

The Corporation of the Township of Mapleton

Consolidated Financial Statements

December 31, 2018

The Corporation of the Township of Mapleton

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YEAR ENDED December 31, 2018

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Chartered
Professional
Accountants

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Mapleton

Opinion

We have audited the accompanying financial statements of The Corporation of the Township of Mapleton, which comprise the consolidated statement of financial position as at December 31, 2018 and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the Township of Mapleton as at December 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of The Corporation of the Township of Mapleton in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the corporation's ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the corporation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

A further description of the auditor's responsibilities for the audit of the consolidated financial statements is located at RLB LLP's website at: www.rlb.ca/additional-auditor-responsibilities-consolidated. This description forms part of our auditor's report.

Guelph, Ontario
June 13, 2019

Chartered Professional Accountants
Licensed Public Accountants

The Corporation of the Township of Mapleton

Consolidated Statement of Financial Position

As At December 31, 2018

	2018	2017 (note 11)
Financial Assets		
Cash and cash equivalents	\$ 15,568,232	\$ 12,479,027
Taxes receivable	1,399,124	1,982,895
Trade and other receivables	1,779,628	1,165,582
	<u>18,746,984</u>	<u>15,627,504</u>
Liabilities		
Accounts payable and accrued liabilities	2,973,061	1,506,070
Deferred revenue (note 8)	2,546,093	2,061,684
Deferred grants	-	10,401
Current portion of debentures payable (note 3)	764,626	757,626
	<u>6,283,780</u>	<u>4,335,781</u>
Debentures Payable (note 3)	8,537,415	9,302,041
	<u>14,821,195</u>	<u>13,637,822</u>
Total net financial assets	<u>3,925,789</u>	<u>1,989,682</u>
Non Financial Assets		
Tangible capital assets (schedule 2)	46,961,608	46,380,752
Inventory	90,872	110,213
Prepaid expenses	29,329	42,758
	<u>47,081,809</u>	<u>46,533,723</u>
Accumulated surplus (schedule 3)	<u>\$ 51,007,598</u>	<u>\$ 48,523,405</u>

See notes to the consolidated financial statements

The Corporation of the Township of Mapleton

Consolidated Statement of Operations

For the Year Ended December 31, 2018

	2018 Budget (note 5)	2018	2017 (note 11)
Revenue			
Net taxation	\$ 7,236,214	\$ 7,147,988	\$ 6,849,413
Federal funding	-	24,995	224,900
Ontario Funding	1,193,064	1,706,565	2,118,304
Fee from other municipalities	60,000	495,448	66,382
Fees and service charges	1,536,355	1,568,053	1,498,394
Penalties and interest on taxes	155,350	214,043	176,129
Interest, donations and other	143,055	702,677	256,257
Medical centre	160,000	161,808	161,499
Obligatory reserve funds revenue recognized (note 8)	318,159	312,153	140,952
Licenses & permits	396,090	582,319	561,332
Loss (gain) on disposal of tangible capital assets	-	(20,472)	68,475
Total revenues	11,198,287	12,895,577	12,122,037
Expenses (schedule 1)			
General government	1,132,514	1,215,528	1,097,029
Protection to persons and property	1,232,716	1,192,771	1,223,705
Transportation services	5,487,014	5,250,304	4,304,342
Environment services	956,799	1,060,213	1,025,828
Health services	184,427	128,672	147,971
Social and family services	182,000	203,839	181,211
Recreation and cultural services	1,099,642	1,034,120	986,247
Planning and development	465,805	325,937	329,758
Total expenses	10,740,917	10,411,384	9,296,091
Annual Surplus	457,370	2,484,193	2,825,946
Accumulated surplus at beginning of the year		48,523,405	45,697,459
Accumulated surplus at end of the year		\$ 51,007,598	\$ 48,523,405

