

THE CORPORATION OF THE TOWNSHIP OF MAPLETON

BY-LAW NUMBER 2025-048

Being a by-law to establish the fees and charges for various services provided by the municipality and repeal By-law Number 2024-048 and any amendments thereto.

**WHEREAS** Part XII of *The Municipal Act*, 2001 S.O. as amended, permits a municipality and a local board to pass by-laws imposing fees or charges on persons; and

**WHEREAS** Section 69 of *The Planning Act*, R.S.O. 1990, as amended, provides that Council of a municipality may pass a by-law to prescribe a tariff of fees for the processing of applications made in respect of planning matters; and

**WHEREAS** Section 7, *Building Code Act*, S.O. 1992, as amended, provides that Council of a municipality may pass a by-law to prescribe fees for the processing of applications for permits or for the issuance of permits;


**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF MAPLETON ENACTS AS FOLLOWS:**

1. The fees and charges for various municipal services are established as shown in the Schedules attached hereto and form part of this By-law;

|              |   |                          |
|--------------|---|--------------------------|
| Schedule "A" | - | Administration           |
| Schedule "B" | - | Building Department      |
| Schedule "C" | - | Cemeteries               |
| Schedule "D" | - | Fire/Rescue              |
| Schedule "E" | - | Licensing and Lotteries  |
| Schedule "F" | - | Planning                 |
| Schedule "G" | - | Property Standards       |
| Schedule "H" | - | Public Works, Roads      |
| Schedule "I" | - | Public Works, Recreation |
| Schedule "J" | - | Recreational Services    |
2. The fees and charges as set forth in each schedule attached hereto, shall come into effect January 1, 2026
3. All fees and charges are due and payable at the time the service is provided. If the fees or any portion thereof remain unpaid 30 days from the date of invoicing, interest at the rate of 1.25% may be charged, and charged again on the first day of each month thereafter until the account is paid in full.
4. All fees and charges are subject to applicable taxes where indicated on the schedules attached.
5. In the event that any particular provision or part of a provision in this by-law is found to be void or unenforceable for any reason, then the particular provision or part of the particular provision shall be deemed severed from the remainder of this by-law and all other provisions shall remain in full force.
6. All charges payable under this by-law including taxes, interest and collection costs constitute a debt of the person or organization charged and if unpaid, where permissible, shall be added to the tax roll for any property in the Township of Mapleton owned by such person or organization and may be collected in the same manner as taxes.
7. This By-law shall be known as the "Fees and Charges By-law"
8. By-law 2024-048 and any amendments thereto are hereby repealed.

**READ** a first, second and third time, and finally passed this 14<sup>th</sup> day of October 2025.

  
Mayor Gregg Davidson

  
Clerk Larry Wheeler

**SCHEDULE "A"**  
**ADMINISTRATION**

| DESCRIPTION                                                                                                            | FEE                                                                             |
|------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Certification of Documents                                                                                             | \$ 45.00 per document ***                                                       |
| Completion of Pension Forms<br>Mapleton Residents Only                                                                 | No Charge                                                                       |
| Commissioning of Documents<br>Municipal Use Only                                                                       | No Charge                                                                       |
| Commissioning of Vehicle Transfers, Vehicles Ownerships, and<br>Immunization Forms                                     | \$ 45.00 per document ***                                                       |
| Freedom of Information Requests                                                                                        | application fee plus costs<br>as per MFIPPA Regulation<br>\$ 5.00 823 s.6 & 6.1 |
| NSF Cheque or Returned Transaction                                                                                     | \$ 45.00                                                                        |
| Tax Certificates                                                                                                       | \$ 75.00 per Roll Number                                                        |
| Rush Tax Certificates (if required within 24 hours)                                                                    | \$ 110.00 per Roll Number                                                       |
| Tax Arrears Notice                                                                                                     | \$ 10.00                                                                        |
| New Roll Account Creation                                                                                              | \$ 30.00                                                                        |
| Reprint Tax Bill                                                                                                       | \$ 25.00                                                                        |
| A/R & Utility Accounts transferred to roll                                                                             | \$ 45.00                                                                        |
| EDI Payment Error - This is billed when an electronic payment is<br>made to an incorrect account and must be corrected |                                                                                 |
| - 1st Notification                                                                                                     | No Charge                                                                       |
| - Subsequent Notifications                                                                                             | \$ 30.00 per occurrence                                                         |
| History Books                                                                                                          |                                                                                 |
| - History of the village of Drayton                                                                                    | \$ 2.00 ***                                                                     |
| - Drayton Historic Album 1875 - 1975                                                                                   | \$ 10.00 ***                                                                    |
| - Remembering Drayton in 2000                                                                                          | \$ 2.00 ***                                                                     |
| - Portraits of Peel                                                                                                    | \$ 20.00                                                                        |
| - History of Maryborough 1851 - 1976                                                                                   | \$ 10.00 *** HST @ 5%                                                           |
| - Thru the Years Maryborough Township Vol. II                                                                          | \$ 20.00 ***                                                                    |
| <i>* Collected on behalf of the Mapleton History Society</i>                                                           |                                                                                 |
| Tile Drainage Loan Application                                                                                         | \$ 320.00                                                                       |
| Tile Drainage Inspection                                                                                               | \$ 160.00                                                                       |
| Final Notice - Before tax sale registration                                                                            | \$ 110.00                                                                       |
| Tax Sale - Registration of Tax Arrears Certificate Administration<br>Fee                                               | plus cost recovery as per<br>\$ 425.00 Ontario Regulation 571/17                |
| Tax Sale - Execution of Extension Agreement Administration Fee                                                         | plus cost recovery as per<br>\$ 535.00 Ontario Regulation 571/17                |
| Execution of the Tax Sale - Administration Fee                                                                         | plus cost recovery as per<br>\$ 535.00 Ontario Regulation 571/17                |
| Tax Sale Tender Package - Hard copy                                                                                    | \$ 45.00                                                                        |
| Water & Sewer Invoice Reprint                                                                                          | \$ 25.00                                                                        |
| Tax Payment Confirmation Letter                                                                                        | \$ 45.00                                                                        |

