister of the Environment, Conservation and Parks; the Minister of Municipal Affairs; the Association of Municipalities of Ontario; the Region of Halton; and all municipalities in the Province of Ontario.



Mayor Rick Bonnette



THE CORPORATION OF THE CITY OF STRATFORD

Resolution: Opposition to Changes in 2019 Provincial Budget and Planning Act

WHEREAS on April 11, 2019, the Provincial government tabled a new budget, some of which represents a significant shift in priorities, with direct implications to the City of Stratford and municipalities across Ontario;

AND WHEREAS this shift in priorities will put disproportionate pressure on municipal governments to either fully fund Provincially discontinued programs or partially supplement programs and services at current service levels;

AND WHEREAS the City of Stratford recognizes that the Government of Ontario announced in May 2019 that it will reverse mid-year cuts to critical services of public health, childcare and ambulance services and requests an opportunity to work collaboratively to find solutions that will work for all partners and protect services prior to drafting 2020 budgets;

AND WHEREAS previous legislation that abolished the OMB and replaced it with LPAT received unanimous – all party support as all parties recognized that local governments should have the authority to uphold their provincially approved Official Plans and community driven planning;

AND WHEREAS in the spirit of working together for the benefit of all Ontario residents, Stratford City Council opposes the upcoming changes to the Planning Act as municipalities were not consulted and afforded an opportunity to provide feedback;

AND REQUESTS a meeting with MPP Pettapiece, the Minister of Municipal Affairs and other related ministries on the effects of downloading onto municipal governments;

AND THAT this resolution be forwarded to all municipalities in Ontario and to AMO.

The Corporation of the City of Stratford, P.O. Box 818, Stratford ON N5A 6W1
Attention: City Clerk, 519-271-0250 ext 235, clerks@stratford.ca



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

July 16, 2019

Hon. Doug Ford, Premier
Legislative Building Rm 281, Queen's Park
Toronto, Ontario
M7A 1A1

Dear Premier Ford,

Re: MUNICIPAL AMALGAMATION

Please be advised that at its regular meeting held, Monday July 15, 2019 the Council of the Township of McKellar passed the following resolution:

19-355 **WHEREAS** there are 444 municipalities in Ontario that are very efficient and well-governed, and who respond quickly to ratepayer's needs;

AND WHEREAS in the 1990's the Conservative Government forced many municipalities to amalgamate on the guise they would become more efficient, effective, save money, lower taxes and ultimately reduce the provincial deficit;

AND WHEREAS there has never been a valid evidence-based study that supported these outcomes;

AND WHEREAS forced amalgamation actually accomplished just the opposite: ill feelings, increased animosity and mistrust, job losses, rise in local taxes and an increase in the provincial deficit;

AND WHEREAS there are many positive examples of small rural and northern municipalities working together in a collaborate and cooperative manner via shared agreements that responds to local needs without amalgamation and provincial interference;

AND WHEREAS the Provincial Government has a large deficit due to their own decision-making;

AND WHEREAS recently the same Conservative Government recently reduced one large regional municipal government by 50%, without "consultation";

AND WHEREAS this same Conservative Government is presently reviewing other provincial regional governments through a purported "consultative" approach with a view to reduce or eliminate them;

AND WHEREAS the Provincial Government should investigate all other internal ways of reducing their deficit and becoming more fiscally responsible over time rather than downloading to the one level of government that is the most efficient, has the lowest cost and is closest to the electorate which will not put a dent in the provincial deficit;

AND WHEREAS the Province could look at what other provinces have done to reduce the debt with one singular education system, organizing unorganized municipalities, controlling OPP costs, substantially increase fines, and find a way to collect millions and millions of dollars in unpaid fines and instead, invest in the north to create jobs and stimulate and enhance economic development;

NOW THEREFORE BE IT RESOLVED that before the Provincial Government forces amalgamation in any of the 444 municipalities in Ontario, our AMO organization go beyond requesting “consultation” and “demand” that the Provincial Government do the following:

- 1) Hold a local referendum letting the citizens decide to amalgamate or not
- 2) Conduct an evidence-based study to show that amalgamation actually saves costs, jobs, lowers taxes and reduce the provincial deficit
- 3) Allow those municipalities to work out their own local collaborative agreement that best suit their local needs and to be permitted to do so on their own time line and volition
- 4) To ensure that there is absolutely no conflict of interest in this consultative process
- 5) To emphasize the political reality of forcing amalgamation on the many rural and northern municipalities across Ontario

AND FURTHER that a copy of this resolution be sent to Doug Ford, Premier of Ontario; Christine Elliott, Deputy Premier; Steve Clark, Minister of Municipal Affairs; Andrea Horwath, Leader of the New Democratic Party; and all MPPs in the Province of Ontario;

AND FURTHER that a copy of this resolution be sent to the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), Rural Ontario Municipalities Association (ROMA), Federation of Northern Ontario Municipalities (FONOM), the District of Parry Sound Municipal Association (DPSMA) and all Ontario municipalities for their consideration.