See notes to the consolidated financial statements

The Corporation of the Township of Mapleton

Consolidated Statement of Change in Net Financial Assets

For the Year Ended December 31, 2018

	2018 Budget (note 5)	2018 Actual	2017 Actual (note 11)
Annual surplus	\$ 457,370	\$ 2,484,193	\$ 2,825,946
Acquisition of tangible capital assets	(5,683,500)	(3,806,339)	(3,292,531)
Amortization of tangible assets	3,183,490	3,183,490	2,669,212
Loss(gain) on disposal of tangible capital assets	-	20,472	(68,475)
Proceeds of disposal of tangible capital assets	-	21,520	68,475
	<u>(2,500,010)</u>	<u>(580,857)</u>	<u>(623,319)</u>
Consumption of supplies inventory	-	19,341	(59,212)
Use of prepaid expenses	-	13,429	(30,863)
	<u>-</u>	<u>32,770</u>	<u>(90,075)</u>
(Decrease) Increase in Net Financial Assets	<u>(2,042,640)</u>	<u>1,936,106</u>	<u>2,112,552</u>
Net Financial Assets (Net Debt), beginning of year		1,989,682	(122,870)
Net Financial Assets, end of the year		<u>\$ 3,925,788</u>	<u>\$ 1,989,682</u>

See notes to the consolidated financial statements

The Corporation of the Township of Mapleton

Consolidated Statement of Cash Flow

For the Year Ended December 31, 2018

	2018	2017 (note 11)
Cash Provided by (used in) Operating Activities		
Annual surplus	\$ 2,484,193	\$ 2,825,946
Items not requiring an outlay of cash		
Amortization	3,183,490	2,669,212
Loss (gain) on disposal of tangible capital assets	20,472	(68,475)
	<u>3,203,962</u>	<u>2,600,737</u>
Net changes in non-cash working capital		
Taxes receivable	583,615	(843,977)
Accounts receivable	(614,046)	(353,695)
Trust account balances	-	-
Accounts payable and accrued liabilities	1,467,150	(981,184)
Prepaid	13,429	(30,863)
Inventory	19,337	(59,212)
Deferred revenue	484,411	456,752
Deferred grants	(10,401)	(24,413)
	<u>1,943,495</u>	<u>(1,836,592)</u>
	<u>7,631,650</u>	<u>3,590,091</u>
Cash Provided by (used in) Capital Activities		
Acquisition of tangible capital assets	(3,806,339)	(3,292,531)
Proceeds on disposal of tangible capital assets	21,520	68,475
	<u>(3,784,819)</u>	<u>(3,224,056)</u>
Cash Provided by (used in) Financing Activities		
Debentures (net)	(757,626)	6,126,024
Net Increase in Cash	3,089,205	6,492,059
Cash and cash equivalents, beginning of year	12,479,027	5,986,968
Cash and cash equivalents, end of the year	<u>\$ 15,568,232</u>	<u>\$ 12,479,027</u>

See notes to the consolidated financial statements

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of The Corporation of the Township of Mapleton are the representation of management prepared in accordance with accounting policies prescribed for Ontario municipalities by the Ministry of Municipal Affairs and Housing, and the standards established by the Public Sector Accounting Board (PSAB) of CPA Canada. Since precise determination of many assets and liabilities is dependent upon future events, the preparation of periodic financial statements necessarily involves the use of estimates and approximations. These have been made using careful judgments.

A. ACKNOWLEDGEMENT OF RESPONSIBILITY

The management of The Corporation of the Township of Mapleton acknowledges its responsibility for the creation and compilation of the consolidated financial statements and the following significant accounting policy decisions and related policy notes.

B. BASIS OF CONSOLIDATION

- i) These consolidated financial statements reflect the assets, liabilities, sources of financing and expenditures of the Current Fund, Reserve Funds and Reserves, and include the activities of all committees of Council and the boards and municipal enterprises, which are under the control of Council:

Drayton Victoria Cemetery
Hollen Cemetery
Township of Mapleton Committee of Adjustments
Moorefield General and Street Lights
Alma Street Lights
Glen Allan Street Lights
Drayton Street Lights
Rotysay Street Lights
Riverview Heights Street Lights
Hollen Street Lights

All Interfund assets and liabilities and sources of financing and expenditures have been eliminated with the exception of loans or advances between reserve funds and any other fund of the municipality and the resulting interest income and expenditures.

- ii) Accounting for County and School Board Transactions:
The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards and the County of Wellington are not reflected in the municipal fund balances of these financial statements. Over levies (under levies) are reported on the consolidated statement of financial position as accounts payable and accrued liabilities (accounts receivable).
- iii) Trust funds amounting to \$199,868 (2017 - \$195,248) and their related operations administered by the municipality are not consolidated, but are reported separately on the trust funds statement of operations and statement of financial position.