**NOTE:** The fees and charges for various services on Schedule "A" are **HST Exempt unless illustrated with (\*\*\*) in the schedule.**

**SCHEDULE "B"**  
**BUILDING**  
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| CLASS                                                                                                                                                                | ADMIN FEE                                                     | SQUARE FOOTAGE CHARGE                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Assembly Buildings - Group A</b><br>New / Addition / Renovations                                                                                                  | \$ 400.00                                                     | \$ 0.84 /ft <sup>2</sup>                                                                                                                 |
| <b>Institutional - Group B</b><br>New / Addition / Renovations                                                                                                       | \$ 400.00                                                     | \$ 0.84 /ft <sup>2</sup>                                                                                                                 |
| <b>Residential - Group C</b><br>New (includes attached garages and covered porches)<br>Addition<br>Basement (new or finishing)<br>Renovations<br>Accessory Buildings | \$ 400.00<br>\$ 275.00<br>\$ 275.00<br>\$ 275.00<br>\$ 155.00 | \$ 0.91 /ft <sup>2</sup><br>\$ 0.91 /ft <sup>2</sup><br>\$ 0.42 /ft <sup>2</sup><br>\$ 0.42 /ft <sup>2</sup><br>\$ 0.49 /ft <sup>2</sup> |
| <b>Office - Group D</b><br>New / Addition / Renovations                                                                                                              | \$ 400.00                                                     | \$ 0.84 /ft <sup>2</sup>                                                                                                                 |
| <b>Mercantile - Group E</b><br>New / Addition / Renovations                                                                                                          | \$ 400.00                                                     | \$ 0.84 /ft <sup>2</sup>                                                                                                                 |
| <b>Industrial - Group F</b><br>New / Addition / Renovations                                                                                                          | \$ 400.00                                                     | \$ 0.84 /ft <sup>2</sup>                                                                                                                 |
| <b>Farm Buildings - Group G</b><br>New<br>Addition<br>Renovations<br>Manure Tanks                                                                                    | \$ 275.00<br>\$ 275.00<br>\$ 275.00<br>\$ 670.00              | \$ 0.38 /ft <sup>2</sup><br>\$ 0.38 /ft <sup>2</sup><br>\$ 0.38 /ft <sup>2</sup><br>\$ 0.38 /ft <sup>2</sup>                             |
| <b>Silos</b><br>Tower<br>Bunker                                                                                                                                      | \$ 425.00<br>\$ 425.00                                        | N/C                                                                                                                                      |
| <b>Grain Bins</b>                                                                                                                                                    | \$ 425.00                                                     | N/C                                                                                                                                      |
| <b>Wood Burning Stove</b>                                                                                                                                            | \$ 125.00                                                     | N/C                                                                                                                                      |
| <b>Pools</b>                                                                                                                                                         | \$ 125.00                                                     | N/C                                                                                                                                      |
| <b>Deck</b>                                                                                                                                                          | \$ 165.00                                                     | \$ 0.13 /ft <sup>2</sup>                                                                                                                 |
| <b>Demolition Permit</b>                                                                                                                                             | \$ 180.00                                                     | N/C                                                                                                                                      |
| <b>Plumbing Work Only</b>                                                                                                                                            | \$ 165.00                                                     | N/C                                                                                                                                      |
| <b>Septic Systems</b><br>New<br>Grey Water System<br>Tank or Bed Replacement                                                                                         | \$ 610.00<br>\$ 310.00<br>\$ 310.00                           | N/C                                                                                                                                      |
| <b>Fire Tank Reservoir</b>                                                                                                                                           | \$ 515.00                                                     | N/C                                                                                                                                      |
| <b>Fire Alarm / Sprinkler System</b>                                                                                                                                 | \$ 275.00                                                     | \$ 0.09 /ft <sup>2</sup>                                                                                                                 |
| <b>Retaining Wall</b>                                                                                                                                                | \$ 155.00                                                     | \$ 3.09 lin/ft                                                                                                                           |
| <b>Foundation Only</b>                                                                                                                                               | \$ 400.00                                                     | \$ 0.22 /ft <sup>2</sup>                                                                                                                 |
| <b>Plumbing Work for Site Servicing</b>                                                                                                                              | \$ 155.00                                                     | \$ 0.76 lin/ft                                                                                                                           |
| <b>Wind Mills / Turbines - Greater than 3Kw</b>                                                                                                                      | \$ -                                                          | \$ 36.10 /\$1,000 of construction value                                                                                                  |
| <b>Solar Collectors</b><br>- Self Supporting<br>- On Building (>5m <sup>2</sup> )                                                                                    | \$ -                                                          | \$ 13.37 /\$1,000 of construction value                                                                                                  |
| <b>Mezzanines</b><br>- Installed in existing buildings<br>- New construction - applicable square footage charge                                                      | \$ 275.00                                                     | N/C                                                                                                                                      |
| <b>Tent and Signs and any permits not listed</b>                                                                                                                     | \$ 155.00                                                     | N/C                                                                                                                                      |
| <b>** Security Deposit for second dwelling to be demolished later (Discretionary)</b><br>- To be accompanied by a Letter of Understanding                            | Total Development Charge; Municipal, County School Boards     |                                                                                                                                          |