Carried

Sincerely,


Tammy Wylfe, AMCT
Clerk Administrator

Cc:

Deputy Premier of Ontario;

Minister of Municipal Affairs and Housing;

Leader of the New Democratic Party;

All Ontario MPP's;

Association of Municipalities of Ontario (AMO);

Northwestern Ontario Municipal Association (NOMA);

Rural Ontario Municipalities Association (ROMA);

Federation of Northern Ontario Municipalities (FONOM);

District of Parry Sound Municipal Association (DPSMA);

all Ontario municipalities

O:\Council mtg letters\July 15 2019/Municipal Amalgamation

The Corporation of the Township of Prince
COUNCIL RESOLUTION

Resolution 2019-	
Moved by: Councillor	Seconded by: Councillor
Signature <i>M. Matthews</i>	Signature <i>E. Palumbo</i>

Date: July 9, 2019

AGENDA ITEM

Resolution 2019- 188

Moved by: Councillor M. Matthews

Seconded by: Councillor E. Palumbo

Whereas the Ontario Good Roads Association, at their annual Conference in 2019 passed a Resolution supporting the re-establishment of a joint OGRA / ROMA Conference

Whereas several municipalities have passed Resolutions also in support of the OGRA Resolution

Whereas the establishment of a stand alone ROMA Conference has been extremely successful providing unique opportunities for municipal politicians and staff to benefit from a progressive agenda on a host of municipal issues

Whereas ROMA continues to advance municipal priorities through its advocacy work and close affiliation and collaboration with other Municipal Associations such as AMO and OGRA

Whereas a dedicated annual ROMA Conference is in the best interest of all municipalities in Ontario

Therefore Be It Resolved that the Township of Prince continues to support ROMA in its efforts for a dedicated annual conference that continues to bring benefits to all municipalities through a progressive, diversified and interesting agenda.

Further that this Resolution be circulated to OGRA, AMO, NOMA, FONOM and other municipalities in the Province of Ontario

RESOLUTION RESULT	Mayor & Council	YES	NO
<input checked="" type="checkbox"/> CARRIED	Ken Lamming		
<input type="checkbox"/> DEFEATED	David Amadio		
<input type="checkbox"/> DEFERRED	Ian Chambers		
<input type="checkbox"/> REFERRED	Michael Matthews		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Enzo Palumbo		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)			
<input type="checkbox"/> WITHDRAWN			
MAYOR - Ken Lamming			

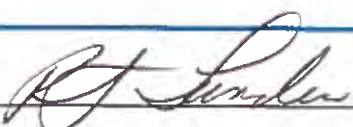
The above is a certified to be true copy of resolution number 2018 -

Peggy Greco
CAO/CLERK-TREASURER



Northumberland County

Resolution

Moved By 

Agenda
Item 8c

Resolution No.
2019-07-17-175

Last Name Printed SANDERSON

Seconded By 

Council Date: July 17, 2019

Last Name Printed CANE

"Whereas Northumberland County Council supports an annual combined Conference for OGRA (Ontario Good Roads Association) and ROMA (Rural Ontario Municipalities Association) which would provide financial efficiencies and allow municipal Councillors and staff to attend;

Now Therefore Be It Resolved That Northumberland County Council send this Resolution to the Boards of Directors of OGRA and ROMA, and all Ontario municipalities."

Recorded Vote
Requested by _____
Councillor's Name

Carried 
Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature



Northumberland County

Resolution

Moved By *R. J. Anderson*

Agenda
Item 8b

Resolution No.
2019-07-17-174

Last Name Printed *Anderson*

Seconded By *[Signature]*

Council Date: July 17, 2019

Last Name Printed *Anderson*

"Now Therefore Be It Resolved That Northumberland County Council support the Resolution adopted by the Township of Warwick Council; and

Further Be It Resolved That this Resolution be circulated to M.P.P. David Piccini, Hon. Doug Downey - Ministry of the Attorney General, Hon. Doug Ford - Premier of Ontario, Hon. Sylvia Jones - Solicitor General, and Hon. Ernie Hardeman - Minister of Agriculture, Food and Rural Affairs, all Municipalities in the Province of Ontario, AMO, and ROMA."