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

C. BASIS OF ACCOUNTING

- i) Sources of financing and expenditures are reported on the accrual basis of accounting
- ii) The accrual basis of accounting recognizes revenues as they become available and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay
- iii) Capital outlay to be recovered in future years, which represents the outstanding principal portion of unmatured long term liabilities for municipal expenditures or capital funds transferred to other organizations, is reported on the Consolidated Statement of Financial Position, under "Amounts to be Recovered".

D. REVENUE RECOGNITION

Revenues are recognized as follows

- i) Tax revenue is recognized as revenue when the amounts are levied on the municipality's ratepayers
- ii) Fines and donations are recognized when collected
- iii) Other revenues are recorded upon sale of goods or provision of service when collection is reasonably assured.
- iv) Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur providing the transfers are authorized, and eligibility criteria have been met and reasonable estimates of the amounts can be made.
- v) Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue on the consolidated statement of financial position. The revenue is reported on the consolidated statement of operations in the year in which it is used for a specific purpose.

E. CASH AND CASH EQUIVALENTS

The municipality's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn. Cash equivalents are defined as short term investments maturing in less than a year.

F. DEFERRED REVENUE

The revenue is reported on the Consolidated Statement of Operations in the year in which it is used for the specified purpose.

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

G. AMOUNTS TO BE RECOVERED

Amounts to be recovered are reported in the municipal position on the Consolidated Statement of Financial Position. The balance represents the outstanding principal portion of unmatured long term liabilities, liabilities not yet due, and other future expenditures not yet levied on the ratepayers..

H. NON-FINANCIAL ASSETS

Non financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations. The change in non financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets for the year.

(i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributed to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset are amortized on a straight line basis over their estimated useful life as follows:

Building	25 to 50 years
Vehicles and machinery	17 to 20 years
Equipment	5 to 15 years
Infrastructure:	
Roads	10 to 50 years
Bridges and culverts	20 to 50 years
Water, wastewater and storm water	25 to 60 years
Traffic signals/street signs, streetlights	20 years
Sidewalks	50 years

Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

H. NON-FINANCIAL ASSETS

(iv) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

I. FINANCIAL INSTRUMENTS

Measurement of financial instruments

The municipality initially measures its financial assets and liabilities at fair value.

The municipality subsequently measures all its financial assets and financial liabilities at amortized cost. Changes in fair value are recognized in net surplus

Financial assets measured at amortized cost include cash and cash equivalents, taxes receivable and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and debentures payable.

Impairments

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. If an impairment has occurred, the carrying amount of financial assets measured at amortized cost is reduced to the greater of the discounted future cash flows expected or the proceeds that could be realized from the sale of the financial asset. The amount of the write down is recognized in net earnings. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net earnings.

Transaction costs

The municipality recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

J. USE OF ESTIMATES

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. By their nature, these estimates are subject to measurement uncertainty and actual results could differ from management's best estimates as additional information becomes available in the future. Significant areas requiring management's estimates include the useful lives of tangible capital assets and the valuation of accrued liabilities.

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

2. FINANCIAL INSTRUMENTS

Unless otherwise noted, it is the municipality's opinion that the municipality is not exposed to significant interest, credit, currency, liquidity, or other price risks arising from their financial instruments.

The extent of the municipality's exposure to these risks did not change in 2018 compared to the previous period.

The municipality does not have a significant exposure to any individual customer or counterpart.

3. DEBENTURES PAYABLE

- a. The balance of debentures payable on the Consolidated Statement of Financial Position is made up of the following:

	2018	2017
Fifteen year debenture to finance construction of a new medical centre. The coupon rate fluctuates by year, increasing from 4.25% in year one to 4.85% in year fifteen. Due 2021	\$ 251,000	\$ 328,000
Twenty year debenture for the purchase of land for expansion of a wastewater lagoon. Semi annual repayments of \$23,750 plus interest at 4.02%. Due 2031	617,500	665,000
Ten year debenture to assist with expansion of the wastewater lagoon. The coupon rate fluctuates by year, increasing from 1.55% in year one to 3.35% in year ten. Due 2022	812,000	888,000
Ten year debenture to finance bridge and streetlight projects. The coupon rate is 2.18% for the entire period of the loan. Due 2025.	328,800	375,771
Five year debenture to finance bridge and streetlight projects. The coupon rate is 1.48% for the entire period of the loan. Due 2020	133,200	199,800
Ten year debenture to finance construction of the new public works building. The coupon rate fluctuates by year, increasing from 3.55% in year one to 4.45% in year ten. Due 2025	936,000	1,060,000
Twenty year debenture for construction of the maintenance facility as well as road and bridge rehabilitation. Annual repayments of \$327,555 plus interest at 3.34%. Due 2037.	6,223,541	6,551,096
Net long term liabilities at the end of the year	9,302,041	10,067,667
Less: Current portion	764,626	757,626
	<u>\$ 8,537,415</u>	<u>\$ 9,310,041</u>