**SCHEDULE "B"**  
**BUILDING**  
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| CLASS                                                                                                                                                                                                                                      | FEE                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| <b>Demolition Agreement Deposit **</b>                                                                                                                                                                                                     | \$ 2,500.00                             |
| <b>Lot Grading Deposit</b><br>Deposit can only be returned to the original payee and is forfeited 2 years after occupancy inspection                                                                                                       | \$ 2,000.00                             |
| <b>Consultant Fee Deposit</b>                                                                                                                                                                                                              | \$ 2,000.00                             |
| <b>Completion Deposit</b><br>Deposit is forfeited if permit has no activity within 2 years at which time the permit will be rendered inactive. Should the builder wish to renew the permit, a "Permit Renewal Fee" will apply (see below). | \$ 300.00                               |
| <b>Certificate of Compliance - Zoning By-law</b>                                                                                                                                                                                           | \$ 155.00                               |
| <b>Compliance Letter - Propane</b>                                                                                                                                                                                                         | \$ 95.00                                |
| <b>Compliance Letter - Septic</b>                                                                                                                                                                                                          | \$ 95.00                                |
| <b>Septic Review</b><br>Review of septic capacity for additions (no design work)                                                                                                                                                           | \$ 250.00                               |
| <b>Minimum fee for inspections not related to Permits/Structure</b><br>- Change in Use Evaluation                                                                                                                                          | \$ 125.00                               |
| <b>Change of Use (no permit)</b><br><b>Change of Use (with construction)</b>                                                                                                                                                               | \$ 125.00<br>Permit fee                 |
| <b>Revision Fee</b><br>Changes made to drawings that require review                                                                                                                                                                        | \$ 150.00                               |
| <b>Administrative File Search</b><br>Provision of records where Freedom of Information is not required                                                                                                                                     | \$ 75.00 /hour. \$20 minimum            |
| <b>Items not listed herein</b>                                                                                                                                                                                                             | \$ 18.00 /\$1,000 of construction value |
| <b>Alternative Solution</b>                                                                                                                                                                                                                | \$ 545.00                               |
| <b>Investigation fee for work started without a permit</b>                                                                                                                                                                                 | \$ 295.00                               |
| <b>Penalty for failing to obtain a building permit</b>                                                                                                                                                                                     | Double Building Permit Fee              |
| <b>Permit Renewal Fee</b>                                                                                                                                                                                                                  | \$ 150.00                               |
| <b>Investigation fees for failing to call in an inspection</b>                                                                                                                                                                             | \$ 295.00                               |

**Fees charged based on gross floor area**

\*\* Demolition to be completed within one year of occupancy of the new structure.

**NOTE:** The fees and charges for various services on Schedule "B" are **HST Exempt**.

1 - Lot Grading Deposit is to be collected for the construction on properties that have a lot size of one acre or less at the discretion of the Chief Building Official. Grading plans are required to be prepared by an Ontario Land Surveyor or Professional Engineer. Any costs associated with peer review/approval/inspection will be subtracted from the submitted grading deposit before being returned to the applicant.

2 - The fees that may be refunded shall be a percentage of the fees payable under this By-law, as follows:

- i. 80% refund in administrative functions only
- ii. 70% refund if administrative and zoning review
- iii. 50% refund if administrative and zoning and plans review
- iv. 35% refund permit issued and no field inspection