Recorded Vote
Requested by _____
Councillor's Name

Carried *[Signature]*
Warden's Signature

Deferred _____
Warden's Signature

Defeated _____
Warden's Signature



CORPORATION OF THE MUNICIPALITY OF SOUTH HURON

322 Main Street South P.O. Box 759

Exeter Ontario

N0M 1S6

Phone: 519-235-0310 Fax: 519-235-3304

Toll Free: 1-877-204-0747

July 25, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

The following resolution was passed by the Council of the Corporation of the Municipality of South Huron at the Regular Council meeting on July 15, 2019;

Motion: 382-2019
Moved: J. Dietrich
Seconded: T. Oke

That South Huron Council support the Township of Warwick resolution regarding Enforcement for Safety on Family Farms as follows:

Whereas agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world; and

Whereas in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals; and

Whereas the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media; and

Where maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations; and

Whereas the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

Now therefore be it resolved that the Council for the Corporation of the Municipality of South Huron requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation- to ensure the safety of Ontario's farm families, employees and animals; and

Be it further resolved that this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all municipalities in the Province of Ontario, AMO and ROMA.

Disposition: Carried

Yours truly,



Rebekah Msuya-Collison
Director of Legislative Services/Clerk
Municipality of South Huron

cc. The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)



The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

July 15th 2019

Re: Resolution Regarding Enforcement for Safety on Family Farms

Please be advised that on July 10th the Town of Plympton-Wyoming Council passed the following motion to support Warwick Township Council's motion (attached) that was passed on June 17th 2019.

Motion #13 – Moved by Bob Woolvett, Seconded by Tim Wilkins that Council support the motion provided by the Township of Warwick with regards to Enforcement for Safety on Family Farms.

Motion Carried.

If you have any questions regarding the above motion, please do not hesitate to contact me at the number above or by email at ekwarciak@plympton-wyoming.ca.

Sincerely,

Erin Kwarciak
Clerk

Town of Plympton-Wyoming

Cc: Amanda Gubbels, Administrator/Clerk – Township of Warwick
The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)

The Corporation of the Town of Plympton-Wyoming

P.O. Box 250, 546 Niagara Street, Wyoming Ontario N0N 1T0

Tel: 519-845-3939 Ontario Toll Free: -877-313-3939

www.plympton-wyoming.com



TOWNSHIP OF WARWICK

"A Community in Action"

6332 Nauvoo Road, R.R. #8, Watford, ON N0M 2S0

Township Office: (519) 849-3926 / 1-877-849-3926
Watford Arena: (519) 876-2808
Website: www.warwicktownship.ca

Works Department: (519) 849-3923
Fax: (519) 849-6136
E-mail: info@warwicktownship.ca

June 26, 2019

The Honourable Doug Downey, Attorney General of Ontario
Ministry of the Attorney General
720 Bay Street
11th Floor
Toronto, ON M7A 2S9

Dear Honourable Sir:

Re: Resolution Regarding Enforcement for Safety on Family Farms

Please be advised that Warwick Township Council adopted the following resolution at their regular meeting on June 17, 2019:

WHEREAS agriculture is the second largest industry in Ontario, contributing \$13.7 billion annually to Ontario's GDP and is essential for putting food on the tables of millions of people here and around the world;

AND WHEREAS in recent months there has been a steady increase in harassment of farmers and livestock transporters by activists opposed to animal agriculture and the consumption of animals;

AND WHEREAS the protests have become blatantly illegal in nature with extremist groups trespassing onto private property, unlawfully entering into buildings and removing animals without fear of prosecution and even promoting and publishing their crimes on social media;

AND WHEREAS maintaining proper biosecurity is essential to ensure the health and well-being of the animals cared for on these agricultural operations;

AND WHEREAS the recent attacks on farmers homes and businesses have resulted in no criminal charges laid, leaving farmers feeling unprotected by the Ontario legal system and afraid for the welfare of themselves, their families, their employees and the animals they care for;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Township of Warwick requests that Hon. Doug Downey work with his fellow MPP's and agricultural leaders to find a better way forward to ensure stronger enforcement of existing laws - or new legislation - to ensure the safety of Ontario's farm families, employees and animals;

AND BE IT FURTHER RESOLVED THAT this motion be circulated to Hon. Doug Downey, Ministry of the Attorney General, Hon. Doug Ford, Premier of Ontario, Hon. Sylvia Jones, Solicitor General and Hon. Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs and all Municipalities in the Province of Ontario, AMO, and ROMA.