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

3. DEBENTURES PAYABLE

Principal repayments, in aggregate, are as follows:

2019	\$ 764,626
2020	770,626
2021	713,026
2022	1,153,026
2023	558,026
Thereafter	5,342,711
	<u>\$ 9,302,041</u>

- b. Excluded from net long term liabilities reported in (a) of this note, \$18,848 in principal payments are payable from 2018 to 2022 and \$0 thereafter, and collectable from benefiting landowners for tile drainage loans
- c. Charges for Long Term Liabilities

The charges for long term liabilities assumed by individuals in the case of tile drainage loans are not reflected in these statements.

4. AMOUNTS TO BE RECOVERED

The municipality will recover \$251,000 (2017 \$328,000) of expenses for the construction of a medical centre through future operating surpluses from the operations of the medical centre. Expenditures to date have been financed from the general current fund. In fiscal 2006, a debenture was secured to provide cash flow for the construction of the medical centre, which is being repaid according to note 3 above. The first year of operations for the medical centre was fiscal 2008.

The municipality will recover \$617,000 (2017 \$665,000) of expenses for the construction of a sewage lagoon through sewer rates to those users benefiting from the capital expenditures, as per council resolution. Expenditures to date have been financed from the general current fund. In fiscal 2011, a twenty year debenture was secured to provide cash flow for the construction of the wastewater lagoon, which is being repaid according to note 3 above.

The municipality will recover \$812,000 (2017 \$880,000) of expenses for the expansion of a wastewater lagoon through sewer rates to those users benefiting from the capital expenditures, as per council resolution. Expenditures to date have been financed from the general current fund. In fiscal 2012, a ten year debenture was secured to provide cash flow for the expansion of the wastewater lagoon, which is being repaid according to note 3 above.

5. BUDGET AMOUNTS

The budgeted figures are presented for comparison purposes as prepared and approved by Council, reclassified to conform to the current financial statement presentation. The budget figures have been adjusted from the cash basis of accounting as originally prepared, and restated to conform to the accrual basis of accounting.

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

6. OPERATIONS OF THE SCHOOL BOARDS AND THE COUNTY OF WELLINGTON

Further to note 1(b)(ii), the taxation, other revenues, expenditures and over levies (under levies) of the school boards and the County of Wellington are comprised of the following:

	School Boards	County
Taxation and user charges	\$ 3,428,204	\$ 9,630,824
Requisitions paid	(3,346,130)	(9,533,417)
Over levies (under levies) at the end of the year	<u>\$ 82,074</u>	<u>\$ 97,407</u>

7. PENSION AGREEMENTS

The municipality began making contributions to the Ontario Municipal Employees' Retirement System (OMERS), which is a multi employer plan, in September 2014. This plan is a defined benefit plan which specifies the amount of the retirement benefits to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan. The amount contributed to OMERS for 2018 was \$151,549 (2017 \$131,501), and the contribution rates for 2018 ranged from 9% to 15.8%.

8. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

	DEC 31, 2017	Contributions Received	Investment Income	Revenue Recognized	DEC 31, 2018
Development charges	\$ 1,674,134	\$ 444,302	\$ 25,378	\$ -	\$ 2,143,814
Recreational land (in lieu of park land)	75,397	2,850	1,141	-	79,388
Gas tax	312,153	318,159	4,732	(312,153)	322,891
	<u>\$ 2,061,684</u>	<u>\$ 765,311</u>	<u>\$ 31,251</u>	<u>\$ (312,153)</u>	<u>\$ 2,546,093</u>

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

9. TANGIBLE CAPITAL ASSETS

	Net	Net
	2018	2017
General		
Land	\$ 2,018,699	\$ 2,018,699
Buildings	11,239,367	10,503,862
Vehicles and machinery	2,241,765	2,258,333
Recreation area and equipment	1,567,954	1,451,055
Infrastructure		
Roads	12,642,170	13,830,757
Bridges and culverts	8,215,132	7,570,469
Water works and sanitary sewer	7,793,158	7,450,695
Street signs/lights and sidewalks	1,243,363	1,296,882
	<u>\$ 46,961,608</u>	<u>\$ 46,380,752</u>

10. SEGMENTED INFORMATION

The Corporation of the Township of Mapleton is a diversified municipal government institution that provides a wide range of services to its citizens, including fire and water. For management reporting purposes, the Government's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations.