**SCHEDULE "C"**  
**CEMETERIES**  
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| <b>INTERMENT RIGHTS</b>                                                                     | <b>FEE</b>   |
|---------------------------------------------------------------------------------------------|--------------|
| Lot - Adult Single                                                                          | \$ 1,565.00  |
| Cremation Gardens                                                                           | \$ 770.00    |
| Columbarium Niche                                                                           | \$ 1,500.00  |
|                                                                                             |              |
| <b>INTERMENT CHARGES<br/>(Opening/Closing a Grave)</b>                                      | <b>FEE</b>   |
| Adult Casket                                                                                | \$ 740.00    |
| Child (under 12 years of age)                                                               | \$NIL        |
| Cremation Burial                                                                            | \$ 330.00    |
| Columbarium Niche                                                                           | \$ 285.00    |
| No Charge for Child (under 12 years of age)                                                 |              |
| Winter Interment Surcharge                                                                  | \$ 635.00 ** |
| Holidays & Weekends Charges                                                                 |              |
| Adult Casket                                                                                | \$ 605.00 ** |
| Cremation Burial/Columbarium Niche                                                          | \$ 275.00 ** |
| Disinterment - double the interment charge                                                  |              |
|                                                                                             |              |
| <b>LEGISLATED CARE AND MAINTENANCE TRUST FUND<br/>CONTRIBUTION ON MONUMENT INSTALLATION</b> | <b>CMTF</b>  |
| Flat Marker 173 sq.in. or larger                                                            | \$ 100.00    |
| Upright Marker measuring 4' in height AND width                                             | \$ 200.00    |
| Upright Marker measuring more than 4' in height OR width                                    | \$ 400.00    |
|                                                                                             |              |
| <b>MISCELLANEOUS</b>                                                                        | <b>PRICE</b> |
| Foundation installation (per cubic foot)                                                    | \$ 40.00     |
| Staking/Inspection                                                                          | \$ 95.00     |
| Grass and Device Set-Up                                                                     | \$ 220.00    |
| Corner Posts (set of 4)                                                                     | \$ 260.00    |
| Laser Engraved Niche Doors                                                                  |              |
| New Door (engraving & one image from catalogue)                                             | \$ 495.00    |
| Inscription (final date - first 10 characters)                                              | \$ 230.00    |
| Additional characters/letters                                                               | \$ 5.00      |
| Second Image                                                                                | \$ 35.00     |
| Custom Image                                                                                | \$ 395.00    |
| Storage in Chapel                                                                           |              |
| Remains to be interred in Mapleton Cemetery                                                 | \$NIL        |
| Transfer, Resale or Reissue of Interment Rights                                             | \$ 85.00 *   |

**SCHEDULE "C"**  
**CEMETERIES**  
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**INTERMENT RIGHTS PHASE IN INDEX:**

| DESCRIPTION          | 2027        | 2028        | 2029        | 2030        | 2031        |
|----------------------|-------------|-------------|-------------|-------------|-------------|
| Lot - Adult Single   | \$ 1,720.00 | \$ 1,890.00 | \$ 2,085.00 | \$ 2,285.00 | \$ 2,650.00 |
| Cremation<br>Gardens | \$ 895.00   | \$ 1,025.00 | \$ 1,165.00 | \$ 1,330.00 | \$ 1,765.00 |

**NOTE:** The fees and charges for various services on Schedule "C" are **HST Applicable unless illustrated with (\*) in the schedule.**

\*\* at the discretion of the Director of Public Works

**SCHEDULE "D"**  
**FIRE / RESCUE**

| DESCRIPTION                                                                                                                                                                                                                                                                                                                              | FEE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Open Air Burn Notifications</b>                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4:00pm submission deadline for next day burn                                                                                                                                                                                                                                                                                             | No Charge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Inspections:</b>                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Single Residence                                                                                                                                                                                                                                                                                                                         | \$ 100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Assembly                                                                                                                                                                                                                                                                                                                                 | \$ 100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Commercial/Retail                                                                                                                                                                                                                                                                                                                        | \$ 125.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Institution/Industrial/Commercial                                                                                                                                                                                                                                                                                                        | \$ 150.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Apartments/Condominiums                                                                                                                                                                                                                                                                                                                  | \$ 100.00 + \$10 per unit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                                                                                                                                                                                                                                                                                                                          | <i>On complaint or request</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Fire Search Fees/Approvals</b>                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Letters of Compliance (not for LLBO)                                                                                                                                                                                                                                                                                                     | \$ 200.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| LLBO Letter of Compliance                                                                                                                                                                                                                                                                                                                | \$ 200.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Fire Reports                                                                                                                                                                                                                                                                                                                             | \$ 200.00 per Roll Number                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Occupancy Load - Alcohol                                                                                                                                                                                                                                                                                                                 | \$ 100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Occupancy Load - Other                                                                                                                                                                                                                                                                                                                   | \$ 100.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Reviewing Risk Management / Safety Plans                                                                                                                                                                                                                                                                                                 | \$ 100.00 per hour (\$100 minimum)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Fire Response Fees - Indemnification Technology</b>                                                                                                                                                                                                                                                                                   | Current MTO rates, plus any additional costs to the Municipality (full cost recovery).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Motor Vehicle Incidents</b>                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Owners of motor vehicles which are involved in a motor vehicle accident within the municipal boundary of the Township of Mapleton that requires the Fire/Rescue to respond to the scene, will be invoiced firstly to the owner's insurance provider. In the case where there is no insurance, the owner shall be billed directly.        | Current MTO rates, plus any additional costs to the Municipality (full cost recovery).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Administration &amp; Enforcement</b>                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1. Spills Act & Transportation of Dangerous Goods Act: the cleanup of hazardous material spills.                                                                                                                                                                                                                                         | Current MTO rates, plus any additional costs to the Municipality (full cost recovery).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2. Open Air Burning: where burn is in contravention with Open Air Burn by-law and/or Fire Prevention and Protection Act                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>False Alarms:</b> The following procedures and fees shall apply only when it has been determined at the discretion of the responding officer of the Township of Mapleton Fire Department that the false alarms were preventable. The totals shall be calculated within each calendar year with each year being considered separately. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| First False Alarm                                                                                                                                                                                                                                                                                                                        | Fire prevention to follow up and determine why. Registered letter to be sent indicating possible financial implications of reoccurrences.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Second False Alarm                                                                                                                                                                                                                                                                                                                       | Final Warning: Registered Mail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Third False Alarm                                                                                                                                                                                                                                                                                                                        | \$ 600.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Four or More False Alarms                                                                                                                                                                                                                                                                                                                | \$ 1,200.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Securing of Premise</b>                                                                                                                                                                                                                                                                                                               | \$ 50.00 per Firefighter per hour                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Extraordinary Expenses</b>                                                                                                                                                                                                                                                                                                            | If Mapleton Fire Rescue responds to a fire or other emergency at a property and determines, or the Officer in Charge determines, that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water, and medical supplies in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control and eliminate an emergency, the property owner shall be responsible for such expenses incurred by Mapleton Fire Rescue. If Mapleton Fire Rescue responds to a fire or other emergency at a property and incurs damage or contamination to equipment such as personal protective equipment, hoses or other non-consumable materials that require cleaning and decontamination or replacement thereof, as a result of the service to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control and eliminate an emergency, the property owner shall be responsible for such expenses incurred by Mapleton Fire & Emergency Services. |

