



Residential Renovation Information Guide

These are general guidelines only; more information may be required depending on the application. Below the following requirements are listed and explained.

Required Documents for Building Permit Applications

- Fully completed application form
- Designer Information
- Site plan
- Drawings:
 - Design
 - Structural
 - Mechanical/HVAC

Site Plan Requirements

The site plan will need to include:

- Location and dimensions of:
 - Existing structures/ buildings
 - Water and sanitary services, if applicable
 - Septic and well, if applicable

Constructions Drawings Requirements

- Floor plans of all levels:
 - Fully dimensioned and noted
 - All rooms, spaces, and areas are to be labeled
 - Floor, wall, and roofs
 - Window and door sizes
 - Location of smoke alarms & CO detectors
- Structural Drawings:
 - Size and spans of beams, lintels, columns, and LVL's

Additional Requirements

If your property is located under a Conservation Authority you may need approval by:

- Grand River Conservation Authority (GRCA)
- Source Water Protection

Building Permit Fees

Please see [mapleton.ca/services/budget-and-finance/fees-and-charges](https://www.mapleton.ca/services/budget-and-finance/fees-and-charges) for applicable building permit fees.

Where to apply?

- Please submit your complete application and permit documents on our e-permitting software

Cloudpermit 

ca.cloudpermit.com

- Permit applications and supporting documents will still be accepted in person at 7275 Sideroad 16, Drayton Ontario

More Information

For more information, please contact the building department at:

- building@mapleton.ca
- (P) 519-638-3313 EXT 029
- (F) 519-638-5113
- 7275 Sideroad 16, Box 160, Drayton On, N0G 1P0