Municipal services are provided by departments and their activities are reported in these funds. Certain departments that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

General Government

General Government department consists of the CAO, Clerk and Finance departments. The office of the CAO is responsible for the effective overall management of the municipality including implementing policies and procedures that protect the assets and resources of the municipality. The Clerk's department is responsible for all necessary information flowing through to members of council, issuing all licenses, birth and death registrations, along with the administration of sale of cemetery plots and burials through the municipality's cemetery by-law. The Finance department is responsible for all financial functions including payroll, accounts payable and receivable, property tax billing and water and sewer billings.

Protection to persons and property

The Protection Services department consists of the municipality's building and fire department. The building and by law enforcement department facilitates and encourages public safety, within the framework of Federal, Provincial, County and Municipal laws. The fire department consists of volunteer firefighters who are dedicated to emergency response throughout the municipality including fire, rescue and medical response. In addition, the fire department provides fire safety and prevention education along with complete home inspections.

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

10. SEGMENTED INFORMATION

Transportation Services

The Public Works department is responsible for the maintenance of over 370 kilometres of municipal roads and 87 bridge structures, along with the property maintenance of all municipal facilities.

Environmental Services

The Environmental Services department is responsible for water and wastewater operation including collection, treatment and testing.

Health Services

Health Services is responsible for the Mapleton Community Health Centre, burials and maintenance at the Drayton and Hollen Cemeteries.

Social and Family Services

The Social and Family Services department is the newest department within the umbrella of municipal services and is being funded by the Waterloo Wellington Local Health Integration Network. The program is designed to help seniors remain in their homes for longer periods of time.

Recreation and Cultural Services

The Recreation department is responsible for PMD Arena operations, Maryborough Community Hall, and turf maintenance at all municipal facilities, parks and playing fields in Alma, Drayton, Glen Allen and Moorefield.

Planning and Development

The Planning and Development department is responsible for all planning applications, including zoning, minor variances and site plans, which involves circulating applications to various commenting agencies prior to final approval by Council. The department receives inquiries regarding permitted uses and set back requirements.

11. COMPARATIVE FIGURES

Certain figures presented for comparative purposes have been reclassified to conform to the current year's presentation.

The Corporation of the Township of Mapleton

Consolidated Schedule of Segmented Disclosure

For the Year Ended December 31, 2018

	General government	Protection services	Transportation services	Environmental services	Health services	Social and Family Services	Recreation and cultural services	Planning and development	2018
Salaries, wages, employee benefits	\$ 760,329	\$ 655,516	\$ 858,376	\$ 146,968	\$ 48,835	\$ 113,761	\$ 450,720	\$ 194,528	\$ 3,229,033
Materials	152,279	263,397	917,073	80,712	21,980	53,984	227,409	119,604	1,836,438
Contracted services	145,647	115,789	438,700	314,552	-	13,446	3,420	7,748	1,039,302
Utilities & Insurance costs	85,862	51,740	168,294	93,126	31,681	7,352	218,727	4,057	660,839
Financial expenses	21,112	-	240,209	166,356	15,671	15,296	3,639	-	462,283
Amortization of tangible assets	50,299	106,329	2,627,652	258,499	10,505	-	130,205	-	3,183,489
	\$ 1,215,528	\$ 1,192,771	\$ 5,250,304	\$ 1,060,213	\$ 128,672	\$ 203,839	\$ 1,034,120	\$ 325,937	\$ 10,411,384