**NOTE:** The fees and charges for various services on Schedule "D" are **HST Exempt unless illustrated with (\*\*\*) in the schedule.**

**SCHEDULE "E"**  
**LICENSING AND LOTTERIES**

**LICENSING**

| DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                   | FEE                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>ANIMAL CONTROL</b>                                                                                                                                                                                                                                                                                                                                                         |                                        |
| Kennel License                                                                                                                                                                                                                                                                                                                                                                | \$ 440.00 plus Inspection fee          |
| Dog Tags (to a maximum of three dogs)                                                                                                                                                                                                                                                                                                                                         | \$ 40.00 / dog                         |
| Replacement Tag                                                                                                                                                                                                                                                                                                                                                               | \$ 15.00                               |
| Fees are recoverable from the dog owner and payable to the Canine Control Officer as a result of enforcement of the Township's By-law 2019-034 (as amended from time to time). These fees are set out In the Canine Control Contract and may include but are not limited to: impounding fees (boarding), service call, disposal, quarantine fees.<br>Plus Administration Fee: | \$ 130.00                              |
| <b>TRANSIENT TRADER</b>                                                                                                                                                                                                                                                                                                                                                       |                                        |
| Food Vendor Vehicle                                                                                                                                                                                                                                                                                                                                                           | \$ 275.00 / Annually<br>\$ 90.00 / Day |
| Transient Trader (Annual)                                                                                                                                                                                                                                                                                                                                                     | \$ 440.00                              |
| Mapleton Market Vendor Fee                                                                                                                                                                                                                                                                                                                                                    | \$ 15.00 / market                      |

**LOTTERIES**

| DESCRIPTION                                                         | FEE                                       |
|---------------------------------------------------------------------|-------------------------------------------|
| Break Open Tickets                                                  | \$ 5.00 / Box                             |
| All Other Lottery Licenses:                                         |                                           |
| Where prize value including taxes is less than or equal to \$250.00 | \$ 5.00                                   |
| Where prize value including taxes is more than \$250.00             | 3.0% of prize value to a max. of \$150.00 |

