



THE CORPORATION OF THE TOWNSHIP OF MAPLETON

COUNCIL MINUTES

TUESDAY, NOVEMBER 24, 2020 @ 1:00 P.M.

*Meeting conveyed via ZOOM platform*

**PRESENT:**

Gregg Davidson, Mayor  
Dennis Craven, Councillor  
Paul Douglas, Councillor  
Michael Martin, Councillor  
Marlene Ottens, Councillor

**STAFF PRESENT:**

Manny Baron, Chief Administrative Officer  
Larry Wheeler, Municipal Clerk  
Sam Mattina, Director of Public Works  
John Morrison, Director of Finance  
Rick Richardson, Fire Chief  
Patty Wright, Chief Building Official  
Aly Cripps, Economic Development Coordinator  
Michelle Brown, Clerk's Assistant  
Linda Redmond, Wellington County Planner

**1. Call to Order**

Mayor Davidson welcomed attendees & called the meeting to order at 1:00 p.m.

**2. Welcoming Comments by the Chair**

Mayor Davidson reiterated Dr. Mercer's latest Coronavirus pronouncement.

**3. Declaration of Pecuniary Interest – none declared**

**4. Confirmation of Minutes**

4.1 Council Meeting dated November 10, 2020

**RESOLUTION 2020-23-01**

Moved: Councillor Douglas

Seconded: Councillor Martin

THAT the Minutes of the Township of Mapleton Council Meeting held on November 10, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

4.2 Special Meeting of Council dated November 12, 2020

**RESOLUTION 2020-23-02**

Moved: Councillor Craven

Seconded: Councillor Douglas

THAT the Minutes of the Township of Mapleton Council Special Meeting held on November 12, 2020 be confirmed as circulated in the agenda package.

**CARRIED**

**5. Matters arising from Minutes**

- 5.1 Parks and Recreation Committee, Minutes dated Sept 24, 2020  
Re: Drayton Youth Centre project qualification for 50/50 funding

**RESOLUTION 2020-23-03**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT Township of Mapleton Council support Drayton Youth Centre's project to update the Centre with renovations, repairs, and upgrades through the 50/50 funding program to a maximum of \$5,000.

**CARRIED**

**6. Matters under The Planning Act and Matters Arising**

- 6.1 a) County of Wellington – Application for minor redline revisions to draft plan of subdivision 23T-98003 [Riverview Heights, Drayton]  
b) Matters arising under The Planning Act (Council Direction)

**RESOLUTION 2020-23-04**

Moved: Councillor Douglas

Seconded: Councillor Martin

THAT Township of Mapleton Council receive Planning Report 'Redline Revision – Draft Plan of Subdivision 23T-98003 - Riverview Heights Phase 2, Drayton for information;

And Further that Council support the redline revisions as proposed for draft plan of subdivision 23T-98003;

And Further that staff prepare a subdivision agreement between the municipality and the Owners of the proposed subdivision for Council's consideration;

And Further that staff advise the County's Director of Planning and Development of the Township's decision.

**CARRIED**

**7. Delegations and Matters Arising from Delegations**

- 7.1 BGS Homes (Berardo Mascioli, Planner) - Requesting Council support for Redline Proposal at Riverview Heights Subdivision.

- 7.2 Heritage Funeral Homes Inc (Kenneth and Mary Thompson) - Requesting Council reverse their decision regarding the proposed 2021 amended Cemetery fees

**RESOLUTION 2020-23-05**

Moved: Councillor Douglas

Seconded: Councillor Ottens

THAT the delegation of Heritage Funeral Homes Inc (Kenneth & Mary Thompson) concerning the proposed changes to 2021 Cemetery Fees & Charges be received for information.

**CARRIED**

- 7.3 Van Harten Surveying (Jeff Buisman) - Requesting Council feedback on a unique severance application (Soestdale Holsteins Inc, 7168 WR10).

**RESOLUTION 2020-23-06**

Moved: Councillor Ottens

Seconded: Councillor Douglas

THAT the delegation of Van Harten Surveying (Jeff Buisman) concerning a unique severance application be received for information.

**CARRIED**

**8. Minutes from Committees – none**

**9. Reports and Updates from Staff**

9.1 CAO and Clerk's Department

- i) CAO Report CL2020-22  
Re: Consulting Engineers Client Agreement

**RESOLUTION 2020-23-07**

Moved: Councillor Douglas  
Seconded: Councillor Martin  
THAT CAO's Report CL2020-22, dated November 24th, 2020 with regards to the Consulting Engineers Client Agreement be received.  
AND THAT Council direct the Mayor and CAO to execute the agreement on behalf of Mapleton Township.  
**CARRIED**

- ii) CAO Report CL2020-23  
Re: Elevated Water Tank

**RESOLUTION 2020-23-08**

Moved: Councillor Craven  
Seconded: Councillor Douglas  
THAT CAO's Report CL2020-23, dated November 24th, 2020 with regards to the Elevated Water Tank be received for information.  
**CARRIED**

- iii) CAO Report CL2020-24  
Re: Cloud Migration

**RESOLUTION 2020-23-09**

Moved: Councillor Martin  
Seconded: Councillor Douglas  
THAT CAO's Report CL2020-24, dated November 24th, 2020 with regards to the server be received for information;  
AND THAT Council bring forward the purchase of a cloud-based server from the 2021 budget to ensure complete business continuation should we be locked down for a second time.  
**CARRIED**