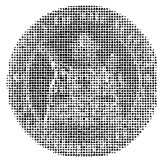
- Carried.

Yours truly,



Amanda Gubbels
Administrator/Clerk
Township of Warwick

cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Solicitor General
The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs
All Ontario Municipalities
Association of Municipalities of Ontario (AMO)
Rural Ontario Municipal Association (ROMA)



OFFICE OF THE MAYOR
CITY OF HAMILTON

June 14, 2019

The Honourable Christine Elliott, Deputy Premier and
Minister of Health and Long-Term Care
Hepburn Block, 10th Floor
80 Grosvenor Street
Toronto, ON M7A 1E9

Dear Minister Elliot,

At its May 22, 2019 meeting, Hamilton City Council discussed the changes being proposed for public health in Ontario and their potential effects. Before I convey the recommendations that arose from that discussion, I would like to commend you and your colleagues for your announcement on June 3rd that any changes to the provincial funding of public health will not affect the current fiscal year.

Hamilton's City Council recommends that any restructuring or modernization of local Public Health take into account the following principles:

- That its unique mandate to keep people and our communities healthy, prevent disease and reduce health inequities be maintained;
- That its focus on the core functions of public health, including population health assessment and surveillance, promotion of health and wellness, disease prevention, health protection and emergency management and response be continued;
- That sufficient funding and human resources to fulfill its unique mandate are ensured.
- That the focus for public health services be maintained at the community level to best serve residents and lead strategic community partnerships with municipalities, school boards, health care organizations, community agencies and residents;
- That there be local public health senior and medical leadership to provide advice on public health issues to municipal councils and participate in strategic community partnerships. The importance of this has been highlighted by the recent cluster of HIV among those using intravenous drugs in Hamilton;

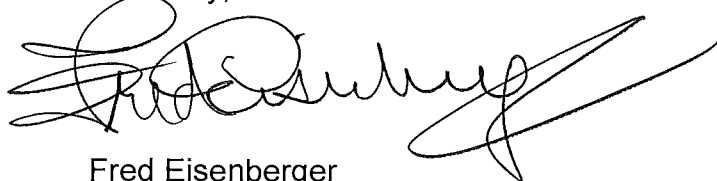
.../2

- That local public health services be responsive and tailored to the health needs and priorities of each local community, including those of vulnerable groups or those with specific needs such as the indigenous community;
- That representation of municipalities on any board of health be proportionate to both their population and to the size of the financial contribution of that municipality to the Regional Public Health Entity;
- That any transition be carried out with attention to good change management, and while ensuring ongoing service delivery.

For decades Hamilton has enjoyed and benefited from the knowledge, skills and implementation of 'preventive maintenance' that our public health staff have provided which we know has resulted in our community avoiding many costly health 'breakdowns' that would have arisen otherwise! As we move forward we also look forward to working directly with you and collaborating with our provincial colleagues through the relevant partnerships, such as the Association of Municipalities of Ontario (AMO), the Association of Local Public Health Agencies (ALPHA).

In closing, we believe consultation directly with local public health agencies, such as ours, is critical to developing the best local public health system as we move forward.

Sincerely,

A handwritten signature in black ink, appearing to read 'Fred Eisenberger', with a long, sweeping flourish extending to the right.

Fred Eisenberger
Mayor

CC: Dr. Elizabeth Richardson, Medical Officer of Health, City of Hamilton



Municipality of Neebing

Rosalie Evans,
Solicitor-Clerk
Erika Kromm,
Treasurer, Deputy Clerk

4766 Highway 61
Neebing, Ontario P7L 0B5
TELEPHONE (807) 474-5331
FAX (807) 474-5332
E mail – neebing@neebing.org

Councillors
Curtis Coulson
Gordon Cuthbertson
Gary Gardner
Brian Kurikka
Mark Thibert
Brian Wright

Mayor Erwin Butikofer

July 18, 2019

The Corporation of the Township of Lake of Bays
1012 Dwight Beach Road
Dwight, Ontario P0A 1H0