**NOTE:** The fees and charges for various services on Schedule "E" are **HST Exempt**.



**SCHEDULE "F"**  
**PLANNING**

| DESCRIPTION                                                                                                   | DEPOSIT TO COVER<br>RELATED EXPENSES | FEE               |
|---------------------------------------------------------------------------------------------------------------|--------------------------------------|-------------------|
| Committee of Adjustment - Minor Variance                                                                      | \$ -                                 | \$ 5,795.00       |
| Zoning Amendment - All New Applications Including Temporary Use                                               | \$ -                                 | \$ 15,210.00      |
| Temporary Use - Renewal Only                                                                                  | \$ -                                 | \$ 3,625.00       |
| (H) Holding Zone Removal By-Law                                                                               | \$ -                                 | \$ 1,455.00       |
| Plan of Subdivision New (Pre-Consultation)                                                                    | \$ 10,000.00                         | \$ 12,070.00      |
| Plan of Subdivision - Red Line Revisions conditions of approvals to both Mapleton and County of Wellington    | \$5,000 - \$10,000                   | \$ 3,655.00       |
| Plan of Subdivision account top up for plans that exceed the \$10,000 deposit for related expenses            | \$ 10,000.00                         |                   |
| Site Plan Control Approval - Complex                                                                          | \$ 5,715.00                          | \$ 9,345.00       |
| Site Plan Control Approval - Minor                                                                            | \$ 2,640.00                          | \$ 5,940.00       |
| Site Plan Control Amendments - Complex                                                                        | \$ 5,000.00                          | \$ 5,940.00       |
| Site Plan Control Amendments - Minor                                                                          | \$ -                                 | \$ 3,045.00       |
| Site Plan Control Inspections                                                                                 | \$ -                                 | \$ 390.00         |
| Certificate of Compliance or Status - Plan of Subdivision, Site Plan Agreements, Full Zoning Site Plan Review | \$ -                                 | \$ 1,365.00       |
| Part Lot Control Exemption                                                                                    | \$ -                                 | \$ 2,900.00       |
| Deeming By-law                                                                                                | Subject to Deposit                   | \$ 3,045.00       |
| <b>Severances</b>                                                                                             |                                      |                   |
| Notice Verification for Severance Applications                                                                | \$ -                                 | \$ 2,175.00       |
| Clearances for Severance Conditions                                                                           | \$ -                                 | \$ 615.00         |
| Cash in Lieu of Parkland (Lots on Plan of Subdivision & lots created by Consent)                              | \$ -                                 | \$ 1,400.00 / lot |
| Fee for services provided by Municipal employees per hour, per employee (Clerk, Treasurer, etc.)              | \$ -                                 | \$ 170.00         |
| Copy of Zoning By-law                                                                                         | \$ -                                 | \$ 85.00          |
| Letter of Interest from resident to Clerk to purchase unopened road allowance                                 | \$ -                                 | \$ 1,520.00       |
| Disposal of Surplus Lands (including roads)                                                                   | \$ 5,500.00                          | \$ 1,710.00       |
| Encroachment Agreements                                                                                       | \$ 1,400.00                          | \$ 1,830.00       |
| <b>Pre-Development Consultation Fee</b>                                                                       |                                      |                   |
| Site Plan                                                                                                     | Subject to Deposit                   | \$ 5,940.00       |
| Subdivision                                                                                                   |                                      |                   |
| Official Plan Amendment                                                                                       | Subject to Deposit                   | \$ 12,070.00      |

**NOTE:** The fees and charges for various services on Schedule "F" are **HST Exempt**.

**SCHEDULE "G"**  
**PROPERTY STANDARDS**

| DESCRIPTION                                                                                                                                                                                                                                                                                                                                   | FEE                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Appeal a Property Standards Order to the Property Standards Committee                                                                                                                                                                                                                                                                         | \$ 580.00                                                                          |
| Appeal a Property Standards Committee decision to the Superior Court                                                                                                                                                                                                                                                                          | \$ 365.00 Residential<br>\$ 1,910.00 Comm/Industrial                               |
| Property Standards Officer to attend a hearing                                                                                                                                                                                                                                                                                                | \$ 105.00 per hour                                                                 |
| Inspections where owner fails to comply with an Order - Owner who failed to comply with a confirmed Order shall pay a fee for each inspection to determine if contraventions of this By-law observed on an initial inspection have been corrected where the contraventions have not been remedied in the time provided for in the said order. | \$ 260.00 per inspection per Officer plus<br><br>CRA prescribed rate per kilometre |
| Certificate of Compliance                                                                                                                                                                                                                                                                                                                     | \$ 235.00                                                                          |
| Initial inspection where property deficiencies or by-law violations are observed                                                                                                                                                                                                                                                              | No charge                                                                          |
| Fence Viewers Fee (as per Ontario Line Fences Act)                                                                                                                                                                                                                                                                                            | \$ 880.00                                                                          |

**NOTE:** The fees and charges for various services on Schedule "G" are **HST Exempt**.

**SCHEDULE "H"**  
**PUBLIC WORKS**  
**ROADS**

| DESCRIPTION                                                                     | FEE                                                                           |
|---------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>Entrance Permits</b>                                                         |                                                                               |
| Inspection Fee                                                                  | \$ 390.00                                                                     |
| Deposit                                                                         | \$ 1,000.00                                                                   |
| <b>Road Crossing Permits</b>                                                    |                                                                               |
| Inspection Fee                                                                  | \$ 475.00                                                                     |
| Deposit                                                                         | \$ 3,000.00                                                                   |
| <b>Drainage Apportionment Agreement Fee</b>                                     | \$ 240.00 *                                                                   |
| <b>Special Event Permit</b>                                                     | \$ 35.00                                                                      |
| <b>Road Occupancy Permit</b><br><b>(Non-profit Community Events are exempt)</b> |                                                                               |
| Refundable Security Deposit                                                     | \$ 125.00                                                                     |
|                                                                                 | \$ 3,000.00                                                                   |
| <b>Wide Load Permits</b>                                                        |                                                                               |
| For transporting wide loads along the Township road allowance                   | \$ 150.00                                                                     |
| Refundable Security Deposit                                                     | \$ 1,000.00                                                                   |
| <b>Hidden Driveway Sign</b>                                                     |                                                                               |
| Installed by the Township                                                       | \$ 265.00                                                                     |
| <b>Civic Addressing</b>                                                         |                                                                               |
| 911 Replacement Sign                                                            | \$ 70.00                                                                      |
| 911 Replacement Post                                                            | \$ 70.00                                                                      |
| <b>Fee for Staff Time</b>                                                       | \$ 75.00 per hour                                                             |
| <b>Equipment and Contracted Services</b>                                        | Current Ontario Provincial Standard Specification (OPSS 127) rates will apply |
| <b>Firewood and Woodchips</b> (delivered - by the tandem load)                  | \$ 175.00 per load *                                                          |