	General government	Protection services	Transportation services	Environmental services	Health services	Social and Family Services	Recreation and cultural services	Planning and development	2017
Salaries, wages, employee benefits	\$ 588,072	\$ 621,715	\$ 818,736	\$ 137,666	\$ 57,902	\$ 108,094	\$ 427,404	\$ 182,125	\$ 2,941,714
Materials	144,772	242,270	731,979	185,083	27,121	45,734	199,555	139,977	1,716,491
Contracted services	218,778	217,908	350,510	244,726	-	9,520	4,333	3,651	1,049,426
Utilities & Insurance costs	83,265	52,660	172,759	104,410	35,028	8,321	243,329	4,005	703,777
Financial expenses	19,968	-	27,191	137,203	19,112	9,542	2,455	-	215,471
Amortization of tangible assets	42,174	89,152	2,203,167	216,740	8,808	-	109,171	-	2,669,212
	\$ 1,097,029	\$ 1,223,705	\$ 4,304,342	\$ 1,025,828	\$ 147,971	\$ 181,211	\$ 986,247	\$ 329,758	\$ 9,296,091

See notes to the consolidated financial statements

The Corporation of the Township of Mapleton

Consolidated Schedule of Tangible Capital Assets

For the Year Ended December 31, 2018

	Land	Buildings	Vehicles and Machinery	Recreation area and Equipment	Roads	Bridges and Culverts	Water Works Sanitary sewers	Street Signs/lights and Sidewalks	2018
COST									
Balance, beginning of year	\$ 2,018,699	\$ 12,609,369	\$ 5,224,145	\$ 2,637,573	\$ 73,166,094	\$ 14,500,602	\$ 10,399,164	\$ 2,439,821	\$ 122,995,467
Additions during the year	-	1,011,526	295,450	352,744	71,349	677,910	329,264	-	2,738,243
Disposals during the year	-	-	166,954	-	-	-	-	-	166,954
Assets under construction	-	20,097	235	507	590,521	228,756	217,000	10,978	1,068,094
Balance, end of the year	2,018,699	13,640,992	5,352,876	2,990,824	73,827,964	15,407,268	10,945,428	2,450,799	126,634,850
ACCUMULATED AMORTIZATION									
Balance, beginning of year	-	2,105,507	2,965,812	1,186,518	59,335,337	6,930,133	2,948,469	1,142,939	76,614,715
Amortization for the year	-	296,118	270,261	236,352	1,850,457	262,003	203,801	64,497	3,183,489
Accumulated amortization on disposal	-	-	124,962	-	-	-	-	-	124,962
Balance, end of the year	-	2,401,625	3,111,111	1,422,870	61,185,794	7,192,136	3,152,270	1,207,436	79,673,242
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 2,018,699	\$ 11,239,367	\$ 2,241,765	\$ 1,567,954	\$ 12,642,170	\$ 8,215,132	\$ 7,793,158	\$ 1,243,363	\$ 46,961,608

	Land	Buildings	Vehicles and Machinery	Recreation area and Equipment	Roads	Bridges and Culverts	Water Works Sanitary sewers	Street Signs/lights and Sidewalks	2017
COST									
Balance, beginning of year	\$ 2,018,699	\$ 6,908,299	\$ 5,224,145	\$ 2,290,998	\$ 71,285,763	\$ 13,002,414	\$ 9,236,777	\$ 2,422,373	\$ 112,389,468
Additions during the year	-	5,591,803	-	346,575	1,691,623	44,332	1,034,906	17,448	8,726,687
Disposals during the year	-	-	-	-	-	-	-	-	-
Assets under construction	-	109,267	-	-	188,708	1,453,856	127,481	-	1,879,312
Balance, end of the year	2,018,699	12,609,369	5,224,145	2,637,573	73,166,094	14,500,602	10,399,164	2,439,821	122,995,467
ACCUMULATED AMORTIZATION									
Balance, beginning of year	-	1,828,617	2,669,163	979,861	57,944,969	6,710,758	2,754,919	1,057,216	73,945,503
Amortization for the year	-	276,890	296,649	206,657	1,390,368	219,375	193,550	85,723	2,669,212
Accumulated amortization on disposal	-	-	-	-	-	-	-	-	-
Balance, end of the year	-	2,105,507	2,965,812	1,186,518	59,335,337	6,930,133	2,948,469	1,142,939	76,614,715
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	\$ 2,018,699	\$ 10,503,862	\$ 2,258,333	\$ 1,451,055	\$ 13,830,757	\$ 7,570,469	\$ 7,450,695	\$ 1,296,882	\$ 46,380,752