- iv) Clerk Report CL2020-25  
Re: Security Reduction Request - Drayton Heights 5B

**RESOLUTION 2020-23-10**

Moved: Councillor Craven  
Seconded: Councillor Douglas  
THAT Township of Mapleton Council receive Clerk's Report CL2020-25 dated November 24, 2020 regarding Security Reduction Request – Drayton Heights 5B;  
AND FURTHER THAT Council undertake to have staff reduce the amount of the developer's Letter of Credit from \$531,000 to \$183,000.  
**CARRIED**

9.2 Fire Department

- i) Fire Report 2020-07  
Re: 2020 Year in Review

**RESOLUTION 2020-23-11**

Moved: Councillor Craven  
Seconded: Councillor Ottens

THAT Township of Mapleton Council receive Fire / Rescue Report FR2020-07 dated November 24, 2020 regarding 2020 Year End Review for information.

**CARRIED**

9.3 Public Works Department

- i) Public Works Report PW2020-19  
Re: Wellington County Trail Funding Program Update

**RESOLUTION 2020-23-12**

Moved: Councillor Douglas  
Seconded: Councillor Martin

THAT Township of Mapleton Council receive Public Works Report PW2020-19 dated November 24, 2020 regarding Wellington County Trail Funding Program Update.

**CARRIED**

**10. Approval of By-Laws**

- 10.1 By-law Number: 2020-077 Being a By-law to amend Zoning By-law Number 2010-080 for the Township of Mapleton, Part Lot 19, Concession 2 S (Peel) ZBA2020-011

- 10.2 By-law Number: 2020-078 Being a By-law to authorize the closure and conveyance of an unopened road allowance known as Allan and Sutherland Survey, St. James Street (Parts 1, 2 & 3) between South Wallace Street and Church Street (both unopened) Glen Allan, Township of Mapleton, County of Wellington.

**RESOLUTION 2020-23-13**

Moved: Councillor Martin  
Seconded: Councillor Craven  
That By-laws Numbered:

- 2020-077 being a By-law to amend Zoning By-law Number 2010-080 for the Township of Mapleton, Part Lot 19, Con 2 S (Peel) ZBA2020-011

- 2020-078 Being a By-law to authorize the closure and conveyance of an unopened road allowance known as Allan and Sutherland Survey, St. James Street (Parts 1, 2 & 3) between South Wallace Street and Church Street (both unopened) Glen Allan, Township of Mapleton, County of Wellington

Be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.

**CARRIED**

**11. Correspondence for Council's Direction**

- 11.1 County of Wellington Engineering Department correspondence dated November 3, 2020  
Re: Winter Maintenance (Wellington Road 45)

**RESOLUTION 2020-23-14**

Moved: Councillor Douglas  
Seconded: Councillor Ottens  
THAT Township of Mapleton Council receive County of Wellington Engineering Department correspondence dated November 3, 2020 regarding Winter Maintenance (Wellington Road 45);  
AND FURTHER THAT the County of Wellington compensation of \$9,000 per kilometer for winter maintenance on Wellington Road 45 during the 2020/2021 winter maintenance season be accepted;  
AND FURTHER THAT the County of Wellington recognizes if the 2020/2021 seasonal cost exceeds the proposed compensation, the County will be responsible for same  
**CARRIED**

**12. Correspondence for Council's Information – was circulated within the agenda**

**13. Notices of Motion**

**RESOLUTION 2020-23-15**

Moved: Councillor Martin  
Seconded: Councillor Ottens  
That the Township of Mapleton Council reconsider our decision on Finance Report FIN2020-20 Re: Cemetery Service Fees Adjustments;  
And further that the passing of the by-law scheduled for December 8th be moved to our Special Meeting on January 4th, 2021.  
**CARRIED**

**14. Notice Provision**

- 14.1 Fees & Charges – Cemeteries  
14.2 Revised Council Schedule – Dec 2020, Jan 2021

**15. Other Business**

Mayor Davidson reported that traffic lights will be installed at the intersection of WR8 and WR9 (aka the 'S' bend) shared with Perth County. A round-a-bout is projected as the permanent solution and is included in the County 10-year Plan.

**16. Council Tracking Sheet**

**17. Confirmatory By-law Number 2020-079**

**RESOLUTION 2020-23-16**

Moved: Councillor Douglas  
Seconded: Councillor Martin  
THAT By-law Number 2020-079 being a by-law to confirm all actions and proceedings of the Council of the Corporation of The Township of Mapleton be hereby read a first, second and third time, signed by the Mayor and the Clerk and sealed with the Corporate Seal.  
**CARRIED**

**18. Closed Session**

**RESOLUTION 2020-23-17**

Moved: Councillor Craven

Seconded: Councillor Douglas

THAT Township of Mapleton Council move into Closed Session for the following reasons:


- i) Review of Closed Session Minutes: Oct. 27, 2020
- ii) A proposed or pending acquisition or disposition of land by the municipality or local board.

**CARRIED**

**19. Adjournment**

There being no further business, the meeting adjourned at 3:17 p.m.

  
Mayor Gregg Davidson

  
Clerk Larry Wheeler

PLEASE NOTE: Alternate Formats and Communication Support

The Township is committed to providing residents with communication support and alternate format of documents upon request. For more information or to make a request, please call the Township of Mapleton office at 519-638-3313.