**NOTE:** The fees and charges for various services on Schedule "H" are **HST Exempt unless illustrated with (\*) in the schedule.**

**SCHEDULE "I"**  
**PUBLIC WORKS**  
**PARKS AND RECREATION**  
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| DESCRIPTION                                                                                                                                        | FEE                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| <b>PEEL MARYBOROUGH DRAYTON (PMD) ARENA</b>                                                                                                        |                                 |
| <b>PMD Hall</b>                                                                                                                                    |                                 |
| Weekend: Friday, Saturday, Christmas Eve, New Year's Eve & Statutory Holidays.<br>Includes Kitchen                                                 | \$ 740.00                       |
| Add Bar Service                                                                                                                                    | \$ 280.00                       |
| Catering Endorsement Bar Service                                                                                                                   | \$ 340.00                       |
| Day before event (Friday or Saturday). Includes kitchen 9:00 am - 4:00 pm                                                                          | \$ 185.00                       |
| Weekday (Sunday through Thursday). Includes Kitchen                                                                                                | \$ 405.00                       |
| Day before event (if not already booked) (Sunday through Thursday). Includes kitchen 9:00 am - 4:00 pm                                             | \$ 140.00                       |
| Hourly Rate - only on weekdays (Sunday through Thursday)<br>Includes Kitchen. No hourly rate available on weekends                                 | \$ 125.00                       |
| Round Tables                                                                                                                                       | \$ 8.00 per table               |
| <b>PMD Boardroom</b>                                                                                                                               | \$ -                            |
| Hourly Rate                                                                                                                                        | \$ 40.00 per hour               |
| Service Organizations (see list on page 2)                                                                                                         | No Charge                       |
| <b>PMD Kitchen Only</b>                                                                                                                            |                                 |
| Kitchen can only be booked when no hall rental - 9am - 4pm (weekdays)<br>NOTE: Weekends can only be booked within two weeks or less of rental date | \$ 95.40                        |
| <b>PMD Arena Floor</b>                                                                                                                             | \$ 580.00                       |
| OR                                                                                                                                                 | \$ 55.00 per hour up to 4 hours |
| <b>PMD Complex Rental</b>                                                                                                                          |                                 |
| April 1 - August 31. No ice (Dates may vary) ONLY AVAILABLE WHEN NO ICE INSTALLED                                                                  | \$ 1,840.00                     |
| <b>Ice Rental</b> Effective August 2026 - April 2027 (2025 rates apply Jan-Apr 2026)                                                               |                                 |
| Non-Prime. Monday through Friday. Before 4:00pm and after 11:00pm                                                                                  | \$ 99.40 per hour               |
|                                                                                                                                                    | per hour                        |
| Prime-time. Non-Minor - Monday through Friday between 4:00pm - 11:00 pm                                                                            | \$ 152.90                       |
| Minor Sports                                                                                                                                       | \$ 126.30 per hour              |
| Public Skating - HST Included                                                                                                                      | \$ 4.00 per person              |
|                                                                                                                                                    | \$ 13.00 per family             |
| Public Shinny Hockey - HST included                                                                                                                | \$ 13.50 per person, per hour   |
| Private Ice Rentals. If booked same day as use                                                                                                     | \$ 82.50 per hour               |
| <b>PMD Advertising - per annum</b>                                                                                                                 |                                 |
| Funds to be shared 50/50 with Ice User Group ** as per Purchaser's request                                                                         |                                 |
| Location: Arena Boards - Ice level (large: 3 ft x 8 ft)                                                                                            | \$ 715.00                       |
| Location: Arena Boards - Ice level (small: 3 ft x 4 ft)                                                                                            | \$ 465.00                       |
| Location: Wall sign (size: 3 ft x 6 ft)                                                                                                            | \$ 300.00                       |
| Location: Time Clock (size: 2 ft x 6 ft)                                                                                                           | \$ 300.00                       |
| Location: Behind Player's Bench (Home or Visitors)                                                                                                 | \$ 1,320.00                     |
| Location: Ice Resurfacer                                                                                                                           | \$ 1,650.00                     |