See notes to the consolidated financial statements

The Corporation of the Township of Mapleton

Consolidated Schedule of Accumulated Surplus

For the Year Ended December 31, 2018

	2018	2017
SURPLUSES		
Invested in tangible capital assets	\$ 37,659,567	\$ 36,321,085
Current Fund	18,216	867,175
	<u>37,677,783</u>	<u>37,188,421</u>
RESERVE FUNDS		
Obligatory Building Reserve Fund	651,287	393,107
Discretionary Environmental Reserve Fund	2,391,257	1,934,975
	<u>3,042,544</u>	<u>2,328,082</u>
RESERVES		
Capital Reserve	8,082,034	7,309,858
Cemetery Reserve	88,119	83,119
Protective Services Reserve	282,150	196,892
Labour Relation Reserve	258,433	258,433
Election Reserves	20,000	20,000
Tax Rate Stabilization Reserve	1,431,535	1,013,761
Winter Control Reserve	125,000	125,000
	<u>10,287,271</u>	<u>9,007,063</u>
	<u>\$ 51,007,598</u>	<u>\$ 48,523,405</u>

See notes to the consolidated financial statements

INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of The Corporation of the Township of Mapleton:

Opinion

We have audited the accompanying financial statements of the trust funds of The Corporation of the Township of Mapleton, which comprise the statement of financial position of the trust funds as at December 31, 2018 and the statement of operations of the trust funds for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the trust funds of The Corporation of the Township of Mapleton as at December 31, 2018 and the results of their operations for the year then ended in accordance with Canadian public sector accounting standards.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of The Corporation of the Township of Mapleton in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the trust funds' ability to continue as a going concern, disclosing, as applicable, matters related to a going concern and using the going concern basis of accounting unless management either intends to liquidate the trust funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the trust funds' financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of the auditor's responsibilities for the audit of the financial statements is located at RLB LLP's website at: www.rlb.ca/additional-auditor-responsibilities. This description forms part of our auditor's report.



Guelph, Ontario
June 13, 2019

Chartered Professional Accountants
Licensed Public Accountants

The Corporation of the Township of Mapleton

Trust Funds - Statement of Financial Position

As At December 31, 2018

	Drayton Cemetery	Hollen Cemetery	2018	2017
Assets				
Cash	\$ 82,841	\$ 50,378	\$ 133,219	\$ 107,451
Trust company certificates	49,507	14,715	64,222	64,222
Due from Township of Mapleton	2,460	(33)	2,427	23,575
Balance, Capital	<u>\$ 134,808</u>	<u>\$ 65,060</u>	<u>\$ 199,868</u>	<u>\$ 195,248</u>

See notes to the financial statements

The Corporation of the Township of Mapleton

Trust Funds - Statement of Operations

For the Year Ended December 31, 2018

	Drayton Cemetery (note 2)	Hollen Cemetery (note 3)	2018	2017
Balance, beginning of year	\$ 130,928	\$ 64,320	\$ 195,248	\$ 174,388
Capital Receipts				
Investment Income	-	-	-	-
Sales of plots, maintenance fees	3,880	740	4,620	20,860
	<u>3,880</u>	<u>740</u>	<u>4,620</u>	<u>20,860</u>
Expenditures				
Transfers to Township of Mapleton	-	-	-	-
Repayment to Province of Ontario	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Balance, end of year	<u>\$ 134,808</u>	<u>\$ 65,060</u>	<u>\$ 199,868</u>	<u>\$ 195,248</u>

See notes to the financial statements

The Corporation of the Township of Mapleton

Notes to the Financial Statements

For the Year Ended December 31, 2018

1. Accounting Policies

These trust funds have not been consolidated with the financial statements of The Corporation of the Township of Mapleton.

2. Note 2. Drayton Victoria Cemetery Schedule of Perpetual Care Fund

	Cost	Market Value
Bank GIC, interest at 2.26% maturing May 25,2020	\$ 49,489	\$ 49,507
Bank Deposit	82,841	82,841
	<hr/>	<hr/>
	\$ 132,330	\$ 132,348

3. Note 3. Hollen Cemetery Schedule of Perpetual Care Fund

	Cost	Market Value
Bank Bond Fund	\$ 14,102	\$ 14,715
Bank deposit	50,378	50,378
	<hr/>	<hr/>
	\$ 64,480	\$ 65,093