COPY
*Ontario Municipalities
(via email only)*

Attention: Michelle Percival, CAO

**Re: Lake of Bays' Resolution 7(b)/05/21/19
Ontario Municipal Partnership Fund**

Dear Ms. Percival:

The above-noted resolution was considered by Neebing Council at its regular meeting held on June 5th, 2019. Neebing Council resolved as follows:

BE IT RESOLVED THAT the Province of Ontario be requested to maintain OMPF funding at no less than 2016 levels;

AND FURTHER, THAT this resolution be circulated to the Town of Lake of Bays, our local MPPs, those circulated on the Town of Lake of Bays' correspondence, apart from the Ministry of the Solicitor-General and their local MPPs.

This differs somewhat from your municipality's resolution, which was to maintain current OMPF levels.

Neebing Council thanks the Lake of Bays Council for bringing this matter to our attention.

Yours truly,

Rosalie A. Evans
Solicitor-Clerk
Resolution 2019-06-132

cc. Hon. Rod Phillips, Minister of Finance; All Ontario Municipalities; Fred Simpson, Deputy Clerk, Town of Mono; Tom Gefucia, Director of Finance/Treasurer, Township of Lake of Bays; Judith Monteith, MPP Thunder Bay Atikokan; and Michael Gravelle, MPP Thunder Bay Superior North.

TOWNSHIP OF MAPLETON COUNCIL TRACKING SHEET

Item 16.
August 13, 2019

FOR AUGUST 13, 2019 COUNCIL

Subject for Action	Department	Comments
Wastewater Capacity (long term and short term)	CAO & DPW	Ready to proceed to RFP Stage, based on July 9 th approval.
Cemetery By-law	DPW & CLK	Staff will update the bylaw following Master Plan approval.
Community Grant Program	CAO	Report on options presented to Council on December 13, 2016. Policy to be formalized.
Council Video Recording	CAO & CLK	ICompass presentation June 12, 2018. Contract has been signed. Planning has commenced.
Development Charges	SMT	New Study in 2019.
Asset Management Plan (AMP) Update	DF & DPW	Working with Watson and Associates to create a sustainable AMP and policy as per legislated requirements utilizing funding assistance from approved FCM program. Project end date; July 8, 2019. Policy presented May 28, 2019. To be incorporated into policies. Project extension to September 2019 has been requested by Watson and Associates and given verbal approval by FCM. Formal agreement is being drafted by FCM to accommodate the time extension and to execute funding payment.
Moorefield Park Project		The original 2019 Capital budget amount of \$10,000 was increased to \$25,000 to replace the unsafe playset that was removed in the fall of 2018. The new set is expected to be delivered mid June and in place and useable by end of June. Installation likely week of June 17 The new swing set is in place and functional.
Modernization Grant	CAO	County of Wellington and municipal CAO's are partnering together to find efficiencies within each of our municipalities. As per April 23 rd report, we are looking to issue RFP in May/June. Will update council as things progress.

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2019-085

Being a by-law to confirm all actions and proceedings of the Council of the Corporation of the Township of Mapleton

WHEREAS Section 5 of the Municipal Act, S.O. 2001 c. 25 (hereinafter called "the Act") provides that the powers of a Municipal Corporation shall be exercised by its Council;

AND WHEREAS Section 5(3) of the Act states, a municipal power, including a municipality's capacity, rights, powers and privileges under section 9, shall be exercised by by-law, unless the municipality is specifically authorized to do otherwise;

NOW THEREFORE the Council of the Corporation of the Township of Mapleton enacts as follows:

1. All actions and proceedings of the Council of the Corporation of the Township of Mapleton taken at its meetings held on Tuesday, August 13, 2019, except those taken specifically by By-law and those required by law to be done by Resolution only are hereby sanctioned, confirmed and adopted as though they were set out herein.
2. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to do all things necessary to give effect to the foregoing.
3. The Mayor, or in his absence, the Presiding Officer and the Clerk, or in his/her absence, the Deputy Clerk, are hereby authorized and directed to execute all documents required by law to be executed by them as may be necessary in order to implement the foregoing and the Clerk, or in his/her absence, the Deputy Clerk, is hereby authorized and directed to affix the seal of the Corporation to any such documents.

READ a first, second and third time on Tuesday, August 13, 2019.

Mayor Gregg Davidson

Clerk Barb Schellenberger