**SCHEDULE "I"**  
**PUBLIC WORKS**  
**PARKS AND RECREATION**  
(Page 2 of 3)

| DESCRIPTION                                                                                                        | FEE               |
|--------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>MARYBOROUGH COMMUNITY CENTRE (MCC)</b>                                                                          |                   |
| <b>MCC Hall - Upper Hall and Lower Hall</b>                                                                        |                   |
| Weekend Friday-Saturday, Christmas Eve, New Year's Eve & Statutory Holidays.<br>Includes Kitchen                   | \$ 740.00         |
| Add Bar Service                                                                                                    | \$ 280.00         |
| Catering Endorsement Bar Service                                                                                   | \$ 340.00         |
| Day before event (Friday or Saturday). Includes kitchen 9:00 am - 4:00 pm                                          | \$ 185.00         |
| Weekday (Sunday through Thursday). Includes Kitchen                                                                | \$ 405.00         |
| Day before event (if not already booked) (Sunday through Thursday). Includes kitchen 9:00 am - 4:00 pm             | \$ 140.00         |
| Hourly Rate - only on weekdays (Sunday through Thursday)<br>Includes Kitchen. No hourly rate available on weekends | \$ 125.00         |
| <b>MCC Upper Hall</b>                                                                                              |                   |
| Weekend Friday-Saturday, Christmas Eve, New Year's Eve & Statutory Holidays.<br>Includes Kitchen                   | \$ 390.00         |
| Add Bar Service                                                                                                    | \$ 280.00         |
| Sunday Only - Family Reunions or Family Gatherings. Includes kitchen.<br>Unlicensed only. 12:00 noon - 6:00 pm     | \$ 225.00         |
| Weekday (Sunday through Thursday). Includes Kitchen                                                                | \$ 260.00         |
| Hourly Rate - only on weekdays (Sunday through Thursday)<br>Includes Kitchen. No hourly rate available on weekends | \$ 65.00          |
| Round Tables                                                                                                       | \$ 8.00 per table |
| Service Organizations (listed below)                                                                               | No Charge         |
| <b>MCC Lower Hall</b>                                                                                              |                   |
| Lower hall cannot be booked on its own                                                                             | Not applicable    |
| <b>DRAYTON BALL DIAMONDS A&amp;B</b>                                                                               |                   |
| Per Game                                                                                                           | \$ 43.90          |
| Minor Baseball - Yearly per registrant                                                                             | \$ 16.00          |
| <b>DRAYTON SOCCER FIELDS</b>                                                                                       |                   |
| Field Rental (per game)                                                                                            | \$ 26.30          |
| Drayton Minor Soccer - Yearly per registrant)                                                                      | \$ 16.00          |

*Service organizations listed below can rent halls or boardrooms at no cost.*

- 100 Women Who Care
- Drayton & District Figure Skating Club
- Drayton Kinsmen Club
- Drayton Kinettes
- Drayton Minor Hockey
- Drayton Minor Soccer
- Drayton Moorefield Minor Ball
- Drayton Rotary Club
- Mapleton Agricultural Society
- Mapleton Buds and Blooms
- Mapleton Chamber of Commerce
- Mapleton Historical Society
- Moorefield & District Horticultural Society

**SCHEDULE "I"**  
**PUBLIC WORKS**  
**PARKS AND RECREATION**  
(Page 3 of 3)

- Moorefield Optimist Club
- Palmerston and District Hospital Foundation
- Reach Forth Hockey Club
- Seniors' Centre for Excellence
- Community Craft Show Committee (c/o Mary Miller)
- Royal Canadian Legion Branch 416
- Drayton Peel Firefighters Association
- Masonic Lodge

\*\* Ice User Groups subject to 50/50 split for PMD Arena advertising:

- Drayton & District Figure Skating Club
- Drayton Minor Hockey
- Reach Forth Hockey

**NOTE:** The fees and charges for various services on Schedule "I" are **HST Applicable**.

**SCHEDULE "J"**  
**RECREATIONAL SERVICES**

| DESCRIPTION                                                               | FEE                                 |
|---------------------------------------------------------------------------|-------------------------------------|
| <b>Mapleton Camp Programs</b>                                             | \$ 42.00 per day *                  |
|                                                                           | \$ 207.00 per week *                |
| <b>Mapleton Camp Programs - Extended Day</b>                              | \$ 6.00 Before care                 |
|                                                                           | \$ 6.00 After care                  |
| <b>Before &amp; After School Program (only school instructional days)</b> | \$ 26.00 per day                    |
|                                                                           | \$ 13.00 only Before School per day |
|                                                                           | \$ 16.00 only After School per day  |
| <b>Late Pick up Fees</b>                                                  | \$ 6.00 First 10 minutes            |
|                                                                           | Late fee + \$1.00/min               |
|                                                                           | \$ 6.00 thereafter                  |
| <b>Pickleball Fee</b>                                                     | \$ 4.00 per timeslot                |
| <b>Community Recreation Partnerships</b>                                  |                                     |
| Rental of facility for purposes of offering recreational classes          |                                     |
| - PMD only                                                                |                                     |
| - Only during already staffed hours                                       |                                     |
| - Pending availability - full facility rentals take precedence            |                                     |
| - Staff will not complete any set up or take down of equipment            |                                     |
|                                                                           | \$ 50.00 per hour ***               |

\* Camp program withdrawals made 14 days or less from first day of camp are 100% non-refundable. Camp program withdrawals made between 15 and 30 days from the first day of camp will result in a \$25 registration fee.

**NOTE:** The fees and charges for various services on Schedule "J" are **HST Exempt unless illustrated with (\*\*\*) in the schedule.**